

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

**August 17, 2015**

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas (via electronic attendance)  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplín, Asst. Vlg. Mgr.-Dev. Services  
Patrick Seger, Director of HRM  
Ted Bos, Police Chief  
Joseph Nebel, Dir. of Public Works  
Jeff Jorian, Fire Chief  
Algean Garner, Director of HHS  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Bruce Anderson, CATV Coordinator  
Kevin Kramer, Economic Dev. Coordinator  
Bev Romanoff, Village Clerk  
Patti Cross, Asst. Corporation Counsel  
Ashley Monroe, Asst. to Village Manager  
Austin Pollack, Administrative Intern**

**Others in Attendance:**

*Daily Herald*

The Public Works and Utilities Committee meeting was called to order at 7:07 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the Public Works & Utilities Committee meeting minutes of July 20, 2015. Roll call vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Discussion regarding Emerald Ash Borer update.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to Committee.

Joe Nebel, Director of Public Works, addressed the Committee and provided an update on the Ash Borer and the infected trees in the Village. He reported that all remaining infested trees will be removed within the next 30 days. There are a small number of trees that are being treated by residents or homeowner associations and the trees are being monitored for infestation.

2. **Request authorization to extend 2014/2015 contract for additional stump site restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$5.15 per square yard for black dirt, seeding and excelsior matting, in an amount not to exceed \$65,000.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to extend 2014/2015 contract for additional stump site restoration to TNT Landscaping, Elgin, IL (low bid) at a unit price of \$5.15 per square yard for black dirt, seeding and excelsior matting, in an amount not to exceed \$65,000. Roll call vote taken. All ayes. Motion carried.

3. **Request acceptance of the Department of Public Works Monthly Report**

The Department of Public Works monthly report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Department of Public Works Monthly Report. Roll call vote taken. All ayes. Motion carried.

4. **Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services monthly report for Transportation & Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Roll call vote taken. All ayes. Motion carried.

- III. **President's Report**
- IV. **Other**
- V. **Items in Review**
- VI. **Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to adjourn the meeting at 7:16 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by: