

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

August 18, 2008

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Cary Collins, Vice-Chairman
Jackie Green, Member**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Pilafas
Village President William McLeod**

**Management Team Members
in Attendance:**

**James Norris, Village Manager
Arthur Janura, Corporation Counsel
Molly Norton, Asst. to the Village Manager
Mark Koplín, Asst. Vlg. Mgr., Dev. Services
Ken Hari, Director of Public Works
Gary Salavitch, Director of Engineering
Peter Gugliotta, Director of Planning
Michael DuCharme, Director of Finance
Patrick Seger, Director of Human Resources
Gordon Eaken, Dir. of Information Systems
Clint Herdegen, Police Chief
Bob Gorvett, Fire Chief
Monica Saavedra, Health & Human Services
Dave Christensen, Emergency Svcs. Coord.**

Others in Attendance

Reporters from Daily Herald, Pioneer Press

The Public Health & Safety Committee meeting was called to order at 7:03 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the Special Public Health & Safety Committee meeting minutes of July 7, 2008. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the Public Health & Safety Committee meeting minutes of July 21, 2008. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Waterpark Hotels Prairie Stone LLC for an amendment to Section 8-4-2-E-3 of the Village Code pertaining to licenses for amusement devices.**

An item summary sheet from Mark Koplín was submitted to the Committee.

Trustee Mills inquired if the non-smoking portion of Section 8-4-2-E-3 should be left in and if the game room will be separated with games for adults and children. Mr. Norris responded that the Village's ordinance regarding no smoking will cover it and Mr. Koplín responded that the game room will be mixed.

Bob Stone with Trimstone Company, addressed the Committee and stated that the game area is not segregated but is geared toward young teens and pre-teens. He stated that they will operate with adult supervision and no alcohol will be allowed in the game room area. The Police Department will periodically spot check the area to make sure there are no violations.

Motion by Trustee Pilafas, seconded by Trustee Collins, to approve ordinance amending Section 8-4-2-E-3 of the Hoffman Estates Municipal Code pertaining to licenses for amusement devices. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to waive bidding and award the contract for structural firefighting clothing to Air One Equipment, Inc., South Elgin, IL (sole source) in an amount not to exceed \$53,630.**

An item summary sheet from Chief Gorvett was submitted to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas to waive bidding and award the contract for structural firefighting clothing to Air One Equipment, Inc., South Elgin, IL (sole source) in an amount not to exceed \$53,630. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to award bids for architectural and mechanical, electrical, plumbing and fire protection (MEPFP) (Bid Package #2) for Fire Station 24, in an amount not to exceed \$3,059,641.**

An item summary sheet from Chief Gorvett and Deputy Chief Mayer was submitted to the Committee.

Trustee Collins inquired whether all work being performed would be done with union employees and Chief Gorvett replied that that was his understanding.

Trustee Collins inquired why some of the sub-contractors could not complete more of the work and questioned why there were so many subcontractors and that it may be more cost-effective if more of the work could be done with less subcontractors. Mr. Norris replied that MTI is the general contractor and in charge of bidding out all the trades. In order to save money, they bid the work separately as it is the most economical way.

Motion by Trustee Mills, seconded by Trustee Pilafas, to award bids for architectural and mechanical, electrical, plumbing and fire protection (Bid Package #2) for Fire Station 24 in an amount not to exceed \$3,059,641. Voice vote taken. All ayes (Nay: Collins). Motion carried.

- 4. Request authorization to award a new one year contract from October 1, 2008 to September 30, 2009 for the Radio & Modem Communications Equipment Maintenance Contract to Chicago Communications LLC, Elmhurst, IL (sole bidder) in an amount not to exceed \$1,495.50 per month.**

An item summary sheet from Chief Herdegen and Bob Kravetz was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills to award a new one year contract from October 1, 2008 to September 30, 2009 for the Radio & Modem Communications Equipment Maintenance Contract to Chicago Communications LLC, Elmhurst, IL (sole bidder) in an amount not to exceed \$1,495.50 per month. Voice vote taken. All ayes (Present: Collins). Motion carried.

5. **Request authorization to enter into an agreement with TracView, Lansing, MI (sole source) and begin using their services for the distribution of crash reports as soon as possible.**

An item summary sheet from Chief Herdegen and Lt. Russo was submitted to the Committee.

Trustee Pilafas inquired if TracView will keep the database or will the Police Department, and Chief Herdegen responded that the Police Department will keep the database and TracView will receive copies.

Motion by Trustee Pilafas, seconded by Trustee Green, to enter into an agreement with TracView, Lansing, MI (sole source) for the distribution of crash reports. Voice vote taken. All ayes. Motion carried.

6. **Request acceptance of Police Department monthly report.**

The Police Department monthly report was submitted to the Committee.

Trustee Pilafas offered his congratulations to Officer Jason Currie for his efforts regarding a homeless person, as did Trustees Green and Newell.

Trustee Mills complimented the entire Police Department on the fine job they did in locating the missing person.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept Police Department monthly report. Voice vote taken. All ayes. Motion carried.

7. **Request acceptance of Fire Department monthly report.**

The Fire Department monthly report was submitted to the Committee.

Trustee Pilafas inquired how many of the "activated fire alarms" are actually false alarms and Chief Gorvett responded that he would find out and provide the information to Trustee Pilafas.

Robert Steinberg, 4158 Portage, addressed the Committee and questioned the tracking of the number of calls when ambulances are at Station 22 for meetings.

Motion by Trustee Mills, seconded by Trustee Kincaid, to accept Fire Department monthly report. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of the Department of Health & Human Services monthly report.

The Department of Health & Human Services monthly report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept Department of Health & Human Services monthly report. Voice vote taken. All ayes. Motion carried.

9. Request acceptance of Emergency Management Coordinator monthly report.

The Emergency Management Coordinator monthly report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator monthly report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:36 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

NB-1

SUBJECT: Consideration of St. Hubert's Church Request to Amend the Fire Sprinkler Code

MEETING DATE: September 22, 2008

COMMITTEE: Public Health & Safety

FROM: Robert G. Gorvett, Fire Chief

PURPOSE: To consider the request by St. Hubert Church to amend the Fire Sprinkler Code.

BACKGROUND: On September 8, 2008, Rev. Robert Rizzo submitted a formal request (Attachment A) to appear before the Public Health & Safety Committee to request an amendment or a code change that would exempt St. Hubert School from the requirement to install a fire suppression system.

DISCUSSION: On January 8, 1996, the Fire Department recommended and the Village Board approved changes to the Village's existing building and fire prevention codes relating to automatic sprinkler requirements. As a result, Ordinance No. 2785 was passed amending Sections 11-2-3, 11-2-4 and 10-3-8 of the Hoffman Estates Municipal Code. These amended sections included the following:

- Sprinkler requirements when attached to a square footage requirement would be reduced from the existing 5,000 square feet to 1,000 square feet.
- Existing buildings that are not sprinklered would be required to be outfitted with sprinkler systems when an occupancy is remodeled in an amount exceeding 35% of the building's assessed valuation.
- Existing buildings that are not sprinklered would be required to be sprinklered whenever the occupancy or use changed to another that was considered more hazardous.

- Existing commercial buildings and multi-family residential buildings that are not currently sprinklered shall have an automatic sprinkler system installed in accordance with the building code no later than 2010.

When the Fire Department originally brought the issue before the Public Health & Safety Committee, staff recognized the potential financial impact that the Village's property owners would face given the anticipated costs of retrofitting sprinklers. As a result, the Fire Department recommended that the affected occupancies be given 15 years to plan and complete the necessary work. In an effort to communicate this information, all affected occupancies were notified by return receipt mail in 1996 (Attachment B).

On April 14, 2008, the Planning, Building & Zoning Committee considered a request from St. Hubert Church to extend the December 31, 2010 deadline to retrofit the school with fire sprinklers. The Planning, Building & Zoning Committee approved the request by a 4 to 3 vote (Attachment C).

On April 22, 2008, the Village Board considered the request by St. Hubert Church to be exempt from sub-section 903.2.14 of Section 11-1-2 of the Hoffman Estates Municipal Code, through December 31, 2020. The motion failed by a vote of 2-5 (Attachment D). The Fire Department was asked to provide a comprehensive update on sprinkler systems at a future Public Health and Safety meeting.

At the July 21, 2008 Public Health and Safety meeting, the Fire Department provided a detailed report that included the status of all sprinkler systems in existing buildings.

Included in that report was the status of the 14 private educational occupancies (Attachment E) located within the Village. Currently, eleven of the fourteen are sprinklered, one is partially sprinklered and two do not have a fire suppression system.

No action was taken by the Public Health & Safety Committee at the July 21, 2008 meeting (Attachment F).

On July 24, 2008, St. Hubert Church submitted copies of a written report from Schirmer Engineering of Glenview, Illinois. The Schirmer report (Attachment G) detailed their survey of the St. Hubert School and how 3 nationally-recognized building codes would not require a fire suppression system in the St. Hubert School.

The report did acknowledge the "U.S. Structure Fires in Educational Properties" published by the NFPA . This report shows that from 2002 through 2005, there were 6,560 fires in all educational occupancies. Of those fires 64% occurred in schools with students from nursery through high school.

The report concluded with a recommendation that the Village consider revising the ordinance to exempt single-story, non-combustible educational buildings where each classroom has a direct exit to the outside of the building from the municipal sprinkler requirement.

On September 8, 2008, Rev. Robert Rizzo submitted a official formal to appear before the Public Health & Safety Committee to request an amendment or a code change for the fire suppression system required for St. Hubert School.

Staff has provided three options for the Committee to consider:

1. Take no action.
2. Exempt from Section 9-3.2.14(existing occupancies) all non-combustible single-story buildings in use group E where each classroom has a direct exit to the outside of the building.
3. Exempt all educational buildings.

FINANCIAL IMPACT: None

RECOMMENDATION: While the Fire Department is sympathetic to the St. Hubert community's current financial situation, and it was never the Village's intention to place an undue hardship on any business or organization, staff's recommendation is to maintain the current 15 year period for sprinkler compliance. Staff's recommendation is to take no action.

ATTACHMENT A

September 8, 2008

Mr. James Norris, Village Manager
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Mr. Norris,

I am officially requesting an appearance before the Village Board Public Health and Safety Committee to request an amendment or a code change for the fire suppression system required for St. Hubert School. My understanding is that this must be installed by December 31, 2009. Realistically, this project would have to be done next summer in time for the opening of school. We cannot install this system while children are in the building.

While we are concerned about fire safety for our school children and buildings, our request is based on the report of Schirmer Engineering, which you have in your possession, and the practical concern that we cannot afford to do this. Since we would have to remove asbestos and ceiling tiles, our bids are all over \$500,000. We are not in a position to secure any more loans, nor do any more fundraising, since we are still in the midst of paying the debt incurred with the addition of our Ministry Center and raising the necessary funds to complete the renovation of our Church.

I thank you for your consideration and realize that this will eventually have to be presented to the Village Board of Hoffman Estates.

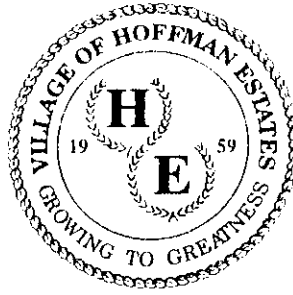
Sincerely,

Rev. Robert C. Rizzo

RCR/pa

ATTACHMENT B

FIRE DEPARTMENT
VILLAGE OF HOFFMAN ESTATES



1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS 60195-2308
847/882-2138 FAX 847/882-2139
e-mail: hoffests@mcs.com

June 27, 1996

St. Hubert Rectory
705 Grand Canyon Parkway
Hoffman Estates, IL 60194

Dear Dear Father:

The purpose of this letter is to inform you of a significant change to one component of the Village's efforts to provide a fire-safe community that has a direct effect on your business or property. On January 8, 1996, the Village Board adopted revised building and fire prevention codes which included revisions to requirements for automatic fire suppression systems (automatic sprinkler system) in new and existing structures within the community. These enhancements were recommended for a variety of reasons, the most significant being a long established history of effective control of fires in their earliest stages. With the use of an automatic sprinkler system not only are property losses minimized, but the likelihood of injuries or fatalities are also significantly reduced. One cannot predict all the variables for costs or benefits related to the installation of an automatic fire suppression system. It has been shown, however, that fire losses, injuries and fatalities are significantly reduced in sprinklered buildings.

Although the majority of the code revisions affected new construction, there were revisions that included provisions for retrofitting automatic sprinkler systems into existing occupancies under a variety of conditions.

The changes affecting automatic fire suppression requirements in existing structures are briefly described as follows:

1. If an existing building is altered, renovated, has an addition added on, or is repaired exclusive of routine maintenance work in an amount of 35% of its existing value using the ICBO Valuation Data (construction cost estimate factoring in type of construction, type of building and region of the nation), installation of an automatic fire suppression would be required in accordance with the requirements of the building code. As an example: If you have a building valued at \$250,000 based on the ICBO Valuation Data and are remodeling the structure, you would be required to upgrade your building's fire protection systems and install an automatic fire suppression system if remodeling costs exceed \$87,500.



2. All existing multi-family, commercial, and industrial buildings that do not have a fire suppression system installed in accordance with the building code shall be retrofitted with an automatic fire suppression system no later than the year 2010. This would require those buildings that currently do not have an automatic fire suppression system to install a sprinkler system, regardless of any remodeling or building improvements made to the building no later than December 31, 2010.
3. Any building that has a change in occupancy use from a less hazardous to more hazardous use shall provide an automatic fire suppression system.
4. If a building undergoes a residential or business condominium conversion.

Based upon review of existing buildings within the community, your property at 255 Flagstaff Ln, 705 Grand Canyon Pkwy, and 729 Grand Canyon Pkwy, has been identified as an occupancy that currently does not have an automatic fire suppression system installed. Any one of the four preceding municipal code requirements would require the installation of an automatic fire suppression system in your property by December 31, 2010 unless remodeling or changes to the occupancy would require it sooner. The purpose of this letter is to make you aware of these changes and assist in any planning you may wish to undertake to meet the life safety code requirements of the Village.

The National Commission on Fire Prevention and Control's 1973 report, "America Burning," presented to the President of the United States and Congress, an in-depth look at the fire problem in the United States. At that time, the Commission wrote that fire was a major national problem and that, "Appallingly, the richest and most technologically-advanced nation in the world leads all the industrialized countries in per capita deaths and property loss from fire." Now, some twenty-three years later, there continues to be a significant fire problem in the nation.

Although there have been improvements in numerous areas, such as improved firefighting equipment, building and fire prevention codes, and other local resources to combat the problem, we are still only scratching the surface to provide the public with a fire-safe environment. The lack of progress in overcoming this problem has been brought about by changing priorities, ignorance, and indifference to the effects of fire by the population in general. Talk to anyone who has had a fire in their business or home and they will almost always tell you that they didn't think a fire could happen to them.

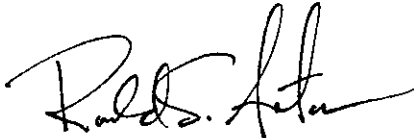
I am proud to report, however, that the Village of Hoffman Estates and its Fire Department have taken a proactive approach to protecting the citizens and businesses of our community. The revisions to the communities requirements for the installation of an

Sprinklered Building
 June 26, 1996
 Page 3

automatic fire suppression system is just one small part of those efforts to limit the loss of life and property due to the devastating effects of fire.

Should you desire any further information relating to these requirements or any other aspect of the Village's Fire Prevention Requirements, please feel free to contact me.

Sincerely,



Ronald S. Antor
 Assistant Fire Chief

\tb

2 352 109 393



Receipt for Certified Mail

No Insurance Coverage Provided
 Do not use for International Mail
 (See Reverse)

PS Form 3800, March 1993

Sent to: <u>St. Hubert's Rectory</u>	
Street and No.	
P.O., State and ZIP Code	
Postage	50
Customer Fee	
Express Delivery Fee	
Restricted Delivery Fee	5
Return Receipt Showing to Whom & Date Delivered	
Return Receipt Showing to Whom, Date, and Addressee's Address	
TOTAL Postage & Fees	55
Receipt No. 0000	

Thank you for using Return Receipt Service.

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: <u>St. Hubert Rectory</u> <u>723 Grand Canyon Hwy</u> <u>Hoffman Estates, IL 60194</u>		4a. Article Number <u>2352 109 393</u>	
5. Received By: (Print Name) <u>LISA HAYDEN</u>		4b. Service Type <input checked="" type="checkbox"/> Registered <input checked="" type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) <u>X Lisa Hayden</u>		7. Date of Delivery <u>7/8/96</u>	
		8. Addressee's Address (Only if requested and fee is paid)	

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

April 14, 2008

I. Roll Call

Members in Attendance:

**Gary Pilafas, Chairperson
Karen Mills, Vice Chairperson
Ray Kincaid, Trustee**

**Other Corporate Authorities
in Attendance:**

**Trustee Cary Collins
Trustee Jackie Green
Trustee Anna Newell
Mayor William McLeod**

**Management Team Members
in Attendance: in Attendance:**

**James H. Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Molly Norton, Assistant to Village Manager
Mark Koplun, AVM-Development Services
Peter Gugliotta, Director of Planning
Gary Skoog, Economic Development Coord.
Don Plass, Director of Code Enforcement
Mike Hankey, Director of Transportation
Patrick Seger, Director of Human Resources
Robert Gorvett, Acting Fire Chief
Bruce Anderson, CATV Coordinator**

Reporters from Herald & Tribune

The Planning, Building and Zoning Committee meeting was called to order at 8:51 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Green, to approve the Planning, Building & Zoning Committee meeting minutes of March 10, 2008. Voice vote taken. All ayes. Motion carried.

OLD BUSINESS

- 1. Discussion regarding an ordinance requiring a Code Enforcement permit and a refundable cash deposit for residential roll-off dumpsters.**

An item summary sheet from Don Plass was submitted to the Committee.

Don Plass addressed the Committee and stated that at last month's meeting, staff was directed to bring an ordinance forward for review.

Trustee Mills inquired what the \$250 refundable deposit was for. Don Plass stated it was in case there was any type of damage to curb or right-of-way.

Trustee Collins asked if the deposit would be kept if there was a fine for not removing the dumpster in time. Don Plass stated that it could be but was not written in the ordinance. Trustee Collins would like it added. Mr. Norris stated it that would be an ordinance violation first, and would have to go to the administrative adjudication process and then they could use the deposit to pay the ticket. Jim Norris stated that the Village could take the deposit without a judgment. The deposit will stay a deposit until the homeowner has either removed the dumpster or paid the fine and removed the dumpster.

Trustee Mills inquired in the ordinance itself, there is a reference that garbage is not included in filling the receptacle. Don Plass stated that garbage is different than the items of debris for the dumpster. Garbage that is food waste, etc. is not allowed in the dumpster.

Trustee Green asked if Code Enforcement will inspect the dumpsters periodically and Don Plass stated that they will inspect.

Trustee Kincaid reiterated that he feels this is an additional burden and is not necessary for residents that are trying to move, complete reconstruction, etc. If there is remodeling, there are permits that are required with costs involved and this is an additional burden for the residents.

Trustee Mills stated that there would be no additional cost if there was a permit given for construction, etc.

Motion by Trustee Kincaid, seconded by Mayor McLeod, to approve an ordinance requiring a Code Enforcement permit and a refundable cash deposit for residential roll-off dumpsters. Roll call vote taken. Ayes: Pilafas, Mills, Collins, Green, Newell, McLeod; Nay: Kincaid. Motion carried.

NEW BUSINESS

- 1. Request by Huntington Hoffman, LLC for a courtesy review for a National City Bank as an outlot at the Huntington Plaza (west) shopping center on Algonquin Road.**

An item summary sheet from Peter Gugliotta was submitted to the Committee.

Trustee Collins inquired if staff advised the owner of the Village's bank moratorium. Mr. Norris stated that the moratorium was replaced with actual ordinance requirements. Mr. Gugliotta stated that under the new regulations, this request would require a special use permit through the Zoning Board. It was put in place for outlots, buildings of more than 50% floor space operating as a bank, and would require a special use permit.

Mr. Josh Eblan, with GPD Group, addressed the Committee and stated that the owners are proposing to subdivide the property to create an outlot in front of the center at 1600 Algonquin to be developed for an approximately 3,200 square foot National City Bank, which would be

erected within the existing parking lot. To offset the existing parking and 20 stalls reserved for the bank parking, there is a proposed reduction of permanent green space easement along Algonquin Road. The existing easement is now 70 feet deep and the proposed would vary between 20 feet and 38 feet deep. There are currently 155 parking stalls and the proposed would have 177. The proposed bank would be full masonry façade with 4 lanes of drive thru. The proposal would include modernizing the façade of the shopping center building as a subsequent phase after the bank project.

Mayor McLeod stated that he did not recall there being an outlot on the site plan. Pete Gugliotta stated there is no outlot and in fact the Village, at the time, adopted a 70 foot deep landscape easement along Algonquin Road. At the time of development, it was intended to remain as open space. The Board, as part of the request, would have to agree to vacate that landscape easement and allow this additional building to be placed on the site.

Trustee Mills stated that she had concerns about cutting into the green space and is also concerned about the bank being stuck in the middle of a parking lot. It is out of the ordinary and is not sure how it would fit in with the area. There is also concern with the traffic patterns caused by the drive-thrus. Landscaping is also a concern. She doesn't feel the bank and façade changes should go together and should be handled separately.

Trustee Kincaid is concerned about the bank being in the middle of the parking lot and as traffic needs to go through the drive-thru.

Mr. Eblan stated that they have worked with staff over the last several months and there was lengthy discussion regarding the proposal. Mr. Norris stated that the real purpose of bringing the petitioner in through a courtesy review is that given the history of two previous requests for establishments of outlots that were both turned down, was to see if there was any interest in bringing it forward.

Mr. Steven Maranto, Huntington Hoffman, LLC, addressed the Committee and stated that his family purchased the center about 3 years ago. They haven't been able to lease the Blockbuster space yet and the bank is one way to generate funds to stimulate new life in the shopping center. They are long-term investors and they are proud to own the center and would like to spend money to renovate it.

Trustee Collins inquired how the proposed bank benefits the shopping center in any way. The central parking spaces would be replaced with a bank and not help fill the vacant Blockbuster space. He suggested that it would be a great location for a hardware store. Trustee Collins believes the bank would be more detrimental the shopping center. Mr. Martano stated that the bank would stimulate funds to invest in the center.

Trustee Collins stated that there are also no fast food restaurants in the area and that may be a better idea than a bank.

Mr. Eblan stated that a bank 3-5 years old, would bring 250-350 customers per day to the center.

2. **Request approval of North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single-Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement.**

An item summary sheet from Mark Koplín was submitted to the Committee.

Jill Johnston addressed the Committee and stated that staff is seeking direction specifically on change number 1 regarding the cap for the loans that would go through and the type of cap and the amount of cap. The current cap between NWHP and the Village does not include a cap on the loan amount.

Trustee Newell inquired if someone gets the grant, do they have to stay in the residence a certain number of years. Is there some sort of stipulation with this? Ms. Johnston stated there is no stipulation; they just have to repay the loan when the property is sold.

Trustee Kincaid stated that there is an administrative fee. If the cap were lowered, does the fee come out of the \$25,000. Ms. Johnston stated that it is a straight fee and does not affect the amount given. He would like to recommend \$10,000 as a cap as it would help more citizens.

Mayor McLeod stated that his preference would be a \$25,000 cap and make it income-based. A lot more projects can be completed with the higher cap.

Trustee Mills agreed with the higher cap. In future years, she would like to see if more can be devoted from the CDBG funds.

Motion by Mayor McLeod, seconded by Trustee Green, to approve North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single-Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement with \$25,000 cap based on income. Voice vote taken. All ayes. Motion carried.

3. **Request approval for a technical local amendment to the adoption of the International Building Code to include the new wireless fire alarm program.**

An item summary sheet from Don Plass was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to approve an ordinance amending Section 11-1-2 and Section 11-7-1 of Chapter 11, Building Requirements of the Hoffman Estates Municipal Code to include the new wireless fire alarm program. Voice vote taken. All ayes. Motion carried.

4. **Consideration of request by St. Hubert School to be exempt from Section 9-3.2.14 (existing occupancies) which requires Use Group E to install a fire suppression system no later than December 31, 2010 (Ordinance No. 3401-2002).**

An item summary sheet from Don Plass was submitted to the Committee.

Father Rizzo, St. Hubert's School, addressed the Committee and stated that St. Hubert's has 581 students and they have fire drills, tornado drills, and code red drills. They have taken the issue of fire suppression seriously and are concerned about student safety. Because they have doors on every classroom that leads to the outside, their children are able to leave the school in 75-90 seconds and that includes 581 students and 62 adults in every part of the building.

St. Hubert's is concerned about the cost of sprinklers to their building as well as the asbestos removal in the building in order to put in fire suppression equipment. They also have to do lighting and ceiling tiles. The asbestos abatement would be \$193,000, fire suppression would be \$154,000 and ceiling and lighting would be another \$222,000, for a total of \$569,000, which the school do not have. St. Hubert's is requesting an exemption to the ordinance due to the fact that they have an outside door to every classroom.

Trustee Collins stated that he understands the problems Catholic churches have with money and funds.

Trustee Pilafas inquired of the average drain of a school in terms of seconds or minutes as far as a fire drill or evacuation. Russ Gotha responded that schools should be evacuated within 2-2.5 minutes.

Mayor McLeod stated that it would be a step backwards to waive this requirement. It is important to sprinkler the schools and would not support the waiver.

Trustee Collins stated that this is a special case in that St. Hubert's is a single story building which has immediate access to the outside. Requiring the school to have sprinklers could have an adverse affect upon the church because the cost will have to be passed on to the parents who have children in school and will increase the tuition and cause a hardship.

Trustee Kincaid asked if there was anyway around the cost of \$193,000 for abatement of asbestos. Mr. Plass questioned the additional costs for lighting, ceiling tiles, etc. Fr. Rizzo stated that because of the structure, they have to do the additional work, and not just the sprinkling.

Trustee Pilafas suggested a middle ground and perhaps granting an exemption until 2015 or some other year to give the school some additional time for the cost of adding the sprinklers.

Mr. Norris stated that in 2002 when the other potential change was discussed, it was reviewed and the Board chose not to do it then. Any apartment that goes to a condo conversion must be sprinklered. The issue for St. Hubert's is significantly different because at the point the date is given to sprinkler the school, unless there is a different way of actually doing the sprinklers, the cost is going to be higher because of the asbestos at any time.

Trustee Kincaid stated that he would be fearful if something happened to any students if a fire were to occur and would have a difficult time granting the exemption. If the exemption is granted to the church, there will be many more businesses asking for the same exemption.

Mayor McLeod stated that when the ordinance was originally passed, they had the elongated time and that elongating the time anymore is not going to change the basic situation that anytime codes are improved, there are always going to be those that say it is not fair or the cost is prohibitive, etc. This is a safety issue and that is why this it is being done.

Motion by Trustee Collins, seconded by Trustee Green, for St. Hubert School to be exempt from Section 3.2.14 (existing occupancies) which requires Use Group E to install a fire suppression system through December 31, 2020. Roll call vote taken. Ayes: Pilafas, Mills, Collins, Green; Nays: Kincaid, Newell, McLeod. Motion carried.

5. Request by Archdiocese of Chicago for approval of a plat of easement (watermain) for St. Hubert Church at 725 Grand Canyon Parkway.

An item summary sheet from Peter Gugliotta was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to approve request by Archdiocese of Chicago for a plat of easement (watermain) for St. Hubert Church, 725 Grand Canyon Parkway. Voice vote taken. All ayes. Motion carried.

6. Discussion regarding a request by Shoe Factory Road, LLC to amend the Annexation and Development Agreement for the Laufenberger Farm and Sixth Amendment to the University Place Annexation Agreement.

An item summary sheet from James Norris and Peter Gugliotta was submitted to the Committee.

Jim Norris stated that given the length and breath and history of this issue which is now 10 years old that it might be helpful for the Committee to see a very short presentation from staff on its history and how its gone through different evolutions over time.

