

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
December 14, 2015

7:00 P.M. - Helen Wozniak Council Chambers

Members:	Karen Mills, Chairperson	Anna Newell, Trustee
	Gayle Vandenberg, Vice Chairperson	Gary Pilafas, Trustee
	Gary Stanton, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

- II. Approval of Minutes -** November 9, 2015
November 23, 2015 (*Special Meeting*)

OLD BUSINESS

1. Request by CalAtlantic Homes (formerly Ryland Homes) for a site plan amendment for a new owner/builder to construct different home models in a previously approved single-family subdivision (Devonshire Woods Estates). (*Deferral requested*)

NEW BUSINESS

1. Request approval of:
 - a) an ordinance designating the Huntington 90 District as an Enterprise Zone in the Village of Hoffman Estates.
 - b) an ordinance designating the Prairie Stone Business Park and 59-90 Entertainment District as an Enterprise Zone in the Village of Hoffman Estates.
2. Request acceptance of Department of Development Services monthly report for Planning Division.
3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

November 9, 2015

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**James Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Patti Cross, Asst. Corporation Counsel
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Dev. Coord.
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Fred Besenhoffer, IS Director
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Bruce Anderson, CATV Coordinator
Clayton Black, Dev. Services Analyst
Ben Gibbs, Sears Centre**

The Planning, Building & Zoning Committee meeting was called to order at 7:30 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the Planning, Building & Zoning Committee meeting minutes of October 12, 2015. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by CalAtlantic Homes (formerly Ryland Homes) for a site plan amendment for a new owner/builder to construct different home models in a previously approved single-family subdivision (Devonshire Woods).**

An item summary sheet from Peter Gugliotta and Jim Donahue was presented to Committee.

Pete Gugliotta provided background on this subdivision. He reported that Dartmoor Homes constructed 9 homes on the property before relinquishing the property back to the bank in 2007. The bank now owns the property and the Village entered into a Settlement Agreement. As part of the Agreement, the new property owner vacated the platted lots in the southern portion of the

site and consolidated them into one lot to prevent the sale of individual lots. The petitioner is proposing to offer 10 home plans on the 38 remaining lots, with each plan offering 3 elevations. The elevations are proposed to be a combination of brick, stone, hardie board or other high quality materials.

Mr. Omar Rodriguez with CalAtlantic Homes, addressed the Committee and reported on their plan to build homes within Devonshire Woods Estates. A total of 10 models would be offered and standard features would include masonry front elevations, concrete driveways, 3-car standard garages, hardi plan siding, architectural shingles, landscape packages, roof overhangs on all 4 sides of homes, engraved masonry home numbers and window grills on all 4 sides of homes. Prospective buyers would have ample opportunities to customize their homes both inside and out. Width of homes would be 52 feet and is in line with the average width of 58 feet in homes built by Dartmoor. The homes range in square footage from 2,170 square feet for the ranch home, up to 4,229 square feet for the largest 2-story home.

Carl Mahr, 1683 Pondview, addressed the Committee and stated that the proposed homes are only 40 feet in width with a bumped out garage with no living space behind it that makes up the total 52 feet width. He stated that the proposed homes are half the size and half the price of the current homes and would have a dramatic effect on their home values.

John Franson, 1676 Pondview, addressed the Committee and stated that he is a 3-time homebuyer in Hoffman Estates and these proposed homes are starter style and do not reflect the size and custom homes currently.

Alan DeForest, 1657 Hickory Drive, addressed the Committee and stated that the size of the homes being offered do not fit with the current homes. Six of the 10 plan are 3,000 square feet or less and the smallest square foot home now within Devonshire Woods is 3,800 square feet. He said Ryland targets 1st and 2nd time home buyers.

Craig Daun, 1670 Pondview, Pat Swanson, 5857 Bur Oak and Noor Hussain, 1677 Pondview, all addressed the Committee and expressed their concern that the homes being proposed do not fit with the current homes there and would have an effect on their homes values.

Omar Rodriguez, CalAtlantic Homes, addressed some of the concerns by residents.

Mayor McLeod and the Committee inquired if CalAtlantic could build bigger square footage homes and Mr. Rodriguez replied that he didn't believe they could because their research did not support larger homes being built at this time, but he would go back with the feedback received and could address this more at the next meeting.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to defer this item to the December 14 Planning, Building & Zoning Committee. Voice vote taken. All ayes. Motion carried.

Recess taken at 8:55 p.m. Committee was re-called to order and attendance taken. All present.

2. **Request approval of North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single-Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement.**

An item summary sheet from Peter Gugliotta and Clayton Black was presented to Committee.

Motion by Gaeta, seconded by Trustee Stanton, to approve North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single-Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement. Voice vote taken. All ayes. Motion carried.

3. **Discussion regarding options for the Bergman Farmhouse located on the north side of Algonquin Road, west of Ela Road.**

An item summary sheet from Peter Gugliotta was presented to Committee.

Peter Gugliotta provided an overview of options which include demolition or establishing an additional time period for interested parties to come forward.

Pat Barch, Village Historian, addressed the Committee and agreed that additional time is necessary.

There was Committee consensus to provide additional time for interested parties to come forward

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to set a deadline of April 11, 2016 (scheduled Planning, Building & Zoning Committee), for interested parties to come forward to rehabilitate and preserve the Bergman Farmhouse. Voice vote taken. All ayes. Motion carried.

4. **Request acceptance of Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

5. **Request acceptance of Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was submitted to the Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Newell, to adjourn the meeting at 9:18 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

Village of Hoffman Estates

**SPECIAL PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

November 23, 2015

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Gary Salavitch, Director of Engineering
Jeff Jorian, Fire Chief
Ted Bos, Police Chief
Joseph Nebel, Dir. of Public Works
Rachel Musiala, Director of Finance
Bruce Anderson, CATV Coordinator
Fred Besenhoffer, Director of IS
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Admin. Intern
Ben Gibbs, GM of Sears Arena
Patti Cross, Asst. Corporation Counsel**

Other individuals in attendance: Mr. Troy Triphahn, WT Engineering

The Planning, Building & Zoning Committee meeting was called to order at 7:13 p.m.

NEW BUSINESS

- 1. Request by Gill Properties, LLC (owner) and Corporate Design + Development, LLC (applicant) for a site plan amendment for the relocation of outdoor seating and a monument sign and landscape plan revisions at the Burger King Restaurant under construction at 2599 West Higgins Road.**

Mr. Triphahn represented Gill Management at the meeting and provided explanation on the reason for the proposed site plan amendments regarding outdoor seating and signage. Mr. Triphahn indicated the site changes would provide better visibility on the north façade of the site and recognized it was more important for the east/west bound traffic to see the signage. Mr. Triphahn addressed the outdoor seating area changes and noted the changes would still allow easy access for both ADA and pedestrian customers.

A guard rail will be installed along with planters which will continue to provide ample circulation in the area. Mr. Triphahn indicated additional landscaping would be put in, a side benefit to the changes.

Trustee Mills and Trustee Gaeta expressed concern about the drive thru having adequate safety measures (fencing/barriers) to protect the indoor and outdoor seating area and handicap parking space closest to the drive thru. Mr. Triphahn addressed these concerns and described the types of barriers that will be used. Mr. Norris indicated the barriers are to also help the pedestrian avoid walking into the drive thru when the exit the restaurant.

Trustee Newell inquired if signage would be added to the west wall of the building. Mr. Triphahn confirmed there would be a graphic on the west wall of the building.

Trustee Pilafas asked if the number of parking spaces would change. Mr. Triphahn noted there would be no loss of spaces due to the changes.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a site plan amendment by Gill Properties, LLC (owner) and Corporate Design + Development, LLC (applicant) for the relocation of outdoor seating and a monument sign and landscape plan revisions at the Burger King Restaurant under construction at 2599 West Higgins Road. Voice vote taken. Six ayes. One abstention. Motion carried.

II. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:26 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach, Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request by CalAtlantic Homes (formerly Ryland Homes) for a site plan amendment for a new owner/builder to construct different home models in a previously approved single-family subdivision (Devonshire Woods Estates)

MEETING DATE: December 14, 2015

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta *PG*

REQUEST: Request by CalAtlantic Homes (formerly Ryland Homes) for a site plan amendment for a new owner/builder to construct different home models in a previously approved single-family subdivision (Devonshire Woods Estates).

