

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **DECEMBER 7, 2015**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Stanton, Michael Gaeta, Gayle Vandenberg, Karen Mills.

A quorum was present.

Gary Pilafas attended electronically.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
J. Jorian, Fire Chief
T. Bos, Police Chief
J. Nebel, Public Works Director
R. Musiala, Finance Director
P. Seger, HRM Director
F. Besenhoffer, IS Director
M. Saavedra, Asst. H&HS Director
B. Anderson, CATV Coordinator
M. Hankey, Transportation & Engineering Director
K. Kramer, Economic Development Director
A. Monroe, Asst. to the Village Manager
A. Pollack, GG Intern

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

Mayor McLeod held a moment of silence in memory of the victims of the shooting in California.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve Item 4.

Approval of Minutes

Minutes from November 16, 2015.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Items 5.A. thru 5.N. by omnibus vote.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.A. as amended.

5.A. Approval of Agenda

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.B.

5.B. Approval of the schedule of bills for December 7, 2015: \$4,307,411.31.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.C.

5.C Request Board approval of Ordinance No. 4514-2015 amending Section 7-12-2, Rates, of the Hoffman Estates Municipal Code (ambulance fees).

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 4515-2015 amending Section 12-4-2, Rates for Water and Sewer Service, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.E.

5.E. Request Board approval of Ordinance No. 4516-2015 adopting the budget for all corporate purposes of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, in lieu of the Appropriation Ordinance, for the fiscal year commencing on the 1st day of January 2016, and ending on the 31st day of December, 2016.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.F.

5.F. Request Board approval of Ordinance No. 4517-2015 authorizing the levy and collection of taxes for the corporate and municipal purposes of the Village of Hoffman Estates for the fiscal year beginning on the 1st day of January, 2015 and ending on the 31st day of December, 2015.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.G.

5.G. Request Board approval of Resolution no. 1602-2015 abating a portion of the 2015 tax levy – taxable Series 2005A and 2015C Taxable General Obligation Refunding Bonds.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.H

5.H. Request Board approval of Resolution 1603-2015 abating a portion of the 2015 tax levy – Series 2015B General Obligation Bond.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.I.

5.I. Request Board approval of Resolution No. 1604-2015 abating a portion of the 2015 tax levy – Series 2008A and 2009A General Obligation Bonds.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.J.

5.J. Request Board approval of the FY 2016-2023 Capital Improvement Program as recommended by the Capital Improvements Board.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.K.

5.K. Request Board authorization for Village consultant Energy Choices to obtain proposals for a natural gas supplier for the Sears Centre Arena and authorize the Village Manager to enter into a contract with a third party supplier for the Sears Centre Arena.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.L.

5.L. Request Board authorization to:

- 1) waive formal bidding; and
- 2) renew a one-year contract with CallOne for local and long distance telephone services.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.M.

5.M. Request Board authorization to:

- 1) waive formal bidding; and

2) award contract to upgrade Police Department's security system's management software and core hardware infrastructure (server, switches and storage) to Current Technologies in an amount not to exceed \$34,440.12.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.N.

5.N. Request Board authorization to award a contract for the 2016 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN, in an amount not to exceed \$35,000.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.O.

5.O. Request Board approval of request by Gill Properties, LLC (owner) and Corporate Design + Development Group, LLC (applicant) for a site plan amendment for the relocation of outdoor seating and a monument sign and landscape plan revisions at the Burger King Restaurant under construction at 2599 West Higgins Road.

Discussion

Ryan Triphahn, WT Engineering, explained the revisions of the plan.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Mills

Nay:

Mayor McLeod voted aye.

Vandenberg abstained.

Motion carried.

6. REPORTS

6.A. President's Report

Proclamation(s)

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming Saturday, December 19, 2015 as Ralph Peterson Day. Voice vote taken. All ayes. Motion carried.

Mr. Norris will give Mr. Nebel the proclamation so he can give it to Mr. Peterson.

Mayor McLeod stated that he received a letter from NIU thanking the Village for their help during a bomb hoax that had taken place, he wished Trustee Newell a Happy Birthday, he stated that he attended the Montessori ribbon Cutting, the Pie Tasting at Brookdale, the Hanover Township Senior Art Reception, a Celtic Fest Commission meeting, a NWMC meeting, DARE graduations, the ribbon cutting for Sweet Caroline's, a JAWA meeting, Gigi's Milkshakes with the Mayor, the MI Homes ribbon cutting, the Teddy Bear Tea and the awards ceremony for the State Cheerleading Championship.