Pete Gugliotta addressed the Committee and showed a brief presentation on the plan. The Annexation Agreement for Laufenberger was approved in 2005 and amended and expanded the original 1999 University Place Agreement. The amendment allowed residential development on previously zoned office/commercial parcels and new residential on newly annexed land, while providing for significant Shoe Factory Road improvements in the Rohrssen/Beverly Road area, municipal water tower and fire station sites, and a 34-acre commercial parcel. In April 2007, the developer requested staff negotiate a formal amendment to the Agreement to permit the development of the Phase 2 single-family residential and a portion of the commercial area in advance of the Shoe Factory Road improvements. There was never a formal amendment draft submitted by the developer for review and approval.

Cook County indicated that Shoe Facotry Road should be reconstructed in a straightened alignment. The Village co-signed a letter from Cook County to the developer supporting the straight alignment if it can be accomplished in a timely manner. Discussions with Cook County are still ongoing.

The developer (Shoe Factory Road LLC), has submitted a letter and a new concept plan requesting changes on the commercial portion of the Laufenberger property based on the curved alignment of Shoe Factory Road. The plan shows an alignment of Shoe Factory Road that

appears to be consistent with the one agreed to in the 2005 Annexation Agreement. The requirements of the current agreement stipulate that the final determination for the right-of-way need will be determined through the development of final technical engineering plans for Shoe Factory Road. Additional right of way will need to be dedicated or obtained at the developer's cost to accommodate the improvements.

The new concept plan shows the northern 16.36 acres remaining as commercial and is planned for a neighborhood shopping center. Two independent/assisted living buildings are proposed on 10.73 acres. The southern 3.66 acres are planned for medical/office use. Currently, the only district in the Village that allows these uses is the Residential Planned Development District.

The Shoe Factory Road improvements are dependent on the approval of Cook County both as a construction project and because the developer is counting on significant funding contribution by Cook County. There have been several meetings and discussions between the Village, the Developer and the Cook County Highway Department on this road project.

Village options regarding the road alignment include the Village continuing to support Cook County's desire for a straightened alignment. This can be accomplished by working with the developer on the site layout and zoning changes that would be conducive to the new parcels that would be created by the road changes. The Village retained a consultant to produce concept plans. The Village can also extend support to the developer for the general Shoe Factory Road alignment and all associated improvements that are currently required under the 2005 amendment (slight realignment of the curve at Rohrsen Road). This could involve the Village working with the developer to facilitate meetings with Cook County, etc.

If the Committee wishes to proceed with development of a formal amendment to the 2005 Agreement, several items will need to be addressed regarding the coordination with the County on Shoe Factory Road.

There was lengthy discussion amongst the Committee and included questions about when the realignment is expected to happen, the desire by residents to have commercial in the western area and what options to consider regarding the amendment to the Laufenberger Annexation Agreement. It was noted that Cook County will make the final determination for the final approved alignment of Shoe Factory Road and for the level of funding participation by the County regardless of which direction the Village chooses to pursue.

Mr. Norris indicated that Cook County owns Shoe Factory Road and they are the only one that can issue a permit for the road to be reconstructed. Right now, Cook County will not issue a permit for what is in the Village's annexation agreement. The Village Board voted for the current annexation agreement to require that all road improvements be done before Phase 2 was developed. Only the Village Board can change that. Given the obstacle that Cook County wants to straighten the alignment and our contract with the developer calls for the flattened alignment and it is unlikely that unless the Village and the developer are on the same page, the County will not listen to either separately. The County has already indicated they will pay for 66%. At the last meeting with them, they indicated that if they could get cooperation from the developer, this road would be built by 2010. They have dedicated road funds just like the Village does, by way of the motor fuel tax. They have the ability to move funds within their 5-year plan. The Village does want commercial for the residents out west.

The County has not quantified yet the cost of the additional right-of-way acquisition from the developer for the straightened alignment. Mike Hankey stated that the developer has just submitted a study to Cook County that they requested that looks at the safety performance issue as well as traffic conditions. That study leaves the road in its current alignment.

If the Village Board goes on record with supporting a different alignment and everyone is willing to meet with the Cook County Superintendent of Highways and let them know what the Village will support, it may be possible to get the County's attention.

Mayor McLeod stated that one of the problems is that the development will not go forward until the County is satisfied with the road plan. The County is enthusiastic about the straightened road. The County will need land from the developer and the developer is seeking compensation, so that is the delay. Assisted living is not appropriate for the area.

Dennis Cortesi addressed the Committee and stated that a new traffic study was completed by Metro and with the current level of improvements in going out 20 years, it is quite different. The current plan is something that Hoffman Estates and the developer can agree on and all of the right-of-way is already dedicated with the exception of one property owner on Beverly. This is something the County will support if the Village and the developer support it. It can be accomplished for a reasonable price with two 4-lane boulevards. It addresses the County's issues on safety, etc.

Motion by Trustee Mills, seconded by Trustee Kincaid, to extend the meeting past 11:00 p.m. Roll call vote taken. Ayes: Pilafas, Mills, Kincaid, Green, Newell McLeod; Nays: Collins. Motion carried.

There was also lengthy discussion regarding the proposed Plum Creek Supportive Living development. Mr. Liantios addressed the Committee regarding his proposal.

There was consensus among the Board to direct staff to talk with the County and the developer with a revised traffic study and support the original road alignment.

Motion by Trustee Mills, seconded by Trustee Collins, to reaffirm the original road alignment within the Laufenberger Annexation Agreement and partner with the developer to talk with Cook County. Roll call vote taken. All ayes. Motion carried.

7. **Discussion regarding:**
 - a) **design of community electronic message signs; and**
 - b) **seeking bids for installation of one sign in the western area.**

An item summary sheet from Mark Koplin was submitted to the Committee.

Trustee Pilafas stated that if the permanent location of the northern one, why not do that sign first. Mr. Koplin responded that approval of the Park District for the land is necessary to install the sign. Jim Norris stated that this action will probably require an intergovernmental agreement between the Park District and the Village.

Trustee Collins inquired how the locations were chosen and the design chosen. Jim Norris stated that staff has been to Committee several times in the last year with multiple locations. The Committee directed staff to narrow the locations down to six, two in the western area, the land of which is controlled and owned by the Village. The other location is near the Prairie Stone Sports & Wellness Center off of Route 72, and since that is not in a residential area, the exposure is not as great.

The 2007 budget includes \$50,000 for design and potential installation of a community electronic message sign. Based on the direction of the Planning, Building & Zoning Committee, Doyle Signs worked with Village staff on potential locations for the signs. The desire is to install one sign each in the central, western and northern portions of the Village. In the western portion, a site in the Beverly Road right-of-way just north of the intersection with Shoe Factory Road, would provide the greatest exposure as traffic traveling to and from the tollway will pass this site frequently. The sign would be temporary until such time as the alignment of Shoe Factory Road has been determined. In the central portion of the Village, the site of the new Police Station at Higgins and Spring Mill Drive would provide a highly visible area. In the northern portion of the Village, the former well site on the north side of Algonquin Road adjacent to Charlemagne Park would provide great visibility. The 2008 budget includes \$150,000 for community electronic message signs.

Mayor McLeod stated that a sign is needed out west and will increase knowledge to the residents of what is happening in Hoffman Estates.

Motion by Mayor McLeod, seconded by Trustee Green, to approve design of community electronic message signs and seek bids for installation of one sign in the western area. Roll vote taken. Ayes: Pilafas, Mills, Kincaid, Green, Newell, Pilafas; Nays: Collins. All ayes. Motion carried.

8. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for the Planning Division was submitted to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

9. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Community Development monthly report for Code Enforcement Division was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Kincaid, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

1. Prairie Creek Amphitheater noise monitoring plan.

VI. Adjournment

Motion by Trustee Mills, seconded by Mayor McLeod, to adjourn the meeting at 11:55 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

ATTACHMENT D

MEETING: HOFFMAN ESTATES VILLAGE BOARD
DATE: APRIL 22, 2008
PLACE: BOARD ROOM
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

I. CALL TO ORDER:

Village President William McLeod called the meeting to order at 8:00 p.m. The Village Clerk called the roll. Trustees present: Karen Mills (arrived 8:08), Cary Collins (arrived 9:15), Ray Kincaid, Jackie Green, Anna Newell, Gary Pilafas

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
A. Janura, Corporation Counsel
K. Hari, Public Works
M. DuCharme, Finance Director
D. Schultz, Community Relations Coordinator
M. Koplin, Asst. Village Manager-Development Services
B. Anderson, Cable TV Coordinator
P. Seger, HRM Director
A. Garner, H & HS Director
D. Christensen, Emrg. Mgnt. Coordinator
M. Norton, Asst. to the Village Manager
R. Gorvett, Acting Fire Chief
C. Herdegen, Police Chief
D. Plass, Code Enforcement Director
R. Gotha, FPB Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Kincaid.

3. APPROVAL OF THE AGENDA:

Motion by Trustee Kincaid, seconded by Trustee Green, to approve the agenda. Voice vote taken. All ayes. Motion carried.

4. APPROVAL OF MINUTES:

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the minutes of the Board Meeting of April 7, 2008. Voice vote taken. All ayes. Motion carried.

5. APPROVAL OF BILLS:

Motion by Trustee Pilafas, seconded by Trustee Kincaid, to approve the Bill List for April 22, 2008, in the amount of \$2,362,823.35.

Discussion

Trustee Newell asked if the per diem listed was for the upcoming Las Vegas trip. Mr. Norris said that yes it was. She then asked about the Pat Beach phone expense. Mr. Norris replied that the school reimbursed us and we in turn reimbursed Mr. Beach. The Terry Riesterer phone expense was a direct reimbursement.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

6. PRESIDENT'S REPORT

Swearings-In

Chief Herdegen introduced Sergeant Cardiff and gave a brief history of his work in the Village. Mayor McLeod swore in Sergeant Cardiff into the position of Lieutenant. Lieutenant Cardiff introduced his family and was congratulated by the Board.

Chief Herdegen introduced Officer Gerlach and gave a brief history of his career. Mayor McLeod swore in Officer Gerlach into the position of Sergeant. Sergeant Gerlach introduced his family and was congratulated by the Board.

Proclamation(s)

Trustee Kincaid read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Green, to concur with the proclamation proclaiming Thursday, April 24, 2008, as Steven Weber Day in the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

Trustee Newell read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Mills, to concur with the proclamation proclaiming the month of Monday, May 5, 2008 as Tony Caceres Day in the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

Trustee Pilafas read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Friday, April 25, 2008, as Arbor Day in the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

Trustee Mills read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Newell, to concur with the proclamation proclaiming the week of May 4-10, 2008, as Drinking Water Week in the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

Trustee Green read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Mills, to concur with the proclamation proclaiming the week of May 18-24, 2008, as National Public Works Week in the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

Mayor McLeod introduced our 50th Anniversary Commission logo contest winners. Mike Ulrich and Elizabeth Feltz were each congratulated by the Board and received their award for their winning entries.

Motion by Trustee Kincaid, seconded by Trustee Mills, to approve the Boards & Commissions reappointment list. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he brought Ed and Mary Hennessy to receive the Sheriff Senior Citizen award, that he attended a CMAT meeting, the Chamber Business After Hours, a Municipal Conference meeting, he read to the students at Muir School, he attended the Northwest Executive Club luncheon and heard Ed Goldberg speak, Code's Open House, Coffee with the Board, he judged a Science Fair at Fairview School, and the Northwest Convention Bureau's Chef's Fest.

7. TRUSTEE COMMENTS:

Trustee Kincaid stated that he attended the Legislative Municipal Conference in Springfield, the NIVAS Breakfast and heard Dennis Hastert speak, an EJ&E discussion at Makray Golf Course and the Neighborhood Appreciation Day at the Korean Church.

Trustee Mills stated that she too attended the Luncheon where Ed Goldberg spoke and remarked how good of a speaker he was and that she attended Compliance Court and complimented our employees on their great jobs.

Trustee Pilafas stated that he attended a fundraiser at St. Peter, Coffee with the Board, he helped clean up Evergreen Park, attended Adjudication Court, Chef's Fest, and he congratulated Lieutenant Cardiff, Sergeant Gerlach, Steven Weber and Officer Caceres.

Trustee Newell stated that she attended the event at the Korean Church, Business After Hours, Coffee with the Board, cleaned up at Highpoint Park, Adjudication Court and Chef's Fest.

Trustee Green stated that she attended the event at the Korean Church, the breakfast with Dennis Hastert, Business After Hours, the luncheon with Ed Goldberg, Coffee with the Board, clean up at Highpoint Park, Adjudication Court and Chef's Fest.

8. VILLAGE MANAGER'S REPORT:

Mr. Norris spoke about the Village Hall remodel and thanked Dan O'Malley and the rest of the remodel group.

9. VILLAGE CLERK'S REPORT:

No report.

10. TREASURER'S REPORT:

Mr. DuCharme stated that in the March Treasurer's Report cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$9,842,991 leaving a balance of cash and investments for the operating funds at \$31.0 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$43,419,115. Overall, the total for cash and investments for all funds increased to \$195.7 million.

Motion by Trustee Mills, seconded by Trustee Newell, to accept the Treasurer's Report.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

II. COMMITTEE REPORTS:

Public Works & Utilities

Trustee Green stated that they would meet to discuss the Tree City USA recognition, the 2008 Drainage Improvement project and Village Drainage Policy, request authorization to award contract for 2008 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas & park type properties, request authorization to award contract for 2008 contracted weed control & fertilization for various Village owned sites & right-of-way, to Spring Green, Plainfield, IL, (low bid) in an amount not to exceed \$17,740, request authorization to award contract for 2008 Concrete Maintenance Program, request authorization to award contract for 2008 roadway pavement markings to Preform Traffic Control Systems, LTD., Elk Grove Village, IL (low bid) in an amount not to exceed \$30,600, request authorization to award contract for 2008 fire hydrant painting to Te Corp Inc., Joliet, IL (low bid), at a unit cost of \$65.00 per hydrant (pressure washed) and \$130.00 per hydrant (sandblasted), in an amount not to exceed \$25,000, request authorization to award contract for a 5,000-5,500 ton salt storage building with a material loading conveyor system, request acceptance of the Departments of Public Works and Development Services Monthly Reports.

Public Health & Safety

Trustee Newell stated that they would meet to request authorization to a) rescind previous Village Board authorization to waive bidding and purchase one 2008 Ford 4X4 Expedition for the Fire Department from Landmark Ford, Springfield, IL (State bid) in the amount of \$27,156.00, and in lieu thereof b) waive bidding and purchase one 2008 Ford Crown Victoria for the Fire Department from Currie Motors, Frankfort, IL (Suburban Purchasing Cooperative bid) in the amount of \$23,333.00, request authorization to waive bidding and purchase one 2008 Toyota Prius hybrid for the Fire Department from Arlington Toyota, Buffalo Grove, IL (Suburban Purchasing Cooperative bid) in an amount of \$22,023.00, request acceptance of the Police Department, Fire Department, Health & Human Services and Emergency Management Coordinator Monthly Reports.

Finance

Trustee Green stated that they would meet to review the proposed 2009 Budget and 2009-2013 Capital Improvements Program Planning Calendar, review of 2008 Capital Improvement Projects Quarterly Update – 1st Quarter, request acceptance of the Finance and Information Systems Engineering Division Departments Monthly reports.

Special Planning, Building & Zoning Committee

Trustee Pilafas stated that they would be meeting to discuss an outdoor event at the Sears Centre.

12. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

13. COMMISSION REPORTS:

A. Plan Commission (Chairman Stanton)

13.A.1. Request by Hoffman Estates Three, LLC (Dartmoor Homes) for approval of a Plat of Vacation for Essex Drive, subject to the following condition:

The Plat of Vacation shall be recorded within 90 days of Village Board approval.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Plan Commissions recommendation and approve the request.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

13.A.2. Request by Hoffman Estates Three, LLC (Dartmoor Homes) for approval of a Plat of Dedication for Essex Drive, subject to the following condition:

The Plat of Dedication shall be recorded within 90 days of Village Board approval.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Plan Commissions recommendation and approve the request.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

B. Zoning Board of Appeals (Chairman Weaver)

13.B.1. Request by Brandon Johnson of 1185 Hassell Road, for a 1 foot 8 inch front yard setback variation from Section 9-5-4-D-4 to permit a second floor addition to be set back 28 feet 4 inches from the (north) front property line instead of the minimum required 30 feet.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals and approve the request.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

13.B.2. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 7 foot setback variation from Section 9-5-2-D-5 to permit a house carport to be set back 8 feet from the (north) side property line instead of the minimum required 15 feet. The following conditions shall apply:

1. A grading plan shall be approved by the Engineering Division prior to issuance of a building permit for the new house.
2. The petitioner shall remove the cars from the rear yard and otherwise comply with the provisions of the Property Maintenance Code prior to issuance of a permit for the house.
3. The carport shall not be enclosed and shall be constructed in accordance with the plans submitted for this hearing.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and approve the request.

Discussion

Trustee Mills asked what the hardship was. Chairman Weaver replied that there wasn't one but it was the entire redesign of the home.

Trustee Pilafas asked if there was a covenant in Parcel A that doesn't allow two story homes. Chairman Weaver replied that if there was it's been ignored. Mr. Norris stated that covenants are to be enforced by the home owners not the Village.

Roll Call:

Aye:

Nay: Mills, Kincaid, Green, Newell, Pilafas

Mayor McLeod voted Nay.

Trustee Collins was absent.

Motion denied.

13.B.3. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 2 foot height variation from Section 9-5-2-E to permit a house to be 37 feet in height to the top of the chimneys instead of the maximum permitted 35 feet. The following conditions shall apply:

1. The roof peak of the house shall not exceed 35 feet in height.
2. A grading plan shall be approved by the Engineering Division prior to issuance of a building permit for the new house.
3. The petitioner shall remove the cars from the rear yard and otherwise comply with the provisions of the Property Maintenance Code prior to issuance of a permit for the house.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and approve the request.

Roll Call:

Aye: Mills, Green, Newell, Pilafas

Nay: Kincaid

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

13.B.4. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 61 square foot variation from Section 9-3-6-K-2 to permit an existing detached garage to be 811 square feet instead of the maximum permitted 750 square feet. The following condition shall apply:

1. The exterior of the garage shall match the exterior of the new house in accordance with the plans submitted for this hearing.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and approve the request.

Roll Call:

Aye: Mills, Newell
Nay: Kincaid, Green, Pilafas
Mayor McLeod voted Aye.
Trustee Collins was absent.

Motion failed.

Mr. Norris asked Chairman Weaver for clarification, if the garage isn't touched it can remain as a legal non-conforming use. Chairman Weaver agreed. Mr. Norris suggested the Board reconsider their vote on item 13.B.4.

Motion to by Trustee Pilafas, seconded by Trustee Mills, to reconsider the vote on item 13.B.4. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve item 13.B.4.

Roll Call:

Aye: Mills, Green, Newell, Pilafas
Nay: Kincaid
Mayor McLeod voted Aye.
Trustee Collins was absent.

Motion carried.

13.B.5. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 198 square foot variation from Section 9-3-6-K-2 to permit an existing attached addition to an existing detached 811 square foot garage bringing the total square footage of the garage to 1,009 square feet instead of the maximum permitted 750 square feet. The following conditions shall apply:

1. The petitioner shall obtain a building permit for the garage prior to May 31, 2008 or issuance of a permit for the house, whichever is first.
2. The petitioner shall complete the corrections to the garage and receive final approval for the work from the Village prior to issuance of an occupancy certificate for the house.
3. This garage addition shall match the exterior of the new house in accordance with the plans submitted for this hearing.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and deny the request.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas
Nay:
Mayor McLeod voted Aye.
Trustee Collins was absent.

Motion carried.

13.B.6. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 47 square foot variation from Section 9-3-6-J to permit an existing storage shed to be 197 square feet instead of the maximum permitted 150 square feet. The following conditions shall apply:

1. The addition on the rear of the storage shed shall be removed prior to issuance of a permit for the house.
2. The petitioner shall obtain a building permit for the storage shed prior to May 31, 2008 or issuance of a permit for the house, whichever is first.
3. The petitioner shall complete the corrections to the storage shed and receive final approval for the work from the Village prior to issuance of an occupancy certificate for the house.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and deny the request.

Discussion

Trustee Mills asked if the request is denied is the homeowner allowed to touch the shed. Mr. Norris replied that since it was never permitted, unless the homeowner has documentation that predates our shed ordinances, some type of action would have to be taken.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

13.B.7. Request by Mike and Dawn Anzalone of 1065 Ash Road, for a 3 foot 10 inch height variation from Section 9-3-6-B to permit an existing storage shed to be two stories and 15 feet 10 inches in height instead of the maximum permitted one story and 12 feet in height. The following conditions shall apply:

1. The addition on the rear of the storage shed shall be removed prior to issuance of a permit for the house.
2. The petitioner shall obtain a building permit for the storage shed prior to May 31, 2008 or issuance of a permit for the house, whichever is first.
3. The petitioner shall complete the corrections to the storage shed and receive final approval for the work from the Village prior to issuance of an occupancy certificate for the house.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Zoning Board of Appeals recommendation and deny the request.

Discussion

Trustee Pilafas asked if the split vote could be explained. Chairman Weaver replied that they don't ask why someone voted the way they did.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

14. ORDINANCE/RESOLUTIONS (FIRST READING)

Motion by Trustee Mills, seconded by Trustee Pilafas, to waive the reading of the Ordinance/Resolution (First Reading). Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to waive the reading of items 14.E. Voice vote taken. All ayes. Motion carried.

Ordinances(s)

14.A. Request Board approval of an ordinance amending Sections 9-2-1, 9-3-6 and 11-7-1 of the Hoffman Estates Municipal Code (roll-off dumpsters).

No action taken at this time.

14.B. Request Board approval of an ordinance amending Sections 11-7-1, Schedule, of Chapter 11, Building Requirements, of the Hoffman Estates Municipal Code (wireless fire alarm program).

No action taken at this time.

14.C. Request Board approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (vehicle auction).

No action taken at this time.

14.D. Request Board approval of an ordinance extending the period of participation in the Intergovernmental Personnel Benefit Cooperative for a period of three (3) additional years.

No action taken at this time.

Motion by Trustee Mills, seconded by Trustee Pilafas to approve Ordinance No. 4014-2008.

14.E. Ordinance No. 4014-2008 amending Section 2-2-8, Rules of Order, of the Hoffman Estates Municipal Code relating to ordinance readings.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

15. CONSENT CALENDAR AND SECOND READING

Motion by Trustee Mills, seconded by Trustee Pilafas, to waive the reading and approve Consent Calendar and Second Reading Items 15.A. through 15.D.

Ordinance(s)

Motion by Trustee Mills, seconded by Trustee Pilafas to approve Ordinance No. 4015-2008.

15.A. Ordinance No. 4015-2008 granting a special use and a height variation to AT&T Services, Inc.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Ordinance No. 4016-2008.

15.B. Ordinance No. 4016-2008 authorizing amendments to the Budget Ordinance.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas to approve Ordinance No. 4017-2008.

15.C. Ordinance No. 4017-2008 reserving volume cap in connection with private activity bond issues and related issues.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Resolution No. 1372-2008.

15.D. Resolution No. 1372-2008 approving depository to reflect a change in custody.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

16. NEW BUSINESS

Motion by Trustee Mills, seconded by Trustee Pilafas, to consider New Business Items 16.A. and 16.C. thru 16.H. by omnibus vote. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.A.

16.A. Request Board approval of North West Housing Partnership to administer the CDBG Private Property Housing Rehabilitation Project as a Subrecipient Agreement with a \$25,000 cap.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:
Mayor McLeod voted Aye.
Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.B.

16.B. Request Board approval of request by St. Hubert School to be exempt from sub-section 903.2.14 of Section 11-1-2 of the Hoffman Estates Municipal Code, through December 31, 2020.

Discussion

Trustee Mills voiced her concern on the length of the continuation, the cost would increase significantly. Trustee Pilafas agreed with Trustee Mills. He also asked that if this item doesn't pass, that it gets sent back to committee.

Mr. Janura read a memo that stated in part that ordinances of the Village of Hoffman Estates must treat all individuals in the same manner as others in similar conditions and circumstances, unless there is a valid and rational basis for any disparate treatment. He stated that if the Board wants to change the structure of the requirement to install sprinklers it should be done in a different legislative fashion than what's currently in front of the Board.

Trustee Mills asked if we would have to exclude all of Classification E.

Mr. Janura replied we could do that or set up another Classification on a reasonable basis.

Trustee Pilafas stated according to what's been read, no private Classification E could ask for an exclusion.

Mr. Janura replied that you could set up by an independent generic definition a category.

Trustee Pilafas stated that since public schools don't fall under our jurisdiction, we hold the private schools to a different standard. This then creates an unequal playing field.

Trustee Collins arrived.

Mayor McLeod asked if the other private schools in town are classified E. Mr. Plass replied that yes they are and they are fire suppressed.

Trustee Pilafas replied that they are newer buildings and they wouldn't be approved for a site plan if they weren't suppressed.

Mr. Janura stated that the Village Board could enact a change in the ordinance that requires sprinkler systems, but they can't exempt one entity.

Trustee Collins suggested that the sprinkler ordinance be sent back to committee. He also wondered what the Village could do to assist the businesses to comply with the ordinance.

Roll Call:

Aye: Collins, Pilafas
Nay: Mills, Kincaid, Green, Newell
Mayor McLeod voted Nay.

Motion denied.

Motion by Trustee Mills, seconded by Trustee Collins, to send New Business Item 16.B. back to committee. Voice vote taken. All ayes. Motion carried

Mr. Norris stated that since the entire sprinkler ordinance is going back to committee, it will take awhile to get all of the paperwork done.

Trustee Mills stated that we might be opening another can of worms with the businesses that already complied and we need to be aware of that.

Trustee Green asked where does St. Hubert's stand now. Mayor McLeod replied that they need to comply by 2010.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.C.

16.C. Request Board approval of plat of easement (watermain) for St. Hubert Church, 725 Grand Canyon Parkway.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.D.

16.D. Request Board approval of the Boards and Commissions Manual.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.E.

16.E. Request Board approval of request by the Hoffman Estates Chamber of Commerce for waiver of Village fees associated with the annual Community Fishing Derby.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Pilafas, to approve New Business Item 16.F.

16.F. Request Board approval of request by the Hoffman Estates Jaycees for waive of the special event permit fee for the annual Jaycees carnival.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.G.

16.G. Request Board approval of request by the Arts Commission to reallocate funds in the 2008 Arts Commission budget for the rental of sound system equipment for the Summer Concert Series.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:
Mayor McLeod voted Aye.
Trustee Collins was absent.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve New Business Item 16.H.

16.H. Request Board authorization to:

- 1) award contract for the 2008 street revitalization project to Arrow Road Construction (low bidder) in an amount not to exceed \$2,392,191.44; and
- 2) award contract for materials testing for the 2008 street revitalization project to Applied GeoScience, Inc. in an amount not to exceed \$60,000.

Roll Call:

Aye: Mills, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Trustee Collins was absent.

Motion carried.

Discussion

Chairman Weaver asked if Mr. Anzalone could address the Board. Mayor McLeod agreed. Mr. Anzalone stated his reasons for the variations. Mayor McLeod asked if he wanted to meet with our planning and code departments. Trustee Pilafas asked if he would have to wait two years before he comes before us. Mr. Norris said as long as the changes were substantial he wouldn't have to wait. Trustee Mills stated that Mr. Anzalone could come to the next Board meeting and ask for a reconsideration at which time it could be discussed.

17. ADJOURNMENT

Motion by Trustee Collins, seconded by Trustee Pilafas, to adjourn the meeting into Executive Session to discuss Land Acquisition (5 ILCS 120/2-(c)-(5)), Personnel (5 ILCS 120/2-(c)-(1) and Litigation (5 ILCS 120/2-(c)-(11)). Time: 9:39 p.m.

Roll Call:

Aye: Mills, Collins, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Motion carried.

Village President McLeod called the meeting back to order from Executive Session. The Clerk called the roll. Trustees present Karen Mills, Cary Collins, Ray Kincaid, Jackie Green, Anna Newell, Gary Pilafas.

A quorum was present.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Resolution No. 1373-2008.

Resolution No. 1373-2008 regarding litigation settlement.

Roll Call:

Aye: Mills, Collins, Green, Newell, Pilafas

Nay: Kincaid

Mayor McLeod voted Aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Mills. to adjourn the meeting. Time: 10:51 p.m.

