

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **OCTOBER 19, 2015**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:06 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Michael Gaeta, Gayle Vandenberg, Karen Mills, Anna Newell, Gary Pilafas.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplín, Asst. Village Manager-Development Services
J. Jorian, Fire Chief
T. Bos, Police Chief
J. Nebel, Public Works Director
R. Musiala, Finance Director
F. Besenhoffer, IS Director
M. Saaverdra, Asst. H&HS Director
B. Anderson, CATV Coordinator
K. Kramer, Economic Development Director
A. Monroe, Asst. to the Village Manager
A. Pollack, GG Intern
B. Gibbs, SCA General Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

Michael Victor asked some questions related to the Bill List.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve Item 4. Voice vote taken. Mills Abstained, the rest All Ayes. Motion carried.

Approval of Minutes

Minutes from October 5, 2015.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for October 19, 2015: \$3,524,949.71.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4509-2015 amending Section 3-3-17, Compensation, of the Hoffman Estates Municipal Code (Village Clerk).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 4510-2015 amending Sections 8-2-1, 8-3-1, 8-3-15, 8-3-21 and 8-3-24 of the Hoffman Estates Municipal Code (sale of packaged liquor).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board approval of Ordinance No. 4511-2015 amending Article 1, Rules Adopted by Reference, of Chapter 11, Building Requirements, of the Hoffman Estates Municipal Code (plumbing requirements).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.F.

5.F. Request Board approval of Resolution No. 1600-2015 authorizing approval of a Cost Recovery Agreement between Baum Revision, LLC (Duluth Trading Company) and the Village of Hoffman Estates.

Roll Call:

Aye: Stanton, Gaeta, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Vandenbergh abstain.

Motion carried.

6. REPORTS

6.A. President's Report

Proclamation(s)

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming October 18 thru 24, 2015 as National Teen Driver Safety Week. Voice vote taken. All ayes. Motion carried.

Chief Bos accepted the proclamation.

Trustee Pilafas read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming October 2015 as National Cyber Security Awareness Month. Voice vote taken. All ayes. Motion carried.

Mr. Besenhoffer accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming November 2015 as American Diabetes Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saaverda accepted the proclamation.

Motion by Trustee Gaeta, seconded by Trustee Vandenbergh, to accept the resignation with regrets of Diane Dichter from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod wished Trustee Pilafas and Daily Herald reporter Eric Peterson a Happy Birthday. He reminded everyone that the Taste of Hoffman is this Thursday from 5:00 to 7:30, he stated that he read to children at the Hoffman Estates branch library, went to a program at I-Car where he participated in a jaws of life training, he had Greg Flanagan for Mayor for the Day, attended the 3rd Annual Wendell Jones Awards Breakfast, Coffee with the Board, the Public Works open house, the WINGS Purple Tie Ball, Making Strides Against Breast Cancer Walk, GiGi Fest and he met with our visiting French students.

6.B. Trustee Comments

Trustee Pilafas thanked everyone for the birthday wishes, he commented about cyber security, stated that he attended Coffee with the Board, the PW open house and the Pumpkin Fest.

Trustee Newell wished Trustee Pilafas a Happy Birthday, she stated that she attended the Preparing Your Garden for Winter program, Hispanic Heritage Day, block parties, Coffee with the Board, the PW open house, the Pumpkin Fest and GiGi Fest.

Trustee Gaeta stated that he attended the Hispanic Heritage Day, block parties, Coffee with the Board, the PW open house, the Pumpkin Fest, Making Strides Against Breast Cancer Walk, GiGi Fest, a Fire and Police Commission meeting and he wished Trustee Pilafas a Happy Birthday.

Trustee Vandenberg stated that she attended a Platzkonzert meeting, she encouraged everyone to attend the Taste of Hoffman and the Chamber Fashion Show, reminded residents to keep the sewers clear of leaves and she wished Trustee Pilafas and Eric Peterson a Happy Birthday.

Trustee Stanton stated that he attended Hispanic Heritage Day and thanked the Cultural Awareness Commission, attended block parties, Coffee with the Board, the Pumpkin Fest and thanked the Historical Sites Commission and he wished Trustee Pilafas and Eric Peterson a Happy Birthday.

Trustee Mills wished Trustee Pilafas and Eric Peterson a Happy Birthday, she stated that she attended the PW open house, Coffee with the Board, Pumpkin Fest, GiGi Fest, a Chamber Government Relations meeting where they discussed the Celebration of Excellence.

6. C. Village Manager's Report

Mr. Norris wished Trustee Pilafas and Eric Peterson a Happy Birthday.

6. D. Village Clerk's Report

The Village Clerk reported on her trip to Springfield.

6.E. Treasurer's Report

Motion by Trustee Gaeta, seconded by Trustee Pilafas , to approve Item 6.E.

