

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

July 20, 2015

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr-Dev. Services
Pete Gugliotta, Director of Planning
Patrick Seger, Director of HRM
Ted Bos, Police Chief
Gary Salavitch, Director of Engineering
Joseph Nebel, Dir. of Public Works
Greg Schuldt, Deputy Fire Chief
Algean Garner, Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Bruce Anderson, CATV Coordinator
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administrative Intern**

Others in Attendance:

Daily Herald

The Public Works and Utilities Committee meeting was called to order at 7:12 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of June 15, 2015. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an ordinance amending Section 12-3-15, Sprinkling Ban, and creation of new Section 12-3-17, Plumbing Fixtures Regulated, of the Hoffman Estates Municipal Code.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance amending Section 12-3-15, Sprinkling Ban, and creation of new Section 12-3-17, Plumbing Fixtures Regulated, of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to extend 2014 contract for 2015-2016 janitorial maintenance service for: Village Hall, Police Department, Susan Kenley-Rupnow Center and Fleet Services Facility to Total Facility Maintenance Inc., Wood Dale, IL, for total contract monthly fee of \$5,293.80, total contract amount not to exceed \$76,246.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2014 contract for 2015-2016 janitorial maintenance service for: Village Hall, Police Department, Susan Kenley-Rupnow Center and Fleet Services Facility to Total Facility Maintenance Inc., Wood Dale, IL, for total contract monthly fee of \$5,293.80, total contract amount not to exceed \$76,246. Voice vote taken. All ayes. Motion carried.

3. **Request acceptance of the Department of Public Works Monthly Report**

The Department of Public Works monthly report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

4. **Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services monthly report for Transportation & Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

- III. **President's Report**
- IV. **Other**
- V. **Items in Review**
- VI. **Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:15 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by: