

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **FEBRUARY 1, 2016**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:15 p.m. The Village Clerk called the roll. Trustees present: Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Gayle Vandenberg
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
J. Jorian, Fire Chief
T. Bos, Police Chief
R. Musiala, Finance Director
J. Nebel, PW Director
M. Saavedra, H&HS Director
P. Seger, HRM Director
F. Besenhoffer, IS Director
B. Anderson, CATV Coordinator
K. Kramer, Economic Development Director
P. Gugliotta, Planning, Building and Code Enforcement Director
A. Pollack, GG Intern
A. Monroe, Asst. to the Village Manager
B. Gibbs, Global Spectrum SCA General Manager
J. Djordjevic, Director of Operations-Mayor&Board

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Mills.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All ayes.
Motion carried.

Approval of Minutes
Minutes from January 18, 2016.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All ayes.
Motion carried.

Approval of Minutes
Minutes from January 25, 2016.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.B.

5.B. Approval of the schedule of bills for February 1, 2016: \$1,788,253.23.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4531-2016 authorizing and granting a franchise to Northern Illinois Gas Company (d/b/a Nicor Gas Company), its successors and assigns, to construct, operate and maintain a natural gas distributing system in and through the Village of Hoffman Estates, Illinois.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.D.

5.D. Request Board approval of a business solicitation plan for the 4th of July Commission for the 2016 Northwest Fourth Fest.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.E.

5.E. Request Board authorization to waive all inspection fees and select license fees for the 2016 Northwest Fourth Fest.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.F.

5.F. Request Board authorization to award a contract for stage, sound, lights and backline equipment for the 2016 Northwest Fourth Fest to SCS Productions, Inc., Roselle, IL, in an amount not to exceed \$19,250.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.G.

5.G. Request Board authorization seek bids for electricity, select a supplier based on the recommendation of Energy Choices and allow the Village Manager to enter into a contract with a third party supplier for the Sears Centre Arena.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.H.

5.H. Request Board authorization to award a two year contract, with an option for a third year, for the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid).

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.I.

5.I. Request Board authorization to:

1) waive formal bidding; and

2) purchase one (1) replacement heavy-duty dump truck chassis through State of Illinois Joint Purchase Contract pricing from Rush Truck Center of Illinois, Inc., Chicago, IL (low State contract bid) in an amount not to exceed \$87,094.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.J.

5.J. Request Board authorization to:

- 1) waive formal bidding; and
- 2) purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2016 unit prices, in an amount not to exceed \$194,500.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.K.

5.K. Request Board authorization to extend the 2014 contract for 2016 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$55,500.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.L.

5.L. Request Board authorization to extend 2014 contract for 2016 street sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL (low bid), in an amount not to exceed \$103,000.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.M.

5.M. Request Board authorization to award contract for construction of water main interconnect to Swallow Construction Corporation, Downers Grove, IL (low qualified bid), in an amount not to exceed \$57,850.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.N.

5.N. Request Board authorization to extend 2014 contract for 2016 parkway tree planting program (low bids) to:

- 1) Acres Group, Wauconda, IL; and
- 2) St. Aubin Nursery, Kirkland, IL, in an amount not to exceed \$614,750.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 5.O.

5.O. Request Board authorization to:

- 1) waive formal bidding; and
- 2) award contract for 2016-2017 sanitary sewer work that includes heavy cleaning, root cutting, CCTV inspection and condition evaluation services to American Underground Inc., Glenview, IL (lowest qualified bidder) in an amount not to exceed \$150,000.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Newell read the following proclamation:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming February, 2016 as Heart Health Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Vandenberg read the following proclamation:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming February 2016 as National Teen Dating Violence Prevention & Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Presentation(s)

Pat Barch received a Certificate of Achievement for her years of service and volunteerism in the Village.

Mayor McLeod reminded everyone that the Red Hot Chili Cook Off is Saturday from 4 until 8, he stated that he attended Wine Wednesday at Sweet Caroline's, the Chambers Celebration of Excellence dinner, the NWMC Legislative Brunch and the Burger King ribbon cutting.

6.B. Trustee Comments

Trustee Gaeta stated that he attended a Sister Cities Commission meeting, the Salvation Army ribbon cutting, the reception for the Hoffman Red Hawks, wine Wednesday and the Burger King ribbon cutting.

Trustee Newell stated that she attended the Salvation Army ribbon cutting, the Red Hawks reception, the Celebration of Excellence dinner, the ribbon cutting for Burger King and she congratulated Pat Barch on her award.

Trustee Pilafas congratulated the HEAA cheer and football teams on their accomplishments in Florida and Pat Barch, he stated that he attended the Celebration of Excellence dinner and the ribbon cutting for Burger King.

Trustee Mills thanked Pat Barch for her years of service, she stated that she attended Wine Wednesday, the Celebration of Excellence dinner and she congratulated the winners, she attended the legislative brunch and the wake for Joe Sernett founder of the Woodfield Area Children's Organization.

Trustee Stanton stated that he attended the Red Hawks reception and congratulated the teams, he attended the Celebration of Excellence dinner, the NWMC Legislative Brunch, the Burger King ribbon cutting and he congratulated Pat Barch.

Trustee Vandenberg stated that she attended the Red Hawk reception, she attended the Illinois Association of Park Districts State Conference, the Burger King ribbon cutting, she congratulated Pat Barch and the winners at the Celebration of Excellence on their awards.

6.C. Village Manager's Report

Mr. Norris stated the Devonshire Woods item that is scheduled to go to committee has been asked to be deferred to a later date.

6.D. Village Clerk's Report

The Village Clerk stated 116 passports were processed and 120 FOIA requests were received during the month of January. The Clerk also thanked Carol Kral for her assistance on Saturday.

6.E. Committee Reports

Transportation & Road Improvement

Trustee Stanton stated that they would be meeting to request approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for: a. 2016 Street Revitalization project in an amount not to exceed \$_____; and b. 2016 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$_____; request authorization to approve the Phase III construction services agreement with IDOT for the 2016 STP Resurfacing project and request acceptance of Transportation Division Monthly Report.

Planning, Building & Zoning

Trustee Mills stated that they would be meeting to request approval of a resolution updating Planning & Zoning Commission and related fees and request acceptance of Department of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

General Administration & Personnel

Trustee Vandenberg stated that they would be meeting to Request approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village and request acceptance of the Cable TV and Human Resources Management Monthly Reports.

7. PLANNING & ZONING COMMISSION REPORT (Chairperson Combs):

Motion by Trustee Stanton, seconded by Trustee Gaeta, to remand Items 7.A. and 7.B. back to the Planning & Zoning Commission.

7.A. Request by Petro Auto, LLC (owner) to consider a Site Plan Amendment for site improvements on the property located at 1300 W. Higgins Road.

7.B. Request by Petro Auto, LLC (owner) to consider a variation under Section 9-3-8-M-10-d-4 of the Zoning Code to permit a ground sign to be located a minimum 3 feet from any property line instead of the minimum required 10 feet on the property located at 1300 W. Higgins Road.

Roll Call:

Aye: Mills, Newell, Stanton, Gaeta, Vandenberg

Nay: Pilafas

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

There was no Additional Business.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting into Executive Session to discuss Personnel-Performance (5 ILCS 120/2-(c)-(1)) & Review of Executive Session Minutes (5 ILCS 120/2-(c)-(21)). Time: 7:43 p.m.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Time: 8:32 p.m.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.