BACKGROUND: This item was continued from the November 9, 2015, Planning, Building and Zoning Committee meeting for the applicant to consider changes to the proposal. CalAtlantic is still in the process of making revisions and compiling a revised proposal and they have requested a continuance to the January 11, 2016, Committee meeting.

RECOMMENDATION: Request deferral to the January 11, 2016, Planning, Building and Zoning Committee meeting.

Attachment



Chicago Division

1141 East Main Street
Suite 108
East Dundee, IL 60118

224-293-3132 Direct
224-293-3100 Main
224-293-3101 Fax

Omar.Rodriguez-
Caballero@calatl.com
www.CalAtlanticHomes.com

December 8, 2015

Peter Gugliotta
Director of Planning, Building and Code Enforcement
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Re: Devonshire Woods Estates – Request for Petition Deferral

Peter,

We continue to review the Board comments from the previous Planning, Building and Zoning Committee Meeting for Devonshire Woods Estates. We would respectfully request a deferral of consideration for our petition until the January 11th Meeting.

Please do not hesitate to contact me with any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink, appearing to read 'Omar Rodriguez', with a long, sweeping underline.

Omar Rodriguez
Vice President of Land
CalAtlantic Homes

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of:
 a) an ordinance designating the Huntington 90 District as an Enterprise Zone in the Village of Hoffman Estates.
 b) an ordinance designating the Prairie Stone Business Park and 59-90 Entertainment District as an Enterprise Zone in the Village of Hoffman Estates.

MEETING DATE: December 14, 2015

COMMITTEE: Planning, Building and Zoning

FROM: ^{vk}Kevin Kramer/^{CB}Clayton Black

REQUEST: Request approval of:
 a) an ordinance designating the Huntington 90 District as an Enterprise Zone in the Village of Hoffman Estates.
 b) an ordinance designating the Prairie Stone Business Park and 59-90 Entertainment District as an Enterprise Zone in the Village of Hoffman Estates.

BACKGROUND: In July 2015, staff received authorization from this Committee to submit applications to the Illinois Department of Commerce and Economic Opportunity (DCEO) for Enterprise Zone (EZ) designation in two parts of the Village. EZ designation makes various state and local tax incentives available to help entice development in the area. In the past year, the state announced that all existing EZs will need to reapply for the designation and will not be considered for renewal because new criteria has been developed for designating an EZ.

The purpose of the Illinois Enterprise Zone Program is to stimulate economic growth through the extension of state and local tax incentives to existing and prospective businesses looking to locate, expand, or retain operations in an EZ. The incentives that are made available through an EZ are rarely enough on their own to convince a business to locate in it, but they can give an edge to an area when all other conditions are the same.

The first of these applications is for the Prairie Stone Business Park, which was originally designated as an EZ in 1990 and extended in 2004. Over the past 25 years, the incentives have been provided to nearly all of the various companies that have developed in the business park. The Village now looks to create a new EZ that will not only encompass the existing zone, as well as the 400 acres to the west of the zone and 120 acres at the southeast corner of Routes 59 and 72, more commonly known as Sutton Crossing. See the attached map.

BACKGROUND: (Continued)

The second application (Huntington 90) will be for the area at the northeast corner of the Barrington Road interchange, which includes the AT&T campus, the surrounding advanced manufacturers in the Huntington 90 development, and corporate headquarters, as well as the commercial property on the east side of Barrington Road. See the attached map.

Staff has compiled the applications which need to be submitted to DCEO by December 31. DCEO requires an ordinance that requests the designation of an EZ designation of the area and adopts various local incentives to complement those that are provided by the state.

DISCUSSION:

The state began authorizing EZs in 1982, and recently changed the application process beginning with those submitted in 2014. Communities are now required to define a local labor market area that identifies the geographic area that an EZ draws its employees from. That local labor market area then must satisfy at least three out of ten criteria to demonstrate the need for EZ designation. Final determination is based on a scoring system, and it is recommended that applicants respond to as many of the ten criteria as applicable.

Staff has assembled the full applications and believe that both EZs easily meet five of the criteria and partially meet four more. Of these, the Village's applications should score particularly well on the following:

- ◆ **Large scale business closures** and lay-offs in the local labor market during the previous ten years, as well as near term closures.
- ◆ **Vacancy rates for commercial and industrial properties** in Hoffman Estates and surrounding municipalities.
- ◆ The extent to which future development will **improve the state and local tax base**, particularly the state income tax base, the state and local sales tax base, and the local property tax base
- ◆ The extent to which **infrastructure**, including water/sewer, electric, natural gas, and telecommunications, as well as roads and public facilities, already exist to develop an area.
- ◆ **Career skills programs** are available to future employees which for Hoffman Estates includes the efforts of the Golden Corridor Advanced Manufacturing Partnership (GCAMP), as well as manufacturing skills training by area high schools and community colleges.

The other four criteria that the Village will receive partial credit for are unemployment rates, new employment opportunities, poverty rates, and equalized assessed valuation (EAV). The only criteria where no points will be received is brownfield status.

State Incentives

The State of Illinois provides six different incentives to businesses and financial institutions that develop in an EZ. These incentives include:

DISCUSSION: (Continued)

1. An investment tax credit against the state income tax for all companies who build in an EZ.
2. Sales tax exemption on building materials to all projects within an EZ. This is most commonly used by Prairie Stone businesses.
3. An interest income deduction to financial institutions that provide financing to developers in an EZ.
4. A dividend income deduction to taxpayers for dividends paid to them by a corporation that operates in an EZ.
5. An exemption on the state sales tax for the purchase of machinery to be used in the EZ, provided the company meets certain criteria. This should be attractive for additional companies located at Huntington 90.
6. A utility and telecommunications tax exemption, provided the company meet certain criteria. This is most commonly used by Prairie Stone businesses.

Local Incentives

In designating an area as an EZ, a municipality is required to extend incentives as well. The incentives which the Village has identified mirror those that have existed in the Prairie Stone Business Park since its creation in 1990. They include:

1. An exemption on the local share of the sales tax for the purchase of building materials to be used in construction of the EZ. This is most commonly used by projects.
2. An exemption on the local share of the utility taxes, provided the company meet certain criteria.

Public Hearings

As a requirement of zone designation, staff held public hearings on December 2 and December 4 at the Sears Centre Arena and at FANUC Corporation, respectively, to discuss the creation of an EZ in these areas. Both hearings heard positive feedback from companies and property owners.

- ◆ At the public hearing on December 2, for the Prairie Stone Business Park and 59-90 Entertainment District, staff noted that adding the properties to the east and west would allow for continued growth of the tax base and continued investment on vacant parcels throughout the area.
- ◆ At the public hearing on December 4, for the Huntington 90 area, staff discussed how an EZ could impact the impending vacancy of the AT&T campus and make it more attractive for future redevelopment, as well as talking about new transit opportunities that were being made available at the Barrington Road interchange.

Timeline

The Village is required to submit applications by December 31, in order for them to be considered by the State. DCEO will notify successful applications on June 30, and formally approve EZs on September 30, 2016. The EZs would become active on January 1, 2017, and would last for a term of 15 years through December 31, 2032. At the approval of the EZ Board, the EZ could be extended for an additional ten years.

RECOMMENDATION:

Request approval of:

- a) an ordinance designating the Huntington 90 District as an Enterprise Zone in the Village of Hoffman Estates.
- b) an ordinance designating the Prairie Stone Business Park and 59-90 Entertainment District as an Enterprise Zone in the Village of Hoffman Estates.

Attachments

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE DESIGNATING AN ENTERPRISE ZONE IN THE
VILLAGE OF HOFFMAN ESTATES IN THE HUNTINGTON 90 DISTRICT**

WHEREAS, the Illinois Enterprise Zone Act, 20 ILCS 655/1, *et seq.*, authorizes a municipality by ordinance to designate an area within its jurisdiction as an Enterprise Zone subject to the certification of the Illinois Department of Commerce and Economic Opportunity (“DCEO”), to stimulate business and industrial growth; and

WHEREAS, it is the finding of the Village Board that the establishment of an Enterprise Zone within the boundaries hereinafter described (the “H90 Enterprise Zone”) is in the best interest of the Village of Hoffman Estates; and

WHEREAS, the Village has, pursuant to the Illinois Enterprise Zone Act, conducted a public hearing within the proposed H90 Enterprise Zone area on December 4, 2015; and

WHEREAS, it is necessary that a formal application be made for approval of said designation to DCEO in accordance with the provisions of the Illinois Enterprise Zone Act and the terms and provisions of this Ordinance and said application has been compiled and was presented to the Village’s Planning, Building and Zoning Committee on December 14, 2015.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village of Hoffman Estates hereby designates the “H90 Enterprise Zone” pursuant to authority granted by the Illinois Enterprise Zone Act, as amended, subject to the approval of DCEO, and subject to the provisions of the Act; and that as established by a unit of government and approved by DCEO, the area of the H90 Enterprise Zone shall be as described in Exhibit “A” and as outlined in the map in Exhibit “B”, which exhibits are attached to this Ordinance and made a part hereof as though fully stated herein.

