

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
November 9, 2015

Immediately Following Planning, Building & Zoning Committee

Members: **Gayle Vandenberg, Chairman**
 Gary Stanton, Vice-Chairman
 Karen Mills, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

- I. Roll Call**

- II. Approval of Minutes – October 12, 2015**

NEW BUSINESS

- 1. Request acceptance of Cable TV Monthly Report.

- 2. Request acceptance of Human Resources Management Monthly Report.

- III. President’s Report**

- IV. Other**

- V. Items in Review**

- VI. Adjournment**

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE MEETING MINUTES

**DRAFT
October 12, 2015**

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairman
Gary Stanton, Vice Chairman
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Dev. Coord.
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Monica Saavedra, Asst. HHS Director
Fred Besenhoffer, IS Director
Bev Romanoff, Village Clerk
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Bruce Anderson, CATV Coordinator
Ben Gibbs, Sears Centre**

The General Administration & Personnel Committee meeting was called to order at 7:02 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve the General Administration & Personnel Committee meeting minutes of September 21, 2015. Roll call vote taken. All ayes. Motion carried.

OLD BUSINESS

1. Discussion regarding sale of packaged liquors at gas stations.

Mrs. Cross said corporation counsel recommended to the committee they consider issuance of one liquor license for a fee of \$2,400 which would cover the sales of beer, wine and liquors.

Mrs. Cross indicated corporate counsel recommended a limitation of not more than 10% of the total square footage of the retail sales area would be allowable for liquor sales. No one under the age of 21 may sell or may have access to the area where liquor would be held.

Trustees Newell and Mills questioned specific language in the recommendation related to section 5. Mrs. Cross provided clarification on the wording.

Trustee Gaeta asked about Bassett Certification for sellers. Mrs. Cross indicated Bassett certificates are required by the Bassett Ordinance and the State of Illinois, noted the license holder would have to attend the Bassett Training at their own expense and provide the certificates to the Clerk's office. Mrs. Cross added that certificates will also need to be held onsite.

Trustee Gaeta inquired about robbery concerns and questioned if this would be an issue. Mrs. Cross indicated in the review of other municipalities there was no information encountered that would make a gas station more vulnerable to a robbery.

Motion by Mayor McLeod, seconded by Trustee Pilafas to forward counsel recommendations to the board for approval with the notation of striking the J from section 5. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

2. Discussion regarding Village Clerk compensation.

Trustee Stanton asked about salary information for other Clerks in surrounding municipalities. Mr. Janura provided a general salary range of other Clerks in the area.

Motion by Mayor McLeod, seconded by Trustee Pilafas to forward the Village Clerk compensation recommendation to the board for approval. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported he attended the Celtic Fest Commission Meeting at Village Hall on October 6, he attended the cupcake judging on October 8 and 9 for the Taste of Hoffman at the Stonegate slated for October 22. On Saturday, October 10 Mayor McLeod and fellow Trustees attended two block parties and attended the Hispanic Heritage Fiesta. The Mayor also attended

Denny Jones's memorial and provided comments about his work as a police officer and his unique ability to create fun caricatures of his fellow coworkers. Mayor McLeod mentioned coffee with the board would be on October 17 at 10 a.m. at the Public Works building.

IV. Other

Trustee Pilafas inquired about power outages in the Parcel C and D area. He inquired if the Village could talk to ComEd. Mr. Norris indicated the Village would ask ComEd for outage reports to share with the board.

V. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:13 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach Office of the Mayor and Board

Date

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Bruce Anderson
Regarding: Cable TV Report
Date: November 4, 2015

Citizen Segments

This month the Citizen covers: the Platzkonzert, The Taste of Hoffman Estates, Pumpkin Fest, Shootz & Ladders Softball and the activities of the Dept. of Health and Human Services.

Citizen Segments and Programs in development:

Veterans Day
Friendship Tree Lighting
Harvest Luncheon
Senior Art Reception

Hispanic Heritage Celebration

Airs until December.

Game of the Week

The HETV "Game of the Week" is on hiatus until basketball begins in December.

Concerts

The HEHS Choral concert will run until mid-November when it will be replaced by the HEHS band concert.

Complaints/Inquiries

There were no inquiries last month and no issues outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

October 2015

Staffing Activity

New Starts: 3 – Cable TV Asst.
Staff Asst. (PD)
PT Temporary Training Assoc.