Roll Call:

Aye: Mills, Collins, Kincaid, Green, Newell, Pilafas

Nay:

Mayor McLeod voted Aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

ATTACHMENT E

Educational Occupancies

<u>Name</u>	<u>Address</u>	<u>District/Private</u>	<u>Spks</u>	<u>Trigger</u>
KinderCare	1275 Jones	Private	Yes	Code
KinderCare	5115 Sedge	Private	Yes	Code
KinderCare	1351 Palatine	Private	Yes	Code
Montessori School	1200 Freeman	Private	Yes	Code
Montessori Learning Ctr	1015 Golf Rd	Private	No	
GiGi's Playhouse	1060 Golf Rd	Private	Yes	Ordinance
Lotus Montessori Sch	3805 Huntington	Private	Yes	Existing
Life Changers	2500 Beverly	Private	Yes	Code
Camelot School	5135 Trillium	Private	Yes	Code
Sears Child Care	5334 Sears Pkwy	Private	Yes	Code
Advance Pre-School	2320 Higgins	Private	Yes	Existing
Small World Child Ctr	2316 Hassell Rd	Private	Yes	Code
Betty's Day Care	20 Golf Ctr	Private	No	
St. Hubert School	255 Flagstaff	Private	Partial	Code
Lincoln Elem Sch.	1650 Maureen	U46	Yes	Code
Timber Trails	1675 McDonough	U46	Yes	Code
Frank C Whitely	4335 Haman	CCSD 15	Partial	Addition
Thomas Jefferson	3805 Winston	CCSD 15	Partial	Addition
Conant H.S.	700 E. Cougar Tr	Dist 211	Partial	Addition
Hoffman H.S.	1100 Higgins Rd	Dist 211	Partial	Addition
Fairview Elem Sch.	375 Arizona	Dist 54	Yes	Remodel
MacArthur Elem Sch.	1800 Chippendale	Dist 54	No	
Eisenhower Jr High	800 Hassell Rd	Dist 54	Yes	Remodel
Lincoln Prairie	500 Hillcrest	Dist 54	No	
John Muir	1973 Kensington	Dist 54	Yes	Remodel
Armstrong Elem Sch	1320 Kingsdale	Dist 54	No	
Lakeview Elem Sch	615 Lakeview	Dist 54	No	
Twinbrook Elem Sch	1025 Ash	Dist 54	Vacant/No	

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

July 21, 2008

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Cary Collins, Vice-Chairman
Jackie Green, Member**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Pilafas
Village President William McLeod**

**Management Team Members
in Attendance:**

**James Norris, Village Manager
Arthur Janura, Corporation Counsel
Molly Norton, Asst. to the Village Manager
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Ken Hari, Director of Public Works
Gary Salavitch, Director of Engineering
Michael DuCharme, Director of Finance
Patrick Seger, Director of Human Resources
Gordon Eaken, Dir. of Information Systems
Algean Garner, Asst. Director of HHS
Steve Casstevens, Assistant Police Chief
Bob Gorvett, Fire Chief
Doug Schultz, Community Relations Coord.
Dave Christensen, Emergency Svcs. Coord.
Amy Okanski, Administrative Intern**

Others in Attendance

Reporters from Daily Herald, Pioneer Press

The Public Health & Safety Committee meeting was called to order at 8:15 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee meeting minutes of June 23, 2008. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding fire sprinkler retrofit – status report.

An item summary sheet from Chief Bob Gorvett was submitted to the Committee.

Fire Chief Gorvett addressed the Committee and requested that the Committee go outside to see a short demonstration on fire sprinklers.

Trustee Pilafas inquired if businesses do not comply, what remedies does the Village have to make businesses comply? Chief Gorvett replied that they generally start with the 30-day order and will be reasonable if they start the work and complete the work. Trustee Pilafas stated that if businesses haven't made plans to date, they are not going to until the Village starts talking about what the ramifications will be. Chief Gorvett stated that periodically over the last 12 years, the Fire Department has notified business owners and tenants by letter and whenever the fire inspectors walk through buildings they are reminded that 2010 is approaching and that they need to make plans to install the sprinklers. Trustee Pilafas suggested the Board start thinking about what it will do come 2010 and business owners have not complied.

Jim Norris stated that there is an equity issue with those businesses that have complied and in some cases, of those businesses, many of them are in the same building owned by a different owner. It may be a case of where one building gets done and takes care of several businesses at once. There are all sorts of compliance steps, including taking them to court, look at business revocation license hearing, etc. Mr. Norris stated that if the Committee wants staff to come back with an enforcement plan, staff can do that and would be like any other building-related life-safety issue that is found at a business today. The business would be advised, and then would be instructed to bring back plans and then would ultimately be cited. It does make sense, however, for the Committee to review a plan in this case.

Chief Gorvett stated that there are two other triggers that require retrofitted sprinklers be installed – 1) if businesses remodel their property beyond 35% of the assessed valuation; and 2) a change in use.

Trustee Collins stated that on the record he is not against trying to have fires put out, however, he believes that requiring sprinklers is the same as an unfunded mandate and that businesses will have problems with it. He is afraid that businesses will leave town to other surrounding communities who do not require such sprinkling. Trustee Collins suggested looking at giving businesses some type of financial help, including low cost loans.

Mayor McLeod stated that some businesses have already complied and it would not be fair to them. This is a life safety issue and no deaths have occurred in any sprinklered building.

Robert Steinberg, 4158 Portage, addressed the Committee and stated that requiring sprinklers will drive businesses out of town. He stated that most fires occur in residential homes and not in commercial buildings. With the economy as it is, this will be a huge burden to businesses.

Trustee Pilafas asked staff to report back on what the 55 remaining businesses who don't have sprinklers have planned to install them.

Dean Slater, President, IAFF, addressed the Committee and stated that the union is in support of the ordinance and that he doesn't want firefighters to be injured or killed because sprinklers are not required. It is not about money, but about safety.

Yvette Olsen, 590 Audobon, addressed the Committee and stated that perhaps a tax break can be given.

Trustee Kincaid stated that if one business is not sprinklered, it affects the other businesses in that the others in a strip mall, for instance, can catch fire.

Motion by Mayor McLeod, seconded by Trustee Green, to leave the ordinance as it is. No voting occurred on this motion as Mayor McLeod and Trustee Green rescinded motion.

2. **Request authorization to waive bidding and purchase eight (8) 4.9 GHz wireless digital in-car video systems and related 4.9 GHz equipment from Recon Vision Corp., Lombard, IL, in an amount not to exceed \$48,272 (sole source vendor).**

An item summary sheet from Clint Herdegen and Bob Kravetz was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to waive bidding and purchase eight (8) 4.9 GHz wireless digital in-car video systems and related 4.9 GHz equipment from Recon Vision Corp., Lombard, IL, in an amount not to exceed \$47,272 (sole source vendor). Voice vote taken. All ayes. Motion carried.

3. **Request acceptance of Police Department monthly report.**

The Police Department monthly report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept Police Department monthly report. Voice vote taken. All ayes. Motion carried.

4. **Request acceptance of Fire Department monthly report.**

The Fire Department monthly report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Green, to accept Fire Department monthly report. Voice vote taken. All ayes. Motion carried.

5. **Request acceptance of the Department of Health & Human Services monthly report.**

The Department of Health & Human Services monthly report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Green, to accept Department of Health & Human Services monthly report. Voice vote taken. All ayes. Motion carried.

6. **Request acceptance of Emergency Management Coordinator monthly report.**

The Emergency Management Coordinator monthly report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to accept the Emergency Management Coordinator monthly report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Green, seconded by Trustee Pilafas, to adjourn the meeting at 9:25 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date



1000 Milwaukee Avenue, 5th Floor
Glenview, IL 60025
Phone (847) 953-7700 Fax (847) 953-7793

Fire Protection ■ Code Consulting ■ Risk Control ■ Security Consulting

**EVALUATION OF THE REQUIREMENT
FOR
AUTOMATIC SUPPRESSION**

**ST. HUBERT SCHOOL
HOFFMAN ESTATES, IL**

SEC Project No. 1808101-000

Prepared for
Rev. Robert Rizzo
St. Hubert Parish
729 Grand Canyon Street
Hoffman Estates, IL, 60169

July 24, 2008



EXECUTIVE SUMMARY

The municipality of Hoffman Estates, Illinois, has passed a local ordinance that will require the existing St. Hubert Catholic School to install an automatic suppression system throughout the entire building by December 31, 2010. The building is one story in height and each classroom has a direct exit to the outside of the building. Automatic sprinkler protection is currently installed in a portion of the building.

Three nationally-recognized codes were reviewed to verify the need for such protection, two of which are specifically applicable to existing buildings. None of the nationally-recognized codes would require the installation of automatic sprinklers in this type of building. The criteria of the three nationally-recognized codes indicate that the school provides a reasonable level of life safety and generally meets the requirements of nationally-recognized codes for existing educational occupancies without the installation of a sprinkler system throughout the building.

Fire loss data published by the *National Fire Protection Association* (NFPA) was also reviewed to better understand the impact of structure fires on existing educational occupancies. The data show that the risk of civilian casualty and property damage to schools is relatively low due to stringent requirements for schools regarding means of egress and fire detection and notification systems. The data also show that the automatic sprinklers in schools would not reduce the loss in life or property in existing educational occupancies.

Based upon a review of the building and three nationally-recognized codes, it is recommended that Village Officials consider revising the ordinance to exempt single-story, non-combustible educational buildings where each classroom has a direct exit to the outside of the building from the municipal sprinkler requirement.

STATEMENT OF LIMITATIONS

This report is not intended to imply, guarantee, assure or warrant in any way that the building is or will be in compliance with all federal, state, or local codes, laws, and regulations for life safety issues. Information contained in this report was obtained by archival research, interviews, client-provided information and a brief on-site visual observation only. A visual observation is an observation of a structure using only visual and tactile senses without benefit of destructive or nondestructive material testing and probing. No calculations were performed to verify that the existing building fire protection/life safety systems were designed properly. Assessment of an existing building requires certain assumptions be made regarding existing conditions, some of which may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building. Compliance with comments stated in this report does not relieve the building owner from complying with any other applicable codes and ordinances.

This report is not intended to imply that the building is afforded a level of safety that may be provided by an automatic sprinkler system throughout. Schirmer Engineering Corporation (SEC) maintains a stance that, when practical and economic means are available, an automatic sprinkler system is one of the most effective fire protection systems to provide life safety and to protect a building from the spread of fire. This report in no way implies that SEC does not support the installation of automatic sprinkler systems in buildings where a concern for life safety and/or property protection exists and the economic and practical means of installation are readily available.

PROJECT DATA/BUILDING INFORMATION

Introduction

An automatic suppression, or sprinkler, system is one of many features used in buildings to protect building occupants in fires. Many nationally-recognized codes require automatic sprinkler systems in new buildings. For example, the International Building Code (2003 edition) requires automatic sprinkler protection in new school buildings greater than 20,000 square feet in area. In some cases, local codes have been amended to require automatic sprinkler systems in existing buildings where such buildings present a distinct hazard to life. This is significant due to the cost and complexity of installing automatic sprinkler systems in existing buildings. Nevertheless, the consideration of life safety typically outweighs the factors involving costs and complexity.

Hoffman Estates has adopted a local amendment requiring automatic sprinklers to be installed in all existing schools. While this is within the legal authority of the jurisdiction, it appears to have been broadly drafted such that it is applicable to buildings which do not present an imminent hazard to life or property. One such building is St. Hubert Catholic School in Hoffman Estates, Illinois. Hoffman Estates is requiring, by ordinance, that the school retrofit an automatic sprinkler system throughout the facility. However, in terms of providing a reasonable level of life safety and property protection, St. Hubert meets the requirements of nationally-recognized standards for existing educational occupancies.

Applicable Codes

The applicable building and fire codes for the Village of Hoffman Estates are:

- International Building Code, 2003 edition, with amendments;
- International Fire Code, 2003 edition, with amendments; and,
- International Property Maintenance Code, 2003 edition, with amendments.

The amendment by the Village of Hoffman Estates to the *International Building Code*, 2003 edition, requiring automatic sprinkler requirements in certain existing buildings, including schools, is included in Appendix B.

Also referenced in this document is NFPA 101, *Life Safety Code*, 2006 edition. While not specifically adopted by the Village of Hoffman Estates, the NFPA *Life Safety Code* is adopted by the State of Illinois and is intended to apply as a minimum code in jurisdictions which do not adopt a set of comprehensive codes. Note that in this report, the 2006 edition of NFPA 101 is cited, while the State of Illinois has adopted the 2000 edition of NFPA 101. Notwithstanding the issue of its legal applicability in this case, it is being cited as a nationally-recognized code.

General Building Information

St. Hubert Catholic School is located at 255 Flagstaff Lane in Hoffman Estates, Illinois. The original building was constructed in 1963 and is one story in height. At least one addition was made to the building and that addition is sprinklered. The school currently has 581 students and 62 adult employees. All classrooms have a direct exit to the outside.

The school is classified under the *International Building Code* (IBC) as a Group E Educational Occupancy building. It is classified as an Existing Educational Occupancy per NFPA 101, *Life Safety Code*.

For purposes of this review, it is assumed that there are no outstanding code violations within the school. For a list of general NFPA 101 life safety requirements for existing educational buildings, see Appendix A.

General Life Safety Information

St. Hubert can be considered a conservative building design in terms of fire protection and life safety. It is a one story building built of non-combustible materials. Each classroom has a direct exit to the outside and the building can be easily evacuated in 75 to 90 seconds (Selvam). Regarding life safety, schools, in general, are one of the safer occupancy classifications due to more stringent requirements. Most fire and life safety codes, including the *International Building Code* used in Hoffman Estates, require schools to have a fire alarm system and routine fire drills to make sure students and staff know how to safely exit the building in an emergency. Also, the students are supervised by teachers and are only at schools for daytime hours, so the risk of panic or fatigue affecting evacuation is low (Cote).

Code Requirements

The *International Building Code* is intended to apply to new construction. Section 903.2.2 of the *International Building Code* does not require automatic suppression systems for new educational occupancies if all classrooms are at ground level and have a direct exit to the outside. St. Hubert meets the primary IBC requirements because all classrooms are at ground level and have a direct exit to the outside. However, this section of the code was removed from the Hoffman Estates Municipality Code in 1996. The amendment requiring existing buildings to retrofit automatic sprinkler systems is given in Appendix B.

Section 15.3 of NFPA 101 *Life Safety Code* provides specific requirements for the provision of sprinklers in existing educational occupancies. Sprinklers in educational occupancies are only required under the following conditions:

- In the portion of the building where student occupancies, such as classrooms, is located below the level of exit discharge.
- In the portion of the building with non-student occupancy below the level of exit discharge and not provided with a 1-hour fire resistance rated separation from the remainder of the building.
- In buildings with unprotected communicating openings between floors.
- In buildings not subdivided into 30,000 sq. ft. areas or not having direct classroom access to the exterior.

Because the classrooms at St. Hubert have direct access to the exterior, there is no student occupancy below the level of exit discharge, and there are no communicating openings between floors, sprinkler protection is not required.

It should also be noted that new educational occupancies, as dictated by NFPA 101 Section 14.3, require sprinkler systems only under the following conditions:

- In every portion of the building located below the level of exit discharge.
- In buildings with unprotected communicating openings between floors.
- In buildings not subdivided into 30,000 sq. ft. areas, or not having direct classroom access to the exterior.

According to the Life Safety Code, if St. Hubert school were built today, sprinkler systems would not be required within the building because the classrooms at St. Hubert have direct access to the exterior, there is no student occupancy below the level of exit discharge, and there are no communicating openings between floors.

It is recognized that existing buildings in any community will have various levels of safety due to their ages and the varying level of requirements that were in effect at the time of construction. It is also important that the fire safety features of buildings be maintained over the life of the building to assure it will perform as originally intended. For this reason, certain codes are promulgated to prescribe the minimum level of safety expected for all buildings, irrespective of their ages or the codes in effect at the time of construction. The *International Property Maintenance Code* is intended to provide minimum requirements for – among other things – life safety from fire in all existing buildings in the Village.

The *International Property Maintenance Code* includes provisions for (among other things) means of egress, heating systems, electrical systems and fire detection systems. It does not include a requirement for installing automatic sprinkler systems in existing buildings, however. Therefore, it is fair to conclude that a reasonable level of life safety and property protection can be afforded to existing buildings meeting certain minimum criteria without the provision of automatic sprinkler protection.

Statistics on Fires in Educational Occupancies

When considering issues involving fire safety, it is often useful to review loss data. The report, "U.S. Structure Fires in Educational Properties," published by NFPA shows that from 2002 through 2005, there were 6,560 fires in all educational occupancies, representing 0.3% of all structure fires in that time period. Of those fires, 64% occurred in schools with students from nursery through high school (Flynn). As a comparison, in that same time period, there were a total of 280,500 fires in one- and two-family dwellings, representing 74.9% of the total number of fires (Ahrens).

Out of the 6,560 fires in educational occupancies, there were no civilian deaths and only 95 civilian injuries (Flynn). One- and two-family dwellings accounted for 2,580 deaths and 10,500 injuries (Ahren). These statistics are summarized in Table 1 below. These statistics illustrate that the risk of fires occurring in schools is relatively low compared to where many of the students would otherwise be. Based on the statistics, it could be stated that, due to teacher supervision, notification from required fire alarm systems, and regular fire drills at schools, a child is more at risk from a fire at home than at school.

In educational occupancies with sprinkler systems, 78% of fires reported were too small to activate the sprinkler system. The estimated reduction in civilian casualties in educational occupancies without an automatic suppression system is 0% (Hall). This shows that, because of the other fire safety features incorporated into schools, the probability of a significant fire occurring in a school is small and that providing a sprinkler system in an existing, otherwise code-compliant school would not substantially increase the level of safety. As a comparison, in one- and two-family dwellings, the presence of an automatic suppression system would reduce all deaths due to fire by 77% (Hall).

Another note is that 22% of all fires in educational occupancies from 2002 through 2005, and 38% from 1999 through 2002, were intentional fires. This means that a good portion of fires in educational occupancies are due to students starting a fire in school (Flynn).

Automatic suppression systems are effective in reducing property damage costs due to fires. Schools without an automatic fire suppression system had an average loss of \$26,200 more in fire damage than schools with fire sprinkler systems. However, this average should be weighed against the cost of retrofitting a sprinkler system. The estimated cost for installing a sprinkler system throughout St. Hubert has been reported as \$569,000 (Selvam).

Table 1: Fire and Life Safety Loss Comparison of Educational Occupancies and Residential Occupancies

	Educational Occupancies	Residential Occupancies
Number of Fires	6,560	280,500
Civilian Deaths	0	2,580
Civilian Injuries	95	10,500
Estimated Percent Increase in Number of Lives Saved in Structure Fires in Buildings Without Sprinkler System If a Sprinkler System was Installed	0%	77%

Table 1: Summary of fire and life safety loss statistics for structure fires in U.S. Educational Occupancies and U.S. Residential Occupancies from 2002 through 2005. (Flynn, Ahren, Hall).

CONCLUSION

The existing St. Hubert Catholic School meets the general criteria for both new buildings and existing buildings in nationally-recognized codes to be built and occupied without automatic sprinkler protection.

Therefore, it is recommended that Village Officials consider revising the ordinance to exempt single-story, non-combustible educational buildings where each classroom has a direct exit to the outside of the building. The amendment to the *International Building Code* Section 903.2.14 would read as follows (underlined words added):

903.2.14 Existing Occupancies. Existing occupancies shall conform to the requirements of the building code in effect at the time it was constructed, reconstructed or remodeled, until such time as any of the following occur:

a. All occupancies except Use Group R-3 & R-4:

1. When an existing building undergoes an alteration, renovation, addition or repair in an amount equal to more than 35% of its existing value based upon an independent appraisal of a mutually agreed upon M.A.I. certified appraiser.

2. All existing occupancies that do not have automatic sprinkler systems installed in accordance with Section 903 of the building code shall retrofit the occupancy with a fire suppression system no later than December 31, 2010, except for Use Group E where the building is of non-combustible construction, is not more than one story in height, there are no interconnecting basement levels, and where each classroom has a direct exit to the exterior of the building; Use Group R-2 and Use Group A-4 and ancillary A, B, and S uses to Use Group R-2.

b. A residential or business condominium conversion occurs.

The recommendation is made on the basis that two of the most widely used codes in the nation, the IBC and the NFPA, do not require an automatic fire suppression system in such facilities for both new construction and for existing buildings, and various statistics showing that a reasonable level of life safety can be provided.

APPENDIX A
NFPA 101 LIFE SAFETY CODE CHECKLIST FOR EXISTING EDUCATIONAL OCCUPANCIES

Summary

The checklist that follows is a summary of the fire protection/ life safety requirements of the NFPA 101 Life Safety Code for Existing Educational Occupancies. The checklist lists code requirements for existing educational occupancies with certain assumptions that apply directly to St. Hubert. Codes requirements that were exempt or did not apply to St. Hubert were omitted from the list based upon these assumptions. These assumptions are:

- 1.) The building is an existing educational occupancy as defined by NFPA 101.
- 2.) The building is one-story.
- 3.) Each classroom normally occupied by students has a direct exit to the outside.
- 4.) The building occupancy load is less than 1,000 persons.
- 5.) The building has no sprinkler system.

The list of code requirements is specific to St. Hubert Catholic School and, once compliance is verified, will show that the school presently meets nationally-recognized life safety requirements. It may be helpful to refer to NFPA 101 *Life Safety Code* while using this checklist.

IMPORTANT: The checklist is an unofficial summary of code requirements and cannot be substituted for an actual life safety inspection.

NFPA 101 Fire Protection/Life Safety Checklist for Existing Educational Occupancies

	Section Reference	Compliance Y/N
A. General Requirements		
1. Building is used for educational purposes through twelfth grade.	15.1.4	
2. Building is used by six or more persons for more than four hours per day or twelve hours per week.	15.1.4	

B. Means of Egress Requirements		
1. Means of Egress Components	15.2.2	
a. General	15.2.1	
i. Ceiling height over means of egress is not less than 7' from floor.	7.1.5.1.1	
ii. No abrupt changes in elevation of level floor more than 1/4".	7.1.6.2	
iii. Floor uniformly slip resistant.	7.1.6.4	
iv. Changes in elevation between 1/2" and 21" must be made by a ramp or stair.	7.1.7.2	
v. Changes in elevation more than 21" must be made by approved means of egress.	7.1.7.1	
vi. Any device used to restrict improper use of means of egress does not impede means of egress in emergency.	7.1.9	
vii. Means of egress free of obstructions and impediments.	7.1.10.1	
viii. No furnishings or decorations hinder the visibility or obstruct exit access.	7.1.10.2.1	
iv. No mirrors on doors.	7.1.10.2.3	
b. Doors	15.2.2.2	*****
i. 28" minimum door width.	7.2.1.4(4)	
ii. Floor level shall not vary more than 1/2" in doorway, but may have one step of less than 8" in height outdoors.	7.2.3.1	
iii. Doors are side hinged or pivoted swinging type.	7.2.1.4.1	
iv. Doors open in the egress of travel.	7.2.1.4.3	
v. Doors do not project more than 7" into path or egress width when fully open.	7.2.1.4.4	
vi. Doors open at 50 lbf. or less in existing buildings.	7.2.1.4.5	
vii. Doors open readily from the egress side whenever building is occupied (See code for allowable locking arrangements, if applicable).	7.2.1.5.1	
viii. Latch provided that has obvious method of operation.	7.2.1.5.9	
ix. Releasing mechanism for latch is at a height between 36" and 48" from the floor.	7.5.1.5.9.1	
x. Door is self closing.	7.2.1.8	
x. Exit doors subject to use by 100 or more occupants must have latch that is of panic hardware.	15.2.2.2.2	
2. Capacity of Means of Egress	15.2.3	*****
a. General	15.2.3.1	*****
i. Any means of egress is not less than 28" wide.	7.3.4.1.2	
ii. The required width of each means of egress satisfies the occupant load for that means of egress, which is 0.2" multiplied by the occupant load.	7.3.3.1	
iii. Width of exit access formed by furniture/movable partitions is not less than 18" below a height of 38" and not less than 28" above a height of 38".	7.3.4.1.1	

	iv. Projections into means of egress are not more than 4-1/2" from each side and will be at a height less than 38".	7.3.2.2
	v. Where more than one exit access leads to an exit, each shall have a width adequate for the number of persons it accommodates.	7.3.4.3
	b. Exit access corridors have a minimum clear width of 6'.	15.2.3.2
3.	At least 2 exits on ground floor that are accessible from every part of the ground floor	15.2.4
4.	Arrangement of Means of Egress	15.2.5
	a. Exits are arranged to be readily accessible at all times.	7.5.1.1
	b. Exit access corridors provide access to at least two approved exits.	7.5.1.1.2
	c. Corridors do not pass through intervening rooms other than lobbies, foyers, and reception areas unless path of travel is clearly marked and contains compliant doors.	7.5.1.2.1
	d. Where more than one exit is required, the exits shall be remotely located from each other.	7.5.1.3.1
	e. At least 2 exit doors are not less than one half the length of the longest building diagonal apart.	7.5.1.3.2
	f. Exits balanced so that if one becomes blocked, the others will be readily available.	7.5.1.3.7
	g. No dead end corridor exceeds 20 ft.	15.2.5.2
	h. No common path of travel exceeds 75'.	15.2.5.3
	i. Spaces greater than 1,000 sq. ft. or with an occupant load of more than 50 persons have at least two exit access doors with access to separate exits.	15.2.5.4
	j. Each room normally subject to student occupancy has an exit access door leading directly to an exit access corridor or directly outside. (See code for exceptions).	15.2.5.5
	k. Doors that swing into exit access corridors are arranged to prevent interference with corridor travel.	15.2.5.6
	l. Aisles are not less than 30 in.	15.2.5.7
	m. There are no more than 6 seats between any seat and an aisle.	15.2.5.8
	n. Exit access and exit doors are clearly recognizable.	7.5.2.2
	o. Hangings or draperies do not obscure exit access and are not over exit doors.	7.5.2.2.1
	p. Areas accessible to people with severe mobility impairment have at least two accessible means of egress.	7.5.4.1
	q. Access within the allowable travel distance is provided to at least one accessible exit.	7.5.4.2
5.	Travel Distance to Exits	15.2.6
	a. Travel distance to an exit does not exceed 150'.	15.2.6.1
6.	Discharge from Exits	15.2.7
	a. Exits terminate directly to a public way or an exterior exit discharge.	7.7.1
	b. All portions of the exit discharge are the required width and height to allow safe access to public way.	7.7.1.1
	e. Exit discharge is arranged and marked to make clear the direction of egress to a public way.	7.7.3
7.	Illumination of Means of Egress	15.2.8
	a. Illumination of means of egress is continuous during times of use.	7.8.1.2
	b. Illumination is at least 1 ft-candle measured at the floor.	7.8.1.3 (2)
	c. Failure of any lighting unit does not result in less than 0.2 ft-candle measured at the floor.	7.8.1.4
	d. Illumination is from a reliable source as determined by authority having jurisdiction.	7.8.2.1
8.	Marking of Means of Egress	15.2.10
	a. Exterior exit doors not obviously identifiable as exits are clearly marked by an approved sign visible from any direction of exit access.	7.10.1.2

- b. Access to exits are marked by an approved sign where the way to reach the exit is not readily apparent. 7.10.1.5.1
- c. No new signs are within the rated viewing distance or 100', whichever is less, of the nearest sign. 7.10.1.6
- d. Signs are mounted less than 6'-8" above door and less than the door width away. 7.10.1.9
- e. Signs read "EXIT" in plain letters. 7.10.3.1
- f. Signs have a directional indicator where the direction of egress is not apparent. 7.10.2
- g. Exit signs are continuously illuminated. 7.10.5.2.1
- h. Externally illuminated exit sign letters are at least 4" high with principal strokes 3/4" and letters at least 2" wide with all dimensions proportional to the height. The sign will have at least 5 ft-candles at illuminated surface. 7.10.6.1.1
- i. Internally illuminated exit signs shall have letters of at least 4" high or are an approved existing sign. 7.10.7.1
- j. Any door or passage that could be mistaken as an exit shall be identified by a sign that reads "NO EXIT." The "NO" must be at least 2" in height and the "EXIT" must be at least 1" in height, unless it is an approved existing sign. 7.10.8.3.1
- 9. Special Egress Requirements 15.2.11
 - a. Classrooms greater than 250 sq. ft. have an outside window for rescue unless the room has a direct exit to the outside. 15.2.11.1

