

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**July 20, 2015**

**7:00 p.m. – Board Room**

**Members:**   **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Gayle Vandenberg, Trustee**  
                  **William McLeod, Mayor**

**I. Roll Call**

**II. Approval of Minutes – June 15, 2015**

**NEW BUSINESS**

1. Request authorization to waive bidding and award the contract for:
  - a) Ten (10) sets of structural firefighting clothing to MES-Illinois, Deer Creek, Illinois, sole source vendor, in an amount not to exceed \$22,494.00; and
  - b) Seven (7) sets of structural firefighting clothing to Air One Equipment Inc., South Elgin, Illinois, sole source vendor, in an amount not to exceed \$16,569.00.
2. Request approval to enter into lease and service plan agreements for two Ricoh C4503 digital color copiers for the Fire and Police Departments from Warehouse Direct Business Products and Services, Des Plaines, IL, for 48 months at a cost not to exceed \$5,738.00 annually, \$23,040.00 for life of lease.
3. Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 8, 2015, subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements.
4. Request acceptance of Police Department Monthly Report.
5. Request acceptance of Health & Human Services Monthly Report.
6. Request acceptance of Emergency Management Agency Monthly Report.
7. Request acceptance of Fire Department Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

1. Discussion regarding extending the current deadline to retrofit fire suppression systems from December 31, 2015 to December 31, 2017.

**VI. Adjournment**

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

June 15, 2015

**I. Voice**

**Members in Attendance:**

**Michael Gaeta, Chairperson  
Trustee Gary Pilafas, Vice Chairperson  
Trustee Anna Newell  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Gary Salavitch, Director of Engineering  
Joseph Nebel, Dir. of Public Works  
Jeff Jorian, Fire Chief  
Algean Garner, Director of HHS  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Bruce Anderson, CATV Coordinator  
Bev Romanoff, Village Clerk  
Ashley Monroe, Asst. to Village Manager**

The Public Health & Safety Committee meeting was called to order at 7:03 p.m.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to recess the meeting at 7:04 p.m. Voice vote taken. All ayes. Motion carried.

Trustee Gaeta called the meeting back to order at 7:23 p.m. Roll call vote taken. All members present.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve the Public Health & Safety Committee meeting minutes of May 26, 2015. Voice vote taken. All ayes. (Trustee Mills abstained.) Motion carried.

**NEW BUSINESS**

- 1. Request approval to enter into a two year Radio Communications System Equipment Maintenance Contract with Chicago Communications LLC, Elmhurst, IL.**



Trustee Stanton inquired about bid process and rates. Mr. Norris indicated the Village would monitor what other Villages are getting on their maintenance contracts.

Motion by Trustee Mills, seconded by Trustee Pilafas, to enter into a two year Radio Communications System Equipment Maintenance Contract with Chicago Communications LLC, Elmhurst, IL. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Pilafas seconded by Trustee Vandenberg, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of the Health and Human Services Monthly Report.**

The Health Human Services Monthly Report was presented to Committee.

Motion by Trustee Vandenberg, seconded by Trustee Pilafas, to accept the Health and Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee.

Motion by Trustee Vandenberg, seconded by Mayor McLeod, to accept the Emergency Management Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Vandenberg, to adjourn the meeting at 7:27 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations  
& Outreach, Office of the Mayor and Board

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** REQUEST AUTHORIZATION TO WAIVE BIDDING AND AWARD THE CONTRACT FOR:

- A. TEN (10) SETS OF STRUCTURAL FIREFIGHTING CLOTHING TO MES-ILLINOIS, DEER CREEK, IL, SOLE SOURCE VENDOR, IN AN AMOUNT NOT TO EXCEED \$22,494.00.
- B. SEVEN (7) SETS OF STRUCTURAL FIREFIGHTING CLOTHING TO AIR ONE EQUIPMENT INC., SOUTH ELGIN, IL, SOLE SOURCE VENDOR, IN AN AMOUNT NOT TO EXCEED \$16,569.00.

**MEETING DATE:** July 20, 2015

**COMMITTEE:** Public Health & Safety Committee

**FROM:** Jeff Jorian, Fire Chief

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**PURPOSE:** To request authorization to purchase twenty-six (17) sets of structural firefighting clothing: ten (10) sets from MES-Illinois, Deer Creek, IL, sole source vendor, in an amount not to exceed \$22,494.00; and seven (7) sets from Air One Equipment Inc., South Elgin, IL, sole source vendor, in an amount not to exceed \$16,569.00, for a total request not to exceed \$39,063.00.

**BACKGROUND:** The Fire Department has requested authorization to purchase replacement structural firefighting clothing. The Fire Department has participated in a regular annual replacement program of 25% of our protective clothing per year, which has been part of the General Fund/CIP budget process for the past several years. This budget year, 2015, the Fire Department is requesting to replace approximately 17%, or seventeen (17) sets.

**DISCUSSION:** Authorization is requested to waive bidding and award the contract for the purchase of structural firefighting clothing. This is the annual replacement program for protective clothing used in structural firefighting.



Previously we have purchased protective clothing from Air One Equipment and from MES-Illinois. Air One provides Morning Pride brand clothing, while MES-Illinois sells Globe brand clothing. These two vendors provide outstanding customer service, and provide the highest quality gear in the industry. The Department is very satisfied with their product, service and delivery time, and currently has both brands/styles being utilized by our membership. The desire to continue with these two different clothing manufacturers is based on the specific fit and cut of the garment to the member wearing it. The specifications and materials are virtually identical for both manufacturers, however, the sizing and fit is different for all personnel, and on an individual basis they have the option to choose which set of clothing is best suited to them. Therefore, the Fire Department respectfully requests to continue with both the Morning Pride and Globe protective clothing brands to give our personnel optimal fit, performance and protection.

**FINANCIAL IMPACT:** The Department's FY 2015 Budget contains \$40,000.00 in the General Fund/CIP for this project. The cost for each set of tan/gold gear is \$2,318 for MES-Illinois's Globe brand (8 sets), and \$2,367.00 for Air One's Morning Pride brand (7 sets). This represents a \$49.00 differential in the cost per set of tan/gold gear. The request also includes two (2) sets of white gear from MES-Illinois's Globe brand for two Chief Officers at \$1,975 each. The total purchase price for the replacement gear is \$39,063.00.

**RECOMMENDATION:** Request authorization to waive bidding and award sole source bids for:

- A. Ten (10) sets of structural firefighting clothing to MES-Illinois, Deer Creek, IL, sole source vendor, in the amount not to exceed \$22,494.00.
- B. Seven (7) sets of structural firefighting clothing to Air One Equipment Inc., South Elgin, IL, sole source vendor, in an amount not to exceed \$16,569.00.