Separations: 6 – PW Fall Seasonal(4)
Crossing Guard
Maintenance I

Transfers: 1 – Maintenance I PM to Maintenance I FAST

Retirees: 1 – PW Supervisor

Promotions: 0

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	331 budgeted	328 current
	Part Time Employees	65 budgeted	56 current
	Temporary Employees	2 budgeted	3 current
	Seasonal Employees	16 budgeted	0 current
	Paid Interns	6 budgeted	3 current

Month & Year-to-Date Activity:

0 Seasonals with	16 for year
0 Promotions with	11 for year
6 Separations with	32 for year
1 Retirements with	3 for year
1 Transfer with	10 for year

Recruitment Activity

Recruitment:

ASO I (PT weekends) – Police

Posting date: 9/23/2015. The position was posted on the Village website and social media. Applications were reviewed by the interview team after the deadline. Seven candidates were chosen for skills testing and interview. Skills testing began on October 28th.

Cable TV Assistant – General Government

Posting date: 06/24/2015. The position was posted on Village website, Village social media and with several schools. Four applications were received. Two applicants were chosen for interview. An offer was made to once candidate. He accepted and began work on 10/23/2015.

Crossing Guard (3) – Police

Posted 7/24/2015. Four applications received to date. Position posted on the Village website, social media, electronic boards and the Schaumburg Township Job Club. Applications were reviewed by the Traffic Sergeant and interviews scheduled with 4 candidates. Offers were made to three candidates they accepted and started in August. However, one employee separated shortly after started and that position remains open at this time.

Staff Police – Police

Posted on 08/08/2015. 54 applications received. The position was posted on the Village website and social media. Applications were sent to the interview team for review after the deadline. Candidates were chosen for interview and testing which took place the week of September 14th. An offer was made to one candidate. He accepted and started on October 5th.

Code Enforcement Officer – Development Services

Posted on 09/17/2015. The position was posted on the Village website, social media and several code/inspection websites. Applications were sent to the interview team for review on October 13th.

Assistant Finance Director – Finance

Posted on 09/04/2015. The position was posted on the Village website, social media and ILCMA and IGFOA websites. Applications were sent to the Finance Director for review. Five candidates were chosen to participate in the October 27th assessment center. One candidate accepted another position prior to that date. The Finance Director and Director of HRM met with one of the candidates for a second interview on October 30th.

Maintenance I W/S (internal only) – Public Works

Posted on 09/22/2015. The position was posted in Public Works for Teamster members. One application was received. The application was sent to the PW Director and Assistant Director for review. The candidate was interviewed and offered the position. He is scheduled to transfer on November 2nd.

Maintenance I Forestry (internal only) – Public Works

Posted on 09/22/2015. The position was posted in Public Works for Teamster members. No applications were received. It was then posted for other internal candidates. Three applications were received. The applications were sent to the PW Director and Assistant Director for review.

Winter Seasonal (4) – Public Works

The position was posted on the Village website, electronic boards and social media. Three returning seasonals have agreed to stay on for Winter. One new application was forwarded to the Assistant Public Works Director for review. New applications will be sent as they are received.

Auxiliary Snowplow – Public Works

Posted on 10/20/2015. 5 applications to date.

The position was posted on the Village website and social media. New candidate applications will be forwarded to the Assistant Public Works Director for review.

Technical Support Specialist – IS Department

Posted on 10/20/2015. The position was posted on the Village website, GMIS website, PublicSalary, several local colleges and social media. New candidate applications will be forwarded to the IS Director for review after the 11/13/2015 deadline.

GIS Administrator – IS Department

Posted on 10/27/2015. The position was posted on the Village website, GMIS website, PublicSalary, several local colleges and social media. New candidate applications will be forwarded to the IS Director for review after the deadline.

Labor/Management Relations

Contract Status: **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2013 - December 31, 2015). A successor agreement is in process.

Fire (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2017).

Public Works (International Brotherhood of Teamsters, Local 700) – Contract (Jan. 1, 2013 – Dec. 31, 2015). The Village negotiation team has begun collective bargaining discussions with IBT, Local 700.

Police Sergeants (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2014 – December 31, 2016).