C. Protection

- 1. Protection from Hazards 15.3.2
 - a. Boiler and furnace rooms, rooms used for storage of combustible supplies, materials, or flammable liquids deemed dangerous by the AHJ, and janitor closets must be protected by either a 1-hr fire resistant enclosure or an automatic sprinkler system. 15.3.2.1 (1)
 - b. Laundries, Maintenance shops, and rooms used for processing combustible supplies, materials or flammable liquids must be protected by both a 1-hr fire resistant enclosure and an automatic sprinkler system. 15.3.2.1 (2)
 - c. Cooking facilities meet NFPA 96 or is an approved cooking facility. 15.3.2.2
- 2. Interior Finish 15.3.3
 - a. Must meet code requirements in Section 10.2. 15.3.3.1
 - b. Exits, corridors, and lobbies have Class A ceiling and wall finishes. 15.3.3.2
 - c. Partitions not exceeding 60" in height and not used at exit locations may be constructed with Class A, B or C interior finishes. 15.3.3.2
- 3. Detection, Alarm, and Communication. 15.3.4
 - a. General 15.3.4.1
 - i. Fire alarm system is installed, tested, and maintained to NFPA 70 and NFPA 72. 9.6.1.3
 - b. Initiation 15.3.4.2
 - i. The fire alarm system is activated by manual means. 15.3.4.2.1
 - ii. Manual fire alarm boxes are used only for fire protective signaling purposes. 9.6.2.2
 - iii. Manual fire alarm box is provided in the natural exit path of each area. 9.6.2.3
 - iv. No part of the building is more than 200' away from a fire alarm box. 9.6.2.4
 - v. Each manual fire alarm box is unobstructed, accessible, and visible. 9.6.2.6
 - c. Notification 15.3.4.3
 - i. Presignal system transmits alarm to the fire department and an on site staff person trained to respond to a fire emergency. 9.6.3.3
 - ii. Notification to occupants to evacuate consists of audible signals. 9.6.3.5
 - iii. The general evacuation alarm activates throughout the entire building. 9.6.3.6.1

iv.	Audible alarms are above the ambient noise level and distinctive from other noises used in the building.	9.6.3.7, 9.6.3.8	
v.	Recall signal is distinct from any other signal.	15.3.4.3.1.4	
vi.	Means of giving recall signal is kept under lock.	15.3.4.3.1.6	
vii.	Wherever any of the schools authorities determine an actual fire exists, they shall immediately call the local fire department using the public fire alarm system or other facilities.	15.3.4.3.2	
D. Building Services			*****
1.	Utilities, Heating, Ventilating, Air Conditioning Equipment, and Rubbish Chutes all comply with their respective codes.	15.5	
E. Operating Features			*****
1.	Emergency Plans (include :)	15.7.1	*****
a.	Procedure for reporting of emergencies.	4.8.2.1 (1)	
b.	Occupant and staff response to emergencies.	4.8.2.1 (2)	
c.	Design and conduct of fire drills.	4.8.2.1 (3)	
d.	Type and coverage of building fire protection systems.	4.8.2.1 (4)	
e.	Any other requirements determined by the Authority Having Jurisdiction (AHJ).	4.8.2.1 (5)	
2.	Emergency Egress Drills	15.7.2	*****
a.	Focus on orderly evacuation.	4.7.3	
b.	Drills held at expected and unexpected times at varying conditions to simulate unusual conditions that can occur in an emergency.	4.7.4	
c.	Drill participants relocated to a predetermined location and remain there until a recall or dismissal signal is given.	4.7.5	
d.	A written record of each drill is completed by person responsible for each drill.	4.7.6	
e.	Fire drills are conducted at least once a month, except in months of severe weather, where the drills may be deferred as long as the required number of fire drills is met and at least 4 drills have been conducted before the drills are deferred.	15.7.2.2 (1)	
f.	All occupants of the building participate in the drill.	15.7.2.2 (2)	
g.	One additional drill is required within the first 30 days of school operation.	15.7.2.2 (3)	
h.	All emergency drill alarms shall be sounded on the fire alarm system.	15.7.2.3	
3.	Inspection	15.7.3	*****
a.	Staff inspects inspect all exit facilities daily to ensure all exits are in proper condition.	15.7.3.1	
4.	Furnishings and Decorations	15.7.4	*****
a.	Clothing and other personal effects shall not be stored in corridors unless the corridor is protected by smoke detectors or the items are stored in metal lockers.	15.7.4.2	
b.	Artwork and teaching materials attached to walls cover less than 20% of the building walls.	15.7.4.3	

APPENDIX B
VILLAGE OF HOFFMAN ESTATES AMMENDMENT TO THE *INTERNATIONAL*
***BUILDING CODE*, 2003 EDITION REGARDING AUTOMATIC SPRINKLER SYSTEMS**
IN EXISTING BUILDINGS

Sec. 11-1-2-A-8

903.2.14 Existing Occupancies. Existing occupancies shall conform to the requirements of the building code in effect at the time it was constructed, reconstructed or remodeled, until such time as any of the following occur:

- a. All occupancies except Use Group R-3 & R-4:
 1. When an existing building undergoes an alteration, renovation, addition or repair in an amount equal to more than 35% of its existing value based upon an independent appraisal of a mutually agreed upon M.A.I. certified appraiser.
 2. All existing occupancies that do not have automatic sprinkler systems installed in accordance with Section 903 of the building code shall retrofit the occupancy with a fire suppression system no later than December 31, 2010, except for Use Group R-2 and Use Group A-4 and ancillary A, B, and S uses to Use Group R-2.
- b. A residential or business condominium conversion occurs.

APPENDIX C
LIST OF REFERENCES

Documents reviewed and referenced in this paper:

Ahrens, Marty. "U.S. Home Structure Fires." NFPA, 2007, Quincy, MA.

Cote, Arthur E., et al. Fire Protection Handbook. Cote, Arthur E. NFPA. 2008, Quincy, MA.

Flynn, Jennifer D. "U.S. Structure Fires in Educational Properties." NFPA, 2007, Quincy, MA

Hall, John R. "U.S. Experience with Sprinklers and Other Fire Extinguishing Equipment." NFPA, 2007, Quincy, MA.

Selvam, Ashok. "School Gets Break On Sprinklers." Daily Herald. April 16, 2008: 1, 9.




**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL OF REQUESTS FROM HOFFMAN ESTATES AND JAMES B. CONANT HIGH SCHOOLS TO HAVE A FIRE DEPARTMENT AMBULANCE PRESENT AT HOME FOOTBALL GAMES**

MEETING DATE: **September 22, 2008**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Robert Gorvett, Fire Chief**



PURPOSE: Authorization to provide ambulance coverage at home football games.

DISCUSSION: Requests were received from both Hoffman Estates High School and James B. Conant High School to have a Fire Department medical unit at their home football games.

The specific dates and times that the Fire Department units will be present at the football fields are as follows:

HOFFMAN ESTATES HIGH SCHOOL
FRESHMAN

August 30, 2008	Saturday	9:00 a.m.
September 6, 2008	Saturday	9:00 a.m.
September 27, 2008	Saturday	9:00 a.m.
<i>October 4, 2008*</i>	<i>Saturday</i>	<i>9:00 a.m.</i>
October 18, 2008	Saturday	9:00 a.m.

****Homecoming***

SOPHOMORE AND VARSITY

August 29, 2008	Friday	5:30 p.m. & 7:45 p.m.
September 5, 2008	Friday	5:00 p.m. & 7:30 p.m.
September 26, 2008	Friday	5:00 p.m. & 7:30 p.m.
<i>October 3, 2008*</i>	<i>Friday</i>	<i>5:00 p.m. & 7:30 p.m.</i>
October 17, 2008	Friday	5:00 p.m. & 7:30 p.m.

****Homecoming***

JAMES B. CONANT HIGH SCHOOL
SOPHOMORE AND VARSITY

August 29, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
September 5, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
September 12, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
September 19, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
September 26, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
September 27, 2008	Saturday	Sophomore: 11:00 a.m. Varsity: 1:30 p.m.
October 10, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
October 17, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.
October 24, 2008	Friday	Sophomore: 5:00 p.m. Varsity: 7:30 p.m.

STATE PLAYOFFS - TBA

Traditionally, the Fire Department has provided paramedic standby at James B. Conant and Hoffman Estates High School sophomore and varsity football games. This year, Township High School District 211 has implemented a new district-wide policy to require a paramedic presence throughout the entire game. In past years, our standby assignments were completed by in-service ambulance companies that would leave to respond to other Village-wide emergency incidents. To ensure an on-site presence throughout the entire game, District 211 has agreed to pay a hireback rate for paramedic stand-by at all sophomore and varsity games within the district. Transports to area hospitals would still be done by in-service companies.

One additional change this year at Conant High School is the fact that all Schaumburg High School games will be played at Conant High School, as the Schaumburg football field is undergoing renovation.

The primary function of these paramedics is to be available in cases of injuries requiring major medical assistance or transportation to a hospital facility. This is the general procedure that is followed in all assignments of this nature.

This will be the twenty-third year the Fire Department has provided this community service. Based on the past twenty-two years, the only comments received were favorable from residents who expressed their appreciation for having the Department present.

FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: Recommend approval of requests from Hoffman Estates and James B. Conant High Schools to have a Fire Department ambulance present at home football games.

HOFFMAN ESTATES HIGH SCHOOL



1100 West Higgins Road
Hoffman Estates, Illinois 60169-4050
Telephone (847) 755-5600
Web Site www.hehs.d211.org

TOWNSHIP HIGH SCHOOL DISTRICT 211
Theresa L. Busch Roger W. Thornton
Principal Superintendent

*CORRECTED
SATURDAY
DATES*

July 31, 2008

James Eaves, Fire Chief
Hoffman Estates Fire Department
1900 Hassell Rd.
Hoffman Estates, IL 60195

Dear Mr. Eaves:

Hoffman Estates High School would like to again request the use of paramedics during our home football games this coming year. This procedure has worked well in the past. The cooperation of the Fire Department has been excellent, and we really appreciate your help and service.

Our home football dates and times for sophomore and the varsity are as follows:

Friday, August 29	5:30 pm and 7:45 pm
Friday, September 5	5:00 pm and 7:30 pm
Friday, September 26	5:00 pm and 7:30 pm
Friday, October 3 (Homecoming)	5:00 pm and 7:30 pm
Friday, October 17	5:00 pm and 7:30 pm

Our home football dates and times for the freshman are as follows:

Saturday, August 30	9:00 am
Saturday, September 6	9:00 am
Saturday, September 27	9:00 am
Saturday, October 4 (Homecoming)	9:00 am
Saturday, October 18	9:00 am

Sincerely,

Theresa L. Busch
Principal

CC: Steve Lacni
Athletic Director

*C: Borvett, Mayer, Forian, Schudt, Bosco,
England, Mackie*

JAMES B. CONANT HIGH SCHOOL



700 East Cougar Trail
Hoffman Estates, Illinois 60169-3659
Telephone (847) 755-3600
Web Site www.chs.d211.org

TOWNSHIP HIGH SCHOOL DISTRICT 211
Timothy W. Cannon Roger W. Thornton
Principal Superintendent

August 11, 2008

Chief Kevin Rynders
Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates IL 60195

Chief Rynders:

Conant High School and Schaumburg High School are requesting the presence of an ambulance and paramedics at our home varsity/sophomore football games for the fall of 2008. Schaumburg High School will be playing all of their home games at Conant High School due to construction on Schaumburg High School's football field. The ambulance and paramedics would need to be on our site by 5:00pm and remain until the conclusion of the varsity game, which is approximately 10:00pm for all Friday games. One Saturday game, on September 27th, would require the ambulance and paramedics from 11:00am to approximately 4:00pm.

The dates of the 2008 home football games are as follows:

Date	Sophomore Game	Varsity Game
Friday, August 29 th	5:00pm	7:30pm
Friday, September 5 th	5:00pm	7:30pm
Friday, September 12 th	5:00pm	7:30pm
Friday, September 19 th	5:00pm	7:30pm
Friday, September 26 th	5:00pm	7:30pm
Saturday, September 27 th	11:00am	1:30pm
Friday, October 10 th	5:00pm	7:30pm
Friday, October 17 th	5:00pm	7:30pm
Friday, October 24 th	5:00pm	7:30pm
October 31 / November 1 – State Playoff – TBA		
November 7 / November 8 – State Playoff – TBA		
November 14 / November 15 – State Playoff Quarter Finals - TBA		
November 21 / November 22 – State Playoff Semi-Finals - TBA		

Hopefully you will be able to honor our request. If you have any questions, please call me at 847 755-3610. If you are unable to honor this request, would you please let me now at your earliest convenience.

Sincerely,

Timothy W. Cannon
Principal

C: John Kane, Athletic Director

c: Sorvett, Mayew, Forian, Schudt,
Proscio, England, Mackie

Activity Announcements (847) 755-3673 • Activity Director (847) 755-3613 • Athletic Announcements (847) 755-3774
Athletic Director (847) 755-3771 • Attendance (847) 755-3670 • Student Services (847) 755-3630

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

NB-3

SUBJECT: Ordinance Amending Section 5-5-7, Sworn Personnel, of the Hoffman Estates Municipal Code.

MEETING DATE: September 22, 2008

COMMITTEE: Public Health and Safety Committee

FROM: Clinton J. Herdegen, Chief of Police



PURPOSE: To request approval of an ordinance amending Section 5-5-7, Sworn Personnel, of the Hoffman Estates Municipal Code, to decrease the number of authorized sworn police personnel from 105 to 102.

BACKGROUND: In December, 2007 the Village Board approved the FY2008 budget, which included an increase in sworn police personnel by one (1) to 105.

DISCUSSION: Throughout FY2008, budgetary concerns have become evident and have resulted in the submittal of a budget reduction plan, which includes not hiring to fill three (3) existing sworn officer vacancies. It is anticipated that the same will be necessary throughout FY09. As a result, it is recommended that the authorized staff of sworn personnel be formally reduced from 105 to 102.

Although the Police Administration fully intends to request these positions again once budget concerns have been alleviated, the approval of this ordinance amending Section 5-5-7 of the municipal code is necessary in order to make the reduction permanent for now.

The Police Administration intends on spreading the three (3) vacancies across the three (3) patrol shifts, and to consider using officers from specialty positions to supplement the patrol staffing levels when and where appropriate. There will be no adverse impact upon the delivery of service to the community.

BUDGET IMPACT:

If approved, the Village will realize a budget savings of \$179,000 in FY2008 followed by an additional \$226,500 savings in FY2009.

RECOMMENDATION:

Approve an ordinance amending Section 5-5-7, Sworn personnel, of the Hoffman Estates Municipal Code, to decrease the number of authorized sworn police personnel from 105 to 102.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING
SECTION 5-5-7, SWORN PERSONNEL,
HOFFMAN ESTATES POLICE DEPARTMENT,
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 5-5-7, SWORN PERSONNEL, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 5-5-7. SWORN PERSONNEL

The sworn personnel of the Police Department shall consist of one (1) Chief of Police; two (2) Assistant Chiefs of Police; six (6) Lieutenants; thirteen (13) Sergeants and eighty (80) Patrol Officers.

Section 2: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2008

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen Mills	_____	_____	_____	_____
Trustee Cary Collins	_____	_____	_____	_____
Trustee Raymond Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary Pilafas	_____	_____	_____	_____
Mayor William McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2008

Village President

ATTEST:

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Automated Red Light Enforcement Resolution

MEETING DATE: September 22, 2008

COMMITTEE: PUBLIC HEALTH AND SAFETY

FROM: Chief Clinton Herdegen/Asst. Chief Casstevens



PURPOSE: To present a Resolution regarding automated red light enforcement technology.

BACKGROUND: Legislation was passed in Illinois allowing law enforcement agencies to employ automated enforcement technology for red light violations. After lengthy research it was determined that we would pursue the use of this technology at several locations in the Village.

At the February 25th 2008 Public Health & Safety Committee Meeting and the following Village Board Meeting, it was approved for the Police Department to move forward with the Automated Red Light Enforcement Program.

DISCUSSION: As part of the process to implement this program, permits from the Illinois Department of Transportation (IDOT) must be obtained as the intersections we are looking to employ this technology are on state roadways. Part of the permit process set forth by IDOT rules is for the jurisdiction to pass a Resolution to indemnify the State of Illinois for any claims brought forth as a result of the system. The system requires that the vendor attach certain equipment to the signal light systems. A copy of the Resolution is attached.

**Public Health & Safety Committee
Automated Red Light Enforcement Resolution
September 22, 2008
Page Two**

FINANCIAL IMPACT: **There is no financial impact to the Village.**

RECOMMENDATION: **To pass a Resolution agreeing to indemnify the State of Illinois for photo enforcement equipment attached to Illinois Department of Transportation facilities.**

RESOLUTION NO. _____ - 2008

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AGREEING TO INDEMNIFY THE STATE OF ILLINOIS FOR PHOTO ENFORCEMENT EQUIPMENT ATTACHED TO ILLINOIS DEPARTMENT OF TRANSPORTATION FACILITIES

WHEREAS, the Village of Hoffman Estates is desirous of constructing certain facilities attached to Illinois Department of Transportation facilities (“IDOT”); and

WHEREAS, the Illinois Department of Transportation has determined that the attachment of photo enforcement equipment to its facilities may be permitted and is in the interest of increasing the safety of the motoring public; and

WHEREAS, pursuant to Safety Engineering Policy Memorandum 2-07, IDOT will issue a permit for the attachment of photo enforcement equipment to IDOT facilities provided that IDOT has obtained a resolution from the Village of Hoffman Estates agreeing to indemnify the State of Illinois; and

WHEREAS, the Village of Hoffman Estates deems it in the best interest of the Village of Hoffman Estates to adopt such a resolution to facilitate safety of the motoring public.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village of Hoffman Estates agrees to indemnify and hold harmless the State of Illinois for any claims paid by the State of Illinois, its employees, agents and the Illinois Department of Transportation as a result of the attachment and operation of photo enforcement equipment to IDOT facilities.

Section 4: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2008

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen Mills	_____	_____	_____	_____
Trustee Cary Collins	_____	_____	_____	_____
Trustee Raymond Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary Pilafas	_____	_____	_____	_____
Mayor William McLeod	_____	_____	_____	_____

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

NB-5

SUBJECT: REQUEST AUTHORIZATION TO AWARD THE REMAINING STATION 24 CONSTRUCTION SUBTRADE BIDS CONTAINED IN BID PACKAGE #2 IN AN AMOUNT NOT TO EXCEED \$790,607.00.

MEETING DATE: September 22, 2008

COMMITTEE: Public Health & Safety Committee

FROM: Chief Robert Gorvett
Deputy Chief John Mayer 

PURPOSE: Request authorization to award the remaining Station 24 construction sub-trade bids contained in bid package #2 in an amount not to exceed \$790,607.00.

BACKGROUND: In June, the Village Board gave approval to advertise notice of prequalification for prospective trade bidders for architectural and MEPFP (Bid Package #2) for new Fire Station 24.

At the conclusion of this process, 91 prequalification packages were received from various sub-trade contractors interested in participating in the seventeen categories included in the architectural and MEPFP work at Station 24. A public bid opening of 68 bid proposals was conducted in the Council Chambers on August 5, 2008.

On September 9, 2008, bid openings were conducted in the remaining two areas of work, hydraulic elevator and standing seam sheet metal roofing.

In an attempt to keep the project on target, eight critical areas of construction were approved by the Board in August. This evening, the Board is being asked to approve the remaining sub-trade contracts. The Bid Package Award Recommendation Summary is attached along with a prequalified trade contractor list.

DISCUSSION: The Village received forty-four (44) pre-qualification packages from trade bidders for the work listed below. The Village received and opened twenty-four (24) bid proposals on August 5, 2008 and eight (8) on September 9, 2008, with the following recommendations for approval:

- Sullivan Roofing, Inc. - \$219,500.00 (Standing Seam Sheet Metal Roofing)
- Builders Chicago Corp. - \$74,900.00 (Sectional Overhead Doors)
- Alumital Corp. - \$108,240.00 (Aluminum Doors/Storefronts/Windows and Misc. Glazing)
- Lowery Tile Co. - \$45,100.00 (Porcelain and Ceramic Tile)
- PCI FlorTech, Inc. - \$34,060.00 (Resilient Sports-Flooring/Carpet Tile)
- Artlow Systems, Inc. - \$60,979.00 (Coating Systems for Concrete Floors)
- May Decorating, Inc. - \$43,800.00 (Painting)
- Caroll Seating Co. Inc. - \$46,128.00 (Turnout Gear Lockers/Wood Lockers)
- Schindler Elevator Corp. - \$68,600.00 (Hydraulic Elevators)
- Valley Fire Protection Systems, Inc - \$89,300.00 (Sprinkler Systems)

FINANCIAL IMPACT: The Station 24 Construction Budget includes \$866,602.00 for these ten sub-trades within Phase 2 construction of a new Fire Station 24.

The bid proposals submitted by the prequalified sub-trades for this portion of Phase 2 construction total \$790,607.00, which is \$75,995.00 under the proposed budget.

On one final note, within the August Village Board Contract Approvals was an approval to contract with Otis Elevator to complete the hydraulic elevator for the building at a cost of \$67,000.00. Otis Elevator could not complete the terms of the contract and withdrew. The hydraulic elevator portion of the project was again opened up for bids. The low bid from Schindler Elevator Corporation is included in this evening's approval.

RECOMMENDATION: Request authorization to a) Rescind previous Village Board authorization to enter into a contract with Otis Elevator for hydraulic elevator work at Station 24 in an amount not to exceed \$67,000.00; and b) award the remaining Station 24 construction sub-trade bids contained in bid package #2 in an amount not to exceed \$790,607.00.

MTI Construction Services, LLC

September 10, 2008

Via electronic (3 pages)

Mr. John Mayer, Deputy Fire Chief
Village of Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates, IL 60169
Ph. 847-882-5155 Fax 847-882-2139

450 Shepard Drive
Suite 19
Elgin, Illinois
60123-7033
847/742 7200
847/742 7200 Fax
www.mtici.com

**RE: NEW FIRE STATION #24
Bid Package #2 Trade Package Award Recommendation**

Dear John,

MTI Construction Services, LLC hereby requests the Village of Hoffman Estates consider our recommendation to award trade contracts for work required on the proposed New Fire Station #24 facility.

MTI solicited and received forty-four (44) pre-qualification packages from trade bidders for the work listed below. The Village received and opened twenty-four (24) bid proposals on Tuesday, August 5, 2008 and eight (8) on Tuesday, September 9, 2008. The lowest trade bidders were subsequently interviewed to verify that the scope of work included in their bid proposal was in compliance with the plans, specifications and contract documents. It is our recommendation that the Village award the following trade contracts at this time:

Trade Contractor	Base Bid	Alternates	Award Amount	Budget
Standing Seam Sheet Metal Roofing				
Sullivan Roofing, Inc. 60 East State Parkway Schaumburg, IL 60173	\$219,500.00	0.00	219,500.00	\$188,124.00
Sectional Overhead Doors				
Builders Chicago Corp. 11921 Smith Drive Huntley, IL 60142	\$74,900.00	\$0.00	\$74,900.00	\$76,000.00

MTI

RE: NEW FIRE STATION #24
 Bid Package #2 Trade Package Award Recommendation

Trade Contractor	Base Bid	Alternates	Award Amount	Budget
Aluminum Doors/ Storefronts/ Windows and Misc. Glazing				
Alumital Corporation 1401 E. Higgins Road Elk Grove Village, IL 60007	\$108,000.00	\$240.00	\$108,240.00	\$121,140.00
*Alternates - Provide lower level improvements				
Porcelain and Ceramic Tile				
Lowery Tile Company 12335 South Keeler Avenue Alsip, IL 60803	\$35,800.00	\$9,300.00	\$45,100.00	\$55,000.00
*Alternates - Provide lower level improvements				
Resilient Sports-Flooring/ Carpet Tile				
PCI FlorTech, Inc. 910 National Avenue Addison, IL 60101	\$27,000.00	\$7,060.00	\$34,060.00	\$89,352.00
*Alternates - Provide lower level improvements				
Coating Systems for Concrete Floors				
Artlow Systems, Inc. 949 Oak Creek Drive Lombard, IL 60148	\$56,629.00	\$4,350.00	\$60,979.00	\$43,487.00
*Alternates - Provide lower level improvements				
Painting				
May Decorating, Inc. 520 Shady Lane Road Palatine, IL 60074	\$39,850.00	\$3,950.00	\$43,800.00	\$71,098.00
*Alternates - Provide lower level improvements				
Turnout Gear Lockers/ Wood Lockers				
Carroll Seating Co., Inc. 2105 Lunt Avenue Elk Grove Village, IL 60007	\$46,128.00	\$0.00	\$46,128.00	\$32,300.00
Hydraulic Elevators				
Schindler Elevator Corp. 853 N. Church Street Elmhurst, IL 60126	\$68,600.00	\$0.00	\$68,600.00	\$65,000.00

RE: NEW FIRE STATION #24
Bid Package #2 Trade Package Award Recommendation

Trade Contractor	Base Bid	Alternates	Award Amount	Budget Fire
Sprinkler Systems Valley Fire Prot. Sys., Inc. 101 North Raddant Road Batavia, IL 60510	\$79,650.00	\$9,650.00	\$89,300.00	\$125,131.00
*Alternates – Provide lower level improvements				
TOTALS (award/ budget):			\$790,607.00	\$866,602.00

Please advise at your earliest convenience as to the Village's determination with regard to our above recommendations. Do not hesitate to call me should you have any questions or require additional information.