**MES - Illinois**  
**124 East First Street**  
**Deer Creek, IL 61733**

Telephone.....: (309) 447-6780  
 Fax.....: (309) 447-6903



**Ship To:**  
 HOFFMAN ESTATES FD #22  
 Attention: Lt. Jim Long  
 1700 Moon Lake Blvd.  
 Hoffman Estates, IL 60169

Contact: CHIEF JEFF JORIAN  
 Phone: (847) 490-8892

**Bill To:**  
 HOFFMAN ESTATES FD  
 1900 HASSELL ROAD  
 Hoffman Estates, IL 60169

**Quotation**

Number .....: QT\_00335855-4  
 Date .....: 5/11/2015  
 Page .....: 1 of 1  
 Sales order .....:  
 Requisition .....:  
 Your ref. ....:  
 Our ref.....: Tarendarcz  
 Quotation deadline.....: 5/31/2015  
 Payment.....: Net 30  
 Sales Rep .....: Tarendarcz  
 Terms of delivery .....: Supplier Pays Freight

Item number	Description	Size	Color	Quantity	Unit	Unit price	Amount
31278-G	Globe G-Xtreme Coat Gold with mask pouch			8.00	EA	1,380.00	11,040.00
30778-G	Globe G-Xtreme Coat White with mask pouch			2.00	EA	1,182.00	2,364.00
41278-G	Globe G-Xtreme Pant Gold			8.00	EA	938.00	7,504.00
40778-G	Globe G-Xtreme Pant White			2.00	EA	793.00	1,586.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be re-calculated at the time of shipment to ensure they take into account the most current local tax information.

sales balance	Total discount	S&H	Sales tax	Total
22,494.00	0.00	0.00	0.00	22,494.00 USD

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

**PURCHASE REQUISITION**

Suggested Vendor Air One Equipment, Inc. Date: 5/5/2015  
 Address 360 Production Drive Request by: Lt. Jim Long  
 City/State/Zip South Elgin, IL 60177 Department: Fire

QTY	UNIT	DESCRIPTION	ACCOUNT #	UNIT PRICE	TOTAL
7		Protective Clothing-Morning Pride Bronze (with mask pouch)	01303122-4304.16	\$2,367.00	\$16,569.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			Total		\$16,569.00

- Deliver to:  1900 Hassell Road - Fire Administration - Village Hall  
 225 Flagstaff Ln. - Fire Station 21  
 1700 Moon Lake Blvd. - Fire Station 22  
 1300 Westbury Dr. - Fire Station 23  
 5775 Beacon Pointe Dr. - Fire Station 24

Dept. Head   
 Purchasing Agent \_\_\_\_\_

Revised: 5/8/12





**Air One Equipment, Inc.**  
 360 Production Drive, South Elgin IL 60177  
 Telephone: (847) 289-9000 Fax: (847) 289-9001  
 website: www.aee.net

# Quotation

TO: HOFFMAN ESTATES FIRE DEPT

Date: 5-11-15

ATTN: LT JIM LONG

REF: MORNING PRIDE GEAR

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below.

Qty	Part Number	Description	Each	Extended
7	ILHOFF00100	MORNING PRIDE TAILS BRONZE AS PER SPEC	\$ 1,443.00	\$ 10,101.00
7	ILHOFF00101	MORNING PRIDE PANTS BRONZE AS PER SPEC	\$ 924.00	\$ 6,468.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

QUOTE GOOD FOR 30 DAYS. FREIGHT OR DELIVERY CHARGES MAY APPLY

Total of All Equipment: 16,569.00

Estimated Delivery: BY: John Dinnsen  
 On Request John Dinnsen - Air One Equipment, Inc.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

NB2

**SUBJECT:** Request approval to enter into lease and service plan agreements for two Ricoh C4503 digital color copiers for the Fire and Police Departments from Warehouse Direct Business Products & Services, Des Plaines, IL, for 48 months at a cost not to exceed \$5,738.00 annually, \$23,040.00 for life of lease.

**MEETING DATE:** July 20, 2015

**COMMITTEE:** Public Health & Safety Committee

**FROM:** Jeff Jorian, Fire Chief  
Ted Bos, Chief of Police

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**BACKGROUND:** In 2011, both departments received approval and secured four year leases for two digital color copiers. These leases expire this year. The Police Department's in July, 2015 and the Fire Department's in August, 2015. The current machines are beginning to experience frequent breakdowns requiring an increase in service and repairs. Because of these breakdowns, purchasing these current machines would not be cost effective.

**DISCUSSION:** The current copier for the Fire Department is located at Fire Station 22. This machine is used daily by all department personnel on duty in the fire stations. In addition, the Department requires color printing for use by the Public Education Division, daily training activities, administrative reports and mapping completed by shift personnel.

The Police Department Investigations Division requires a color printer/copier due to the nature of investigations conducted such as: assembling photo lineups, creating and disseminating Critical Reach Bulletins and printing photographs of inventoried property and crime scenes. This copier has been relocated within the building, away from the Patrol Division, for dedicated use by Detectives and supervisors and therefore should see a decrease in usage from the previous lease.

Three competitive bids were requested with maintenance agreements comparable to the features of our current machines.



**Warehouse Direct Business Products and Services -  
Ricoh C4503**

2001 S. Mt. Prospect Road  
Des Plaines, IL 60018

Fire Department including fax option:

\$197 per month for 48 months  
Total Yearly Cost: \$2929.00  
Life of Lease cost: \$11,760.00

Police Department:

\$187 per month for 48 months  
Total Yearly Cost: \$2809.00  
Life of Lease Cost: \$11,280.00

\$565.00 annual service agreement (this price will not increase for the length of the lease) includes 25,000 black/white and 8,000 color copies. Overage rates will be billed at .007 for B/W and .06 for color copies.

**Cost Per Copy Consultants – Sharp MX-4141**

942 Turret Court  
Mundelein, IL 60060

Fire Department including fax option:

\$296.30 per month for 48 months  
Total Yearly Cost: \$3,555.60  
Life of Lease Cost: \$14,222.40

Police Department:

\$286.30 per month for 48 months  
Total Yearly Cost: \$3,435.60  
Life of Lease Cost: \$13,742.30

Cost Per Copy Consultants offers a Full Gold Star service program which includes all parts, labor and supplies except paper and supplies. This cost is rolled into the monthly lease rate and would be evaluated each year based on usage. Current rates were figured for 8,000 color and 25,000 B/W with overage rates at .009 for B/W and .065 for color.

**Nexus Office Systems – Ricoh C4503**  
2250 Point Boulevard, Suite 340  
Elgin, IL 60123

Fire Department including fax option:  
\$198.00 per month for 48 months  
Total Yearly Cost: \$3,044 - \$3,195  
Life of Lease Cost: \$12,473.88

Police Department:  
\$188.00 per month for 48 months  
Total Yearly Cost: \$2,924 - \$3,075  
Life of Lease Cost: \$11,993.88

\$668.00 annual service agreement (this price will increase 7% each year) includes 25,000 black/white and 8,000 color copies. Overage rates will be billed at .007 for B/W and .055 for color copies.

**FINANCIAL IMPACT:** There are funds approved in the current 2015 Fire Department and Police Department Budgets to cover the copier leases.

Fire Department:  
Suppression, 01303124-4542                      \$3,700

Police Department:  
Investigations, 01202324-4509                      \$5,000

Both departments have budgeted funds for the lease, service agreement and any additional overage charges.