Grievances

N/A

Personnel/Benefits/Employee Services

- As staff liaison to the Cultural Awareness Committee and Celtic Fest Committee, the Director of HRM attended the monthly meetings for both groups.
- As Chair of the IPBC, the Director of HRM participated in the IPBC Strategic Planning Session.
- HRM Staff hosted Annual Benefits Fair for employees and started annual Benefits Open Enrollment.
- HRM Staff assisted with and participated in Assessment Center for Assistant Finance Director recruitment.
- Assistant to the HRM Director participated in the Wellness Committee meeting.
- Director of HRM attended Illinois Public Employer Labor Relations Association Conference.
- Director of HRM participated in the Management Team meetings.
- HRM staff continued work on update of the personnel policy manual.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Met with staff related to the disposition of a high exposure workers' compensation claim.
- Facilitated the annual Safety Lunch. By all accounts, the event was another success with 170 employees in attendance.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Conducted a mandatory follow-up DOT drug and alcohol test.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Met with staff to discuss the distribution of funds related to a PSEBA claim.
- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Met with staff to discuss the finalization of the revised PPM.
- Brought to conclusion one auto physical damage claim.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Attended an IS user group meeting.
- Investigated and brought to conclusion several liability claims made against the Village.



Patrick J. Seger
Director of Human Resources Management

HUMAN RESOURCES MANAGEMENT

MONTHLY STAFFING REPORT

OCTOBER 2015

RECRUITMENTS

POSITION TITLE: Auxiliary Snow & Ice Drivers (10 positions)
DEPARTMENT: Public Works
DATE POSTED: 10/20/2015
AD DEADLINE: Until filled
APPLICATIONS REC'D: 5 applications to date
STATUS: The position was posted on the Village website and social media. New candidate applications will be forwarded to the Assistant Public Works Director for review.

POSITION TITLE: Technical Support Specialist
DEPARTMENT: IS Department
DATE POSTED: 10/06/2015
AD DEADLINE: 11/13/2015
APPLICATIONS REC'D: 7 applications to date
STATUS: The position was posted on the Village website, GMIS website, PublicSalary, several local colleges and social media. New candidate applications will be forwarded to the IS Director for review.

POSITION TITLE: Crossing Guard
DEPARTMENT: Police
DATE POSTED: 07/24/2015
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 11 application received to date
STATUS: Position posted on the Village website, social media, electronic boards and the Schaumburg Township Job Club. Applications were reviewed by the Traffic Sergeant and interviews scheduled with 4 candidates. Offers were made to three candidates they accepted and started in August. However, one employee separated shortly after started and that position remains open at this time.

POSITION TITLE: ASO I-Part time Weekends (5)
DEPARTMENT: Police
DATE POSTED: 09/23/2015
AD DEADLINE: 10/15/2015
APPLICATIONS REC'D: 30 applications received
STATUS: The position was posted on the Village website and social media. Applications were reviewed by the interview team. Seven candidates were chosen for skills testing and interview. Skills testing began on October 28th.

POSITION TITLE: Code Enforcement Officer
DEPARTMENT: Development Services
DATE POSTED: 09/17/2015
AD DEADLINE: 10/9/2015
APPLICATIONS REC'D: 32 applications received to date
STATUS: The position was posted on the Village website, social media and several code/inspection websites. Applications were sent to the Director of Building, Planning and Code Enforcement on October 13th for review.

POSITION TITLE: Assistant Finance Director
DEPARTMENT: Finance
DATE POSTED: 09/04/2015
AD DEADLINE: 09/30/2015
APPLICATIONS REC'D: 28 applications received
STATUS: The position was posted on the Village website, social media and ILCMA and IGFOA websites. Applications have been sent to the Finance Director for review. Five candidates were chosen to participate in the October 27th assessment center. One candidate accepted another position prior to that date. The Finance Director and Director of HRM met with one of the candidates for a second interview on October 30th.

POSITION TITLE: Maintenance I (internal only)
DEPARTMENT: Public Works
DATE POSTED: 09/22/2015
AD DEADLINE: 09/29/2015
APPLICATIONS REC'D: 1 Teamster application received
STATUS: The position was posted in Public Works for Teamster members. One application was received. The application was sent to the PW Director and Assistant Director for review. Applicant was interviewed and offered the position – he is scheduled to transfer to this position on 11/02/2015.

POSITION TITLE: Maintenance I Forestry (internal only)
DEPARTMENT: Public Works
DATE POSTED: 10/09/2015
AD DEADLINE: 10/22/2015
APPLICATIONS REC'D: 0 Teamster application received
3 Internal (non-union) applications received
STATUS: The position was posted in Public Works for Teamster members. No applications were received. Position was then posted for non-Teamster internal applicants. The applications were sent to the PW Director and Assistant Director for review.