Section 2: That pursuant to Section 3(b) of the Act, the term of the Enterprise Zone shall commence with the date the H90 Enterprise Zone is designated on January 1, 2017 and lasting for a term of 15 (fifteen) calendar years. On January 1, 2030, the H90 Enterprise Zone designation will be subject to review by the Illinois Enterprise Zone Board for an additional 10 (ten) year designation beginning on the expiration of the H90 Enterprise Zone on December 31, 2032.

Section 3: That the Village of Hoffman Estates hereby declares and affirms that the H90 Enterprise Zone area is qualified for designation as an Enterprise Zone in accordance with the Act, and further affirms that:

- a) The H90 Enterprise Zone area is a contiguous area;
- b) The H90 Enterprise Zone area comprises a minimum of one-half square mile and not more than 12 square miles in total area;
- c) The H90 Enterprise Zone area satisfies at least three of the ten criteria established by statute, 20 ILCS 655/4 and the DCEO, particularly those for employment opportunities, large scale business closings, vacant structures, tax base improvement plan, public infrastructure improvement plan, career skills programs, and equalized assessed valuation;

- d) On December 4, 2015, the Village of Hoffman Estates conducted a public hearing within the H90 Enterprise Zone area on the question of whether to create the H90 Enterprise Zone, what local plans, tax incentives, and other programs should be established in connection with the H90 Enterprise Zone, and what the boundaries of the H90 Enterprise Zone should be, and that public notice was given in at least one newspaper of general circulation within the H90 Enterprise Zone area, not more than 20 days nor less than 5 days before the hearing; and
- e) The H90 Enterprise Zone is entirely within the Village of Hoffman Estates.

Section 4: That each retailer whose place of business is within the State of Illinois and who makes a sale of building materials to be incorporated into real estate located in the H90 Enterprise Zone by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed pursuant to the Illinois Retailers' Occupation Tax Act.; provided, however, that such remodeling, rehabilitation, or new construction is of the nature and scope for which a building permit is required and has been obtained. The incentive provided by this Section shall commence the first day of the calendar month following the month in which the H90 Enterprise Zone is designated by the Village and certified by the DCEO, and shall continue for the term of the H90 Enterprise Zone.

Section 5: That each business that makes an investment of at least \$5 million in the H90 Enterprise Zone and creates 200 full-time equivalent jobs in Illinois, or invests at least \$175 million in the H90 Enterprise Zone and creates 150 jobs in Illinois, or invests at least \$20 million in the H90 Enterprise Zone and retains a minimum of 1000 jobs in Illinois may obtain a state sales tax exemption of 5% and a local sales tax exemption of 1% on gas, electricity and the Illinois Commerce Commission .1% charge; provided, however, that the business submits an application to DCEO as documentation that the job creation or job retention requirements have been met.

Section 6: That each business that makes an investment of at least \$5 million in the H90 Enterprise Zone and creates 200 full-time equivalent jobs in Illinois, or invests at least \$40 million in the H90 Enterprise Zone and retains a minimum of 2000 jobs in Illinois, or invests at least \$40 million in the H90 Enterprise Zone and retains 90% of the jobs in place on date of certification may obtain a state sales tax exemption on tangible personal property that is purchased to be used in the H90 Enterprise Zone to manufacture personal property for wholesale or retail sale to businesses.

Section 7: That each business that makes investments in qualified property in the H90 Enterprise Zone shall be eligible for a 0.5% income tax credit against its the state income tax pursuant to the Illinois Income Tax Act.

Section 8: That the position of "Zone Administrator" is hereby created. The Zone Administrator shall be the Director of Development Services and shall be an officer or employee of the Village of Hoffman Estates. The duties of the Zone Administrator shall be performed in addition to the regular duties of the position of Director of Development Services.

It shall be the power and duty of the Zone Administrator to:

- a) Administer the implementation of the provisions of the Illinois Enterprise Zone Act.

- b) Administer the implementation of the provisions of this Ordinance as adopted by the Village of Hoffman Estates.
- c) Act as liaison between the Village of Hoffman Estates and DCEO, other federal, state, and local agencies, and local private organizations.
- d) Recommend designation of future Enterprise Zone Organizations that may be created.
- e) Continually evaluate the Enterprise Zone program and submit an annual report evaluating Enterprise Zone activities to the Hoffman Estates Village Board and DCEO.
- f) Direct the marketing of the Enterprise Zone incentives, programs, and assistance to businesses located both within and outside the Enterprise Zone area.
- g) Have such other duties as specified by the Hoffman Estates Village Board to assure the operation of the Enterprise Zone and implementation of the Enterprise Zone goals and objectives.

Section 9: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 10: That this Ordinance shall be in full force and effect immediately from and after its passage and approval, according to law.

PASSED THIS _____ day of _____, 2015

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2015

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2015.

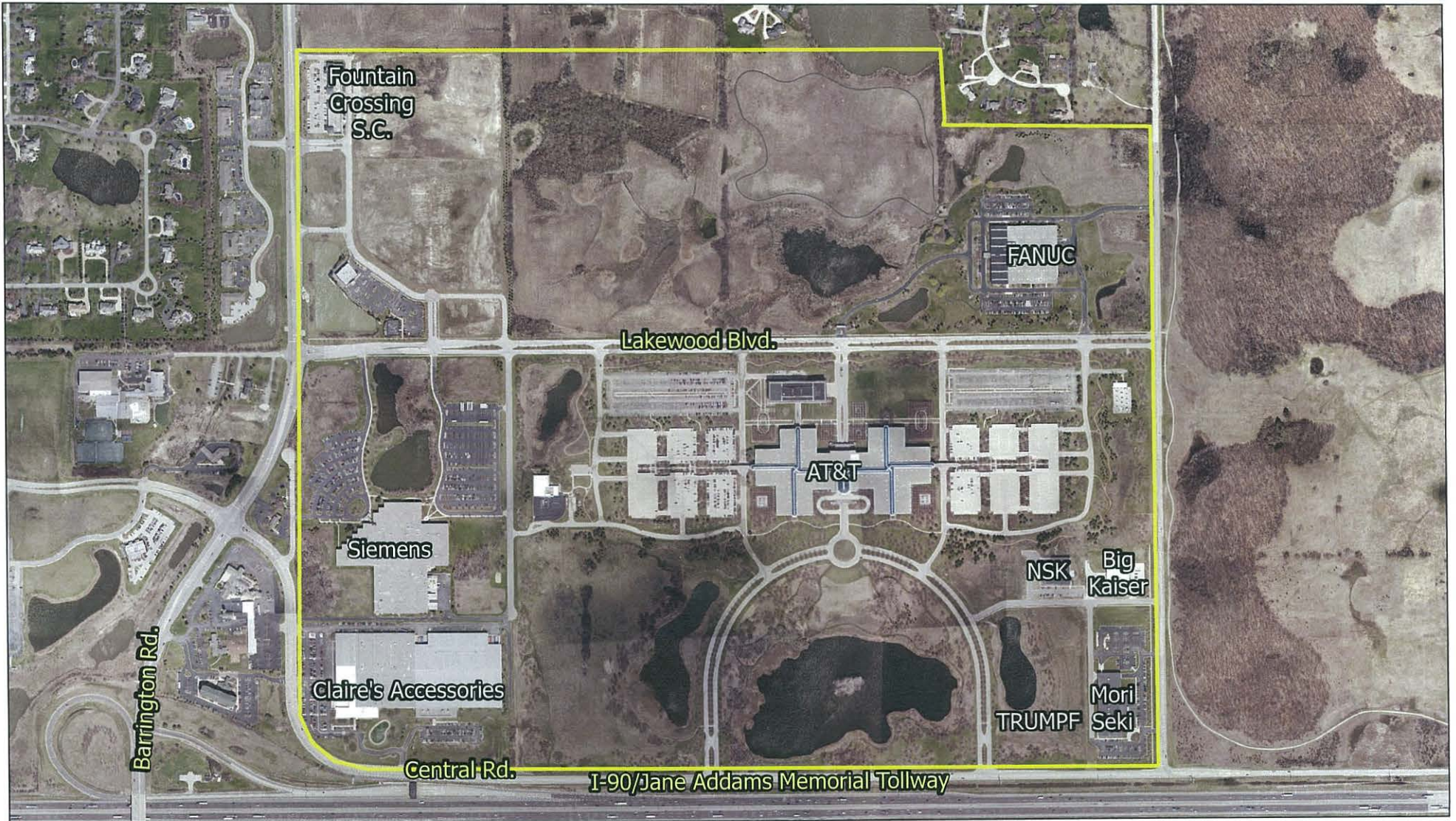
EXHIBIT "A"

AT&T / Huntington 90 Enterprise Zone

Legal Description

That portion that includes all of the southwest quarter section and the southeast quarter section and the northwest quarter section except the north 825 feet thereof, and the west half of the northeast quarter section except the north 825 feet thereof, and the southeast quarter of the northeast quarter section of Section 36 in Township 42 North, Range 9, east of the Third Principal Meridian in Cook County, Illinois.

AT&T/Huntington 90 Proposed Enterprise Zone



0 0.05 0.1 0.2 Miles



Village of Hoffman Estates
Development Services Department
December 1, 2015

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE DESIGNATING AN ENTERPRISE ZONE IN THE
VILLAGE OF HOFFMAN ESTATES IN THE
PRAIRIE STONE BUSINESS PARK AND 59-90 ENTERTAINMENT DISTRICT**

WHEREAS, the Illinois Enterprise Zone Act, 20 ILCS 655/1, *et seq.*, authorizes a municipality by ordinance to designate an area within its jurisdiction as an Enterprise Zone subject to the certification of the Illinois Department of Commerce and Economic Opportunity (“DCEO”), to stimulate business and industrial growth; and

WHEREAS, it is the finding of the Village Board that the establishment of an Enterprise Zone within the boundaries hereinafter described (the “Prairie Stone Enterprise Zone”) is in the best interest of the Village of Hoffman Estates; and

WHEREAS, the Village has, pursuant to the Illinois Enterprise Zone Act, conducted a public hearing within the proposed Prairie Stone Enterprise Zone area on December 2, 2015; and

WHEREAS, it is necessary that a formal application be made for approval of said designation to DCEO in accordance with the provisions of the Illinois Enterprise Zone Act and the terms and provisions of this Ordinance and said application has been compiled and was presented to the Village’s Planning, Building and Zoning Committee on December 14, 2015.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village of Hoffman Estates hereby designates the “Prairie Stone Enterprise Zone” pursuant to authority granted by the Illinois Enterprise Zone Act, as amended, subject to the approval of DCEO, and subject to the provisions of the Act; and that as established by a unit of government and approved by DCEO, the area of the Prairie Stone Enterprise Zone shall be as described in Exhibit “A” and as outlined in the map in Exhibit “B”, which exhibits are attached to this Ordinance and made a part hereof as though fully stated herein.

Section 2: That pursuant to Section 3(b) of the Act, the term of the Enterprise Zone shall commence with the date the Prairie Stone Enterprise Zone is designated on January 1, 2017 and lasting for a term of 15 (fifteen) calendar years. On January 1, 2030, the Prairie Stone Enterprise Zone designation will be subject to review by the Illinois Enterprise Zone Board for an additional 10 (ten) year designation beginning on the expiration of the Prairie Stone Enterprise Zone on December 31, 2032.

Section 3: That the Village of Hoffman Estates hereby declares and affirms that the Prairie Stone Enterprise Zone area is qualified for designation as an Enterprise Zone in accordance with the Act, and further affirms that:

- a) The Prairie Stone Enterprise Zone area is a contiguous area;
- b) The Prairie Stone Enterprise Zone area comprises a minimum of one-half square mile and not more than 12 square miles in total area;
- c) The Prairie Stone Enterprise Zone area satisfies at least three of the ten criteria established by statute, 20 ILCS 655/4 and the DCEO, particularly those for employment opportunities, large scale business closings, vacant structures, tax base improvement plan, public infrastructure improvement plan, career skills programs, and equalized assessed valuation;

- d) On December 2, 2015, the Village of Hoffman Estates conducted a public hearing within the Prairie Stone Enterprise Zone area on the question of whether to create the Prairie Stone Enterprise Zone, what local plans, tax incentives, and other programs should be established in connection with the Prairie Stone Enterprise Zone, and what the boundaries of the Prairie Stone Enterprise Zone should be, and that public notice was given in at least one newspaper of general circulation within the Prairie Stone Enterprise Zone area, not more than 20 days nor less than 5 days before the hearing; and
- e) The Prairie Stone Enterprise Zone is entirely within the Village of Hoffman Estates.

Section 4: That each retailer whose place of business is within the State of Illinois and who makes a sale of building materials to be incorporated into real estate located in the Prairie Stone Enterprise Zone by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed pursuant to the Illinois Retailers' Occupation Tax Act,; provided, however, that such remodeling, rehabilitation, or new construction is of the nature and scope for which a building permit is required and has been obtained. The incentive provided by this Section shall commence the first day of the calendar month following the month in which the Prairie Stone Enterprise Zone is designated by the Village and certified by the DCEO, and shall continue for the term of the Prairie Stone Enterprise Zone.

Section 5: That each business that makes an investment of at least \$5 million in the Prairie Stone Enterprise Zone and creates 200 full-time equivalent jobs in Illinois, or invests at least \$175 million in the Prairie Stone Enterprise Zone and creates 150 jobs in Illinois, or invests at least \$20 million in the Prairie Stone Enterprise Zone and retains a minimum of 1000 jobs in Illinois may obtain a state sales tax exemption of 5% and a local sales tax exemption of 1% on gas, electricity and the Illinois Commerce Commission .1% charge; provided, however, that the business submits an application to DCEO as documentation that the job creation or job retention requirements have been met.

Section 6: That each business that makes an investment of at least \$5 million in the Prairie Stone Enterprise Zone and creates 200 full-time equivalent jobs in Illinois, or invests at least \$40 million in the Prairie Stone Enterprise Zone and retains a minimum of 2000 jobs in Illinois, or invests at least \$40 million in the Prairie Stone Enterprise Zone and retains 90% of the jobs in place on date of certification may obtain a state sales tax exemption on tangible personal property that is purchased to be used in the Prairie Stone Enterprise Zone to manufacture personal property for wholesale or retail sale to businesses.

Section 7: That each business that makes investments in qualified property in the Prairie Stone Enterprise Zone shall be eligible for a 0.5% income tax credit against its the state income tax pursuant to the Illinois Income Tax Act.

Section 8: That the position of "Zone Administrator" is hereby created. The Zone Administrator shall be the Director of Development Services and shall be an officer or employee of the Village of Hoffman Estates. The duties of the Zone Administrator shall be performed in addition to the regular duties of the position of Director of Development Services.

It shall be the power and duty of the Zone Administrator to:

- a) Administer the implementation of the provisions of the Illinois Enterprise Zone Act.

- b) Administer the implementation of the provisions of this Ordinance as adopted by the Village of Hoffman Estates.
- c) Act as liaison between the Village of Hoffman Estates and DCEO, other federal, state, and local agencies, and local private organizations.
- d) Recommend designation of future Enterprise Zone Organizations that may be created.
- e) Continually evaluate the Enterprise Zone program and submit an annual report evaluating Enterprise Zone activities to the Hoffman Estates Village Board and DCEO.
- f) Direct the marketing of the Enterprise Zone incentives, programs, and assistance to businesses located both within and outside the Enterprise Zone area.
- g) Have such other duties as specified by the Hoffman Estates Village Board to assure the operation of the Enterprise Zone and implementation of the Enterprise Zone goals and objectives.

Section 9: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 10: That this Ordinance shall be in full force and effect immediately from and after its passage and approval, according to law.

PASSED THIS _____ day of _____, 2015

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2015

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2015.