Mrs. Musiala stated that during the month of August 2015 cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$8,088,231. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$36.8 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$22,846,580, primarily due to bond proceeds and property tax receipts. Overall, the total for cash and investments for all funds increased to \$201.6 million.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6.F. Committee Reports

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Finance

Trustee Pilafas stated that they would be meeting to request authorization to waive formal bidding and award a contract to Sungard Public Sector Inc. for the purchase of an upgrade to the Enterprise Resource Planning (ERP) software (also referred to as Sungard or Pentamation) and related staff training in an amount not to exceed \$27,860; request acceptance of the Finance Department, Information Systems Department and Sears Centre Arena Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion regarding 2015-2016 Snow/Ice Control Policy and Procedure Manual; request authorization to award contract for the Storm Sewer Assessment Project to Burns and McDonnell, Downers Grove, IL, in an amount not to exceed \$219,000; request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

7. PLANNING & ZONING COMMISSION REPORT (Chairperson Combs):

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve the petitioners' request and defer this item until November 16, 2015.

7.A. Approval of a request by UNBEL LLC (owner) and Baum Revision LLC (Contract Purchaser) for a preliminary and final plat of resubdivision of Lot 4A5D1 in Prairie Stone – Duluth Trading Company Subdivision located at the northeast corner of Hoffman Blvd. & Pratum Ave, subject to the following conditions:

1. The plat of resubdivision shall be recorded within 90 days of Village Board approval.
2. The plat shall be signed by the current legal owners of the property, subject to verification by the Village's Corporation Counsel, prior to recording.
3. As described in the Declaration of Easements and Restrictive Covenants for the property; maintenance for the all access drives and common areas that are part of Duluth Trading Company Subdivision shall be the responsibility of the owners of Lots 4A5D1A and 4A5D1B. The approval is contingent on the Declaration of Easements and Restrictive Covenants remaining in place in perpetuity.

Roll Call:

Aye: Stanton, Gaeta, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Vandenbergh abstain.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to include a 6th condition to Item 7.B.;

6. The Duluth Plat of Resubdivision of Lot 4A5D1 in Prairie Stone shall be signed by the property owner and submitted to the Village no later than November 9, 2015, and it shall be in substantial conformance

with the plat recommended for approval by the Planning and Zoning Commission at their September 30, 2015 meeting, except for the updated owner information. If this deadline is not met, the Village may stop work on any construction on the site and may refrain from issuance of any building permits or certificates of occupancy for the new building until the requirement is complied with.

Voice vote taken. 6 ayes, 1 abstain. Motion carried.

Trustee Mills asked petitioner David Shaw if they accepted the condition.
Mr. Shaw replied that yes they do.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Approval of a request by UNBEL LLC (owner) and Baum Revision LLC Contract Purchaser) for preliminary and final site plan for Duluth Trading Company retail store on the newly proposed Lot 4A5D1 in Duluth Trading Company Subdivision located at the northeast corner of Hoffman Blvd. & Pratum Ave., subject to the following conditions:

1. The following exceptions/waivers are granted:
 - a. A waiver from *Section 10-4-4 B.* to allow a 0' landscape setback instead of the required 20' setback on the north property line that abut proposed Lot 4A5D1A.
 - b. A waiver from *Section 10-4-4 D.* to not provide foundation landscape on the east and west sides of the building.
2. A building permit shall be obtained within nine months of Village Board action on the request.
3. The petitioner acknowledges that an impact fee will be due in accordance with the Village's Road Improvement Impact Fee Program. The fee is due prior to any certificate of occupancy being issued for the building. The petitioner may opt to do a post occupancy study to determine the fee based on actual traffic counts.
4. No formal Site Plan approvals are granted for Lot 4A5D1A. At time of development of said lot, the lot shall meet all village codes and access shall be limited the full access as shown.
5. At such time as the adjacent lot to the north is developed, if the proposed layout of that site requires changes to the shared access to reduce traffic conflicts; the petitioner agrees to make changes to the site configuration on Lot 4A5D1B as required by the Village to facilitate better development of the adjacent lot.

Roll Call:

Aye: Stanton, Gaeta, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Vandenbergh abstain.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Approval of a request by UNBEL LLC (owner) and Baum Revision LLC (Contract Purchaser) for a Master Sign Plan dated 9/30/15 for the property located at the northeast corner of Hoffman Blvd. & Pratum Ave.

Roll Call:

Aye: Stanton, Gaeta, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Vandenbergh abstain.

Motion carried.

ADDITIONAL BUSINESS:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4512-2015 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (Coffee House Holdings Inc. d/b/a Starbucks Coffee, Hoffman Estates).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Land Acquisition (5 ILCS 120/2-(c)-(6)) and Collective Bargaining (5 ILCS 120/2-(c)-(2)).

Time: 7:42 p.m.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Time: 8:31 p.m.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.