6.B. Trustee Comments

Trustee Pilafas wished Trustee Newell a Happy Birthday.

Trustee Gaeta stated that he attended DARE graduations, Business After Hours at the Marriott, the Harvest Luncheon, the Haverford Place Hanover Township meet and greet, the pie tasting, the art reception, the retirement reception for Steve Weber, the budget workshop, Sweet Caroline's ribbon cutting, the cheerleading awards ceremony and he wished Trustee Newell a Happy Birthday.

Trustee Newell stated that she attended the Haverford Place open house, the tree lighting, the pie tasting, the senior art reception, the budget workshop, Teddy Bear Tea and she thanked everyone for their birthday wishes.

Trustee Mills wished Trustee Vandenberg a belated Happy Birthday, Trustee Newell a Happy Birthday, stated that she attended a Chamber meeting, Business After Hours, the Harvest Luncheon, the tree lighting, and the Montessori ribbon cutting and she thanked public works for clearing the streets when it snowed.

Trustee Stanton stated that he attended DARE graduations, the Haverford open house, the tree lighting, the Montessori ribbon cutting, the pie tasting, the art reception, the Sweet Caroline's ribbon cutting, the Teddy Bear Tea and he wished Trustee Newell a Happy Birthday.

Trustee Vandenberg stated that she the Harvest Luncheon, the Haverford Place open house, a Platzkonzert meeting. The pie tasting, the budget workshop, a birthday celebration for the Mayor, the Sweet Caroline's ribbon cutting, the MI Homes ribbon cutting and she wished Trustee Newell a Happy Birthday.

6. C. Village Manager's Report

Mr. Norris wished Trustee Newell a Happy Birthday.

6. D. Village Clerk's Report

The Village Clerk stated that during the month of November 104 FOIA requests were received.

6.F. Committee Reports

Planning, Building & Zoning

Trustee Mills stated that they would be meeting to request approval of request by CalAtlantic Homes (formerly Ryland Homes) for a site plan amendment for a new owner/builder to construct different home models in a previously approved single-family subdivision (Devonshire Woods Estates); request approval of an ordinance designating the Huntington 90 District as an Enterprise Zone in the Village of Hoffman Estates; an ordinance designating the Prairie Stone Business Park and 59-90 Entertainment District as an Enterprise Zone in the Village of Hoffman Estates; request acceptance of Department of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

General Administration & Personnel

Trustee Vandenberg stated that they would be meeting to have a discussion regarding the 2016 Village Board and Standing Committees meeting schedule and request acceptance of the Cable TV and Human Resources Management Monthly Reports.

Transportation & Road Improvement

Trustee Stanton stated that they would be meeting to request authorization to award a contract for construction engineering services on the 2016 Surface Transportation Program resurfacing project to Engineering Resource Associates, Inc. of Warrenville, IL at a cost not to exceed \$99,790.80; and to approve the Phase III construction services agreement with IDOT for the 2016 STP resurfacing project; review of request for traffic controls in the Bradwell Estates subdivision; discuss the final report on the completion of the Canadian National Noise Mitigation Program and request acceptance of Transportation Division Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to request authorization for award of contract for the Grand Canyon Storm Sewer project for engineering design and construction management to Chastain and Assoc. of Schaumburg, IL, in the not-to-exceed cost of \$56,292.59; request authorization to award annual contract for Brivo Hosting Fees for Village facilities to Sound Incorporated, Naperville, IL (low bid), at a cost not to exceed \$21,937.32; request authorization to award contract for mechanical services for the replacement of the Public Works Center Make-Up Air Units to Jensen's Plumbing and Heating Inc., Woodstock, IL, in an amount not to exceed \$92,125; request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Finance

Trustee Pilafas stated that they would be meeting to Request approval of a resolution establishing hire back rates for Fire personnel for the period January 1 through December 31, 2016; request authorization to declare \$21,499,063.37 as the developer and taxing district allocation for tax levy year 2014 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the developer (55%) and taxing districts (45%) excluding the Village of Hoffman Estates; request authorization to award the professional financial audit services contract for the Village and the Sears Centre Arena, to run concurrently with the EDA Special Tax Allocation Fund audit, for the 2015 fiscal year to Sikich LLP for cost not to exceed \$82,882; request authorization to purchase excess property and liability insurance and excess worker's compensation insurance from Mesirow Financial Services; request acceptance of the Finance Department, Information Systems Department and Sears Centre Arena Monthly Reports.