**RECOMMENDATION:** Warehouse Direct Business Products & Services offers the lowest monthly lease rate and annual service agreements with the price locked throughout the length of the lease. Warehouse Direct has provided the Village with excellent customer service in the past and has given us no reason not to enter into a new contract with them.

Recommend approval to enter into lease and service plan agreements for two Ricoh C4503 digital color copiers for the Fire and Police Departments from Warehouse Direct Business Products & Services, Des Plaines, IL, for 48 months at a cost not to exceed \$5,738.00 annually, \$23,040.00 for life of lease.



## COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 8, 2015, subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements.

**MEETING DATE:** July 20, 2015

**COMMITTEE:** Public Health and Safety

**FROM:** Austin Pollack, Administrative Intern

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**PURPOSE:** Request approval of an application by Barrington Lakes Apartments to hold a fireworks display on August 8, 2015, subject to meeting the Village Code and NFPA requirements.

**BACKGROUND:** Barrington Lakes Apartments has requested approval of a fireworks display on August 8<sup>th</sup> at 9:15 p.m. via a special event's application request (attached). The show will be approximately 20-25 minutes in length.

Village Ordinance 7-5-4 states, "The firing or shooting off of any fireworks by the Village of Hoffman Estates or any other governmental body or by the Sears Centre shall be permitted upon issuance of a permit by the Fire Prevention Bureau. Any other authorization shall have been granted and permitted by the Village Board prior to issuance of a permit."

**DISCUSSION:** Should the Village Board grant approval, the fireworks display must meet all NFPA 1123, Outdoor Fireworks requirements, including:

All Fireworks displays shall be electronically fired.

Barrington Lakes must provide Security during setup to keep unauthorized individuals a minimum of 100 feet from the setup area.

Three (3) inch mortar shells are only allowed as determined by the

site plan in accordance with NFPA 1123 requirements.

Barrington Lakes shall send out notification to surrounding Businesses and Residents to notify them of the date and time of the fireworks display, no later than one week prior to the event.

Approved Fireworks Company to be escorted into the Village and to the Barrington Lakes display site.

Barrington Lakes Apartments will also be subject to the hireback costs for an Engine Company at the site on stand-by and a Fire Inspector to oversee the setup and shooting of the display.

**FINANCIAL IMPACT:** Barrington Lakes Apartments will be required to pay the special events license fee, the permit fees, the inspection fees, as well as the firefighter and Fire Inspector hireback costs. The Village will incur none of the costs for this event.

**RECOMMENDATION:** Staff recommends approval of Barrington Lakes Apartment's request for a fireworks display, subject to their meeting all NFPA and financial requirements listed above.

**ATTACHMENTS:** Special Events Application and Site Plan





## VILLAGE OF HOFFMAN ESTATES

### Special Event Application Policy and Instructions

Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL 60169  
Phone: (847) 882-9100

Thank you for your interest in holding a special event in the Village of Hoffman Estates. This packet contains the information needed to register a special event and obtain any required permits/licenses. Pages A and B of this booklet should be removed from the completed application and kept by the event organizer for reference.

#### Minimum Requirements/Criteria

The following criteria will be used to determine if your event is a special event, requiring completion of this application:

1. All outdoor events held on Village property, i.e., streets, sidewalks, the Village Green, and/or deemed to significantly impact normal Village operations (such as Police patrol, Fire/EMS service, etc.) are considered special events.
2. An event that requests any of the following actions is considered a special event:
  - Events requiring street closures (except block parties, which are not considered special events).
  - Events that require closure of Village parking lots and/or the use of Village-owned property.
  - An outdoor event held by a licensed business that will be open to the general public is considered a special event and requires a special event license (\$50 fee). Examples of such events include sidewalk sales, tent sales, promotions held in parking lots, etc.

#### Requirements and Conditions

1. **Alcoholic Beverages:** A temporary liquor license is required for the sale or distribution of alcoholic beverages for organizations which do not already hold a Hoffman Estates liquor license. Temporary liquor licenses (Class C Liquor License) are issued only to non-profit organizations and can be obtained from the Village Clerk's Office. Please contact the Village Clerk's Office at least four (4) weeks prior to your event for details on obtaining a license. License fee: \$25.
2. **Block Parties:** Block Parties are not considered special events and do not require completion of this application. For information on block parties, please visit [www.hoffmanestates.org](http://www.hoffmanestates.org) or call (847) 781-2600.
3. **Certificate of Insurance and Policy Endorsement:** A certificate of insurance with policy endorsement listing the Village of Hoffman Estates as an additional insured and certificate holder for general liability and worker's compensation with waiver of subrogation in favor of the Village of Hoffman Estates is required. Insurance requirements and scope of coverage are listed on page 6.
4. **Compliance with Village ordinances:** The event organizer shall comply with all applicable Village ordinances, codes, conditions and requirements.
5. **Compensation for Village staff time:** Depending on the anticipated event attendance and type of event, Village personnel, including Police, Fire, Code Enforcement and/or Public Works, may be required at the event. Charges for all Village personnel involved in the event will be billed to the event sponsor at the applicable hourly rate. The Village shall determine the number of personnel necessary to ensure the safety of participants and to minimize the impact of the event on normal Village operations and resources.
6. **Fireworks:** A permit and inspection is required for the use of fireworks at a special event. For information on fireworks requirements, please contact the Fire Prevention Bureau at (847) 843-4825.



7. **Road Closures:** If there are road closures involved with the event, it is the responsibility of the applicant to notify the residents and businesses along the race route that is approved by the Village Police Department about these road closures at least 30 days in advance of the event.
8. **Food and Beverage Health Inspection:** Food and beverages may require an inspection by the Village's health inspector. Inspections may be required for food that is cooked/prepared on-site or catered to the event. Please call the health inspector at (847) 781-2631 for more information. Fees for after-hours inspections will be applied.
9. **Hold Harmless Agreement:** The event organizer must sign a hold harmless agreement agreeing to indemnify the Village of Hoffman Estates against any and all actions arising from, during or as a result of the event. Hold harmless agreements are required for events which involve Village personnel and/or property.
10. **Permission for Use of Property:** Events taking place on property not owned by the Village of Hoffman Estates requires a letter from the property owner granting use of the property for the event. This requirement applies to any event taking place on private property or property owned by a governmental entity, other than the Village of Hoffman Estates (i.e., school district, park district, library district, township, county, etc.). This requirement does not apply to businesses holding events on property owned by that business.
11. **Raffles:** All raffles require a license, in accordance with Illinois state law and Village ordinance. Please contact the Village Clerk's Office at (847) 781-2625 for information on obtaining a raffle license. Raffle license fee: \$1
12. **Resident/Business Notification:** For events requiring street closures or that may cause disruption to Village of Hoffman Estates residents or businesses, mailed or hand-delivered notification may be required to provide the affected parties at least two (2) weeks prior to the event. The Village of Hoffman Estates shall determine if notification is necessary and the scope of notification required.
13. **Review by the Village of Hoffman Estates:** After submitting all required forms, the application will be reviewed by the Village of Hoffman Estates. All departments that will be involved in providing services or permits/licenses for the event will assist in reviewing the application.
14. **Right to Modify/Cancel Event:** Applicants should not assume that all aspects of the event will be approved; the event organizer may be asked to change details of the event plan based on the availability of services, scheduling of other events, public health and safety concerns, and applicable Village ordinances. The Village of Hoffman Estates reserves the right to cancel any event at any time for reasons deemed necessary by the Village of Hoffman Estates, including (but not limited to) severe/dangerous weather; failure to submit required forms, insurance documentation, hold harmless agreements and/or permission from property owner granting permission for use of private property or permission from other governmental entities granting permission for use of that governmental entity's property.
15. **Tents:** All tents (other than pop-up style camping tents) require issuance of a tent permit. Contact information for the company supplying the tents and each tent's flame spread certificate must be provided to Code Enforcement at least two (2) weeks prior to the event.  
Tent permit fee: \$45 per tent. Fees for after-hours inspections will be applied.
16. **Waste Removal:** The Village of Hoffman Estates will not provide waste removal services for special events. Removal of all waste and debris is the responsibility of the event organizer.
17. **Fee Waivers:** If the organization hosting the event has IRS 501 (c) 3 status, the event may be eligible for fee waivers. In order to obtain a fee waiver, a letter addressed to the Village Manager requesting the waiving of all applicable fees, accompanied with a copy of the organization's 501(c)3 status should be provided with the completed application.