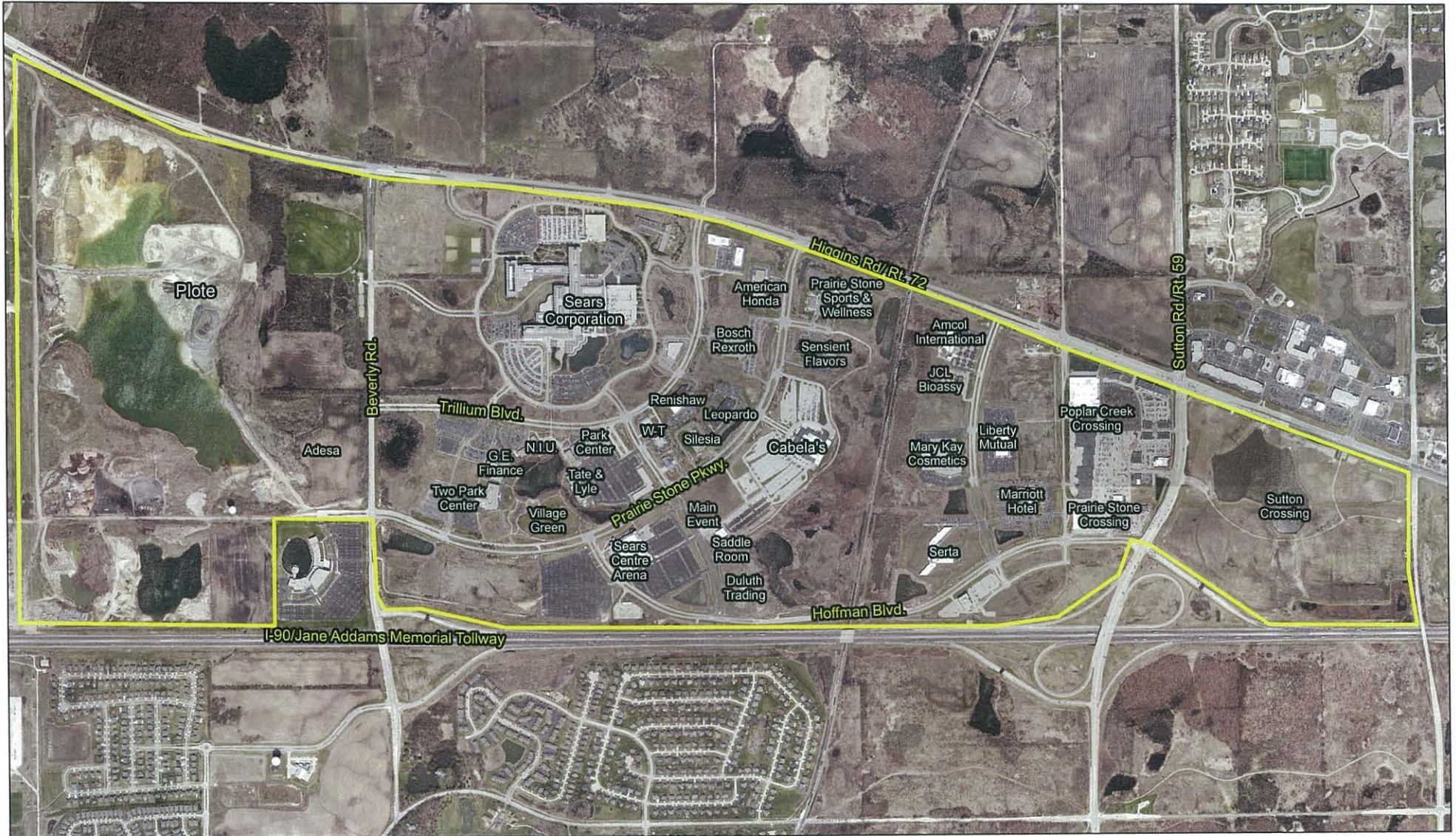
EXHIBIT "A"

Prairie Stone Enterprise Zone

Legal Description

That portion of the southwest and southeast quarter section of Section 30 south of Illinois Route 72 and all of Section 31 except the southwest quarter of the southeast quarter section and that portion of Section 32 south of Illinois Route 72 and that portion of the northwest quarter section of Section 33 south of Illinois Route 72 and that portion of the southwest quarter section of Section 33 north of the right of way of the Jane Addams Tollway Interstate 90 and that portion of the southeast quarter section of Section 33 north of the right of way of the Jane Addams Tollway Interstate 90 and south of Illinois Route 72, all in Township 42 North, Range 9, east of the Third Principal Meridian in Cook County, Illinois.

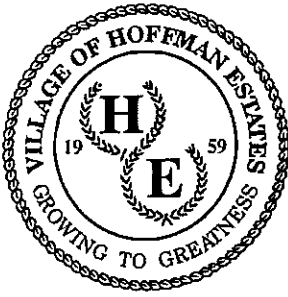
Prairie Stone Business Park and 59/90 Entertainment District Proposed Enterprise Zone



0 0.1 0.2 0.4 Miles



Village of Hoffman Estates
Development Services Department
December 1, 2015



VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING DIVISION MONTHLY REPORT

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement *P6*

December 2015

PLANNING AND ZONING COMMISSION MEETINGS

November 18, 2015 Meeting

- o Cancelled due to no petitioners

December 2, 2015 Meeting

- o Starbucks, 2071 N. Barrington Rd. – Menu Board Sign Variance (**Approved**)
- o Midwest Materials Management, Beverly Gravel Pit – Extension of site plan and special use for recycling facility (**Approved**)
- o Subdivision Code (Chapter 10) Text Amendments regarding bikes and accessibility items (**Approved**)

Upcoming Meeting: December 16, 2015 Meeting

- o 1300 Higgins Road (former Marathon gas station) – Site plan for automotive repair use

CURRENT ACTIVE PROJECT REVIEWS

- Trumpf, Central Road/H90 Business Park – Site plan for new office/industrial headquarters building
- TCF bank (Jewel) Palatine Road – Site Plan for an exterior ATM
- Poplar Creek Lot 4 Retail Building – Site Plan amendment for minor site changes
- Burger King Higgins/Barrington – Site Plan amendment for site changes
- Enclave Apartments Salem/Bode – Site Plan amendment for sidewalks
- Hassell Road Offices – Site Plan amendment for sidewalk changes
- Plum Farms, North side of Higgins Rd. at Old Sutton Rd. – Annexation, Amendments to Agreements, text amendments, zoning, concept site plan for mixed use development
- Anytime Fitness – Special Use for fitness center in Hoffman Village Shopping Center
- McDonald's, Golf Road – Site Plan Amendment for new drive through and Master Sign Plan

POTENTIAL UPCOMING PROJECTS

- Stonegate Conference Center Hotel – Site Plan for new hotel
- Devonshire Woods Estates, Shoe Factory Road – Site plan for new homes on vacant lots
- Beacon Point Residential Phase 2 – Site plan and subdivision for single family detached homes
- Former Los Fernandez – Site Plan amendment for new restaurant
- Hassell Road Offices – Site Plan amendment for new retail use
- Southeast corner Prairie Stone Parkway and Beverly Road – site plan for entertainment use
- Dunkin' Donuts/Baskin Robbins, Huntington Plaza – concept plan for new outlet
- Former TGIFriday's – site plan amendment for new restaurant
- Webster Dental, Glen Lake – site plan for expansion
- Hoffman Plaza – Site plan amendment for façade changes, new tenants, and other improvements
- Beverly Properties – Site plan for warehouse building
- Poplar Commons Shopping Center – site plan for building and site improvements
- Level 10, 2495 Pembroke – site plan amendment for parking lot expansion
- Firestone, 801 N. Barrington Rd. – Site plan for tire storage building

GENERAL ACTIVITIES

Site Plan Review Process	This Month		This Quarter		Year to Date	
Number of administrative site plan cases completed	2	100% completed	6	100% completed	20	59% completed
Number of PZC site plan cases completed	0	administratively	0	administratively	14	administratively
Annual goal is to complete at least 65% of site plan cases through administrative review process						

Site Plan Review Timing	This Month		This Quarter		Year to Date	
Number of cases processed within 105 days	2	100% completed	6	100% completed	29	100% completed
Annual goal is to complete 100% of cases within 105 days						

Coordinating Planning & Code Efforts	This Month	This Quarter	Year to Date	Year Target
Number of staff coordination meetings held	3	3	45	48

Economic Development Information Items	This Month	This Quarter	Year to Date	Year Target
Number of visithoffman.com listings updated	8	11	52	100% updated within 5 days
Average number of Village signs in rotation on electronic Tollway sign	3	3	2	100% of time at least 2 signs in rotation
New digital signs produced for Tollway sign	0	0	11	6

Comprehensive Plan Update	This Month	This Quarter	Year to Date	Year Target
Number of meetings held by staff working group	0	2	16	20

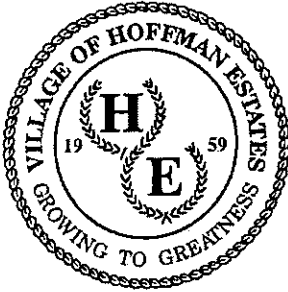
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

- A public hearing was held on the 2014 Consolidated Annual Performance Evaluation Report (CAPER) to review final progress on the 2011-2015 Consolidated Plan. The CAPER was submitted to HUD by the December 15 deadline.
- Staff attended a meeting of the CDBG North Suburban Network in Mt. Prospect with six other CPD entitlement communities. The purpose of this network is to collaborate with other municipalities to identify best practices for following HUD rules and regulations in order to streamline CDBG grant administration.
- Staff began developing a plan for carrying out approximately \$24,000 in necessary repairs and rehabilitation to the Children’s Advocacy Center during the 2015-2016 program year.