Sincerely,
MTI Construction Services, LLC



Patrick M. Wood

HOFFMAN ESTATES - NEW FIRE STATION #24
BID PACKAGE #1 SUMMARY
 9/11/2008 10:48

TRADE PACKAGE	A		B		D		E		F		G	
	BASE BID	L.L. Improvements	L.L. Improvements	Omit Dumpsters	AWARD	BUDGET	DIF	COMMENTS				
EXCAVATION	315,250.00	-	-	-	315,250.00	239,729.00	(75,521.00)					
BRICK PAVERS	45,395.00	-	-	-	45,395.00	66,750.00	21,355.00					
SITE CONCRETE	209,000.00	-	-	-	209,000.00	391,024.00	182,024.00					
SITE UTILITIES	109,818.00	-	-	-	109,818.00	219,235.00	109,417.00					
LANDSCAPING	49,653.00	-	-	-	49,653.00	168,433.00	118,780.00					
BUILDING CONCRETE/WATERPROOFING	382,630.00	-	-	-	382,630.00	345,391.00	(37,239.00)					
PRECAST CONCRETE FLOOR DECK	49,600.00	-	-	-	49,600.00	60,200.00	10,600.00					
STRUCTURAL STEEL	183,500.00	-	-	-	183,500.00	132,900.00	(50,600.00)					
TOTALS	1,344,846.00	-	-	-	1,344,846.00	1,623,662.00	278,816.00					

HOFFMAN ESTATES - NEW FIRE STATION #24
BID PACKAGE #2 - BID RESULT SUMMARY (PRELIMINARY)
 9/11/2008 10:48

TRADE PACKAGE	A		B		D		E		F		G	
	BASE BID	L.L. Improvements	L.L. Improvements	Omit Dumpsters	AWARD	BUDGET	DIF	COMMENTS				
MASONRY	588,600.00	-	-	(2,000.00)	584,600.00	769,234.00	184,634.00					
ROUGH/ FINISH CARPENTRY	497,900.00	20,000.00	-	(1,600.00)	516,300.00	492,425.00	(23,875.00)	Base bid includes roof trusses				
S.S. SHEET METAL ROOFING	219,500.00	-	-	-	219,500.00	188,124.00	(31,376.00)					
JOINT SEALANTS	12,500.00	-	-	-	12,500.00	12,500.00	-	To be awarded at later date				
SECTIONAL OVERHEAD DOORS	74,900.00	-	-	-	74,900.00	76,000.00	1,100.00					
ALUMINUM ENTRANCES/ WINDOWS	108,000.00	240.00	-	-	108,240.00	121,140.00	12,900.00					
GYPSUM BOARD SYSTEMS	136,798.00	38,442.00	(800.00)	-	174,440.00	162,655.00	(11,785.00)					
PORCELAIN & CERAMIC TILE	35,600.00	9,300.00	-	-	45,100.00	55,000.00	9,900.00					
S.A.T. CEILINGS	84,550.00	9,830.00	-	-	94,380.00	84,453.00	(9,927.00)					
CARPET & RESILIENT SPORTS FLOORING	27,000.00	7,060.00	-	-	34,060.00	89,352.00	55,292.00					
CONCRETE COATING SYSTEMS	56,629.00	4,350.00	-	-	60,979.00	43,487.00	(17,492.00)					
PAINTING	39,650.00	3,950.00	-	-	43,800.00	71,098.00	27,298.00					
LOCKERS	46,128.00	-	-	-	46,128.00	32,300.00	(13,828.00)					
HYDRAULIC ELEVATORS	68,600.00	-	-	-	68,600.00	65,000.00	(3,600.00)					
FIRE SPRINKLER SYSTEMS	79,650.00	9,650.00	-	-	89,300.00	125,131.00	35,831.00					
PLUMBING SYSTEMS	265,398.00	16,876.00	(425.00)	-	281,849.00	267,456.00	(14,393.00)					
HVAC SYSTEMS	520,822.00	25,800.00	-	-	546,622.00	659,066.00	112,444.00	Base bid includes vehicle exhaust system				
ELECTRICAL SYSTEMS	754,600.00	39,500.00	(500.00)	-	793,600.00	565,883.00	(227,717.00)					
TOTALS	3,615,225.00	184,998.00	(5,325.00)	(5,325.00)	3,794,898.00	3,880,304.00	85,406.00					

TRADE BID ANALYSIS: MASONRY
 BUDGET: \$ 769,234.00
 DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	GC Masonry, Inc.	J&E Duff	G. Porter	A. Horn Masonry	Midwest Masonry	Esche & Lee	Jimmy Z Masonry	MPZ Masonry	Piazza Masonry
BASE BID	\$ 648,800.00	\$ 674,770.00	\$ 694,800.00	\$ 704,100.00	\$ 712,529.00	\$ 767,155.00	\$ 782,000.00	\$ 838,000.00	
1. Wall heights @ Stair #1, Stair #2, Elevator 103 & interior E-W walls between C.L.s 3 & 4	yes								
2. Veneer above roof line	yes								
3. Cont. PL @ #14, 18, 19/ S4.2	yes								
4. Modular Brick - 5,160 sf	yes								
5. CMU - 19,800 sf	yes								
6. Insulation (Therma-Drain) - 9,000sf (3.40/sf)	yes								
7. Stone Veneer - 4,800 sf	yes								
8. Limestone - 170 cf	yes								
9. Reinforcement	yes								
10.									
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									
22. RFIs	yes								
23. Shop Drawings	2 weeks								
24. Material Lead-time	5 weeks								
25. Conform to Schedule	yes								
26. Addenda 1 - 5	yes								
27. Contingency included - DEDUCT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28. Alt. 17-1 Shift Work	NA	\$ 86,000.00	NA	\$ 30,000.00	\$ 143,000.00	\$ 27,360.00	\$ 16,000.00	NA	
29. Alt. 17-2 Saturday Work	\$3,624/ day	\$4,100/ day	\$5,000/ day	\$79,800/ hr	\$2,600/ day	\$25,842.00	\$3,047/ day	\$18,000.00	provided rates
30. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (1,600.00)	no bid	no bid	(4,000.00)	\$ -	\$ -	(4,800.00)	(2,100.00)	(3,500.00)
31. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ 12,000.00	no bid	no bid	(9,705.00)	no bid	no bid	(10,750.00)	(7,000.00)	(7,000.00)
32. Alt. Ex. "A" # 28 Hydrozo	\$ -	10,500.00	no bid	19,650.00	11,000.00	14,939.00	6,490.00	15,000.00	30,000.00
33. Alt. Ex. "A" # 29 Improve Lower Level	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34.									
35.									
36.									
TOTAL BID	\$ 648,800.00	\$ 674,770.00	\$ 694,800.00	\$ 704,100.00	\$ 712,529.00	\$ 767,155.00	\$ 779,900.00	\$ 834,500.00	

BUDGET 769,234.00
 AWARD 584,600.00
 DIFFERENCE 184,634.00

HOFFMAN ESTATES - NEW FIRE STATION # 24

TRADE BID ANALYSIS: ROUGH/ FINISH CARPENTRY
BUDGET: \$ 492,425.00
DATE: 9/11/08 10:48 AM

	Hargrave Builders	Doherty Construction	Manusos G.C.					
	BASE BID	\$ 634,000.00	\$ 651,000.00					
1.	Furnish & Install:	yes						
2.	Blocking - ALL	yes						
3.	Roof Sheathing	yes						
4.	Int. Atch. Woodwork	yes						
5.	Caulking related to Carp. Work	yes						
6.	HM Frames, Doors, Wood Doors, & Fin Hdwr	yes						
7.	Access panels not in gyp.	yes						
8.	FRP wall panels	yes						
9.	Vis Display Bds, Flag poles, Toilet Part & Accessories	yes						
10.	Proj. Screens	yes						
11.	Roller Shades	yes						
12.	Entrance Mats	yes						
13.	Cement Board Soffits	yes						
14.	Boards on trash & generator encl. gates	yes						
15.	Install interior signage	yes						
16.	Install Fees & FECS	yes						
17.	Allowances	yes						
18.	Interior Signage - \$7,500	yes						
19.	Temp. Protection - \$5,000	yes						
20.	Gen. Enclosure Gate - \$5,200	yes						
21.	Exterior Bldg Signage - \$5,000	yes						
22.								
23.	RFIs	yes						
24.	Shop Drawings	1-3 WEEKS						
25.	Material Lead-time	various						
26.	Conform to Schedule	yes						
27.	Extended warranties	yes						
28.	Addenda 1 - 5	yes						
29.	Contingency included - DEDUCT	\$ -	\$ -					
30.	Alt. 17-1 Shift Work	provided rates	provided rates					
31.	Alt. 17-2 Saturday Work	provided rates	provided rates					
32.	Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (6,400.00)	no bid					
33.	Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ (2,400.00)	no bid					
34.	Alt. Ex. "A" # 18 Improvements to Lower Level	\$ 25,000.00	no bid					
35.								
36.	TOTAL BID	\$ 652,600.00	Incomplete					

BUDGET 492,425.00
AWARD 516,300.00
DIFFERENCE (23,875.00)

HOFFMAN ESTATES - NEW FIRE STATION # 24
TRADE BID ANALYSIS: STANDING SEAM SHEET METAL ROOFING & SHEET METAL
BUDGET: \$ 188,124.00
DATE: 9/11/08 10:48 AM

	Sullivan Roofing	ERC Commercial Roofing	All American Exterior	Anthony Roofing	Metalmaster Roofmaster	A1 Roofing
BASE BID	\$ 219,500.00	\$ 226,430.00	\$ 229,100.00	\$ 238,980.00	\$ 239,370.00	\$ 255,600.00
1. TPO Membrane Roofing	yes					
2. S.S. Sheet Metal Roofing	yes					
3. Sheet Metal	yes					
4. Gutters & Downspouts	yes		yes	yes	yes	no
5. Allowance	yes					
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19. RFIs	yes					
20. Shop Drawings	2 weeks					
21. Material Lead-time	8 weeks					
22. Conform to Schedule	yes					
23. Extended warranties	yes					
24. Addenda 1 - 7	yes					thru 6
25. Contingency included - DEDUCT						
26. Alt. 17-1 Shift Work	\$ 7,000.00	\$ 52,500.00	\$ 43,700.00	\$ 3,668.00	no bid	no bid
27. Alt. 17-2 Saturday Work	\$ 20,000.00	provided rates	\$ 8,300.00	\$ 7,296.00	provided rates	\$ 5,435.00
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ -	\$ (500.00)	-	\$ (1,100.00)	\$ -	\$ (650.00)
29. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ -	\$ -	\$ -	\$ (840.00)	\$ -	no bid
30. Alt. Ex. "A" # 30 Provide lower level improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31.						
32.						
33.						
34.						
35.						
TOTAL BID	\$ 219,500.00	\$ 226,430.00	\$ 229,100.00	\$ 238,980.00	\$ 239,370.00	\$ 255,600.00

BUDGET 188,124.00
AWARD 219,500.00
DIFFERENCE (31,376.00)

HOFFMAN ESTATES - NEW FIRE STATION #24

TRADE BID ANALYSIS: SECTIONAL OVERHEAD DOORS

BUDGET: \$ 76,000.00

DATE: 9/11/08 10:48 AM

	BASE BID \$	Anagnos	Builders Chicago	House of Doors
1. Eight (8) doors & operators	yes			
2. 100,000 cycle springs, 3" track	yes			
3. Glazing - Spec/ drawing calls for 1/2" tempered, low "E"	no			
4. Operator - 1 hp trolley, worm gear running in oil not belt reduced	yes			
5. Photo eyes - 2 per door	yes			
6. Safety edge	yes			
7. Controls - 2 per door	yes			
8. Transmitters - 2 per door (receivers, antennas)	yes			
9. 24 volt wiring and conduits by Elec per Add #5	yes			
10. Manufacturer (Raynor, OH Door Corp, Clopay)	Clopay		Raynor	Overhead
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19. R/Fls (1R, 1S, 2S, 2S, 3S)	yes		yes	yes
20. Shop Drawings	2 weeks		2 weeks	2 weeks
21. Material Lead-time	4-5 weeks		4 weeks	4-5 weeks
22. Conform to Schedule	yes		yes	yes
23. Extended warranties	yes		yes	yes
24. Addenda 1 - 5	yes		yes	yes
25. Contingency included - DEDUCT	\$ -		\$ -	\$ -
26. Alt. 17-1 Shift Work	\$ 10,296.00		\$ 8,000.00	provided rates
27. Alt. 17-2 Saturday Work	\$ 1,944.00		\$ 1,800.00	provided rates
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ -		\$ -	\$ -
29. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ -		\$ -	\$ -
30. Alt. Ex. "A" # 18 Provide door sections w/ 3 sections of glazing	\$ (2,822.00)		\$ (6,125.00)	\$ (12,050.00)
31. Alt. Ex. "A" # 18 Provide improvements to Lower Level	\$ -		\$ -	\$ -
32.				
33.				
34. Anagnos did not include required glazing in base bid - bid rejected.				
35.				
36. TOTAL BID \$	53,114.00	\$	74,900.00	\$ 76,488.00

BUDGET 76,000.00
 AWARD 74,900.00
 DIFFERENCE 1,100.00

TRADE BID ANALYSIS: ALUM ENTRANCES/ STOREFRONT/ WINDOWS & GLAZING
BUDGET: \$ 121,140.00
DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	Alumital	McHenry County	Gateway Glazing
BASE BID \$	108,000.00	\$ 159,600.00	\$ 190,700.00
1. Windows			
2. Kawneer's glassvent oper. Window or equal	yes	yes	
3. Clear anodized	yes	yes	
4. Sill flashing	yes	yes	
5. Glazing - SolarBan 70XL Starfire - Insul. low "E"	yes	yes	
6. Storefront Doors			
7. Clear anodized	yes	yes	
8. 2 pair. 4 single	yes	yes	
9. Medium stile	yes	yes	
10. Door hardware	yes	yes	
11. Glazing - SolarBan 70XL Starfire - Insul. low "E"	yes	yes	
12. Reception sliding glass window	yes	yes	
13. Frameless mirrors in toilet rooms	yes	yes	
14. Misc interior glazing	yes	yes	
15. Shower doors (3) @ Rms 118, 119 & 130	yes	yes	
16. Sand blasted glazing at Lobby 104	yes	yes	
17. Final Cleaning	no	yes	
18.			
19. RFIs (6)	yes	yes	
20. Shop Drawings	3 weeks	3 weeks	
21. Material Lead-time	10 weeks	8-10 weeks	
22. Conform to Schedule	yes	yes	
23. Extended warranties	yes	yes	
24. Addenda 1 - 5	yes	yes	
25. Contingency included - DEDUCT	\$ -	\$ -	\$ -
26. Alt. 17-1 Shift Work	\$ 4,050.00	\$ 7,000.00	\$ 20,000.00
27. Alt. 17-2 Saturday Work	\$ 3,840.00	\$ 10,000.00	\$ 10,000.00
28. Alt. Ex "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ -	\$ -	\$ -
29. Alt. Ex "A" A.T. # 8 Omit Caulking	\$ (800.00)	\$ -	\$ (3,000.00)
30. Alt. Ex "A" A.T. # 18 Provide lower level improvements	\$ 240.00	\$ 250.00	\$ 1,000.00
31.			
32.			
33.			
34.			
35.			
36.			
TOTAL BID \$	108,240.00	\$ 159,850.00	\$ 191,700.00

BUDGET 121,140.00
AWARD 108,240.00
DIFFERENCE 12,900.00

TRADE BID ANALYSIS: GYPSUM BOARD ASSEMBLIES
BUDGET: \$ 162,655.00
DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	International Decorators	Hargrave Builders	Lakewood Carpentry	Doherty Construction	L.J. Morse	Kole Construction
BASE BID	\$ 168,613.00	\$ 197,750.00	\$ 258,800.00	\$ 339,367.00	\$ 446,200.00	
1. Layout	yes					
2. Gypsum soffits & ceilings	yes					
3. Sound batt insulation	yes					
4. Sealants and fire rated caulking	yes					
5. Daily cleanup & dumpsters	yes					
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19. RFIs	yes					
20. Shop Drawings	1-2 weeks					
21. Material Lead-time	2 weeks					
22. Conform to Schedule	yes					
23. Extended warranties	yes					
24. Addenda 1 - 5	yes					
25. Contingency included - DEDUCT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26. Alt. 17-1 Shift Work	\$ 43,066.00	provided rates	provided rates	provided rates	provided rates	provided rates
27. Alt. 17-2 Saturday Work	\$ 4,960.00	provided rates	provided rates	provided rates	provided rates	provided rates
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (150.00)	\$ (2,500.00)	\$ (1,840.00)	\$ (2,000.00)	\$ -	\$ -
29. Alt. Ex. "A" A.T. # 6 Omit Caulking	\$ -	\$ (1,000.00)	\$ -	\$ (725.00)	\$ -	\$ -
30. Alt. Ex. "A" # 19 Pre-Engineered Lt Ga Metal Trusses	\$ 251,966.00	\$ 178,900.00	\$ 198,245.00	\$ 241,000.00	\$ 218,596.00	\$ 105,940.00
31. Alt. Ex. "A" # 20 Provide Suspended Acoustical Ceilings	\$ 84,550.00	\$ 97,100.00	\$ 116,475.00	\$ 96,000.00	\$ 136,823.00	\$ 75,321.00
32. Alt. Ex. "A" # 21 Provide Improvements to Lower Level	\$ -	\$ 45,000.00	\$ 40,980.00	\$ 70,700.00	\$ 41,704.00	\$ 53,823.00
33. Alt. Ex. "A" # 22 Provide Susp Acoust Ceiling for Lower Level	\$ 9,830.00	\$ 18,700.00	\$ 21,100.00	\$ 22,000.00	\$ 24,572.00	\$ 12,700.00
34.						
35.						
36.						
TOTAL BID	\$ 211,113.00	\$ 236,890.00	\$ 327,500.00	\$ 381,071.00	\$ 500,023.00	

BUDGET 162,655.00
AWARD 174,440.00
DIFFERENCE (11,785.00)

TRADE BID ANALYSIS: PORCELAIN & CERAMIC TILE

HOFFMAN STATES - NEW FIRE STATION # 24

BUDGET: \$ 55,000.00

DATE: 9/11/08 10:48 AM

	BASE BID	Lowery	Midwest Floor Covering	Trostrude					
1. Dfl Tile & base	yes								
2. Crossvilles	yes								
3. Mud floors	yes								
4. Waterproof membrane	yes								
5. Entry mat install	yes								
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19. RFIs (18 & 34)	yes								
20. Shop Drawings	2 weeks								
21. Material Lead-time	6-8 weeks								
22. Conform to Schedule	yes								
23. Extended warranties									
24. Addenda 1 - 5	yes								
25. Contingency included - DEDUCT									
26. Alt. 17-1 Shift Work									
27. Alt. 17-2 Saturday Work									
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup Dumpsters									
29. Alt. Ex. "A" A.T. # 8 Omit Caulking									
30. Alt. Ex. "A" # 17 Provide lower level improvements									
31.									
32.									
33.									
34.									
35.									
36.									
TOTAL BID	\$ 45,100.00	\$ 48,314.00	\$ 57,522.00						

BUDGET 55,000.00
 AWARD 45,100.00
 DIFFERENCE 9,900.00

TRADE BID ANALYSIS: SUSPENDED ACOUSTICAL CEILINGS
BUDGET: \$ 84,453.00
DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	International Decorators	Hargrave Builders	Lakewood Carpentry	Just Rite Acoustics	L.J. Morse
BASE BID	\$	\$	\$	\$	\$
1. Office/ storage & bunk room area ceilings	yes				
2. Apparatus Bay	yes				
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19. RFIs	yes				
20. Shop Drawings	2-3 weeks				
21. Material Lead-time	3 weeks				
22. Conform to Schedule	yes				
23. Extended warranties	yes				
24. Attenda 1 - 5	yes				
25. Contingency included - DEDUCT	\$				
26. Alt. 17-1 Shift Work	\$ 15,650.00	provided rates	provided rates	7,585.00	
27. Alt. 17-2 Saturday Work	\$ 1,500.00	provided rates	provided rates	315.00	
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$				
29. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$				
30. Alt. Ex. "A" # 17 Provide Improvements to Lower Level	\$	18,700.00	21,100.00	17,808.00	
31.					
32.					
33.					
34.					
35.					
36.					
TOTAL BID	\$	\$	\$	\$	\$

BUDGET 84,453.00
AWARD 94,380.00
DIFFERENCE (9,927.00)

TRADE BID ANALYSIS: CARPET TILE/ RESILIENT SPORTS FLOOR
HOFFMAN ESTATES - NEW FIRE STATION # 24
BUDGET: \$ 89,352.00
DATE: 9/11/08 10:48 AM

	PCI Floortech, Inc.	Flooring Solutions, Inc.	Midwest Floor Covering
	BASE BID \$ 27,000.00	\$ 31,053.00	\$ 38,683.00
1. CPT - 1	Yes		
2. CPT - 2	Yes		
3. Resilient Sports Floor	Yes		
4. Moisture Tests	Yes		
5. Vinyl Base	Yes		
6. Floor Prep	Yes		
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18. RFIs	Yes		
19. Shop Drawings			
20. Material Lead-time			
21. Conform to Schedule			
22. Extended warranties			
23. Addenda 1 - 5	Yes	Yes	Not in RFS
24. Contingency included - DEDUCT	\$ -	\$ -	\$ -
25. Alt. 17-1 Shift Work	\$ 1,900.00	\$ 5,272.00	\$ 8,500.00
26. Alt. 17-2 Saturday Work	\$ 1,900.00	\$ 5,272.00	\$ 4,250.00
27. Alt. Ex. "A" A.T. # 7 Omit Cleanup/Dumpsters	\$ -	\$ -	\$ (300.00)
28. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ -	\$ -	\$ (100.00)
29. Alt. Ex. "A" A.T. # 15 Provide lower level improvements	\$ 7,060.00	\$ 7,377.00	\$ 3,516.00
30.			
31.			
32.			
33.			
34.			
35.			
36.			
TOTAL BID	\$ 34,060.00	\$ 38,430.00	\$ 42,199.00

BUDGET 89,352.00
AWARD 34,060.00
DIFFERENCE 55,292.00

HOFFMAN ESTATES - NEW FIRE STATION # 24

TRADE BID ANALYSIS: COATING SYSTEMS FOR CONCRETE FLOORS

BUDGET: \$ 43,487.00

DATE: 9/11/08 10:48 AM

Item	Description	Artlow Systems, Inc.	Price	Quantity	Total Price
	BASE BID	\$ 56,628.00			
1.	Epoxy - Trembco - Deco-Tread Series 222	yes			
2.	Polished Concrete	yes			
3.	Floor prep	yes			
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.	RFIs	yes			
20.	Shop Drawings	1 week			
21.	Material Lead-time	1 week			
22.	Conform to Schedule	yes			
23.	Extended warranties	yes			
24.	Addenda 1 - 5	yes			
25.	Contingency included - DEDUCT	\$			
26.	Alt. 17-1 Shift Work	\$ 4,620.00			
27.	Alt. 17-2 Saturday Work	\$ 9,240.00			
28.	Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$			
29.	Alt. Ex. "A" A.T. # 8 Omit Caulking	\$			
30.	Alt. Ex. "A" # 14 Provide lower level improvements	\$ 4,350.00			
31.					
32.					
33.					
34.					
35.					
36.	TOTAL BID	\$ 60,979.00			\$

BUDGET 43,487.00
 AWARD 60,979.00
 DIFFERENCE (17,492.00)

TRADE BID ANALYSIS: PAINTING
BUDGET: \$ 71,098.00
DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	BASE BID \$	May Decorating	Ascher Brothers	Oosterbaan & Sons Co.
1. IM Frames & Doors		yes	yes	yes
2. Gyp. Board walls & ceilings		yes	yes	yes
3. CMU - epoxy		yes	yes	yes
4. Exterior - lintels, pipe bollards, gas piping, etc.		yes	yes	yes
5. Exterior soffits		yes	yes	yes
6. Parking lot striping & signage allowance		yes	yes	yes
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19. RFIs		yes		
20. Shop Drawings		2 weeks		
21. Material Lead-time		2 weeks		
22. Conform to Schedule		yes		
23. Extended warranties		yes		
24. Addenda 1 - 5		yes	yes	yes
25. Contingency included - DEDUCT		\$ -	\$ -	\$ -
26. Alt. 17-1 Shift Work		\$ 15,500.00	\$ 9,800.00	\$ 10,970.00
27. Alt. 17-2 Saturday Work		provided rates	provided rates	\$ 1,800.00
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/Dumpsters		\$ -		
29. Alt. Ex. "A" A.T. # 8 Omit Caulking		\$ (325.00)		
30. Alt. Ex. "A" # 14 Provide lower level improvements		\$ 3,950.00	\$ 5,500.00	\$ 4,620.00
31.				
32.				
33.				
34.				
35.				
36. TOTAL BID \$		43,800.00	50,400.00	60,880.00

BUDGET 71,098.00
AWARD 43,800.00
DIFFERENCE 27,298.00

TRADE BID ANALYSIS: TURNOUT GEAR LOCKERS & WOOD LOCKERS
 BUDGET: \$ 32,300.00
 DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

BASE BID		Carroll Seating Co.	Larson Equipment
1.	Turnout Gear - Rm 111	yes	
2.	M/gr	as spec'd	
3.	Wood Lockers - Rm 120 & 132	yes	48,607.00
4.	M/gr	ideal	
5.	Install	yes	
6.			
7.			
8.			
9.			
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11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.	RFIs		
20.	Shop Drawings	6-8 weeks	
21.	Material Lead-time	26 weeks	
22.	Conform to Schedule	yes	
23.	Extended warranties	yes	
24.	Attendance 1 - 5	yes	flat #5
25.	Contingency included - DEDUCT		
26.	All. 17-1 Shift Work		
27.	All. 17-2 Saturday Work		
28.	All. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters		
29.	All. Ex. "A" A.T. # 8 Omit Caulking		
30.	All. Ex. "A" # 10 Provide lower level improvements		
31.			
32.			
33.			
34.			
35.			
36.			
TOTAL BID			\$ 46,128.00
TOTAL BID			\$ 48,607.00

BUDGET 32,300.00
 AWARD 46,128.00
 DIFFERENCE (13,828.00)

HOFFMAN ESTATES - NEW FIRE STATION # 24

TRADE BID ANALYSIS: Hydraulic Elevators
 BUDGET: \$ 65,000.00
 DATE: 9/11/08 10:48 AM

	Otis Elevator	Schindler	ThyssenKrupp						
	NO BID	\$ 66,600.00	\$ 66,900.00						
1. Meet hoist way dimensions	yes	yes	no						
2. Elevator Pit depth	yes	yes	yes						
3. Insurance - add'l insureds, waiver of subrogation, etc.	req's mods	req's mods	req's mods						
4. Elevator Pit Ladder	yes	yes	yes						
5. Elevator Capacity	yes	yes	yes						
6.									
7. Cost for required modifications to hoistway	not req'd		\$ 5,244.00						
8. ThyssenKrupp equipment will not fit in hoistway as designed. Modifications would be required to pit construction, wall layouts, plumbing, etc.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									
22. RFIs	NA	NA	NA						
23. Shop Drawings	2 weeks	2 weeks	3 weeks						
24. Material Lead-time	12 weeks	12 weeks	12 weeks						
25. Installation	2.5 weeks	2.5 weeks	3 weeks						
26. Extended warranties	yes	yes	yes						
27. Voluntary Alternate	\$ -	\$ -	\$ -						
28. Addenda 1 - 7	yes	yes	yes						
29. Contingency included - DEDUCT	\$ -	\$ -	\$ -						
30. Alt. 17-1 Shift Work	no bid	no bid	\$ 14,674.00						
31. Alt. 17-2 Saturday Work	no bid	no bid	\$ 2,960.00						
32. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	no bid	no bid	no bid						
33. Alt. Ex. "A" A.T. # 8 Omit Caulking	no bid	no bid	no bid						
34. Alt. Ex. "A" # 15 Lower Level Improvements	\$ -	\$ -	\$ -						
35.									
36.									
TOTAL BID	NO BID	\$ 66,600.00	\$ 72,144.00						

BUDGET 65,000.00
 AWARD 68,600.00
 DIFFERENCE (3,600.00)

TRADE BID ANALYSIS: FIRE SPRINKLER

BUDGET: \$ 125,131.00

DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	BASE BID	F.E. Moran	Valley Fire Protection	Nelson Fire Protection	Century Automatic	Fire Control, Inc.	Wolverine Fire Protection
1. Furnish FEs & FECs (install by Carp)	\$ 83,300.00				\$ 92,850.00	\$ 102,620.00	\$ 124,000.00
2. Fire Stopping for F.P. work	no	yes	yes	yes			
3. Dry system	yes	yes	yes	yes			
4. Apparatus Bay	no	yes	yes	yes			
5. Other	no	no	no	no			
6. Galy piping	no	yes	yes	no			
7. Sprinkler coverage in attic space							
8. Apparatus Bay	no	no	no	no			
9. Other	no	no	no	no			
10. Kitchen hood fire suppression system (by HVAC)	no	no	no	no			
11. Siamese connection							
12. Stainless steel	yes	per spec	per spec	per spec			
13. Projecting type	yes	yes	yes	yes			
14.							
15.							
16.							
17.							
18.							
19. RFIs	yes	yes	yes	yes			
20. Shop Drawings	2 weeks	3-4 weeks	2 weeks	2 weeks			
21. Material Lead-time	2 weeks	2 weeks	3 weeks	3 weeks			
22. Conform to Schedule	yes	yes	yes	yes			
23. Extended warranties	yes	yes	yes	yes			
24. Addenda 1 - 5	yes	yes	yes	yes			
25. Contingency included - DEDUCT	\$ -	\$ -	\$ -	\$ -			
26. Alt. 17-1 Shift Work	\$ 4,500.00	\$ 11,950.00	\$ 13,000.00	\$ 5,300.00	provided rates	provided rates	provided rates
27. Alt. 17-2 Saturday Work	\$ 6,500.00	\$ 4,425.00	\$ 5,000.00	\$ 4,600.00	provided rates	provided rates	provided rates
28. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (350.00)	\$ -	\$ (300.00)	\$ (350.00)			
29. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ (500.00)	\$ -	\$ -	\$ -			
30. Alt. Ex. "A" # 33 Provide lower level improvements	\$ 7,500.00	\$ 9,650.00	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 5,580.00	\$ 4,000.00
31. Alt. Ex. "A" # 34 Provide fire pump & associated piping	\$ 25,000.00	\$ 41,600.00	\$ 38,000.00	\$ 20,000.00	\$ 20,000.00	\$ 19,980.00	\$ 55,000.00
32.							
33. F.E. Moran did not include a dry system in the attic spaces as required per bid documents - bid rejected.							
34.							
35.							
36.							
TOTAL BID	\$ 71,200.00	\$ 89,300.00	\$ 90,402.00	\$ 100,850.00	\$ 108,200.00	\$ 128,000.00	