7. PLANNING & ZONING COMMISSION REPORT:

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Approval of a request by UNBEL LLC (owner) and Baum Revision LLC (Contract Purchaser) for preliminary and final site plan for Duluth Trading Company retail store on the newly proposed Lot 4A5D1

in Duluth Trading Company Subdivision located at the northeast corner of Hoffman Blvd. & Pratum Ave., subject to the following conditions:

1. The following exceptions/waivers are granted:
 - a. A waiver from *Section 10-4-4 B.* to allow a 0' landscape setback instead of the required 20' setback on the north property line that abut proposed Lot 4A5D1A.
 - b. A waiver from *Section 10-4-4 D.* to not provide foundation landscape on the east and west sides of the building.
2. A building permit shall be obtained within nine months of Village Board action on the request.
3. The petitioner acknowledges that an impact fee will be due in accordance with the Village's Road Improvement Impact Fee Program. The fee is due prior to any certificate of occupancy being issued for the building. The petitioner may opt to do a post occupancy study to determine the fee based on actual traffic counts.

Discussion

Mayor McLeod asked if all of the concerns had been taken care of.
Mr. Norris replied that yes they had.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Mills

Nay:

Mayor McLeod voted aye.

Vandenbergh abstained.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Approval of a request by Stonegate Properties, Inc. (owner) to consider a variation under Section 9-3-8-M-10-e-(1) of the Zoning Code to permit a second menu board with a maximum surface area of 20 square feet to be located on the property located at 2071 N. Barrington Road, subject to the following conditions:

1. No bollards may be installed on the site unless approved separately by the Department of Development Services.
2. If the sign is determined to be an obstruction to traffic by the Department of Development Services, the sign must be moved or removed from the location per the direction of staff.
3. The sign shall be constructed per the size and location included in the petitioner's application materials submitted with this request.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Approval of a request by Plote Construction, Inc. (owner) to consider an extension and expansion of a Special Use under Section 9-4-1-C-10 of the Zoning Code to permit the operation of a material processing and recycling facility (Midwest Material Management) on the property located at 2560 Beverly Road, subject to the following conditions:

1. This approval shall be limited to the scope of operations detailed in the application materials. Any increase or change in the type of materials to be processed or transferred at this site shall be subject to Village review and approval.
2. The Developer shall maintain required IEPA waste management / transfer station permit(s).
3. The Developer will comply with an IEPA requirement that yard waste material not be permitted to remain on site for more than 24 hours. No yard waste may be stored on site over the weekend or on holidays.
4. The Developer shall accept incoming materials for processing and transfer only from public agencies, contractors, and waste haulers, and not from the general public.
5. Resale or distribution of all material on-site (either processed or unprocessed) shall not be permitted to the general public.
6. The developer shall immediately treat any odor from incoming grass clippings or yard waste that could be considered excessive or detectable from adjacent properties.
7. Any extension of currently proposed hours of operation (7:00 a.m. to 4:00 p.m., Monday through Friday; and 8:00 a.m. to 3:00 p.m. Saturdays) to include the hours within the 4:00 p.m. to 6:00 p.m. peak time period shall require reconsideration by the Village.

Discussion

Trustee Mills asked if there needed to be another condition related to option to expand. Ryan Trottier and Mr. Norris didn't think it was necessary.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee, seconded by Trustee, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.D. Request of the Village of Hoffman Estates to consider a text amendments to Chapter 10 of the Municipal Code (Subdivision Code).

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Newell, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4518-2015 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (Ricky Rocket's Fuel Center d/b/a Mobil).

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.B.

8.B. Request Board approval of the Collective Bargaining Labor Agreement between the Village of Hoffman Estates and the International Brotherhood of Teamsters Local 700 (Public Works) for the period January 1, 2016 through December 31, 2019.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to adjourn the meeting. Time: 7:34 p.m.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.