POSITION TITLE: Winter Seasonals (4 positions)
DEPARTMENT: Public Works
DATE POSTED: 11/02/2015
AD DEADLINE: Until filled
APPLICATIONS REC'D: 4 applications received to date
STATUS: The position was posted on the Village website, electronic boards and social media. Three returning seasonals have agreed to stay on for Winter. One new application was forwarded to the Assistant Public Works Director for review. New applications will be sent as they are received.

POSITION TITLE: GIS Administrator
DEPARTMENT: IS Department
DATE POSTED: 10/27/2015
AD DEADLINE: 11/20/2015
APPLICATIONS REC'D: 0 applications to date
STATUS: The position was posted on the Village website, GMIS website, PublicSalary, several local colleges and social media. New candidate applications will be forwarded to the IS Director for review after the deadline.

NEW STARTS

POSITION TITLE: Staff Assistant (part-time)
DEPARTMENT: Police
DATE POSTED: 08/08/2015
AD DEADLINE: 08/21/2015
APPLICATIONS REC'D: 54 applications received
STATUS: The position was posted on the Village website and social media. Applications were sent to the interview team for review after the deadline. Candidates were chosen for interview and testing which took place the week of September 14th. An offer was made to one candidate. He accepted and started on October 5th.

POSITION TITLE: Cable TV Assistant
DEPARTMENT: General Government
DATE POSTED: 06/24/2015
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 4
STATUS: Position posted on Village website, Village social media and with several schools and the Schaumburg Township Job Club. Applications will be reviewed by Cable TV Coordinator as they are received. Two candidates were interviewed on 10/15/2015. An offer was made to one candidate. He accepted and began work on 10/23/2015.

SUMMARY OF EMPLOYMENT ACTIVITY OCTOBER 2015

	<u>Total Number</u>	<u>Position</u>
New Starts	3	Cable TV Assistant Staff Assistant (PD) PT Training Assoc.
Separations	6	PW Fall Seasonal (4) Crossing Guard Maintenance I
Promotions	0	
Upgrades	0	
Downgrades	0	
Transfers	1	Maint I PMs to Maint I FAST
Retirements	1	PW Supervisor
Reclassifications	0	

ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	2	Assistant Finance Director Crossing Guard
Separations	1	Crossing Guard
Promotions	0	
Transfers	2	Maint. I Forestry to Maint. I W/S Temporary Maint. I to Maint. I Forestry
Reclassifications	0	
Change in Status	0	
Retirements	3	Police Officer Police Lieutenant Maintenance II
New Positions	0	
Eliminated Positions	0	

2015 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	331	328
PART TIME EMPLOYEES	65	56
TEMPORARY EMPLOYEES	2	3
SEASONAL EMPLOYEES	16	0
INTERNS (PAID)	6	3
 TOTAL	 420	 390

Total Vacancies:

Full Time

Budgeted – Posted	3	Code Enforcement Officer Assistant Finance Director Maintenance I Water/Sewer
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Budgeted - Not Posted	0	
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TOTAL FULL TIME	3	
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Part Time

Budgeted – Posted	2	Crossing Guard (2)
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Budgeted-Not Posted	5	Custodian Clinic Nurse (2) – Data Technician Fire Inspector Aide
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TOTAL PART TIME	7	
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RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	32	295
Part Time – Response to Recruitments	42	250
Seasonal Applicants	3	47

Unsolicited Applications/Walk-Ins	7	61
TOTAL	84	652

**HUMAN RESOURCES MANAGEMENT
EMPLOYMENT ACTIVITY
OCTOBER 2015**

NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Timothy Bong	10/05/2015	Staff Assistant	Renee Pournaras
Justin Baczek	10/23/2015	Cable TV Assistant	Alexa Russo
Lauren Nichols	10/05/2015	Temp. PT Training Assoc.	N/A

SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Dante Henderson	10/02/2015	Maintenance I	Resigned
Eloisa Bran	10/09/2015	Crossing Guard	Resigned
Adam Rabey	10/23/2015	PW Fall Seasonal	End of Season
Tom Manolis	10/23/2015	PW Fall Seasonal	End of Season
Chris Flight	10/23/2015	PW Fall Seasonal	End of Season
Mike Cahill	10/23/2015	PW Fall Seasonal	End of Season
Craig Griesmeier	10/30/2015	PW Supervisor	Retired

PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
John Kovaka	10/05/2015	Maint I – PM	Maint I - FAST

RECLASSIFICATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

CANCELLATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
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**ADDITIONAL MONTHLY REPORT INFORMATION
OCTOBER 2015**

# Anniversaries	<u>4</u>
# Interviews conducted during month	<u>10</u>
#Orientations conducted during month	<u>3</u>

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	175,893.60	106,921.73	68,971.87	175,893.60	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	175,893.60	106,921.73	68,971.87	175,893.60	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	175,893.60	106,921.73	68,971.87	175,893.60	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	175,893.60	106,921.73	68,971.87	175,893.60	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
		Totals for 2005 Claims:		53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
		Totals for 2006 Claims:		56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.7%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.2%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	1	9	17,680.50	173,685.42	3,119.53	176,804.95	23.3%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	1	15	12,189.03	191,904.92	3,119.53	195,024.45	25.7%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	1	47	15,823.88	756,426.54	3,119.53	759,546.07	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	1	47	15,823.88	756,426.54	3,119.53	759,546.07	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,513.99	15,027.97		15,027.97	2.1%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.3%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.1%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,194.15	438,989.31		438,989.31	62.5%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.4%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.2%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.2%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	0	53	13,243.27	701,893.57		701,893.57	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	0	53	13,243.27	701,893.57		701,893.57	100.0%
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.6%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.6%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.5%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.2%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	35.7%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	1	14	18,525.79	261,992.50	15,894.29	277,886.79	47.9%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	1	14	18,525.79	261,992.50	15,894.29	277,886.79	47.9%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.5%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	1	41	13,825.50	564,776.90	15,894.29	580,671.19	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	1	41	13,825.50	564,776.90	15,894.29	580,671.19	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	1	3	61,241.86	170,058.85	74,908.59	244,967.44	33.3%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.2%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	1	14	30,639.15	384,678.66	74,908.59	459,587.25	62.5%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	2	8	24,566.79	222,811.79	22,856.06	245,667.85	33.4%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	2	9	22,919.59	229,259.47	22,856.06	252,115.53	34.3%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.4%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	3	28	23,723.18	637,654.02	97,764.65	735,418.67	100.0%
Totals for 2011 Claims:				31	100.0%	20	5	6	19%	3	28	23,723.18	637,654.02	97,764.65	735,418.67	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	15.1%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	15.1%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	1,694.43	17,316.08	3,017.04	20,333.12	6.2%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service	(Dept)	8	18.6%	7	0	1	13%	0	8	21,774.10	174,192.76		174,192.76	53.4%
12	3	Fire	(Sub-Loc)	20	46.5%	17	1	2	10%	1	19	9,726.29	191,508.84	3,017.04	194,525.88	59.7%
12	700	Patrol	(Dept)	9	20.9%	6	1	2	22%	1	8	7,326.18	65,181.69	753.92	65,935.61	20.2%
12	701	Investigations	(Dept)	2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic	(Dept)	1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.5%
12	7	Police	(Sub-Loc)	12	27.9%	8	2	2	17%	1	11	5,963.19	70,804.37	753.92	71,558.29	22.0%
12	800	Streets	(Dept)	3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer	(Dept)	5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.5%
12	804	Forestry	(Dept)	1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works	(Sub-Loc)	9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.8%
12	01	Village of Hoffman Estates	(Loc)	43	100.0%	34	5	4	9%	2	41	7,580.82	322,204.14	3,770.96	325,975.10	100.0%
Totals for 2012 Claims:				43	100.0%	34	5	4	9%	2	41	7,580.82	322,204.14	3,770.96	325,975.10	100.0%
13	102	Planning	(Dept)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development	(Sub-Loc)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting	(Dept)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance	(Sub-Loc)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression	(Dept)	8	20.5%	6	2	0	0%	0	8	3,688.49	29,507.89		29,507.89	7.1%
13	303	Emergency Medical Service	(Dept)	6	15.4%	3	1	2	33%	1	5	35,627.57	194,630.12	19,135.31	213,765.43	51.5%
13	3	Fire	(Sub-Loc)	14	35.9%	9	3	2	14%	1	13	17,376.67	224,138.01	19,135.31	243,273.32	58.6%
13	700	Patrol	(Dept)	12	30.8%	4	2	6	50%	5	7	11,699.30	64,866.11	75,525.48	140,391.59	33.8%
13	701	Investigations	(Dept)	1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police	(Sub-Loc)	13	33.3%	5	2	6	46%	5	8	10,886.61	66,000.48	75,525.48	141,525.96	34.1%
13	801	Water & Sewer	(Dept)	9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	7.0%
13	804	Forestry	(Dept)	1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works	(Sub-Loc)	10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	7.1%
13	01	Village of Hoffman Estates	(Loc)	39	100.0%	24	7	8	21%	6	33	10,642.47	320,395.42	94,660.79	415,056.21	100.0%
Totals for 2013 Claims:				39	100.0%	24	7	8	21%	6	33	10,642.47	320,395.42	94,660.79	415,056.21	100.0%
14	100	Code Enforcement	(Dept)	1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning	(Dept)	1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 10/31/2015