BUDGET 125,131.00
AWARD 89,300.00
DIFFERENCE 35,831.00

TRADE BID ANALYSIS: PLUMBING SYSTEMS
HOFFMAN ESTATES - NEW FIRE STATION # 24
BUDGET: \$ 267,456.00
DATE: 9/11/08 10:48 AM

	Jensen's Plumbing &	Goss Plumbing	Admiral Plumbers	Sherman Mechanical				
BASE BID		\$ 289,450.00	\$ 328,037.00	\$ 334,961.00				
1. Limits of work - 5' from building	yes							
2. Excav. backfill & compaction	yes							
3. Pipe insulation	yes							
4. Water meter - by Owner	yes							
5. Flue & air intake for water heater	yes							
6. Above ground waste & vent - no-hub cast iron?	yes							
7. Concrete start - 8'1/2	yes							
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
17.								
18.								
19.								
20.								
21.								
22. RFIs (7, 10, 13, 19, 23, 36)	yes							
23. Shop Drawings	2-3 weeks							
24. Material Lead-time	various							
25. Conform to Schedule	yes							
26. Extended warranties	yes							
27. Voluntary Alternate	\$ - \$ -							
28. Addenda 1 - 5	yes							
29. Contingency included - DEDUCT	\$ - \$ -							
30. Alt. 17-1 Shift Work	provided rates	\$ 39,281.00	\$ 47,500.00					
31. Alt. 17-2 Saturday Work	provided rates	\$ 7,856.00	provided rates					
32. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (690.00)							
33. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ (1,440.00)		no bid					
34. Alt. Ex. "A" # 36 Lower Level Improvements	\$ - \$ -	\$ 17,990.00	\$ 9,359.00	\$ 7,350.00				
35.								
36.								
TOTAL BID		\$ 306,750.00	\$ 335,396.00	\$ 339,811.00				

BUDGET 267,456.00
AWARD 281,849.00
DIFFERENCE (14,393.00)

HOFFMAN ESTATES - NEW FIRE STATION # 24

TRADE BID ANALYSIS: HVAC SYSTEMS

BUDGET: \$ 659,066.00

DATE: 9/11/08 10:48 AM

	Jensen's Plumbing &	DeKalb Mechanical	Oak Brook Mechanical	Sherman					
BASE BID	\$ 520,000.00	\$ 542,900.00	\$ 551,870.00						
1. Excav. backfill & compaction	yes								
2. Test & Balance	yes								
3. Pipe & duct insulation	yes								
4. Gas piping	yes								
5. Compressed air piping	yes								
6. Condensing boilers, boiler circulator pumps	yes								
7. Chillers & related	yes								
8. Water heating and chilled water piping	yes								
9. Exhaust fans	yes								
10. Temp controls	yes								
11. Radiant floor system	yes								
12. Kitchen hood, duct work and ansul system	yes								
13. Fire stopping	yes								
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									
22.									
23. RFIs (yes								
24. Shop Drawings	3 weeks								
25. Material Lead-time	various								
26. Conform to Schedule	yes								
27. Extended warranties	yes								
28. Addenda 1 - 5	yes	yes	yes	yes					
29. Contingency included - DEDUCT	\$	\$	\$	\$					
30. Alt. 17-1 Shift Work	provided rates	provided rates	provided rates	provided rates					
31. Alt. 17-2 Saturday Work	provided rates	provided rates	provided rates	provided rates					
32. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$	(\$ 1,480.00)	\$	(\$ 2,250.00)					
33. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$	(\$ 3,800.00)	\$	(\$ 815.00)					
34. Alt. Ex. "A" # 41 Veh. Exhaust Capture System	\$	\$ 58,500.00	\$ 60,000.00	\$ 56,130.00					
35. Alt. Ex. "A" # 42 Lower Level Improvements	\$	\$ 23,000.00	\$ 25,800.00	\$ 22,300.00					
TOTAL BID	\$	\$ 601,500.00	\$ 628,700.00	\$ 630,300.00					

BUDGET 659,066.00
 AWARD 546,622.00
 DIFFERENCE 112,444.00

TRADE BID ANALYSIS: ELECTRICAL SYSTEMS
BUDGET: \$ 565,883.00
DATE: 9/11/08 10:48 AM

HOFFMAN ESTATES - NEW FIRE STATION # 24

	Kellenberger Electric, Inc.	C.A. Riley Electric	Associated Electrical	Kelso-Burnett Co.	J. Hamilton Electric Co.	Wood Dale Electric
BASE BID	\$	\$ 860,000.00	\$ 876,876.00	\$ 1,133,420.00	\$ 1,135,745.00	\$ 1,199,500.00
1. Site work	yes					
2. Excav, backfill & compaction	yes					
3. Pole bases, poles, fixtures, etc.	yes					
4. Transformer pad	yes					
5. ComEd, phone, water tower conduits	yes					
6. Lighting - specified fixtures	yes					
7. HVAC - power & interlock wiring	yes					
8. Fire Alarm (labor, material & subcontract)	yes					
9. Voice data	yes					
10. Paging (labor, material & subcontract)	yes					
11. Generator & ATS	yes					
12. Security Card Access - Reed Hawk	yes					
13. Lightning Protection	yes					
14. Grounding	yes					
15. Temporary electric	yes					
16. Gutter Deicing	yes					
17. Radio wall units - conduits only	yes					
18.						
19.						
20.						
21.						
22.						
23. RFIs (3, 9, 20, 25, 26, 27, 30, 31, 32, 35)	yes					
24. Shop Drawings	3-4 weeks					
25. Material Lead-time	various					
26. Conform to Schedule	yes					
27. Extended warranties	yes					
28. Addenda 1 - 5	yes	yes	yes	yes	yes	yes
29. Contingency included - DEDUCT	\$	\$	\$	\$	\$	\$
30. Alt. 17-1 Shift Work	provided rates	provided rates	provided rates	provided rates	provided rates	provided rates
31. Alt. 17-2 Saturday Work	provided rates	provided rates	provided rates	provided rates	provided rates	provided rates
32. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	no bid	no bid	no bid	no bid	no bid	no bid
33. Alt. Ex. "A" A.T. # 8 Omit Caulking	no bid	no bid	no bid	no bid	no bid	no bid
34. Alt. Ex. "A" # 38 Diesel Fueled Gen	no bid	no bid	no bid	no bid	no bid	no bid
35. Alt. Ex. "A" # 39 Lower Level Improvements	no bid	no bid	no bid	no bid	no bid	no bid
TOTAL BID	\$	\$ 905,700.00	\$ 930,686.00	\$ 1,171,420.00	\$ 1,194,945.00	\$ 1,258,800.00

BUDGET 565,883.00
AWARD 793,600.00
DIFFERENCE (227,717.00)




HOFFMAN ESTATES

NB-6

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

TO: JAMES NORRIS, VILLAGE MANAGER

FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE 

SUBJECT: POLICE DEPARTMENT MONTHLY REPORT-AUGUST, 2008

OPERATIONS BUREAU

PATROL DIVISION

On August 15, Officer Allen stopped a vehicle for driving without headlights activated on Barrington Road and I-90. During her investigation, she discovered the under aged driver was intoxicated and she detected a strong odor of burnt cannabis. Once the driver was arrested for Zero Tolerance, a search of the vehicle revealed several cannabis smoking pipes and several grams of cannabis. The passenger of the vehicle was also arrested for possession of cannabis and drug paraphernalia.

On August 11, Officer LaFrancis was assigned to assist Officer Rublev, who was working off duty at a local apartment complex as a security officer. Officer Rublev had a male juvenile resident of Hoffman Estates in custody for entering unlocked vehicles and removing property. LaFrancis took the juvenile subject into custody and transported him to the station where he was processed and released to his parents. The investigation section interviewed the suspect at a later date and they were able to clear several other burglaries to auto cases.

On August 3, Officer Niefert and Sgt. Collins responded to the area of Huntington Blvd. and Brigantine Drive to assist Palatine P.D. with a stolen 1998 BMW that had been taken from a car wash in their jurisdiction and then abandoned in Hoffman Estates at that intersection. Officer Niefert was able to communicate with a male witness who observed the suspect steal the vehicle, followed him into Hoffman Estates, and saw him abandon the vehicle and run into a park area. Officer Niefert and Sgt. Collins conducted a foot patrol search for the suspect in the park and located him lying on a park bench. The 19 year old Elgin resident admitted he stole

1200 Gannon Drive
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

William D. McLeod
MAYOR

Karen V. Mills
TRUSTEE

Cary J. Collins
TRUSTEE

Raymond M. Kincaid
TRUSTEE

Jacquelyn Green
TRUSTEE

Anna Newell
TRUSTEE

Gary J. Pilafas
TRUSTEE

Bev Romanoff
VILLAGE CLERK

James H. Norris
VILLAGE MANAGER

Phone: 847-882-1818
Fax: 847-882-8423

the vehicle. He indicated he missed his bus ride home, but saw the BMW left running and unattended as he passed by the Palatine car wash on foot. He abandoned the vehicle once he realized he was being followed by a possible witness to his crime. Officer Niefert arrested the suspect, inventoried the stolen BMW, and received approval from the Assistant State's Attorney to charge the suspect with felony vehicle theft.

On August 8, Officer Fernandez responded to the library at 1550 Hassell Road for a report of a stolen bicycle. Officer Fernandez spoke with the 13 year old male victim and his father, who resided in Hoffman Estates about the theft of the boy's yellow Huffy bicycle. The victim left his bicycle unlocked in the bike rack at the library while returning some library books and, within a half hour, the bike was stolen. Officer Fernandez spoke with a library security guard who informed Officer Fernandez a security camera was pointed toward the bicycle racks outside. Reviewing the security tape, the security guard also informed Officer Fernandez he recognized the suspect stealing the bike since the suspect had just been inside the library taking out a temporary library card. The card provided the name and address of the suspect and Officer Fernandez drove to the 1700 block of Marquette Lane in H.E. and located the stolen bike outside the residence. Speaking with the 16 year old male suspect who lived there, the suspect stated he was borrowing that bike from a friend. He was arrested and taken to H.E.P.D. and the bike was taken back to the library and returned to its rightful owner. Once at the station, the suspect was permitted to speak with his mother and he admitted he stole the bicycle because he didn't want to walk home from the library. The suspect was turned over to Juvenile Investigators.

On August 12, Officer Bloss was following up on some leads provided at roll call sessions concerning a possible burglary suspect who resided in the 800 block of Morton in our town. The suspect was a 41 year old female who had been using a black pickup truck during the burglaries. Officer Bloss drove past the suspect's residence on Morton and saw a black pickup truck in the driveway. After running the license plate of the pickup truck through LEADS, Officer Bloss received a confirmed 'hit' the truck was stolen out of Elk Grove Village. Suddenly, HEPD received a phone call from the very female suspect Officer Bloss had been following up on and the suspect was advising HEPD she just saw a strange pickup truck in her driveway that she had no idea had been there. The truck was impounded for Elk Grove PD and the suspect was brought into HEPD and then turned over to Elk Grove PD for further questioning.

During the first two weeks of August, the department experienced a rash of daytime residential burglaries in Area 2. Officers Gessert and Patla were the evidence technicians who processed these crime scenes. On August 19, Detective Cawley advised us she received a positive identification of a burglary suspect from the crime lab based on latent fingerprints lifted from the scenes of three of our residential burglary cases by Officers Gessert and Patla. These burglaries were on the 300 block of Grissom Lane, the 100 block of Westview Street, and the 200 block of Princeton Street. The offender, a resident of Elk Grove Village, was charged with three counts of residential burglary.

On August 11, Officer Matt Jones was assigned to an investigation at a residence on Washington Blvd. Officer Jones was advised by the complainant his son's bicycle had recently been stolen and his son had just seen someone with a bike resembling his, only it appeared as if it had been painted a different color. The suspect was seen loading the bike into the trunk of a car and the complainant had written down the license plate. The suspect vehicle registered to the 400 block of Newark Lane. Officer Jones interviewed the registered owner who advised him her boyfriend was the subject seen at the park with the bike. Officer Jones went to the suspect's residence in Schaumburg and interviewed him. The bicycle was located and it was verified it was the stolen bicycle and it had been painted. The suspect, a 25 year old Schaumburg resident, was arrested and charged with possession of stolen property. The bike was returned to its owner.

On August 24, Officers Dahlberg and Lawrence responded to a burglary to auto in progress on Rebecca Drive. Officer Lawrence located two suspects in the area carrying a bag with possible proceeds from the burglary. An additional vehicle was located in the area that had been ransacked. The property recovered from the juvenile suspects was identified by two burglary victims as items stolen from their vehicles. Both juveniles, who are Hoffman Estates residents, were charged with two counts of burglary and were released to their parents.

From August 20 to August 31, Watch 3 Officers assisted the Traffic Division with School Safety Target Enforcement as well as conducting directed patrols in an effort to promote "back to school" safety concerns. Watch 3 Officers conducted a total of 20.25 hours of directed patrol activities at District 54, 211, and U-46 Schools.

K-9 UNIT

Officer Dan Donohue and K-9 Bundo performed 4 vehicle searches, two tracks, cleared two buildings, and had one community contact. Two of the total calls for the month were outside department assists. K-9 Bundo and Officer Donohue also attended training with the Northwest Suburban K9 Training group.

INVESTIGATIONS DIVISION

On August 4, Detectives Kristufek and Ouimette initiated a theft investigation that occurred on Beverly Road (Sears Holdings) in which over \$100,000 worth of jewelry was discovered missing. Sears Holding Corporate Security informed investigators that over the past six months numerous packages containing jewelry were shipped to the receiving docks located on Beverly Road. Investigators were informed these packages were signed for by dock workers but were never entered into the Sears Holdings tracking system. Det. Kristufek and Det. Ouimette assisted Sears Holdings with developing a suspect. During the course of this investigation, Detectives Kristufek and Ouimette interviewed a male resident of Carpentersville. He was a dock worker for Sears Holdings and had been observed on video

surveillance removing a package from the receiving dock area prior to the package being entered into the tracking system. The suspect subsequently admitted to removing numerous packages containing jewelry from the receiving dock over approximately a six month period. He stated he would pawn the jewelry at various pawn/jewelry stores using the money to pay for his living expenses. Investigators subsequently identified him selling jewelry at an area pawn/jewelry store and were able to recover many pieces of jewelry. Felony review was contacted and advised of the facts of this case at which time charges were approved for theft over \$100,000. This case was cleared by arrest.

During the month of August, Detective Cawley was investigating several residential burglaries in the area. Det. Cawley received information from the Northeastern Regional Crime Lab there was a positive identification on several latent prints that were submitted from the residential burglaries. The offender, an Elk Grove Village resident, was taken into custody and transported to HEPD. He was read his rights pursuant to Miranda. He initialed and signed the waiver of rights to acknowledge he understood his rights. The subject would make no statements to the investigator reference the burglaries. ASA Groebner was contacted and gave felony approval for three counts of residential burglary. These cases were cleared by arrest and indicted by the Grand Jury.

On August 12 Detective Russmann, along with other HEPD detectives, responded to the 1700 block of Queensbury Circle for a report of shots fired. After speaking to the victim, it was learned he was shot three times in the legs and stomach area by a male offender. The victim stated he was in front of his home when a vehicle drove by with one occupant and fired three or four shots at him. The victim and witnesses were able to identify the offender, a Hoffman Estates resident, as the offender in this case. The victim stated this incident occurred as retaliation from a prior incident which had occurred with the offender. The offender was located shortly after and transported to HEPD for questioning. The offender refused to speak to Det. Russmann on the advice of his attorney. After evidence was collected and all interviews of witnesses were concluded, Det. Russmann contacted the states attorney's office for review of the case. After reviewing this case, the offender was charged with one count of attempted murder, aggravated battery with a firearm and aggravated discharge of a firearm. This case will be cleared by arrest.

On August 26, Detective Russmann followed up on a burglary to motor vehicle which occurred at a local apartment complex. Det. Russmann had learned an offender was previously arrested for another HEPD case on August 11. Det. Russmann was also assigned three other burglaries which had occurred at the same time but were not located at the time the offender was arrested. Det. Russmann spoke to the juvenile offender, a Hoffman Estates resident, who admitted to committing other burglaries at the apartment complex with his friend, also a Hoffman Estates resident. The juvenile offender was charged with two HEPD burglary cases and released to his mother. Det. Russmann located the second offender who agreed to speak to Det. Russmann. The second offender, also a juvenile, admitted to entering unlocked vehicles and taking numerous items, some of which were recovered by Det. Russmann. The second

offender was charged with four counts of burglary and released to his mother.

JUVENILE INVESTIGATIONS

On August 26, Investigator Golden and Investigator Cawley assisted in an attempted murder investigation by interviewing the girlfriend of the offender. The girlfriend provided a statement and alibi for the offender during the timeframe of the shooting. After being pressed for details and confronted with inconsistencies, the girlfriend continued to insist the alibi she was providing was truthful. Inv. Golden obtained video surveillance of the girlfriend arriving for and leaving from work. The video proved the statement she provided was a lie. Felony approval was approved for obstruction of justice. This case was cleared by arrest.

On August 27, Investigator Golden assisted with a lock out situation involving a 15 year old boy who repeatedly was being kicked out of his home by his grandmother who was his legal guardian. The juvenile had slept on a tennis court and in a health club after being kicked out of the home. The grandmother was advised by the Bridge her behavior was illegal and could result in consequences; however, she continued to refuse to allow her grandson back into her home. After reviewing the history with the Bridge, speaking to the juvenile, and speaking with the grandmother, Investigator Golden placed the grandmother under arrest for endangering the life/health of a child. The juvenile was placed in a shelter through Bridge and a DCFS report was filed. This case was cleared by arrest.

TACTICAL DIVISION

On August 7, Tactical Officers Stoy, Lynch and Tenuto conducted an extra patrol in an area 3 apartment complex after receiving recent reports of gang activity taking place in the building.

On August 27, while monitoring the Cook County Project Shield camera located in the residential area of Area 5, Tactical Officer Domin observed suspicious activity within the camera's view being conducted by several youths on the street. Upon further viewing, a fight appeared to have started between the youths. Tactical Officer Domin advised street units of the activity and its location. Tactical Officers Stoy and Teipel responded to the area at which time the subjects fled from police. The subjects were ultimately caught and four subjects were charged accordingly with mob action, resisting arrest, and loitering.

TECHNICAL SERVICES BUREAU

STAFF SERVICES DIVISION:

A number of projects and programs were completed and continued in the Staff Services Division during August. Some of these included:

- Web Site – Sex offenders and crime alerts were updated/ added.
- Citywatch monthly test was successful.
- Training continues for the new ASO at the Front Desk.
- Police Open House and National Night Out events were both successful and well attended.
- General Order #RP-08 ‘Arrest Procedures’ was distributed to all sworn personnel for annual testing.
- The new officer testing process continues.
- Augustana College student intern Todd Schulz completed his eight-week internship.
- Loyola University student intern Michelle Matello began her internship.
- Preparation for upcoming in-service training continues.
- The 19th session of the Citizen Police Academy began on August 26, 2008.

Training hours for August totaled 660.75, which includes 246.75 hours of in-service/roll call training. The year-to-date training hours total for 2008 is 8,764.75

Technology Committee

- Wireless laptop testing continues.
- Tracview was approved; waiting on install.
- Phone Logger has been made available to all supervisors.

Department Hours

Type	August 2008	August 2007	YTD 2007	YTD 2008
Sick	816.00	888.68	5122.75	5465.27
IOD	64.00	64.00	166.25	242.00
Light Duty	264.00	849.50	1938.00	794.50
Overtime (all)	778.75	650.00	4003.00	4277.55
Overtime Due to Sick Time	295.00	225.50	1077.50	980.00

- Please note that the number of pay periods last year may not match the current year.

COMMUNITY RELATIONS/ CRIME PREVENTION SECTION

During the month of August, the Community Relations section participated in, and facilitated the following activities:

D.A.R.E.:

Officer Whited scheduled D.A.R.E. fall classes with two District 54 schools and one U-46 school.

Miscellaneous:

- Officer Whited installed nine child safety seats.
- Officer Whited covered court on one occasion.
- Officer Whited assisted patrol on several occasions and covered the Third Watch on seven occasions.
- Officer Whited assisted with media coverage on one occasion.
- Officer Whited completed five employment finger printings.
- Officer Whited set up a Shop and Share with Jewel/Osco on Roselle Road for three group dates during the summer. All proceeds will go to the Special Olympics of Illinois.
- Officer Whited completed weapon qualifications on the range.
- Officer Whited participated in the annual National Night Out at 1800 Williamsburg Drive. Several residents attended the event along with representatives from The Slaughter Indoor Arena Football team and cheerleaders, Skates (mascot from Chicago Wolves), Striker (mascot from Chicago Storm Soccer Team), HECFAA, and Spectrum and Vogelei Teen Centers.
- Officer Whited organized the 8th Annual Hoffman Estates Police Department Open House. Guest organizations that were in attendance were MADD, AAIM, NIPAS, Hoffman Estates Citizen Police Academy Alumni, and Northwest Crime Lab. Approximately 150-200 citizens attended the open house. Tours, informational pamphlets, badges, pencils, tattoos, and stickers were given to all that attended the event. AAIM had fatal vision goggles and an obstacle course outside in the parking lot, which was a big hit with the kids. Refreshments were also provided.
- Officer Whited participated in the 1st Annual *Dancing with the Finest* sponsored by the Schaumburg Barn Senior Advisory Council. Several local seniors danced with firemen and police officers from the Village of Schaumburg and the Village of Hoffman Estates. The event took place at the Prairie Center for the Arts in Schaumburg. After the event, there was an ice cream social. Approximately 25 seniors were in attendance.

PROBLEM ORIENTED POLICING UNIT

During the month of August, the Problem Oriented Policing Unit was involved in the following activities:

Officer O'Keefe was assigned to follow up on a neighborhood problem involving two families, whose children do not get along with each other. This situation, in all probability, would have fixed itself had it not been for their parents "intervention". Officer O'Keefe met with both

families, each pointing the finger at the other over who started what. His only option was to ask surrounding neighbors what they have observed so he could get an unbiased opinion. The neighbors were assured they would not get involved. Out of the seven families that were spoken to, only one said that the complainants' kids were the problem. The remainder said that they were aware of problems between the two but didn't know why or really care. This situation has been going on for the last five years; gets worse in the summer and ends mostly when the weather turns cold. Investigation continues.

Officer Caceres took a report of suspicious activity coming from a particular residence. The complainant stated that there are numerous people entering and leaving this residence and they feel it may be drug related. An RMS inquiry revealed numerous calls from the residence but nothing indicative of drug activity. A report was made and forwarded to the Tactical Unit.

Officer Caceres assisted in two national Night Out events. This year the event was a huge success. One event had a DJ and other sponsors, who helped in making the festivities that much better.

A resident contacted Officer Caceres concerning a neighbor issue he has. According to the complainant, his neighbors play soccer in their back yard and he feels that it should be illegal. The neighbors have a soccer goal made from their swing set and they use it all the time. Apparently, on one occasion, the soccer ball came onto his property and hit him on his ear. He feels that he will be killed the next time a ball hits him on the ear. The complainant stated that he has gone to the hospital from the pain the ball caused, and is attempting to sue his neighbors. Officer Caceres informed the complainant that he would speak with his neighbor but the complainant did not wish for him to do that. He only wanted the incident documented for legal actions. The complainant informed Officer Caceres that he would be asking the Village of Hoffman Estates to ban kids from playing in their back yard.

Officer Caceres performed a Neighborhood Watch presentation at a local homeowners association. The residents were somehow informed that there were numerous robberies and burglaries in the area, which was incorrect. Officer Caceres put their minds at ease and informed them that no such incidents occurred. The residents were happy that they obtained the truth.

Happenings at the CRC:

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.

- Promise to Play was held.
- Reading program for K-5th grade was held.
- Activities were arranged at the Teen Center.

Other activities during the month include:

- Officer Caceres assisted with Spanish translations on several occasions.
- Officer O'Keefe attended National Night Out events.
- Officer Caceres worked patrol shift on nine occasions.
- Officer O'Keefe provided range qualifications.
- Officer Caceres installed four child safety seats.
- Officer O'Keefe attended the Safety Fair at Sears.
- Officer Caceres provided liquor server training.
- Officer O'Keefe provided four fingerprintings.
- Officer O'Keefe completed rifle maintenance for the department AR15s.
- Officer O'Keefe installed one child safety seat.
- Officer Caceres assisted with the Administration Adjudication hearings.
- Officer O'Keefe attended Touch a Truck event hosted by the Park District.
- Officers Caceres and O'Keefe assisted with the Citizen Police Academy.
- Officer O'Keefe completed one residential security survey.
- Sent out Crime Hazard Alerts to residents.
- Visited youth functions at Spectrum/ Vogelei Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.

ADMINISTRATIVE SERVICES

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 183 new evidence items
- 75 items sent to the lab
- 33 items returned from the lab
- 9 items returned to owner
- 1,180 transfers handled
- ASO Moore is now on the Board of the Illinois Association of Property & Evidence Managers (IAPEM)
- Continued work on current destruction

Total YTD items inventoried 1,294

Total YTD items sent to the crime lab 331

Total YTD items returned from the lab	234
Total YTD items returned to owner	86
Total YTD items destroyed	291
Total YTD transfers handled	8,118

TRAFFIC SECTION

Below is a summary of activities for the Traffic Section for the month of August:

On August 2, Officers Logan and Thomas conducted tours for the annual Police Department Open House.

On August 13, Officer Penrod attended the Midwest Police and Security Expo at the Rosemont Expo Center.

On August 20, Officer Logan attended the Sears Safety Fair at the Sears Headquarters, providing safety related material and answering traffic safety questions for Sears employees and their families.

On August 20, 21, 22 and 28, the Traffic Section conducted "Target" enforcement as part of back to school safety concerns. Patrol Watch II, Patrol Watch III and P.O.P. also provided officers to assist with this Target enforcement. The enforcement corresponded with School District 54, 15, 211 and U46's opening school day. The enforcement was to address safety in and around schools. Concerns brought up by our crossing guards such as parking problems and passing school busses, were also addressed. The enforcement was not only to issue citations but for a general presence and to send a message of safety for the school year. This Target enforcement resulted in 75 citations and 3 arrests.

On August 25, Officer Penrod attended training at the Police Department reference in-car cameras and laptop use.

Officer Logan investigated 19 vehicles of the second division and issued 14 citations for safety and equipment violations, as well as overweight fines of \$236.00.

Traffic safety through public relations was also conducted this month by a Proclamation issued at a Hoffman Estates Village board meeting on August 18, declaring September 21-27, 2008, *National Child Passenger Safety Week*.

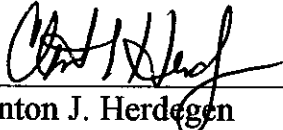
A press release titled "Hoffman Estates Police Department Teams with the Illinois Department of Transportation Division of Traffic Safety and FACES4.ORG to address Speeding" was released. Roll call training was also done to educate officers about the FACES4.ORG program

and informational cards were distributed to hand out to motorists.

A press release was completed regarding the Hoffman Estates Police Department increasing Labor Day patrols for the "You Drink and Drive. You Lose" Labor Day crackdown from August 15 to September 1. The Sears Centre displayed a message on their marquee board with "You Drink and Drive. You Lose."

The traffic Section followed up on 21 hit and run or incomplete crashes and handled 5 chauffer license applications

T.S.O. Kaiser followed up on 15 abandoned autos.