This information is for the first quarter of the new program year which runs through September 30, 2016.

CDBG Expenditures and Reporting Ratio	This Month	This Quarter	Year to Date	Current Reporting Ratio
	\$39,133.50	\$39,133.50	\$39,133.50	0.55
"Current Reporting Ratio" equals ratio of unspent funds to total allocated funds in program year. Permitted to hold up to 1.5 of yearly allocation.				

Housing Program Goals	This Month	This Quarter	Year to Date	Year Target
Rehabilitation Projects completed	0	0	0	5
Housing & related issues education pieces released	0	0	0	5



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
CODE ENFORCEMENT DIVISION MONTHLY REPORT**

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement *PG*

December 2015

GENERAL ACTIVITIES

- On November 5, 2015, Ray Norton, Tim Meyer and John Cumpek attended the NWBOCA 2015 Fall School seminar on 2012 IRC Fundamentals on Mechanical, Fuel Gas, Plumbing & Electrical Provisions.
- On November 11, 2015, David Banaszynski attended the quarterly NWMC Health Director’s meeting.
- On November 12, 2015, Jeff Mattes, Tim Meyer and John Cumpek attended the NWBOCA 2015 Fall School seminar on 2012 IEBC Fundamentals.
- On November 19, 2015, John Shogren, Tony Knuth, Kathleen Kuffer and Dan Ritter attended the NWBOCA 2015 Fall School seminar on Understanding the Role of the Inspector.
- On November 24, 2015, John Shogren attended the Illinois Plumbing Inspectors Association monthly meeting.

ADMINISTRATIVE ACTIVITIES

- Final steps are being completed in the hiring process for the vacant Code Enforcement Officer position, with the goal of having a new person on board by the beginning of 2016. While the position is vacant, other Development Services staff is assisting with critical duties related to enforcement activities.

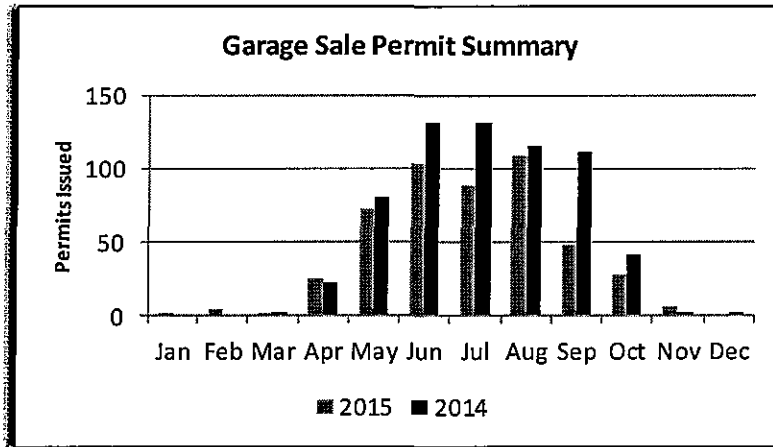
Enhance Customer Service In Permit Process	This Month	This Quarter	Year to Date	Year Target
Number of building permit plan review process improvements made	1	1	1	2
Number of building permit administrative processing improvements made	0	0	1	2

RENTAL HOUSING LICENSE AND INSPECTION PROGRAM

- There are currently 2,078 rental properties registered.
- Staff is preparing for the rental program license renewal process, which will occur through December and January.
- Coordination continues with Finance staff on collections work, and with the building permit process.
- Staff is developing a process for taking appropriate legal steps to resolve open violations with property owners who have been non-responsive to citations. This may involve revocation of the temporary rental certificate, which would render the property unusable for rental purposes.
- Staff continues to identify and pursue registration with rental owners who have not yet registered their properties.

Garage Sales

Year	2015	2014
Jan	2	1
Feb	5	1
Mar	3	3
Apr	25	23
May	72	81
Jun	103	131
Jul	88	132
Aug	109	115
Sep	48	111
Oct	28	41
Nov	6	3
Dec	0	2
Total	489	644

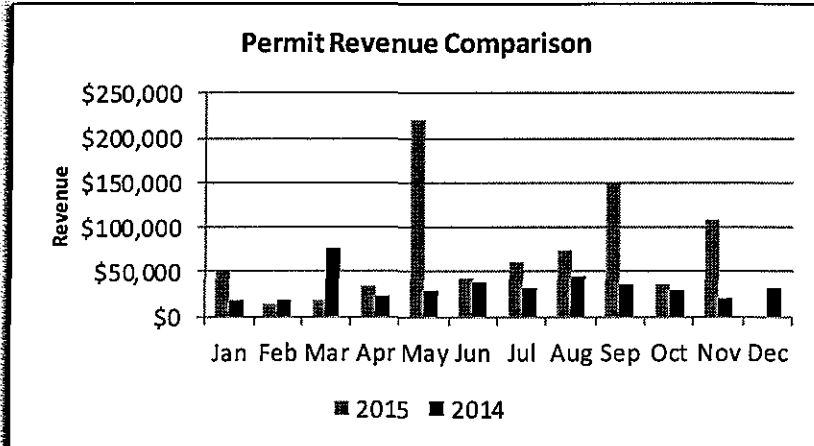


2015 Building and Fire Permits Issued

Permit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2015 YTD	2014 Total
Building Permits														
Commercial Remodeling	4	4	9	5	4	7	8	12	4	5	5	0	67	69
Community Residence	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Demolition	0	0	1	2	0	1	1	0	0	0	1	0	6	5
Driveways	4	0	2	29	38	43	49	36	50	39	11	0	301	248
Electrical	1	2	4	6	4	5	10	3	6	7	4	0	52	85
Fences	0	1	6	25	28	23	21	22	19	16	6	0	167	182
Mechanical	14	17	13	16	13	33	26	21	25	18	21	0	217	180
Miscellaneous Permits	19	15	29	35	41	50	44	53	33	68	44	0	431	568
Multi-Family Remodeling	0	3	3	6	11	2	6	4	9	1	5	0	50	51
New Commercial	0	0	0	0	1	0	0	2	3	0	1	0	7	1
Plumbing	21	26	14	16	26	11	20	30	19	23	31	0	237	211
Pools	0	0	0	0	0	3	1	1	0	0	0	0	5	16
Residential Decks & Patios	0	0	3	17	20	25	23	31	14	12	6	0	151	121
Residential Garages	0	0	0	0	0	0	0	0	2	0	0	0	2	6
Residential Remodeling	10	8	12	21	23	13	21	24	14	17	15	0	178	177
Residential Sheds	1	0	1	4	3	5	5	4	6	2	6	0	37	44
Roofs/Siding	4	3	22	81	77	108	100	93	72	111	42	0	713	539
Signs	11	3	5	6	11	5	7	3	8	14	14	0	87	101
New Single Family Residences	3	0	0	2	1	1	6	2	2	0	8	0	25	1
Fire Permits														
Automatic Fire Alarms	1	2	4	3	2	5	6	3	6	10	4	0	46	37
Fuel Storage Tanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hood & Duct	0	0	0	1	0	0	3	0	1	1	1	0	7	2
Automatic Sprinklers	1	4	3	5	5	3	7	3	9	4	5	0	49	37
Lock Boxes	0	0	0	2	1	2	0	1	0	1	3	0	10	7
Other	0	2	1	4	0	0	1	0	1	1	1	0	11	50
2015 Total	94	90	132	286	309	345	365	348	303	350	234	0	2856	
2014 Total	91	86	146	225	306	329	312	313	277	328	179	147		2739