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	3	9	25,489.79	133,276.84	172,600.58	305,877.42	52.3%
14	303	Emergency Medical Service	(Dept)	6	12.2%	4	1	1	17%	0	6	7,661.19	45,967.12		45,967.12	7.9%
14	3	Fire	(Sub-Loc)	18	36.7%	13	1	4	22%	3	15	19,546.92	179,243.96	172,600.58	351,844.54	60.2%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	1	15	13,131.47	99,065.83	111,037.74	210,103.57	35.9%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	1	17	11,748.08	100,427.61	111,037.74	211,465.35	36.2%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	342.54	342.54		342.54	0.1%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	1	4	2,871.14	6,026.24	8,329.48	14,355.72	2.5%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.6%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	1	8	2,001.03	9,679.78	8,329.48	18,009.26	3.1%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	36	8	5	10%	5	44	11,936.64	292,927.78	291,967.80	584,895.58	100.0%
Totals for 2014 Claims:				49	100.0%	36	8	5	10%	5	44	11,936.64	292,927.78	291,967.80	584,895.58	100.0%
15	100	Code Enforcement	(Dept)	1	5.0%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	5.0%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	5	25.0%	2	3	0	0%	3	2	45,060.86	3,701.93	221,602.35	225,304.28	68.0%
15	303	Emergency Medical Service	(Dept)	4	20.0%	3	1	0	0%	2	2	7,867.97	1,441.32	30,030.55	31,471.87	9.5%
15	3	Fire	(Sub-Loc)	9	45.0%	5	4	0	0%	5	4	28,530.68	5,143.25	251,632.90	256,776.15	77.5%
15	505	Immunization	(Dept)	1	5.0%	1	0	0	0%	0	1	958.06	958.06		958.06	0.3%
15	5	Health & Human Services	(Sub-Loc)	1	5.0%	1	0	0	0%	0	1	958.06	958.06		958.06	0.3%
15	700	Patrol	(Dept)	4	20.0%	3	0	1	25%	3	1	16,064.59	28,223.50	36,034.86	64,258.36	19.4%
15	701	Investigations	(Dept)	1	5.0%	0	1	0	0%	1	0	1,869.21	0.00	1,869.21	1,869.21	0.6%
15	7	Police	(Sub-Loc)	5	25.0%	3	1	1	20%	4	1	13,225.51	28,223.50	37,904.07	66,127.57	19.9%
15	800	Streets	(Dept)	1	5.0%	1	0	0	0%	0	1	184.04	184.04		184.04	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 10/31/2015**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer	(Dept)	1	5.0%	1	0	0	0%	0	1	582.07	582.07		582.07	0.2%
15	802	Building & Grounds	(Dept)	1	5.0%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry	(Dept)	1	5.0%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.9%
15	8	Public Works	(Sub-Loc)	4	20.0%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	2.2%
15	01	Village of Hoffman Estates	(Loc)	20	100.0%	14	5	1	5%	9	11	16,576.10	41,984.98	289,536.97	331,521.95	100.0%
Totals for 2015 Claims:				20	100.0%	14	5	1	5%	9	11	16,576.10	41,984.98	289,536.97	331,521.95	100.0%
250	Village of Hoffman Estates			741		485	130	126		28	713	13,798.14	9,358,737.07	865,686.86	10,224,423.93	

Open Medical: 3
Open Comp: 6
Open Legal: 19