Clinton J. Herdegen
Chief of Police

Hoffman Estates Police Department

Traffic Crash Analysis and Cause Report

Ending July 31, 2008

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	136	157	1032	1146
Highway	86	110	726	797
Private Property	50	46	304	349
Property Damage Only	83	130	876	1023
Personal Injury	18	24	118	120
Fatal	0	0	0	0

Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	6	10	35	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	6	10	55	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	3	8	38	1.Failure to reduce Speed 2. Following too close
72/Governors	1	1	16	1. Failure to yield turning left 2. Failure to reduce Speed

Top locations past 12mo (number of crashes)

Roselle @ 850 Roselle	34
Barrington @ 1555 Barrington	24
Roselle @ 1069 Roselle	21

**Administrative Adjudication Hearings
August, 2008**

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total
				Cash	Check	Charge				

8/4/2008	1st Hearing	230	0	7	1	3	2	13	25	4	188	230
				\$ 330.00	\$ 250.00	\$ 105.00	\$ 100.00	\$ 785.00				

Total tickets issued with this as first hearing date: 1,073 % of tickets issued: 1.2% 17.5% 21.4%

	2nd Hearing	299	0	6	1	1	1	9	11	0	279	299
	Total	529	0	13	2	4	3	22	36	4	467	529
				\$ 390.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 540.00				
				\$ 720.00	\$ 300.00	\$ 155.00	\$ 150.00	\$ 1,325.00				

Defendants with 10-or-more violations:
3 defendants pursued this month with a total of 186 outstanding citations: \$ 0 -

8/18/2008	1st Hearing	264	48	8	3	5	20	36	42	6	228	312
				\$ 350.00	\$ 130.00	\$ 250.00	\$ 5,500.00	\$ 6,230.00				

Total tickets issued with this as first hearing date: 1,097 % of tickets issued: 3.3% 20.8% 28.4%

	2nd Hearing	222	0	2	1	1	6	10	13	0	199	222
	Total	486	48	10	4	6	26	46	55	6	427	534
				\$ 150.00	\$ 100.00	\$ 50.00	\$ 1,200.00	\$ 1,500.00				
				\$ 500.00	\$ 230.00	\$ 300.00	\$ 6,700.00	\$ 7,730.00				

Monthly Total	1st Hearing	494	48	15	4	8	22	49	67	10	416	542
	2nd Hearing	521	0	8	2	2	7	19	24	0	478	521
	Total	1015	48	23	6	10	29	68	91	10	894	1063
				\$ 680.00	\$ 380.00	\$ 355.00	\$ 5,600.00	\$ 7,015.00				
				\$ 540.00	\$ 150.00	\$ 100.00	\$ 1,250.00	\$ 2,040.00				
				\$ 1,220.00	\$ 530.00	\$ 455.00	\$ 6,850.00	\$ 9,055.00				

Total Tickets Issued - Jul-08: 1273 30 Total Citation Revenue - Jul-08: \$62,242

Total Tickets Issued - Jul-07: 1271 0 Total Citation Revenue - Jul-07: \$24,819

Total Citation Revenue - Year-to-date 2008: \$399,537

Total Citation Revenue - Year-to-date 2007: \$179,433

Clinton J. Herdegen, Chief of Police
Traffic Section Monthly Report – August 2008
September 4, 2008 Page 2

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During the month of August 2008, T.S.O. Kaiser followed up on 15 abandoned autos.

June 2008	Total # of Abandon Autos	Self-initiated
Area 1	2	1
Area 2	6	5
Area 3	0	0
Area 4	0	0
Area 5	3	3
Area 6	2	2
Area 7	0	0
Area 8	0	0
Area 9	0	0
Area 10	2	2
Totals	18	16
Year to Date	105	89

Clinton J. Herdegen, Chief of Police
 Traffic Section Monthly Report – August 2008
 September 4, 2008 Page 3

	August 2008	Year-to-Date 2008	Year-to-Date July 2007
Trucks Investigated: Traffic Section	19	170	176
Truck Fines: Traffic Section	\$236	\$17,515	\$40,081
Patrol Division	\$0	\$0	\$255
Truck Permit Fees	\$910	\$4,090	\$9,990
Total Truck Fines and Fees	\$1,146	\$21,605	\$50,326
Chauffeur Licenses Issued	5	91	90
Chauffeur License Fee	\$325	\$5,385	\$5,275
Child Seats Received	0	0	0
Child Seats Handed Out	0	0	0
Child Safety Seats Inspected	9	87	121
Citations Issued:			
Speed Related Violations	84	644	793
Seat Belt Violations	182	1,522	865
Child Restraint Violations	1	20	26



 Joseph Dornbos, Sergeant
 Traffic Section

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
01/3/08 – 01/17/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	10 – Stop Sign Violations 2 – Misc. Violations	4 Hours	Traffic
01/23/07 – 02/06/07	Higgins Rd. between Roselle and Plum Grove	Speeding Vehicles	8 – Speeding 1 – Seat Belt Violation	9 Hours	Traffic, 2 nd Watch, and 3 rd Watch
1/22/08 – 2/5/08	W/B Higgins Rd. / Gannon Dr.	Speeding Vehicles	No citations	1.75 Hours	Traffic
1/25/08	ISP Scales	ISP Scales	Cancelled – weather	0 Hours	Traffic
1/28/08	Higgins Rd.	TARGET Detail	23 – Speeding 2 – Seat Belt Violation	3.5 Hours	Traffic and 2 nd Watch
2/13/08 – 2/27/08	N/B Sutton / I90	No Turn on Red / Disobey Trf. Sig.	5 – Disobey Traffic Signal 3 – Misc. Citations	6 Hours	Traffic
2/21/08 – 3/14/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	16 – Stop Sign Violations 1 – Seat Belt Violation	7.75 Hours	Traffic
3/12/08	E/B Higgins Rd at Prairie Stone Pkwy	ISP Scales	1 – Overweight Violation	4 Hours	Traffic
3/28/08 – 4/11/08	Harmon Blvd / Crowfoot Cir.	Stop Sign Violations	8 – Stop Sign Violations 3 – Misc. Citations	12 Hours	Traffic
4/2/08	E/B Higgins at Audobon	TARGET Detail	14 – Speeding	1.5 Hours	Traffic and 2 nd Watch
4/9/08	Lincoln, MacArthur and Armstrong Schools	School Zone Enforcement	9 – Seat Belt Citations	2 Hours	Traffic
4/9/08 – 5/1/08	1020 Harmon Blvd.	Speed Trailer	Avg. speed 28 mph	23,334 vehicles	Traffic
4/9/08 – 5/1/08	1320 Fairmont Rd.	Speed Trailer	Avg. speed 22 mph	8,903 vehicles	Traffic

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/5/08 – 5/12/08	560 Hillcrest	Speed Trailer	Avg. speed 29 mph	17,868 vehicles	Traffic
5/1/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	15 – Seat Belt Citations	2 Hours	Traffic
5/1/08	Barrington Rd. by SAMC	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1.5 Hours	Traffic
5/1/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	10 – Seat Belt Citations	1.5 Hours	Traffic
5/2/08	Bode Rd. by Salem Dr.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	1 Hour	Traffic
5/2/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.25 Hours	Traffic
5/5/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/5/08 – 5/12/08	180 Arizona	Speed Trailer	Avg. speed 26 mph	3,660 vehicles	Traffic
5/5/08	Rte. 59	Operation Rte. 59	2 – Speeding 2 – Seat Belt Citations	1 Hour	Traffic
5/7/08 – 5/21/08	E. Thacker	Speeding Vehicles	8 – Speeding 1 – Seat Belt Citation	8.83 Hours	Traffic, 3 rd Watch
5/7/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/7/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	5 – Seat Belt Citations	1 Hour	Traffic

2008
Hoffman Estates Police
Special Enforcement Tracking Sheet

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/7/08	Barrington Rd. between Bode and Higgins	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	11 – Seat Belt Citations	2 Hours	Traffic
5/12/08	Bode Rd. at Bartlett Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Bode Rd. between Roselle and Salem	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Roselle Rd. between 58 and Bode	Seat Belt Enforcement Zone	8 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Golf Rd. by Gannon Dr.	Seat Belt Enforcement Zone	14 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/16/08	Lincoln School	Seat Belt Enforcement Zone	16 – Seat Belt Citations	1.5 Hours	Traffic
5/16/08	John Muir School	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic

2008
Hoffman Estates Police
Special Enforcement Tracking Sheet

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/16/08	Armstrong School	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
5/19/08 – 5/28/08	Timber Trails School	Speed Trailer	Avg. speed 28 mph	3,438 vehicles	Traffic
5/19/08	Bode Rd. at Evanston St.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/19/08	Roselle Rd. between 58 and Bode Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.5 Hours	Traffic
5/20/08	Higgins Rd. at Roselle Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/20/08	Barrington Rd. between Golf and Higgins	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic
5/21/08 – 5/28/08	960 Basswood	Speed Trailer	Avg. speed 22 mph	798 vehicles	Traffic
5/22/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	2 Hours	Traffic
5/23/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	13 – Seat Belt Citations	1 Hour	Traffic
5/23/08	Huntington Blvd. at Freeman Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	1 Hour	Traffic
5/27/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/28/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Higgins Rd. at Ash Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Bartlett Rd. at Bode Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	.5 Hours	Traffic
5/29/08 – 6/17/08	1410 Hunters Ridge West	Speed Trailer	Avg. speed 23 mph	5,895 vehicles	Traffic
5/29/08 – 6/16/08	655 Alcoa	Speed Trailer	Avg. speed 22 mph	4,424 vehicles	Traffic
5/30/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/30/08	Hassell Rd. at Kensington Ln.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
6/10/08 – 6/25/08	694 Illinois Blvd	Speeding Vehicles	6 – speeding citations 4 – seat belt citations	9.25 hours	Traffic, 2 nd & 3 rd Watch
6/17/08 – 7/1/08	E/B Beacon Point Dr.	Speed Trailer	Avg. speed 32 mph	6,385 vehicles	Traffic
6/17/08 – 7/1/08	S/B Washington Blvd	Speed Trailer	Avg. speed 26 mph	8,238 vehicles	Traffic
6/25/08 – 7/9/08	1500 Maureen Dr.	Speeding & Speed Trailer	No Citations, average speed 20 mph	4.83 hours 3,144 vehicles	Traffic, 2 nd & 3 rd Watch
7/1/08 – 7/12/08	1730 Glen Lake Rd.	Speed Trailer	Avg. speed 27 mph	11,089 vehicles	Traffic
7/9/08 – 7/23/08	800 Harmon Blvd.	Stop sign violations	3 – disobeying a stop sign	6.75 hours	Traffic, 2 nd & 3 rd Watch

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
7/9/08- 7/23/08	Higgins / Spring Mill	Avoiding traffic control device	1 – citation for avoiding a traffic control signal	9.58 hours	Traffic, 2 nd & 3 rd Watch
7/14/08 – 7/23/08	Intersection 72/ Barrington	Disobeying red light	0 – citations	3.91 hours	Traffic, 3 rd watch
6/17/08- 7/1/08	Beacon Pt. east of Essex	Speed Trailer	Average speed 32 mph	6,385 vehicles	Traffic
7/14/08- 8/1/08	Essex / Haverford	Speed Trailer	Average speed 30 mph	11,469 vehicles	Traffic
7/16/08 – 7/30/08	Essex / Haverford	Speeding Vehicles	8 – speeding citations 3 – seat belt citations	8.35 hours	Traffic, 2 nd & 3 rd Watch
7/17/08 -	2000 Colchester	Speed Trailer	Average speed 20 mph	2135 vehicles	Traffic
7-21-08 – 8-4-08	125 Kingman Lane	Speeding Vehicles	4 – speeding citations 1 – insurance 1 – drivers license cit.	11.36 hours	Traffic, 2 nd & 3 rd Watch
8-4-08 – 8-13-08	155 Kingman Lane	Speed Trailer	Average speed 24 mph	4,479 vehicles	Traffic

HOFFMAN ESTATES POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE

TO: Clinton J. Herdegen, Chief of Police

FROM: Joseph Dornbos, Sergeant

SUBJECT: Extra Patrol

DATE: August 1, 2008

EXTRA PATROL LOCATION: Essex and Haverford

COMPLAINANT: John Cusack
Traci Garcia

PROBLEM: Speeding Vehicles

TIME PERIOD: 7/16/08 – 7/30/08

TOTAL MAN - HOURS: 8.35 hours

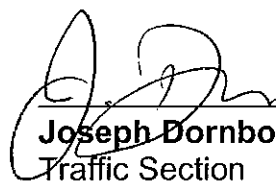
TOTAL CITATIONS: 11 citations

BREAKDOWN OF CITATIONS:

Speeding Citations	8
Seat Belt Violations	3

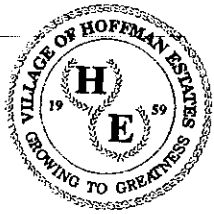
The speed trailer was also set out in this area, first on Beacon Pointe east of Essex with 6385 cars timed and an average speed of 32 mph in a 30 mph zone. The speed trailer was then set out on Essex near Haverford with 11,469 cars timed and an average speed of 30 mph in a posted 25 mph zone.

The Patrol Division has been made aware of this problem and they were advised to monitor the area. The Traffic Section will also keep a close eye on this problem.



Joseph Dornbos, Sergeant
Traffic Section

OK. JCB 8/5



HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

August 1, 2008

John Cusack
5949 Leeds Road
Hoffman Estates, IL 60192

Dear Mr. Cusack,

A directed patrol activity, in reference to speeding violations, was initiated in the area of Essex and Haverford, because of your request. The traffic section and patrol division conducted selective enforcement and monitoring of the area from July 16 through July 30. As a result of this enforcement, eight speeding citations and three seat belt citations were issued.

The speed trailer was also placed on Beacon Pointe east of Essex from June 17 to July 1. The average speed was 32 mph in a posted 30 mph zone. The speed trailer was also placed on Essex north of Shoe Factory from July 14 to August 1. The average speed was 30 mph in a posted 25 mph zone. We hope our presence acted as a deterrent.

Based on the information you supplied, we will continue to employ selective enforcement action when possible. The patrol division has been made aware of the results of the directed patrol activity and will also be in the area.

Thank you for bringing this problem to our attention and feel free to contact me in the future with any questions or concerns.

Sincerely,

Joseph Dornbos, Sergeant
Traffic Section
(847) 781-2846

1200 Gannon Drive
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER



HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

August 1, 2008

Traci Garcia
5935 Betty Gloyd
Hoffman Estates, IL 60192

Dear Mrs. Garcia,

A directed patrol activity, in reference to speeding violations, was initiated in the area of Essex and Haverford, because of your request. The traffic section and patrol division conducted selective enforcement and monitoring of the area from July 16 through July 30. As a result of this enforcement, eight speeding citations and three seat belt citations were issued.

The speed trailer was also placed on Beacon Pointe east of Essex from June 17 to July 1. The average speed was 32 mph in a posted 30 mph zone. The speed trailer was also placed on Essex north of Shoe Factory from July 14 to August 1. The average speed was 30 mph in a posted 25 mph zone. We hope our presence acted as a deterrent.

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VILLAGE MANAGER

HOFFMAN ESTATES POLICE DEPARTMENT INTERDEPARTMENTAL CORRESPONDENCE

TO: Chief of Police Clint Herdegen, Via Chain of Command

FROM: Sergeant Dornbos, Traffic Section

DATE: 28 August 2008

Subject: School "Target"

Beginning on August 20th and ending on August 28th, the Traffic Section conducted "Target" enforcement as part of back to school safety concerns. Our local schools and our crossing guards have also shared our safety concerns. This "Target" enforcement was conducted on four dates in relation to each school district opening; District #211 (August 20), District #54 and #15 (August 21 and August 22) and District U-46 (August 27).

Our focus in this enforcement was to address the safety in and around school's. Several issues such as parking problems and parents dropping off children in unsafe locations were brought up by our crossing guards at the annual crossing guard training. In some cases at schools specifically mentioned by our crossing guards (MacArthur and Thomas Jefferson) our Officers posted by the front of the school to direct parents dropping off children to safe areas. All of these issues were monitored by the Officers involved. Officers responded to schools not only for the issuance of citations, but for a general presence and to send a message of safety for the remainder of the school year.

The Traffic Section was assisted by Officers from POP, Patrol Watch II and Patrol Watch III. Our Traffic Services Officer and One Administrative Officer also assisted with a specific traffic pattern issue at one school (Lincoln School) on August 27th and August 28th.


Positive feedback on our efforts had already been received from parents through one of our crossing guards (Vanessa Welk) at Lincoln Prairie School. She called the Traffic Section office to advise that many parents had said that they were pleased to see the police presence and enforcement.

Listed below is a breakdown of the enforcement action taken from citations received:

Seat Belt	28	Red Light Violation	1
Speeding	22	Improper Passing	1
Insurance	6	Equipment / License	2
Stop Sign Violations	2	Passing School Bus	2
School Related		No valid license arrest	2
Parking Citations	11	Suspended license arrest	1

Total: 75 Citations & 3 Arrests

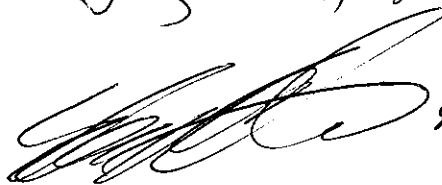
The Traffic Section will continue to monitor school safety throughout the school year.



Joseph Dornbos, Sergeant
Traffic Section

Rec'd / Forward

JCP 8/29/08

 9/2/08

Monthly Rpt.

Northwest CASA

Northwest Center Against Sexual Assault

Shelley Pier, MSW, LSW

Medical/Legal Advocate

(847) 806-6526 ext 16

415 West Golf Road

(847) 806-6531 fax

Suite 47

spier@nwcasa.org

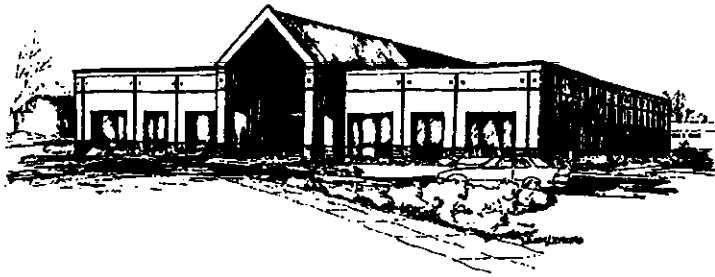
Arlington Heights, Illinois 60005

24 Hour Crisis Hotline (888) 802-8890

Dear Chief Herdegen,

I just wanted to inform you of the wonderful job Detective Ron God did on a recent sexual assault case. He was compassionate + kind towards the survivor + made her feel at ease. I appreciate the work your department does. If you ever need anything, please don't hesitate to contact me.

Warm regards,
Shelley Pier



village of
streamwood

Village President
Billie D. Roth

July 30, 2008

Village Clerk
Kittie L. Koplke

Trustees
Michael H. Baumer
William J. Carlson
James P. Cecille
William W. Harper
Guy A. Patterson
Jason W. Speer

Clinton J. Herdegen
Chief of Police
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, IL 60194

Dear Chief Herdegen:

Village Hall
301 E. Irving Park Road
Streamwood, IL 60107-3096
630-736-3800
630-837-0242 (Fax)
www.streamwood.org

On Saturday, July 26, 2008 the Village of Streamwood held its annual Summer Celebration Parade. Officer Jason Currie represented the Village of Hoffman Estates by driving a Hoffman Estates Police Department squad in the parade. But Officer Currie did not just drive a squad, he took it upon himself to put on a traffic vest and help to direct traffic on Bartlett Road while waiting to take his turn in the parade.

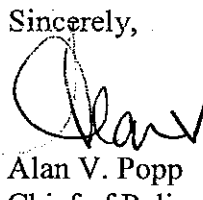
**Fire Department
Administrative Offices**
1095 E. Schaumburg Road
630-736-3650
630-830-3994 (Fax)

Officer Currie is evidently the type of person who sees a need and steps up immediately to assist in whatever way he can, without waiting to be asked or assigned. He is certainly the type of person who exemplifies the best in a member of the law enforcement community.

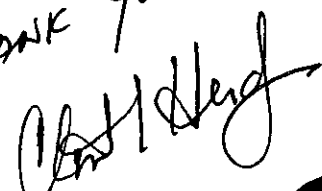
Police Department
401 E. Irving Park Road
630-736-3700
630-837-9397 (Fax)

Please extend our thanks to Officer Currie. It was a pleasure and a privilege to have him as a participant and co-worker in our celebration.

Public Works Department
565 S. Bartlett Road
630-736-3850
630-289-7201 (Fax)

Sincerely,

Alan V. Popp
Chief of Police

**Streamwood Oaks
Golf Course**
565 Madison Drive
630-483-1881
630-483-1895 (Fax)

OFF. CURRIE —
EXCELLENT WORK !!!
— THANK YOU !!!




TREE CITY USA

THOMAS J. DART
SHERIFF



WILLIAM T. MCHENRY
CHIEF OF POLICE

COOK COUNTY SHERIFF'S POLICE DEPARTMENT

1401 SOUTH MAYBROOK DRIVE
MAYWOOD, ILLINOIS 60153
TELEPHONE: (708) 865-4700

August 19, 2008

Clinton J. Herdegen
Chief of Police
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, IL 60169

Dear Chief Herdegen:

Thank you for your letter dated August 7, 2008, commending the actions of Police Officer James Pacetti and his K-9 partner, Melanie. The professional manner of Officer Pacetti and his K-9 reflect fondly on them and the Cook County Sheriff's Police Department.

A copy of your letter and compliments will be placed in Officer Pacetti's personnel file.

Please be assured of our continued cooperation in matters of mutual concern. If there is any other way that the Cook County Sheriff's Police Department can be of service to the Hoffman Estates Police Department, do not hesitate to call. If you have any questions, please call my office at telephone number (708) 865-4711.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael K. Smith". The signature is fluid and cursive, with the first name "Michael" being the most prominent.

Michael K. Smith
First Deputy Chief of Police

MKS:jld

VILLAGE OF HOFFMAN ESTATES
DEPARTMENTAL CORRESPONDENCE

To: Kevin Doherty, Patrol Officer
From: Clinton J. Herdegen, Chief of Police
Date: September 10, 2008
Subject: Letter of Appreciation

Officer Doherty,

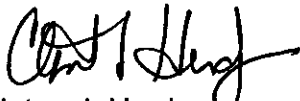
Yesterday I received a voice mail from a woman named Gerry Davis, of Carpentersville. In her voice mail she advised me that she is a 76 year old woman, who is handicapped and was having car problems near Rt. 59 in our town. She said that you had just come on duty and she was very thankful you assisted her with her situation.

According to Ms. Davis, she wanted to compliment you because you were "so helpful and so kind" in the way that you assisted her. She described you as "a wonderful man, who should be considered an asset to our Department." She was apparently "very stressed out" and was extremely thankful that you took the time to help her, when she had no idea what else to do.

Ms. Davis ended her voice mail by saying "I will always remember him. He even followed me for a couple of blocks to make sure I got on my way. I really appreciate what he did for me that day."

I want to express my own appreciation to you for a job well done. You obviously left Ms. Davis with a long lasting impression, not only of yourself, but of all police officers in Hoffman Estates. Your actions have reflected favorably upon all of us!

Thank you for taking the time to "do the right thing." I do appreciate it!



Clinton J. Herdegen
Chief of Police

Cc: Michael Hish, Assistant Chief of Police
Dennis Cardiff, Watch Commander
Monthly Report
Employee Recognition Board
Personnel File



HOFFMAN ESTATES

NB-7

FIRE DEPARTMENT

Robert Gorvett
FIRE CHIEF

September 15, 2008

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT August 2008

This month's activities resulted in the Fire Department responding to **460** calls for service; **295** incidents were for emergency medical service, **150** incidents were suppression-related and **15** were mutual aid to other fire departments.

The following were significant responses during August 2008:

August 28, 2008

Medical Call

Westbound I-90 at Mile Marker 19.5

Engine 24, Ambulance 24, Battalion 6 and 601 responded to westbound I-90 at the 19.5 mile marker for the van on fire. Engine 24 arrived on the scene to find a single vehicle on the shoulder, with smoke and fire coming from the underside of the van. Upon Fire Department arrival, Aloha Pool Water Service was on the scene with a tanker truck applying water to the vehicle. District 24 companies stretched a hose line and completed the extinguishment of the fire. The vehicle contents were emptied on the scene to check for any fire extension to the inside of the van.

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-2138
Fax: 847-882-2139

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Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Myrtle A. Montag
ACTING VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

August 14, 2008
Structure fire

3238 Regent

Fire Department companies responded to the above address for the report of smoke in the house after hearing a loud noise. Upon arrival, Engine 23 took command of a two-story single-family home with nothing showing. Command investigated and found the homeowner outside confirming everyone was out and that there was smoke on the second floor near the bathroom.

Thick black smoke and a small fire were found in the second floor bathroom. The fire was attacked and extinguished using a pressurized water extinguisher. Companies pulled a hand line to the entrance of the structure as a precaution.

An investigation was conducted, and the cause was determined to be from a malfunctioning bathroom fan. The homeowner stated he heard a loud pop on the second floor. He investigated to find smoke on the second floor near the bathroom just as the smoke detector sounded. He called 911 and exited the home with his daughter who was also home. The homeowner's son returned home after the fire and stated that he had left the fan on prior to leaving the house about an hour ago.

August 3, 2008
Structure Fire

730 Bode Circle

Companies responded to above location for the report of a bathroom fire. On arrival, Engine 21 assumed command with nothing showing. Investigation revealed a small fire confined to the bathroom vent fan in Apartment 302.

Engine 21 personnel extinguished the fire using a pressurized water can. Use of a thermal imaging camera (TIC) revealed that heat was still present above the ceiling. Ambulance 21 personnel checked for extension to the attic by pulling the ceiling in the bathroom. Fire damage was contained to the area just around the fan.

August 12, 2008
Structure Fire

645 Alhambra Lane

Fire Department companies responded to above location for the report of a house fire. While en route, Northwest Central Dispatch reported that Hoffman Estates Police Department was on-scene reporting that the rear of the house was fully involved in fire. On arrival, Engine 21 assumed command and reported that there was heavy fire coming from the rear of the structure involving a sunroom and the attached garage.

Engine 21 and Ambulance 21 pulled a standard lead-out and made an aggressive interior attack after extinguishing fire near the rear entrance. Engine 22 placed the second line on the side of the fire building to protect the exposure on that side and to aid in extinguishment. Truck 22 was assigned to ventilate the roof. Squad 22 was assigned to complete a primary search.

The fire was extinguished, and all companies completed extensive overhaul due to fire load in the attic. The residence at 635 Alhambra was checked using the TIC for any possible fire spread due to the heat generated, which caused melting of the siding on their house. Investigation into the cause of the fire remains ongoing.

August 30, 2008
Structure Fire

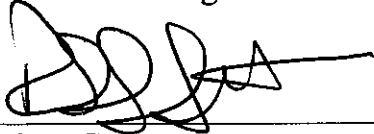
2560 W. Golf Road

Fire Department companies responded for the report of a structure fire. While en route, units were advised by Northwest Central Dispatch that an automatic fire alarm (AFA) had been received by the premise.

Battalion 6 was the first unit on the scene and found heavy smoke in the building, upgrading the incident to Code 4. District 22 companies arrived on scene, determined if there was any rescue needed, and entered the building to find the seat of the fire. Once the fire was located (approximately 100' inside the entrance) Engine 22 exited the building and deployed a standard lead-out to extinguish the fire. Companies conducted a primary search of the building and found no one in the structure – all clear. Streamwood Engine 33 arrived on the scene and was assigned as the Rapid Intervention Team (RIT) and set up in front of the building.

The sprinkler system had activated, which kept the fire under control until fire companies could extinguish. The sprinkler system had generated a large amount of cold smoke, and it was determined that ventilation would be completed before attempting further overhaul operations. Due to the amount of smoke in the building and the available openings in the structure, ventilation time was extended. The investigation is still pending as to the cause of the fire.

On the following pages is an overview of department activities and emergency responses for the month of August.



Robert Gorvett
Fire Chief

RG/aqs
Attachments

OPERATIONS DIVISION

During the month of August, the following operational issues took place:

- Firefighter O'Connor on IOD leave due to a job-related injury.
- Firefighter DuMelle on light duty due to a job-related injury.
- Firefighter Lock off duty due to a job-related injury.
- Firefighter Matt Long attended military reserve training on the 17th.
- Firefighter DeTamble off on sick leave due to a non-duty related injury.

ADMINISTRATIVE DIVISION

During the month of August, the following public education activities took place:

- On-duty members from the department participated in National Night Out to support the Hoffman Estates Police Department. There were two locations, 1800 Williamsburg and 1640 Kingsdale with approximately 120 residents in attendance.
- Public Education members Lieutenant Butler and Firefighter Clarke, along with approximately 100 people, attended the Sears Day Care picnic held at the child care center to celebrate summer.
- "Dancing with the Finest" was held at the Prairie Center for the Arts in Schaumburg. This was an opportunity for senior citizens to dance with fire and police officers from Schaumburg and Hoffman Estates. More than 25 senior citizens were in attendance.
- The Sears Safety and Wellness Fair was held in the lobby of the Sears Headquarters. An opportunity for employees to get information on home and workplace safety and health issues was made available to more than 100 visitors to the event.
- Members of the Public Education Division visited the Underwriters Laboratory (UL) facility in Northbrook to witness a fire test simulator in action. UL set up a live fire demonstration testing for the amount of time before collapse of various structural components involved in free burning fire.
- The 2008 Citizens Fire Academy began during the month with 18 participants. In the first meeting, the structure of the department and an orientation to the course were discussed.