### Permit/License Fees

The following permits and/or licenses may be required for a special event:

Tent/Membrane Structure Permit*	(\$45.00 per tent)	Temporary Food Vendor License	(\$50.00)
Electric Permit*	(\$40.00)	Temporary Business License	(\$50.00)
Sign/Banner Permit	(\$30.00 per sign/banner)	Wearable Clothing/Apparel	(\$65.00)
Special Event License	(\$50.00)	Raffle License	(\$1.00)

\*Inspections required; fee charged for after-hours inspections.



EVENT DATE(S): AUGUST 8, 2015



## VILLAGE OF HOFFMAN ESTATES Special Event Application

Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL 60169  
Phone: (847) 882-9100

This application is required for any event or activity taking place on public property (including street closures), public areas of private property (such as parking lots) that are open to the public, or for any event which will require Village services, including annual special events such as carnivals, festivals, shows, run/walks, etc.

Completed applications are due at least eight (8) weeks prior to the event date and should be submitted to the Village Manager's Office in person, by mail or fax (847-781-2624).

### Section 1: Organization & Contact Information

Name of event: Resident Appreciation Party

Sponsoring organization: Barrington Lakes Apartments

Address: 2200 Hassell Road, Hoffman Estates, IL 60169

Phone: (847)882-7888

Fax: (847) 882-7896

Is this organization a certified non-profit organization?  
If yes, please provide verification of non-profit status.

Contact Person: Dorothy Wierzbicka

Address: 2200 Hassell Road, Hoffman Estates, IL 60169

Daytime phone: (847) 882-7888

Evening phone: (847) 882-7888

E-mail address: dorothy@groupfox.com

On-site Contact: Dorothy Wierzbicka

Address: 2200 Hassell Road, Hoffman Estates, IL 60169

Daytime phone: (847) 882-7888

Evening phone: (847) 882-7888

E-mail address: dorothy@groupfox.com

## Section 2: General Information

Event date(s): Saturday August 8, 2015

Event time (please list for each date): 4:00 PM to 10:00 PM

Set up date and time: 12:00 PM

Dismantling/clean up date and time:

*Clean up includes removal of all waste, dumpsters, equipment, dismantling of tents, filling tent holes, removal of port-o-johns, etc.*

Estimated number of attendees (including participants and staff): 900

## Section 3: Event Location

*Please check all that apply*

Public parking lot — Address:

Private parking lot — Address:

*Please attach letter of approval from property owner*

Virginia Mary Hayter Village Green in Prairie Stone — *Please attach Village Green use application*

Park — *Please list park:*

*Please contact the Hoffman Estates Park District (847-885-7500) for approval*

Public streets — *Please list street(s):*

## Section 4: Type of Special Event

*Please check all that apply*

Arts & crafts sale

Corporate function/gathering

Outdoor business event

Bicycle ride

Fundraising event

Run/Walk (Distance: \_\_\_\_\_)

Car show

Parade

Sidewalk sale/business event

Carnival/Circus

Petting zoo

Other: Resident Event

Purpose of the event: Resident Party

General description of the event: Resident Party with food, petting zoo, fireworks and other activities.

Admission fee for event: \$ 0.00

List organizations receiving proceeds from admissions:



## Section 5: Services for Special Event

Please check all that apply. Also, some services may require a permit or inspection based on the Village's municipal code and the discretion of the contacting departments.

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Please contact the Village Clerk's Office at 847-781-2625 to obtain licenses for the following services:

- |  |  |
|--|--|
| <input type="checkbox"/> Circus  | <input type="checkbox"/> Merchandise vendor(s) |
| <input type="checkbox"/> Raffle  | <input type="checkbox"/> Carnival              |
| <input type="checkbox"/> <b>Liquor</b> — Only non-profit organizations may apply for a Temporary Liquor License. Be advised that some events may require a State Liquor License. |  |

- 
- Food service/vendor(s)** — Health inspections may be required; contact Code Enforcement (847-781-2631).  
— Vendors not holding a Hoffman Estates license must obtain a Temporary Food Service License at the Clerk's Office

---

Please contact Code Enforcement at 847-781-2631 to obtain necessary permits and to schedule inspections for the following services:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Tent        | <input type="checkbox"/> Electrical wiring/generator |
| <input type="checkbox"/> Inflatable equipment   | <input type="checkbox"/> Signs/banners               |
| <input checked="" type="checkbox"/> Petting zoo |  |

- 
- Water (hydrant) usage — Permit required; contact Public Works (847-490-6800)

- 
- Fireworks — Contact Fire Department Administration (847-843-4825)

- 
- Amplifier

- 
- Car show

---

Other services not listed above:

---

## Section 6: Event Operation

Please check all that apply:

- 
- Portable Restroom Facilities** — Required if no restroom facilities or inadequate number of restroom facilities available on-site. The Village recommends two port-o-johns per 100 people, one handicapped stall per 200 people, and two hand-washing stations per 100 people.

- 
- Type(s) of publicity used to promote event: Flyer's to residents

- 
- Notification to residents (if disruption to roadways, noise, parking, etc.):

---

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER.

- 
- Waste removal will be provided by the host site.

- 
- Waste will be removed by the event organizer OR by the contracted waste hauler named below:

Waste Hauler:

Hauler Address:

Hauler Phone Number:

**Section 6: Traffic, Security, Medical Services & Fees**

*Please check services that will be required for traffic, security and medical needs:*

POLICE	FIRE	PUBLIC WORKS
<input type="checkbox"/> Traffic control	<input type="checkbox"/> Ambulance	<input type="checkbox"/> Barricades
<input type="checkbox"/> Crowd control	<input checked="" type="checkbox"/> Fire suppression	<input type="checkbox"/> Cones
<input type="checkbox"/> Event security	<input type="checkbox"/> Fire inspections	<input type="checkbox"/> Orange snow fencing
<input type="checkbox"/> Money escorts	<input type="checkbox"/> ESDA	

The number of Police officers required for adequate traffic control and/or security shall be determined by the Police Department.