Permit Revenue

Year	2015	2014
Jan	\$52,379	\$18,611
Feb	\$15,057	\$17,377
Mar	\$17,389	\$75,725
Apr	\$34,157	\$22,612
May	\$221,124	\$30,175
Jun	\$43,889	\$37,807
Jul	\$61,332	\$31,923
Aug	\$73,628	\$45,104
Sep	\$149,195	\$35,858
Oct	\$36,081	\$29,589
Nov	\$107,498	\$20,425
Dec	\$0	\$30,858
Total	\$811,729	\$396,064



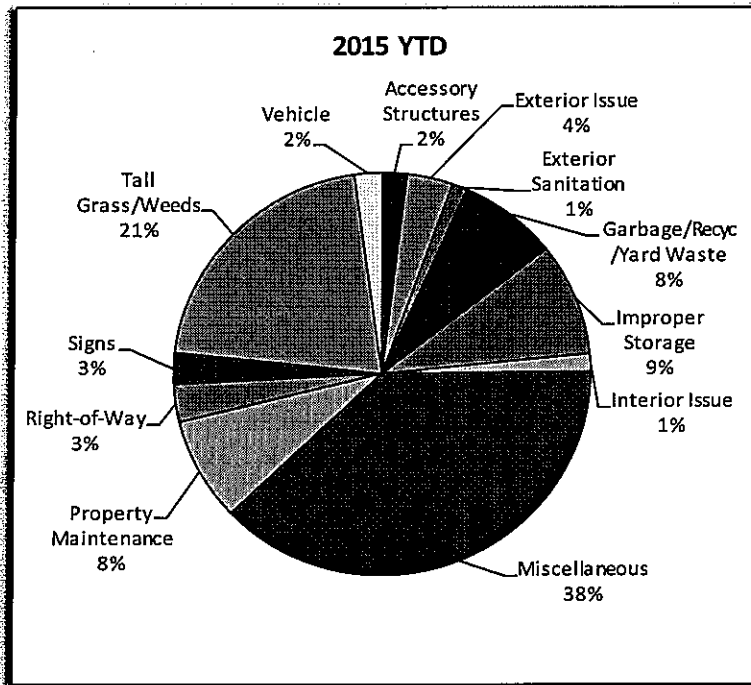
2015 Budget: \$545,000

Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.

Building Permit Processing Performance	This Month	This Quarter	Year to Date	Year Target
Percentage of permits entered in computer within 24 hours of submittal	98%	98%	98%	95% within 24 hours
Percentage of permit plan reviews completed within 10 business days	98%	98%	97%	95% within 10 days
Percentage of final permits processed within 48 hours of plan approval	98%	98%	98%	90% within 48 hours

2015 Property Maintenance Summary Report

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2015 YTD	2014 Total
Accessory Structures	4	1	1	2	2	9	5	1	3	1	0	0	29	46
Exterior Issue	5	4	4	9	5	7	8	3	4	1	5	0	55	750
Exterior Sanitation	0	0	1	2	7	4	3	0	1	0	0	0	18	29
Garbage/Recyc/Yard Waste	21	10	1	4	5	30	17	20	5	2	5	0	120	497
Improper Storage	34	26	3	6	6	27	18	16	1	0	3	0	140	342
Interior Issue	11	3	1	1	0	1	2	0	0	2	1	0	22	67
Miscellaneous	58	46	39	44	17	60	82	105	23	80	35	0	589	434
Property Maintenance	5	10	2	4	11	32	23	6	23	8	4	0	128	95
Right-of-Way	5	4	2	1	7	10	10	2	4	1	1	0	47	146
Signs	8	1	3	1	3	7	5	7	0	1	3	0	39	321
Tall Grass/Weeds	0	0	0	0	134	76	68	30	12	7	0	0	327	319
Vehicle	6	0	1	2	5	8	4	3	2	0	3	0	34	54
2015 Total	157	105	58	76	202	271	245	193	78	103	60	0	1548	
2014 Total	320	352	387	375	498	329	322	209	88	79	52	89		3100



2015 Citations Issued

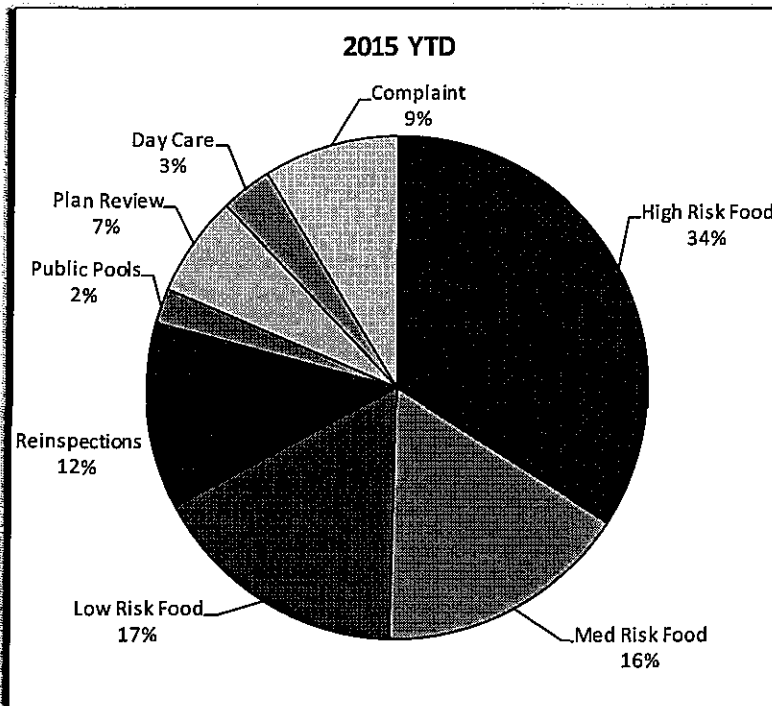
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
55	47	83	54	68	155	92	110	89	194	21	0	968

*Includes Rental License Citations (new for 2015)

Inspection Services Performance	This Month	This Quarter	Year to Date	Year Target
Percentage of property maintenance inspections completed within 24 hours of notice	93%	93%	95%	95% within 24 hr. notice

2015 Environmental Health Inspection Report

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
High Risk Food	39	32	0	2	29	44	1	0	31	48	1	0	227
Med Risk Food	0	0	33	37	1	0	1	0	0	0	37	0	109
Low Risk Food	0	0	0	1	2	3	48	48	5	1	4	0	112
Reinspections	8	7	8	18	8	8	3	3	4	11	2	0	80
Public Pools	0	0	0	0	12	3	0	0	0	0	0	0	15
Plan Review	1	4	8	9	5	3	2	4	0	2	5	0	43
Day Care	11	0	0	0	0	0	11	0	0	0	0	0	22
Complaint	4	2	7	8	6	0	10	9	2	5	6	0	59
Total	63	45	56	75	63	61	76	64	42	67	55	0	667



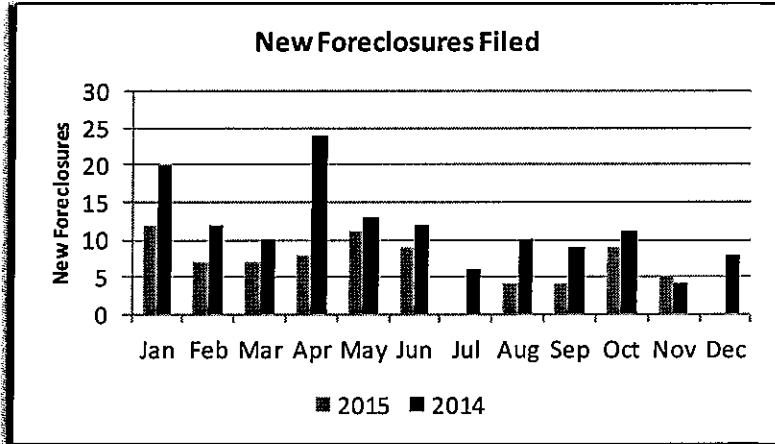
Food establishments are divided into the risk categories of high, moderate or low, and planned inspections are performed three, two, or one time each year respectively. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. There are approximately 265 facilities that require a total of approximately 470 planned inspections throughout the year (this number fluctuates based on businesses opening/closing).

Inspection Services Performance	This Month	This Quarter	Year to Date	Year Target
Percentage of annual food health inspections completed	8.9%	19.3%	95.3%	100% of total

Staff has started using electronic health code inspection reports to minimize the need for paper in the field. Early indications are that this process will be a benefit and increase efficiency, plus business owners appreciate being able to receive electronic reports quickly.