- Department members visited several block parties during the month throughout the community, with over 125 citizens involved in these visits.

The department educated over **500** children and adults at over **11** different events this month.

TOTAL FIRE DEPARTMENT RESPONSES

RESPONSE ACTIVITY – August			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Fire Incidents	20	79	6	24	6	21	1	15	7	19
Medical Incidents	292	2228	66	485	173	1314	31	198	22	231
Other Incidents	130	987	41	305	59	434	6	67	24	181
Mutual Aid Incidents	15	153	6	41	6	75	3	20	0	17
Special Events	*3	*29	0	0	0	0	0	0	*3	*29
Total Responses	*460	*3476	119	855	244	1844	41	300	*56	*477

* Includes Special Event Incidents

FIRE INCIDENTS

RESPONSE ACTIVITY – August			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Building Fire	6	11	2	3	3	3	1	5	0	0
Cooking Fire	1	14	1	7	0	4	0	3	0	0
Vehicle Fire	5	16	1	3	0	3	0	0	4	10
Brush & Grass Fire	0	10	0	5	0	1	0	1	0	3
Other Fire Incident	8	28	2	6	3	10	0	6	3	6
Total Fire Incidents	20	79	6	24	6	21	1	15	7	19

MEDICAL INCIDENTS

RESPONSE ACTIVITY – August			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	255	1953	56	436	152	1185	29	185	18	147
Vehicle Accident	34	252	9	40	19	117	2	12	4	83
Patient Assist	3	23	1	9	2	12	0	1	0	1
Special Events	*3	29	0	0	0	0	0	0	*3	29
Total Medical Incidents	*295	*2257	66	485	173	1314	31	198	*25	*260

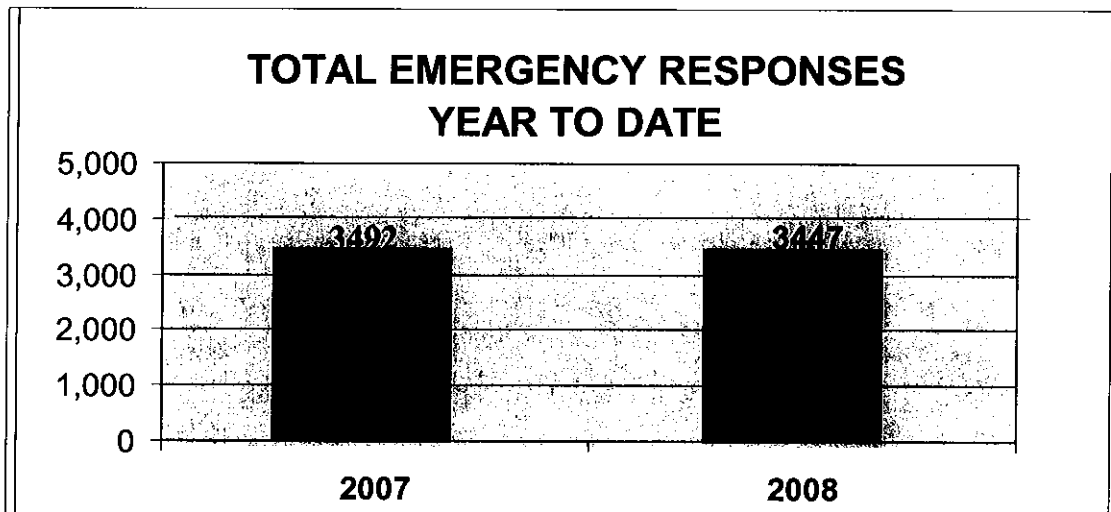
* Includes Special Event Incidents

MUTUAL AID INCIDENTS

RESPONSE ACTIVITY – August			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	1	16	0	0	1	16	0	0	0	0
A/A to Streamwood	2	13	0	0	1	12	1	1	0	0
Mutual Aid/MABAS	12	124	6	41	4	47	2	19	0	17
Total Mutual Aid Incidents	15	153	6	41	6	75	3	20	0	17

OTHER INCIDENTS

RESPONSE ACTIVITY – August	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Elevator Emergencies	10	93	1	15	5	44	0	0	4	34
Gas Investigations	3	24	0	10	2	6	0	4	1	4
Fuel Leak	0	9	0	3	0	4	0	0	0	2
Power Line Problem	0	12	0	9	0	2	0	0	0	1
Hazardous Condition	1	7	0	1	1	4	0	2	0	0
Smoke/Odor Investigation	3	42	0	15	2	21	0	3	1	3
Water Leak	0	29	0	10	0	12	0	2	0	5
Lock-In or Lock-Out	6	35	3	7	2	17	1	5	0	6
Good Intent Call	12	130	2	35	5	59	2	14	3	22
Carbon Monoxide Incident	5	66	2	18	2	20	0	15	1	13
Activated Fire Alarm	67	407	23	135	32	194	1	11	11	67
Malicious False Alarm	4	27	1	9	0	4	0	1	3	13
Electrical Problem	3	21	2	7	1	10	0	3	0	1
Other Service Provided	10	52	3	19	5	22	2	5	0	6
Response Cancelled	6	33	4	12	2	15	0	2	0	4
Total Other Incidents	130	987	41	305	59	434	6	67	24	181



2008 FIRE LOSS

OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	\$4,000.00	\$5,000.00
Public Assembly	0	0
Single-Family	\$308,000.00	\$623,300.00
Multi-Family	\$1,500.00	\$5,050.00
General Business	\$450,000.00	\$457,000.00
Road, Parking Property	0	\$2,500.00
Storage Property	0	0
Open Land, Field	0	0
Vehicle	\$2,100.00	\$41,550.00
Institutional	0	0
TOTALS	\$765,600.00	\$1,134,400.00

**TOTAL ANNUAL FIRE LOSS
 PREVIOUS YEARS**

2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675
2000	\$378,735

AMBULANCE RESPONSE ACTIVITY*

Ambulance 21		Ambulance 22		Ambulance 23		Ambulance 24		SRA 21		OTHER	
Month	YTD	Month	YTD	Month	YTD	Month	Year	Month	YTD	Month	YTD
88	595	158	1,174	39	228	36	282	2	2	0	0

*This figure represents the number of responses done irrespective of their still district and is gathered by an evaluation of submitted CARS Reports.

Patients Treated:

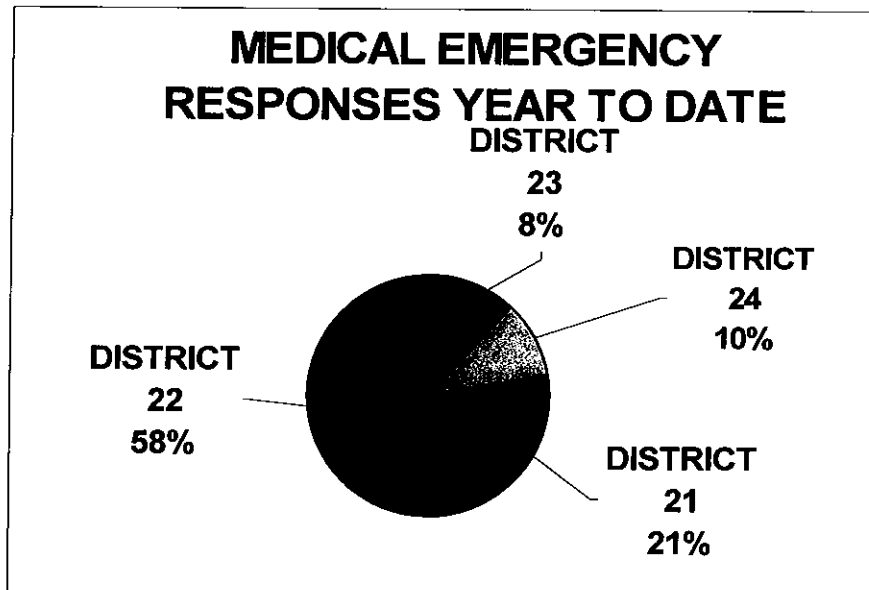
156 Residents treated and transported
 35 Residents treated but not transported

121 Non-Residents treated and transported
 61 Non-Residents treated but not transported

0 Residents treated and transported from Sears Centre
 0 Residents treated but not transported from Sears Centre

2 Non-Residents treated and transported from Sears Centre
 1 Non-Residents treated but not transported from Sears Centre

Total Patients Treated: 376



(Does not include Sears Centre Standby Incidents)

TRAINING

For the month of August the following training activities took place:

Outside Training:

- Firefighters Hartwig and Lorkowski attended a MABAS II Hazardous Materials drill in South Elgin.
- Lieutenant O'Donnell, Firefighters Hartwig, Dotlich and Lorkowski attended a Technical Rescue drill in South Elgin.
- Battalion Chief Mackie, Lieutenants Wellhausen, O'Donnell and Firefighter Dotlich attended a High Angle drill in Rolling Meadows.

In-house Training:

- Fire Apparatus Engineer review training – instructed by Assistant Chief Schuldt and Firefighter Mangiameli.
- Review and familiarization of MABAS I Hazardous Materials Decontamination Vehicle – instructed by Lieutenant Hartman.
- Continuation of Basic Skills review by Assistant Chief Schuldt and Lieutenant Buckel.
- Harper Intern Rino Bonfiglio assigned to Lieutenant Hartman – second shift.

Company training: (instructed by the Lieutenants and Captains)

- Review of Knots and Webbing Basic skills
- Hose Management Operation skills
- Building familiarization through preplan review and building visits

Total training hours for the month of August for all members were 2,552.

1st Quarter	2nd Quarter	3rd Quarter	August	Total Hours YTD
9,398	9,683	2,637	2,552	24,270

FIRE PREVENTION BUREAU

AUGUST - MAJOR ACTIVITIES:

- **FINAL INSPECTIONS COMPLETED:**
 - ♦ Red Robin Restaurant – 2742 Sutton
 - ♦ Prairie Pointe Medical – 4885 Hoffman Blvd.
 - ♦ Motor Werks – 1000 Golf Road
 - ♦ Adam's Driving School – 1047 Golf Road
 - ♦ Hoffman Estates High School Phase III – 1100 Higgins Road
 - ♦ Conant High School Phase II – 700 E. Cougar Trail
 - ♦ White Oak, Beacon Pointe, Haverford Place, Devonshire Woods

- **MEETINGS ATTENDED:**
 - ♦ Commercial Kitchen Ventilation systems – Rosemont, IL
 - ♦ School Crisis Plan presentation – Schaumburg, IL
 - ♦ Construction Meeting, Fire Sprinklers, Amcol – 2370 Forbs
 - ♦ Pre-Construction Meeting – 1060 Basswood
 - ♦ Construction meeting, Village Hall Remodel – 1900 Hassell Road

- **MISCELLANEOUS:**
 - ♦ Participated in Fire Service Association tent – Illinois State Fair
 - ♦ Fire Investigation – 645 Alhambra
 - ♦ Fire Investigation – 2560 Golf Road, Walgreens
 - ♦ UL Laboratories Test Witness – Northbrook, IL
 - ♦ Citizen's Fire Academy – Station 22

ANNUAL INSPECTIONS:

Annual inspections are inspections that are conducted on existing occupancies on an annual or semi-annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	Monthly Total	2008 YTD	2007 YTD
Annual Inspections	174	491	484
Re-inspections	26	342	395
Warnings & Letter Re-inspections	0		
Total	200	833	879

CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

Plan Review	Monthly Total	2008 YTD	2007 YTD
Building Plan Review	5	53	59
Automatic Fire Alarm	2	24	32
Other Fire Suppression Systems	0	0	0
Fuel Storage Tanks	0	0	2
Hood & Duct Mechanical	1	2	1
Hood & Duct Suppression	2	6	5
Open Burn	0	3	2
Site Plan Review	1	20	19
Automatic Sprinkler	8	73	132
Temporary Heating	0	3	0
Temporary Structure (tent)	2	3	11
Pyrotechnic Display	0	4	4
Construction/Permit issued	34	157	325
Construction Site Inspection	59	354	830
Construction Site Visits	11	88	-
Total	125	790	1,422

MISCELLANEOUS INSPECTIONS:

Inspection Type	Month	Year
Fire Prevention Complaints	8	58
Homeowner Walk-Thru (Residential Sprinkler)	9	28
Underground flush test/hydrant flow	2	61
Wireless Transceiver Installations	36	139
Lock Box Lock Change	151	151
Total	206	437

PERMITS ISSUED:

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

Permit Type	Month		Year to Date	
	Permits Issued	Total	Permits Issued	Total
Automatic Fire Alarm	4	\$820.00	27	\$3,140.00
Other Fire Suppression Systems	1	\$95.00	1	\$95.00
Fuel Storage Tanks	0	0	0	.00
Hood & Duct Mechanical	3	\$285.00	4	\$445.00
Hood & Duct Suppression	2	\$190.00	7	\$665.00
Open Burn	0	0	2	\$190.00
Automatic Sprinkler	20	\$9,131.20	95	\$37,789.70
Temporary Heating	0	0	4	\$380.00
Lock Box	4	\$978.00	15	\$3,128.00
Pyrotechnic Display	0	0	4	\$3,300.00
Total	34	\$11,499.20	159	\$49,132.70

SPRINKLER ORDINANCE PROGRESS:

Buildings Requiring Sprinklers	Month Total	Y-T-D	
Installed	0	0	
Remaining	158	158	

WIRELESS TRANSCIEVERS:

	Month	Y-T-D	
Installed	36	139	
Remaining to be installed		296	
Total		435	

FALSE ALARMS

	Monthly	Y-T-D	
Fire Alarm Activations	15	76	
Trouble Alarms	9	67	
Malicious False Alarms	4	27	
False Alarms	43	331	
Total	71	501	

*None of these False Alarms (or responses) can be attributed to the Keltron Wireless Transceivers.



HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

August 7, 2008

Chief Robert Gorvett
HOFFMAN ESTATES FIRE DEPARTMENT
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Chief Gorvett:

I would like to extend a special thank you to all of your department's firefighters who assisted our Department recently during an extensive search for a missing woman. The woman we were searching for had been missing for more than 24 hours and her family was concerned about where she might be and whether or not she was safe. Fortunately, we had a lot of able assistance in helping us conduct the search. Your firefighters responded to the call for assistance and searched tirelessly and without complaint in less than temperate weather for many hours. Because the search involved a large area, it had to be conducted in an organized and systematic manner, and it would have been impossible to conduct a search of this magnitude without the help and cooperation of everyone involved. Your firefighters were a definite asset to our search team and we were very grateful to have their help.

Fortunately, an incident of this kind is rare, but it was reassuring to know we could call on members of the fire department for help that was given so willingly and efficiently. Fortunately, the missing woman was found unharmed and safe, and I'm sure all of us involved in the search were relieved to have such a positive outcome to our efforts.

Please extend a special thank you to the following firefighters: John Mayer, Thomas Mackie, Dan Pearson, Vince Pesavento, Richard Wellhausen, Ryan Bebe, Steve Furno, Alan O'Brien, Robert Petz, Jeff Reich, Don Richter, Richard Englund, and Doug Keifer and many thanks to those who came in to assist even though they were off duty: Wayne Rothbauer, Mike Hartman, Mike Lorkowski, Mike Buckel, and Jay Martino. These men are a credit to your Department!

Sincerely,

Clinton J. Herdegen
Chief of Police

*c: Monthly Report
Highlighted Personnel*

1200 Gannon Drive
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www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

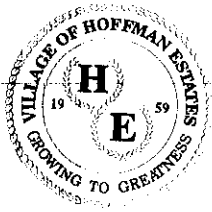
Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER



To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

August 2008

Prevention and Wellness

During August HHS' nursing staff conducted an immunization campaign. August is the time that people begin the preparation for the return to school. Additionally, August has been designated as "National Immunization Awareness Month." Immunizations and vaccinations are the best way to reduce/eliminate the spread of preventable disease. Additionally, proper and timely immunizations assure the health and safety of all, especially children. To help increase awareness Teresa Alcure, Community Health Nurse, wrote an informative article for publication in the Citizen and information was distributed throughout the community. The annual "Back-to School" clinics were held on August 4 and August 11. Approximately 290 vaccinations were given at this clinic. Additionally, HHS nursing staff provided the following health services: completion of TB testing for Hoffman Estates firefighters, six adult TB testing/adult immunization clinics, two Cholestech clinics, and one Children's immunization clinic. Preparation and ordering for the upcoming flu season began. This year's theme is "Don't Monkey Around with the Flu."

On August 1, 2008 HHS in conjunction with Heartland Blood Centers hosted an employee blood drive at the Hoffman Estates Police Department. A total of 24 units of blood were received. This amount of blood can potentially save the lives of 72 people. Thanks to all who participated!

On August 7, 2008 Algean Garner and Monica Saavedra met with Cindy Hitchcock from the Village of Schaumburg to continue preparation for Divorce 101. Divorce 101 is a full day workshop that provides information on finances, divorce law, and self-care related to divorce. The event continues to grow each year; in 2007 more than forty residents participated in the event. This year's workshop is scheduled for Saturday, December 13, 2008 at the Schaumburg Township District Library.

HHS provides assistance for residents who wish to apply for AllKids. AllKids is the State's health insurance for low-income children and their families. Monica Saavedra assisted two residents in August. HHS receives \$50 for every completed application. The money received helps support the Department's Self-Help Fund. Three families have been accepted into the AllKids program after the Department resumed providing this service in May.

Treatment and Crisis Response

The Department of Health and Human Services is pleased to announce that the 2007 – 2008 psychology interns and externs successfully completed their training year. The trainees had over 600 patient encounters and provided more than 1500 hours of counseling services to the residents and employees of the Village. To celebrate their accomplishments, the department hosted a farewell lunch on August 26, 2008. The new trainees will begin on September 2, 2008.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, nine residents requested and received financial assistance via the Salvation Army Support Program.

Training

HHS staff finalized the orientation and training modules for the 2008 – 2009 Psychology Training Program.

On August 8, 2008 Algean Garner and Cathy Dagian attended an Emergency Preparedness seminar hosted by the Illinois Bioterrorism and Disaster Training Consortium.

On August 25, Algean Garner and Monica Saavedra met with Chief Bob Gorvett to discuss diversity training.

HHS Commissions/Committees/Additional Activities

Algean Garner attended the Commission for Seniors monthly meeting on August 12, 2008.

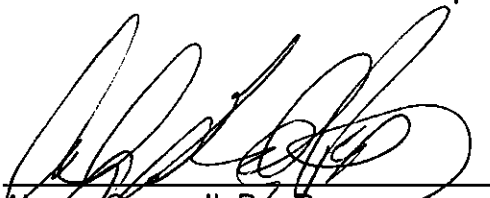
Monica Saavedra attended the Commission for Disabled Residents' monthly meeting on August 21, 2008.

Monica Saavedra attended the Youth Commission's monthly meeting on August 21, 2008.

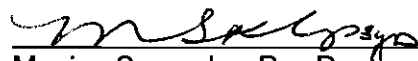
Monica Saavedra and Cathy Dagian attended the Citizen's Fire Academy on August 26, 2008

Monica Saavedra attended the Chicago Area Psychology Training Directors quarterly meeting on August 1, 2008.

Monica Saavedra attended the prescription/sharps recycling meeting on August 25, 2008



Algean Garner II, Psy.D.
Director, Health and Human Services



Monica Saavedra, Psy.D.
Assistant Director, Health and Human Services

August, 2008

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
People Served							
Health	184	177	84	445	3,122	1342	132.64%
Human Services	42	0	6	48	653	606	7.76%
Prevention/Wellness Contacts							
Programs	0	0	0	0	392	466	-15.88%
Lending Closet	3	0	0	3	95	74	28.38%
AllCare (formerly KidCare)	2	0	0	2	7	10	-30.00%
Salvation Army	9	0	0	9	53	45	17.78%
Services Provided							
Health							
# of people @ Children's Clinic	44	79	1	124	382	424	-9.91%
# of shots given @ Child clinic	*	*	*	283	806	838	-3.82%
# of people @ Hoffman Baby Clinic	8	0	12	20	95	83	14.46%
# of shots given @ Baby clinic	*	*	*	57	215	228	-5.70%
# people @ Salem Ridge	0	0	0	0	9	5	80.00%
# shots @ Salem Ridge	*	*	*	0	9	10	-10.00%
TB tests given	20	3	5	28	155	183	-15.30%
Cholestech Tests	13	0	0	13	57	113	-49.56%
Hep A - Adult shots	1	1	11	13	81	15	0.00%
Hep B - Adult shots	2	0	0	2	17	13	30.77%
Twinrix - Adult shots	0	0	0	0	47	14	235.71%
Tetanus Shots	3	1	2	6	24	48	-50.00%
College Shots*	0	0	0	0	0	0	0.00%
# Medicaid clients	7	4	25	36	99	82	20.73%
# of adult Flu vaccines given	0	0	0	0	7	25	0.00%
# of child Flu vaccines given	0	0	0	0	40	32	0.00%
# of free Blood Pressure checks	35	35	20	90	575	660	-12.88%
# of free Blood Sugar checks	18	11	6	35	224	258	-13.18%
# of free Hemoglobin checks	5	15	5	25	302	259	16.60%
# of free Pulse checks	34	32	19	85	615	630	-2.38%
Cholesterol (\$6)	1	0	3	4	71	225	-68.44%
Vision/Hearing (Preschool)*	0	0	0	0	385	0	0.00%
Human Services							
Individual Sessions	73	0	8	81	1,203	915	31.48%
Couple Sessions	5	0	2	7	119	149	-20.13%
Family Sessions	1	0	0	1	78	97	-19.59%
Testing Sessions	0	0	0	0	0	1	-100.00%
Programs							
Lion's Pride	*	*	*	0	58	160	-63.75%
Real Girls/Real Talk	*	*	*	0	51	227	-77.53%
Reaching for the Stars	*	*	*	0	127	126	0.79%
Other/Smoking Cessation	*	*	*	0	8	36	-77.78%
Wellness Checks/Crisis Response							
Hours Spent	2	0	0	2	20	2	900.00%

*These figures are not available as the numbers are not tracked in this manner.

August, 2008

Revenue

Health

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Children's Clinic	*	*	*	\$ 1,143.00	\$ 3,711.00	\$ 2,667.00	0.00%
Hoffman Baby Clinic	*	*	*	\$ 125.00	\$ 630.00	\$ 370.00	70.27%
Salem Ridge	*	*	*	\$ -	\$ -	\$ 50.00	-100.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 59.00	\$ 182.00	\$ 240.00	-24.17%
Lipid Profile (\$22)	*	*	*	\$ 352.00	\$ 1,177.00	\$ 1,472.00	-20.04%
Adult Shots	*	*	*	\$ 540.00	\$ 2,592.00	\$ 2,296.00	12.89%
Tetanus Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Total Cholesterol \$6	*	*	*	\$ 6.00	\$ 299.00	\$ 651.00	0.00%
Medicaid	*	*	*	\$ 153.60	\$ 1,408.80	\$ 1,642.20	-14.21%
Flu/Medicare	*	*	*	\$ 1,987.90	\$10,196.09	\$ 5,603.60	81.96%
Flu/Children	*	*	*	\$ -	\$ 102.00	\$ 30.00	0.00%
Vision & Hearing	*	*	*	\$ -	\$ 895.00	\$ 60.00	0.00%
AllKids	*	*	*	\$ -	\$ 400.00	\$ -	0.00%
Human Services							
Counseling	**	**	**	\$ 767.00	\$13,335.00	\$19,825.00	-32.74%
Community Programs	**	**	**	\$ -	\$ -	\$ -	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	72	50.00%
No Health Insurance:	23	16.00%
Village Employee:	13	9.00%
Medicaid/KidCare:	36	25.00%
Native American:	0	0.00%
	<u>144</u>	<u>100.00%</u>



HOFFMAN ESTATES

NB-9

GROWING TO GREATNESS

September 11, 2008

To: William McLeod, Village President
Board of Trustees

EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – August 2008

The primary focuses of the Emergency Management Agency this month was the planning and facilitation of the county wide series of tabletop exercises. Also, the continuation of the Nimscast documentation to ensure continued grant funding for Homeland Security and Emergency Management grants.

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of April included the following:

EMA phase	Subject	Opportunity
Preparedness	Exercise	<ul style="list-style-type: none"> ✓ Attended the Urban Areas Security Initiative August tabletop exercise series. This exercise was designed for the community decision makers (Mayors, Administrators, Managers, and Department Heads). Our own Mayor, Village Manager, Police and Fire Chiefs and Public Works Director have agreed to participate. Reviewed the scenario from CRA.
	Training / education	<ul style="list-style-type: none"> ✓ Assisted UASI and the Center for Domestic Preparedness by team teaching ICS-300 and ICS-400 at South Suburban College. ✓ Attended the Emergency Preparedness Seminar for Healthcare Providers with Algean Garner and Kathy Dagian.
	Professional Development	<ul style="list-style-type: none"> ✓ Assisted with the review and appointment of new and renewing Illinois Professional Emergency Managers (IPEM).
	Government Relations	<ul style="list-style-type: none"> ✓ Assisted in the further development of the Public Works Mutual Aid Network (ILPWMAN) through a series of conference calls and meetings. ✓ Attended the Illinois Terrorism Task Force Committee Chair and full task force meetings in Springfield. ✓ Presented at the Tazewell County Emergency Management Agency. Topics included IESMA roles and the future of emergency management. ✓ Attended the Northern Illinois Emergency Management Council meeting in Mount Prospect.

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Page 1 of 2

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

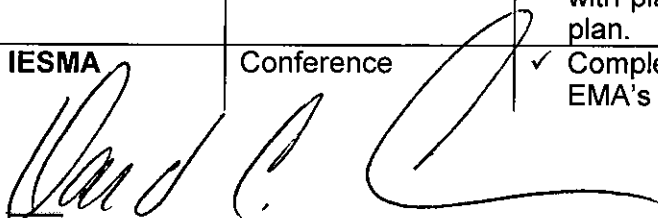
Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

	EOC	✓ Hoffman Estates to receive \$15,000 Illinois Terrorism Task Force EOC technology grants – confirmed.
	ESDA Meeting	✓ Monthly meeting was cancelled due to vacations.
Response	ESDA	<ul style="list-style-type: none"> ✓ The volunteers went out on several calls in August – <ul style="list-style-type: none"> ○ (Aug 2 non EMA activity several Hoffman EMA personal assisted Schaumburg PD as volunteer marshals for there bike race.) Sergeant Nebel was thankful for our assistance. ○ Aug 12 General Meeting ○ Aug 16 Plainfield HS School shooting exercise Bob L, Mike M acted as school students and observed the drill. ○ Aug 22 IEMA Emergency Management Class Bob L, Mike M ○ Aug 29 CHS traffic Mike M, Chris M ○ Aug 29 HEHS traffic Bob L, John Z, Scott T ○ Aug 30 Walgreens Fire - Bob L store front, Mike M rear of store, provided traffic control / site security
	Mutual Aid	<ul style="list-style-type: none"> ✓ Participated in several teleconferences discussing possible deployment to stricken areas (hurricanes). ✓ Reviewed and commented on the new Statewide Public Works Mutual Aid (ILPWMAN) By-Laws. ✓ Participated in the Volunteer Management Support State Team tele-conference.
Recovery		✓ No current recovery efforts.
Mitigation	National Incident Management System (NIMS) Compliance	<ul style="list-style-type: none"> ✓ Continued review National Incident Management System compliance activities – specifically further NIMCAST review. (NIMCAST is a Federal database to track compliance.) Currently our training records are under review. Was finally able to roll up our Nimskast to the state. ✓ Assisted the Cook County Emergency Management Agency with planning and preparation for the County-wide mitigation plan.
IESMA	Conference	✓ Completed review of EOC Technology Grant requests from EMA's across the state. (See above under EOC.)


 David A. Christensen
 Emergency Management Coordinator