**FEES:** It is the responsibility of the applicant to pay all out-of-pocket expenses related to the special event. This includes, but is not limited to: all permit fees; inspection fees; Police, Fire and Public Works personnel hireback fees; equipment rentals and water usage.

For some fees, non-profit organization applicants may request a waiver from the Village Board. *Please note that the waiver request is a formal process that must be presented to the Village Board and requires at least six weeks.* Fees associated with personnel costs (Police, Fire and Public Works hireback, after-hours inspections, etc.) are not eligible for waiver.

Please indicate if any fee waivers are requested:

\_\_\_\_\_

\_\_\_\_\_

**TRAFFIC CONTROL:** Please indicate on the table below all streets requiring road closure and/or removal of on-street parking restrictions.

STREET NAME		CLOSE TIME	OPEN TIME
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking		
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking		
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking		
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking		
<input type="checkbox"/> Closure	<input type="checkbox"/> Parking		

If your event utilizes the Prairie Stone business park, the Sears Centre Arena management must be contacted to ensure that events are not conflicting. Please contact Pamela Lintern at [Pamela.lintern@searscentre.com](mailto:Pamela.lintern@searscentre.com).

Sears Centre event occurring the same date? Yes \_\_\_\_\_ No \_\_\_\_\_ Not in Prairie Stone (DNA) \_\_\_\_\_



**Section 7: Required Documents, Insurance & Hold Harmless Agreement**

**CERTIFICATE OF INSURANCE:**

All events require a certificate of insurance and a policy endorsement listing the Village of Hoffman Estates as an additional insured. The minimum coverage is \$1,000,000 per occurrence and \$3,000,000 aggregate. **All insurance requirements listed on page 6 of this application must be included on the certificate of insurance**

**AUTOMOBILE INSURANCE:**

Does this event include use of vehicles?

- YES — *Number of vehicles:* \_\_\_\_\_  
 NO


Proof of auto insurance is required for all vehicles/drivers used in the event.

**SITE PLAN:**

A detailed site plan depicting event set up and equipment is required for all events.

**HOLD HARMLESS:**

The sponsoring organization hereby agrees to indemnify and hold harmless the Village of Hoffman Estates, its corporate authorities, officers, agents and employees from and against any and all claims for injury or damage to persons or property sustained from the event of August 3 (date), sponsored by Barrington Lakes (organization) and further agrees to indemnify and hold said Village of Hoffman Estates from any such claims and all expenses arising therefrom.

  
\_\_\_\_\_  
Signature

7/11/15  
\_\_\_\_\_  
Date

Dorothy Wierzbicka, property manager  
Print name and title

Barrington Lakes Apartment  
Organization

## INSURANCE REQUIREMENTS

A certificate of insurance and policy endorsement listing the Village of Hoffman Estates as an additional insured and the certificate holder is required for all events. Please note that requirements related to auto insurance are only applicable to events utilizing vehicles as part of event operation.

For events using Village property *other than the Village Green*, please follow the guidelines specified in Section 1. For events held at the Village Green, please follow the guidelines specified in Sections 1 and 2.

### SECTION 1

**Coverage:**

- Commercial General Liability: Minimum \$1,000,000 per occurrence; \$3,000,000 aggregate
- Motor Vehicle Insurance\*: Combined single limit\*\* per occurrence minimum \$1,000,000
- Worker's Compensation: Waiver of subrogation in favor of the Village of Hoffman Estates; statutory requirements

**Additional Insured:**  
Village of Hoffman Estates

**Certificate Holder:**  
Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL 60169

*Please fax this certificate of insurance and policy endorsement to 847-781-2624 or submit with completed special event application.*

### SECTION 2

**Coverage:**

Commercial General Liability with Waiver of Subrogation  
Aggregate- Minimum \$3,000,000  
Per Occurrence- Minimum \$1,000,000  
Motor Vehicle Insurance\*\* Combined Single Limit Per Occurrence\* - Minimum \$1,000,000  
Workers Compensation with Waiver of Subrogation in Favor of the Prairie Stone Commons  
Property Owners Association - Statutory Requirements  
Employers's Liability Per accident & Per Disease\* - Minimum of \$100,000

\*Total Per Occurrence/Accident Limits may be satisfied with any combination of primary and excess or umbrella liability policies.

\*\*Motor vehicle insurance may be obtained through Non-Owned and Hired coverage on Contractor's Commercial General Liability Policy if Contractor has no owned vehicles.

- Commercial General Liability with Waiver of Subrogation; Per Occurrence with the Prairie Stone

**Additional Insured (must appear on certificate as listed below) The additional insureds that are bolded need to be stated on the certificate of insurance if the event is utilizing the Village Green or the PSCPOA parking lot. :**

- Prairie Stone Property Owners Association
- Prairie Stone Commons Property Owners Association
- Pratum Partners, LLC, its affiliates, subsidiaries, agents and mortgagees
- Sears Holdings Management Corporation, on behalf of itself, its affiliates and subsidiaries
- ConopCo Project Management.
- JF McKinney & Associates Ltd.
- YP Trillium, LLC.
- The Village of Hoffman Estates
- TLIL001 Owner, LLC, its affiliates, subsidiaries, agents, and mortgagees
- Colliers International Asset & Property Management Services, LLC
- Wells Fargo Bank, N.A. as Trustee for the registered holders of Bank of America Commercial Mortgage, Inc., Commercial Pass-Through Certificate Series 2005-4 by its special servicer KeyCorp Real Estate Capital Markets Inc.

\*It is mandatory that Cabela's be included as a additional insured if your event plans on utilizing their property.

-Younan Properties  
-The Salvation Army

**Certificate Holder:**  
ConopCo Realty & Development, Inc.  
Attn: Aris Hantgos  
5448 Prairie Stone Parkway  
Hoffman Estates, IL 60192

*Please fax this certificate to ConopCo Project Management, Attn: Aris Hantgos (fax: 847-645-5050).*