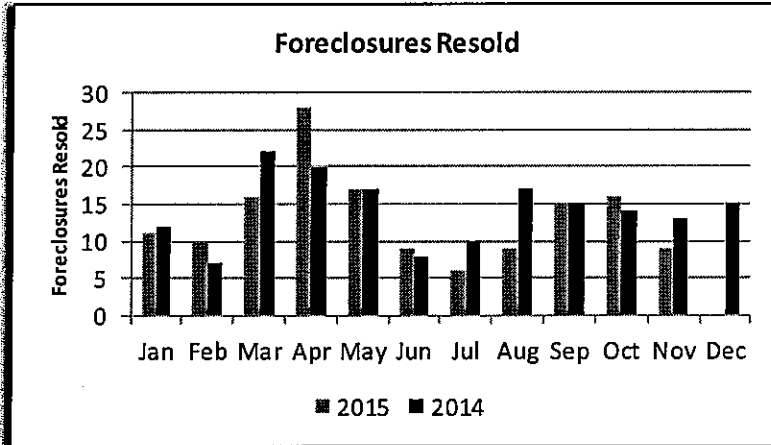
New Foreclosures Filed

Year	2015	2014
Jan	12	20
Feb	7	12
Mar	7	10
Apr	8	24
May	11	13
Jun	9	12
Jul	0	6
Aug	4	10
Sep	4	9
Oct	9	11
Nov	5	4
Dec	0	8
Total	76	139



Foreclosures Resold

Year	2015	2014
Jan	11	12
Feb	10	7
Mar	16	22
Apr	28	20
May	17	17
Jun	9	8
Jul	6	10
Aug	9	17
Sep	15	15
Oct	16	14
Nov	9	13
Dec	0	15
Total	146	170



ECONOMIC DEVELOPMENT & TOURISM MONTHLY REPORT

DECEMBER 2015



General

- Ongoing phone calls and emails with shopping center owners in town to receive updates on properties and assist in improving the properties.
- Wrote an article featuring a Hoffman Estates shopping center for the monthly Citizen newsletter. Also designed and wrote the quarterly economic development newsletter sent out this month.
- Updated the Village's available properties database through Location One Information System (LOIS). The properties are updated weekly.
- Designed and developed ads for various online and print publications to promote Hoffman Estates.
- Attended the:
 - Monthly Arts Commission meeting.
 - Monthly Membership Committee meeting of the Chamber of Commerce.
 - Hoffman Estates Chamber's Annual Fashion Show and Live Auction.
 - ICSC NextGen Event to network with other young professionals.
 - Tacos-n-Tchaikovsky event put on by the Arts Commission and Sears Centre.
 - Conference call of the Young Professionals Advisory Committee of IEDC.
 - Ribbon cutting for Sweet Caroline's Crab-n-que.
- Attended the press conference announcing the Bulls D-League team as well as joined the caravan around Hoffman Estates to celebrate the new team. Assisted with the coordination of the caravan activities.
- Worked with S.B. Friedman to review the state of the Roselle Road TIF and understand if there are ways to increase the overall increment in the TIF fund.
- Met and followed up with several new business owners and developers looking for sites in Hoffman Estates. Their businesses included everything from hotels and car dealers to restaurants and manufacturers.
- Met with several financial and businesses development representatives to discuss the various programs and loans which SBA offers to support small businesses.
- Continued to work with staff on the State of Illinois Enterprise Zone applications, due at the end of the year for a zone in the western part of Hoffman Estates and one near the AT&T campus. Sent letters to the companies and land owners within the areas to ask for support of the applications as well as held public meetings to inform the public of the applications.

Office/Industrial

- Staff visited 11 businesses in 2015 as part of the BRE outreach program. Outreach will continue throughout the year.
- Staff attended the GCAMP-sponsored Golden Corridor Maker Space monthly steering committee meeting to discuss the future of the group, finalize the business plan and continue the search for a location. Ideally, this group will run on its own without the assistance of any municipality.
- Attended the GCAMP sponsored SBA event at the Mazak Corporation about the future of manufacturing. This was a good opportunity to keep up with manufacturing and technology, network with company representatives and introduce new contacts to manufacturers from the area.

Retail

- Continued working with the planning committee for the upcoming ICSC Idea Exchange show in March 2016. Attended several conference calls for the conference as a whole as well as worked to secure leaders for the roundtable discussions.
- Continued to work on finding a hardware store to open in town. Working with a possible operator on a location now.
- Continued talks with Sterling Organization regarding potential redevelopment options for Hoffman Plaza within the TIF district.

Tourism

ILLINOIS RECREATIONAL CHEERLEADING ASSOCIATION (IRCA), December 4-5, 2015 - SEARS CENTRE ARENA

- Met with event organizer to ensure only Village hotels appeared on their event website following elimination events held in November. Worked with teams directly to place group blocks in the hotels for the state event held in December. Conducted field work with hotels to be sure room blocks were bookable and team placement did not disrupt regular travelers. This event draws approximately 10,000 recreational cheerleaders aged 5-12, and account requires "preferred" hotels pay a \$10 rebate per room night for captured occupancy.

SALVATION ARMY

- Solicited hotel stay gift certificates for their annual employee Holiday celebration. Planned a Village hotel private tour of their new offices for December 16, to solidify booking relationship with our properties. The group has a desired stay pattern for their travelers - 1,000-1,500 that would arrive Sunday with a Thursday departure.

CHICAGO BULLS D-LEAGUE TEAM - CORPORATE CONTACTS LISTING

- Worked in concert with Economic Development and Mayors Office to create a listing of Hoffman Estates based businesses and service providers for making an introduction to the team administration into the business community. The team would like to invite business leaders to the United Centre for a VIP event where the new team's name and logo would be revealed.

Tourism (Cont.)

RFP SEASON - SEARS HOLDING CORPORATION - OCTOBER-DECEMBER 2015

- In previous years, hotels wanting to be considered “preferred” had to participate in an online auction resulting in below market rates for this account. This year, Requests for Proposals (RFP) were centralized and came through the various brands national sales offices. Met with each property individually to strategize their approach to Sears this year. Many of our properties have had extensive renovations, new management companies put in place, or new ownership causing them to drive rate. Sears puts approximately 10,000 room nights into this market, with much of it going to the full service hotels in Schaumburg due to the Sears store location in Woodfield. Sears also requires last room availability and has direct access through their global systems to book hotel inventory directly. Last year, we saw group blocks migrate to Elgin, Rolling Meadows, and Itasca. Village hotels are smaller and needed to consider day of the week arrival pattern (this market typically fills on Tuesday/Wednesday), and what rate they can afford to sell every room and still make budget. Conducted revenue maximization training to our independently owned properties. Thus far, Hyatt Place presented a year over year increase that was not accepted, Hawthorne Suites was accepted, Red Roof is excluded because of outside entrances, and Quality Inn was not invited (change of brand – working with Choice to have them invited). Hampton Inn, Hilton Garden Inn, and Chicago Marriott Northwest have all submitted attractive bids and are waiting outcome. LaQuinta did not participate due to ownership and impending brand change.

NORTHWEST HOSPITALITY EXPO SPONSORED BY BUSINESS LEDGER, THE STONEGATE - NOVEMBER 12, 2015

- Last year, we took a full page ad touting MEET-STAY-PLAY in the Business Ledger Hospitality Showcase edition listing all hotels, Stonegate, and the SCA. This year, we also took a booth at the Expo, partnering with the Hoffman Estates Chamber of Commerce. Over 900 attended the event. We donned our Bulls jerseys and distributed our literature and the “Team Naming” materials from the new D-League Bulls team. Brought the new bakery, Sugar Jones with to give them exposure to the audience before their doors were even open. This was a great event that yielded a database of meeting/event planners that was shared with the SCA and each of our hotels.

MEETINGS/ACTIVITIES

- Attended Hoffman Estates Chamber fashion show,
- Attended ribbon cutting for Sweet Caroline’s Crab & Que.
- Solicited drawing prizes for Northwest Hospitality Expo.
- Solicited hotel gift certificates for regional Boy Scouts of America fundraiser.
- Solicited toiletries for WINGS shelters.
- Worked on the Jingle Mingle for December 10, 2015.
- Shop with a Cop prize/toy/candy/monetary solicitation for the December 12 event.



Kevin Kramer, Director of Economic Development



Linda Scheck, Director of Tourism & Business Retention