Special Event Application Page 6



www.danowley.com

www.barrington-lakes.com

Paplar Creek

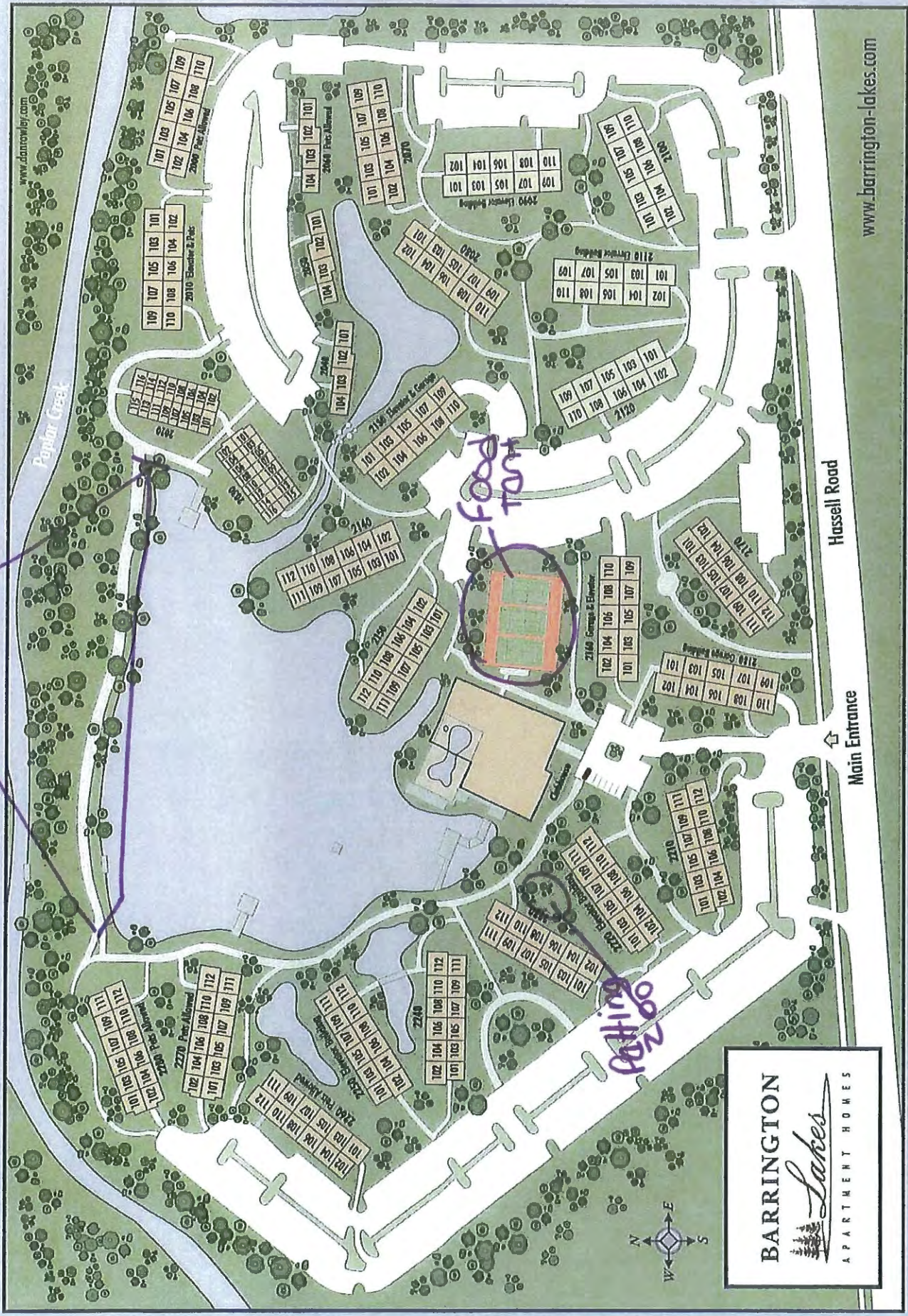
Hassell Road


Main Entrance

Fireworks  
Setup area

FOOD  
TRUCK

PUTTING  
GREEN



**BARRINGTON**  
  
 APARTMENT HOMES





Village of Hoffman Estates

# POLICE DEPARTMENT MONTHLY REPORT

TS 3

NB4

Report of Activity

June  
2015

## PATROL DIVISION ACTIVITY REPORT

During the month of June the Patrol Division responded to 1795 calls for service. The following is a brief summary of some of the activities:

On June 9 Officer Garcia stopped a vehicle for speeding on Higgins Road at Huntington Blvd. Officer Garcia and Officer Giacone smelled a strong odor of cannabis coming from inside the vehicle. The driver admitted to smoking cannabis earlier in the day. He also indicated that he had four dime bags of cannabis in the car. The officers searched the car and found the cannabis. Along with the cannabis the officers located a stun gun. The driver was arrested and charged with Unlawful Use of a Weapon along with the cannabis related charges.



On June 10 Officer Brunner was dispatched to the area of Leeds and Eton Roads for a suspicious vehicle whose occupants were looking through people's garbage. Officer Brunner located the vehicle at a nearby school. When questioned the occupants, an adult and a minor, admitted to having cannabis. The adult said that he purchased it for the minor. The adult suspect was charged with Contributing to the Delinquency of a Minor.

On June 10 Officer Allen came across a minor traffic crash at the intersection of Barrington Road and Higgins Road. Officer Allen began to obtain basic driver information from the drivers when one of them became uncooperative and attempted to look up information in his phone when he was asked his date of birth. When it appeared that the driver was giving false information, Officer Allen attempted to take the driver into custody. The driver pushed Officer Allen and ran from the scene. Assisting Officer Parks ran after the driver and caught him. The driver had a suspended license and no insurance. He was charged with Battery, and other related driving offenses.

On June 13 Officer Teipel responded to the 1500 block of Barrington Road for a man attempting to break into a pharmacy at that location. Officer Teipel arrived at the scene and learned that a male suspect with a crowbar attempted to force entry into the pharmacy and left the area when witnesses saw the offender. While working on his investigation, a witness saw the offender in the hospital. Officer Teipel apprehended the suspect and took him into custody. The suspect was charged with felony Attempt Burglary.

On June 26 Officer Parks was dispatched to the 1400 block of Cornell Terrace for a report of trespass. Upon arrival Officer Parks met the landlord who indicated that the offender who had been previously



## PATROL DIVISION REPORT CONT..

warned was inside the townhouse. The townhouse had previously been deemed uninhabitable by Village Code Enforcement. Officer Parks arrested the subject and charged him with Criminal Trespass to Property.

On June 23 Officers responded to the 1100 block of Higgins Road for a fight in the parking lot. Upon arrival the officers met with various witnesses who said that an adult male grabbed a kid off of a skateboard and took him to the ground. Both the juvenile and the adult were present at the time of the officer's arrival. Through witness statements and video surveillance, it was determined that the juvenile had been skateboarding in the area when he bumped into a car. The driver got out of his vehicle and ran after the juvenile, grabbed him from the skateboard and threw him to the ground. School staff broke up the altercation. The adult was charged with Battery.

## CANINE UNIT REPORT



During the month of June 2015, K9 Dozer and his handler Officer Marak had 20 deployments. Of these calls (4) were public service including: the fishing derby, Alexian Brothers Family Block Party, the Junior Police Academy Camp, and Huntley PD, (8) narcotic sniffs—vehicle, (3) narcotic detections on currency, (1) area search for a suicidal subject, (1) robbery in progress, (1) lost child which was an outside department assist for Schaumburg PD, (1) burglary in progress, and (1) building search. The canine unit also attended monthly training.

## JUVENILE INVESTIGATIONS REPORT

On June 2, SRO Levin and Sergeant Crimmins attended an end of the year meeting at the District 54 building with several other police agencies, District 54 Superintendents and various park districts.

On June 3, SRO Levin assisted patrol with a missing juvenile near John Muir Literacy Academy. The juvenile was located safely nearby.

On June 5, SRO Levin assisted the Assistant Principal at Lakeview School with a juvenile problem. SRO Levin spoke to the subjects involved and explained to them the consequences of fighting each other. The students' parents were

then called by the Assistant Principal and advised of the situation.

On June 8, SRO Levin investigated an iPad theft at Churchill Elementary School. SRO Levin interviewed a student who later confessed that he stole the school's iPad. This student was given consequences through the school, and his guardian was notified by the principal.

SRO Donohue and SRO Levin were assigned to the Tactical Unit for the remainder of the summer and have been assigned as a community policing unit for Area 5.



## INVESTIGATIONS DIVISION REPORT

On June 5, Detective Tenuto was assigned to follow up on a violation of bail bond case. He was advised by Tactical Officers that they were out with the offender on Bode Circle. Tactical Officers also related that this same subject was in the company of the victim who had an active Order of Protection against him. This subject was taken into custody, then transported to the station for further investigation. During an interview, the subject admitted to returning home where he was not allowed and was in violation of the special conditions of bail. This case is cleared by arrest.

On June 13, Detective Thomas was called in to assist the Traffic Section with a crash investigation involving a vehicle and a 5 year old pedestrian that occurred on West Thacker Street near Illinois Boulevard. Detective Thomas assisted the Traffic Section with laser mapping the crash scene and later conducted interviews with the victim's family.

On June 15, Detective Tenuto was assigned to follow up on a theft of service case. After speaking with the manager at IHOP, he indicated that he was willing to accept restitution in lieu of signing complaints. Detective Tenuto then contacted the alleged offender who after a brief conversation agreed to meet at the station with the restitution of \$27.00. The offender later stated that the incident was not meant to be a dine-n-dash, he just became impatient while waiting in line to pay after his meal. Due to the complainant accepting restitution in lieu of signing complaints, this case is exceptionally cleared with restitution.

On June 16, Detective Tenuto was assigned to follow up on a domestic battery case. The offender was well known from previous contacts. Tactical Officers advised that they located and arrested the offender. The offender was interviewed and admitted to "bear hugging" his girlfriend and grabbing her by the arm during an argument. There were also independent witnesses to this incident. The offender also stated that he ran from the responding officers immediately

following this incident because he didn't want to talk to the Police. This case was cleared by arrest.

On June 17, Detective Tenuto and Detective Fernandez worked in conjunction with a Liquor Control Special Agent from the Illinois Department of Revenue, Liquor Control Commission on a compliance check for sale of liquor to minors. Two subjects, both 18 year old males, visited various establishments in Hoffman Estates. Twelve businesses were visited and passed while one business did sell to the minors and was cited under HE8-3-16 "Sale of Liquor to Minors."

On June 25, Detective Savage closed an Internet Crimes Against Children (ICAC) investigation he had been working on since October 2014. The initial National Center for Missing and Exploited Children (NCMEC) cybertip alerted Detective Savage to the 1800 block of Sessions Walk showing that an individual from that location had been uploading suspected child pornography to a social media account. Detective Savage was able to identify a 15 year old subject as the offender, and he was charged with Possession / Distribution of Child Pornography clearing this case by juvenile arrest.

On June 25, Detective Savage cleared a fraud investigation being investigated since February 2015 which occurred on the 1400 block of Rebecca Lane. The victim reported that an ex-girlfriend had given him a USPS money order for \$950 and asked him to cash it for her to his bank account. The victim was later notified by his bank that the USPS money order was returned as non-payable. The offender was identified and located. She responded to the station with a check to repay the money. Based on the fact that the victim was reimbursed and chose not to sign a complaint, this case was exceptionally cleared with restitution.





## TACTICAL UNIT REPORT

On June 03 Tactical Officers responded to a disturbance in an Area 4 residential area where they were advised the offender in a battery had just left the area. Tactical Officer Cawley was familiar with the subject and observed him enter a vehicle near the scene. The tactical officers were able to apprehend the subject who was placed under arrest. Tactical Officers also discovered the subject to be in possession of cannabis. The subject was transported to the police station where he was charged with Domestic Battery and Possession of Cannabis.

On June 06, Tactical Officers Cawley and Bartolone initiated a traffic stop on a vehicle on an Area 2 roadway after observing a traffic violation. Investigation revealed the driver, a gang member, to be driving while license suspended. The subject was arrested, transported to the police station where he was charged accordingly and bonded.

On June 12, Tactical Officers Bartolone, Stoy, Cawley and Fesemyer went to an Area 5 apartment complex following up on a narcotics activity report. The investigation led officers into the residence where they discovered a felony amount of cannabis, drug paraphernalia and \$184.00 USC. The resident was arrested and transported to the police station where she was charged accordingly and lodged awaiting a bond hearing. The recovered items were inventoried.

On June 16, Tactical Officers Stoy and Fesemyer arrested an Area 2 resident who was wanted on several warrants in another jurisdiction. The subject was transported to the police station where he was lodged for the other jurisdiction.

On June 17, 2015, Tactical Officer Cawley and Tactical Officer Bartolone initiated a traffic stop on a vehicle on an Area 2 roadway after observing an equipment violation. Investigation led to the recovery of a quarter pound of cannabis and drug paraphernalia. The driver was arrested and felony drug charges were approved.

On June 23, Tactical Officer Cawley and Tactical Officer Fesemyer stopped two juveniles on skateboards in an Area 6 apartment complex after observing a Village Ordinance violation. Investigation led to one of the juvenile being placed under arrest for Possession of Drug Paraphernalia. Both juveniles were released to a family member after being advised of the juvenile procedures.

On June 25, Tactical Officer Bartolone and Tactical Officer Stoy initiated a traffic stop on a vehicle on an Area 5 roadway after observing a traffic violation. The investigation led to the driver being placed under arrest for Possession of Cannabis and Drug Paraphernalia. The subject was transported to the police station where he was processed accordingly and bonded. The subject had \$1,520.00 in United States currency in his possession which was seized pending forfeiture proceedings.



During this month SRO Donohue and Levin have made numerous contacts in Area 5 providing a positive police image when interacting with the public as well as responding to calls.

The Tactical Unit attended a monthly gang meeting in Mt. Prospect.



# SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during June of 2015. Some of these included:

Lt. Felgenhauer attended the following: 32 hours of training in Moline, IL for Police Resource Management; presentations for upgrading the police station camera system and an 8-hour re-trainer for the FBI NA held at their range in North Chicago.

Lt. Felgenhauer continued research and compiling the budget items for 2016 in the Technical Services Bureau.

Lt. Felgenhauer began the hiring process for the property room manager vacancy.

Lt. Felgenhauer concluded the coordination of the Honor Guard Detail for the Fourth of July Parade.

Lt. Felgenhauer conducted a thorough review of the polygraph results and applications for police officers.

On June 15, a graduation ceremony was held at the Village Hall for the Citizen Police Academy Class #26. Certificates were presented by Assistant Chief Poulos, with Mayor McLeod, Sgt. Cawley, Officer Kruschel, and many Village Trustees in attendance.

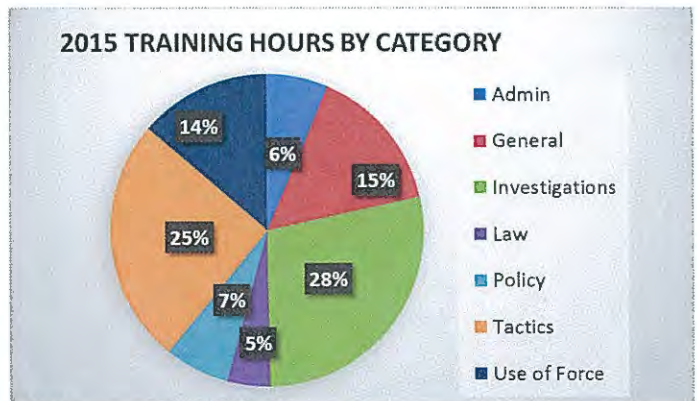


Intern Michael Amelio continues to work within the department with several different divisions. He continues to be monitored by the Staff Services Section.

Sgt. Cawley has temporarily taken over the duties of the property room evidence custodian until a replacement has been hired. This includes, but is not limited to: intake of evidence and prisoner property, submissions to the Illinois State Police Forensic Science Laboratory in Rockford, and returning personal property to owners.

In conjunction with property room duties, Sgt. Cawley participated in a 14 hour online property room class presented by the International Association of Property and Evidence.

Training hours for June totaled 458.50 hours which included: 103 hours of Admin, 171 hours of General, 115.50 hours of Investigations, 0 hours of Law, 6.75 hours of Policy, 40.25 hours of Tactics and 22 hours of Use of Force.



Training hours year to date totaled 6563 hours.



## COMMUNITY RELATIONS REPORT

During the month of June, Officer Bending participated in or facilitated the following:



On June 15th through June 19th, Officer Bending attended the Illinois Juvenile Officers Association/Illinois DARE Officers Association Conference in Peoria. Officer Bending attended seminars including: "What Drug is my Student On" and "The Caustic Risks of Performing Well in Law Enforcement." Officer Bending also attended the annual DARE Update Seminar.

### Community Relations:

Saint Alexius Medical Center hosted an open house on June 6th to celebrate the opening of the Women's and Children's Hospital. Officer Bending and members of Hoffman Estates Explorer Post 806 welcomed the visitors with police badges, stickers and coloring books.

The 6th annual Hoffman Estates Junior Police Academy was held from June 15th to June 19th with a record 44 participants. Lieutenant Felgenhauer kicked off the week by welcoming the kids to the program and wishing them good luck throughout the week. Officers Bending, Kruschel and Retired Officer Notarnicola then took the kids on a tour of the building.



During the week, the kids had the opportunity to learn and demonstrate a wide variety of police procedure and tactics. Officers Bending, Kruschel, retired Officer Notarnicola and the Explorers instructed on topics including: NIPAS; handcuffing & arrest procedure; crime scene investigation; room clearing; DUI; bicycle obstacle course; traffic stops & radar and a physical agility test. K-9 Officer Marak and his partner Dozer conducted a K-9 presentation. The kids were able to watch Dozer

locate hidden drugs and take down a fleeing offender. The week ended with a pizza party followed by a graduation that was attended by the kids and their families. The kids all received a graduation certificate and a keepsake picture card. Assistant Chief Poulos ended the week by thanking the kids and their families for their interest and attendance.

On June 23rd, Officer Bending visited the Hoffman Estates Park District Safety Town. Officer Bending spoke to approximately 10 kids about what police officers do and calling 911. All the kids received "When to Call 911" coloring books and HEPD Jr. Police Officer badges. The visit ended with the kids taking a tour of a police car.

### Special Olympics:

On June 7th, the Hoffman Estates Police Department participated in the annual Law Enforcement Torch Run for Special Olympics Illinois. The Hoffman Estates leg of the torch run started at Golf and Barrington Roads and ended at Golf and Roselle Roads. This year officers and Explorers teamed up with the Village of Hoffman Estates Commission for Disabled Citizens and teachers from Hoffman Estates High School and ran with several disabled members of the community. Trustee Pilafas, Lieutenant Felgenhauer, Officers Bending and Parks, retired Officer Notarnicola, and police explorers ran in the event. At the finish line, runners were met by Mayor McLeod, Trustee Stanton, Trustee Vandenberg, Village Clerk Romanoff and members of the Commission for Disabled Citizens.





## PROBLEM ORIENTED POLICING UNIT

During the month of June 2015, Officer Kruschel in the Problem Oriented Policing Unit was involved in the following activities:



Winston Knolls resident and CPA graduate Donna Adamczyk is working with Officer Kruschel to start a new Neighborhood Watch Program in the Winston Knolls subdivision.

Recruitment has begun and updates will be forthcoming.

The POP Division continues to work closely with area apartment/condo managers to address any issues that arise.

Due to the rise in pedestrian-related traffic accidents, the POP Division prepared a "Summertime Safety" article for the Village Voice, reminding motorists to be alert.

A visit to area businesses was conducted by Officer Kruschel to remind owners and managers about our No-Smoking Village Ordinance.

The POP Division assisted area High School students with their "Summer Survey" assignments, answering questions related to drugs, gangs, and teen alcohol abuse.

The POP Division participated in the following additional Community Events:

- Alexian Brothers Women's and Children's Hospital - Family Block Party.
- POP powerpoint presentation to the Citizen Police Academy.
- Traffic Direction powerpoint presentation to Hoffman Estates Police Explorers.
- Presentation on Personal Safety to employees of Tate & Lyle.
- Community meeting with Haddam Place residents to discuss recent incidents in the area.

### POP reports submitted for June 2015:

Juvenile Nuisance:	1
Landlord/Tenant Dispute:	1
Illegal Dumping:	1
Animal Complaints:	4

The POP division reviewed 256 Crime Hazard Alerts for June 2015. Visible GPS and radar units were the most noted.

## ADMINISTRATIVE SERVICES REPORT

On June 26, Sgt. Cawley along with Linda DePaepe participated in a drug burn being conducted in Rockford with Clean Air Solutions. This was done to purge the property room of drugs from cases that have received dispositions, therefore lifting the requirement of retaining the evidence. All authorized drugs (570 items) were condensed into eight large paper bags according to the company requirements and transported to Rockford.

Total YTD new items inventoried	806
Total YTD items sent to lab	137
Total YTD items returned from lab	159
Total YTD items returned to owner	76
Total YTD transfers handled	7239
Laundered Prisoner Blankets	127
Items Destroyed	828
Items Marked for Destruction	44



## TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of June 2015:



The Traffic Section welcomed two additional traffic enforcement officers this month, Officer Brunner (left) and Officer Allen (right).



Officer Wondolkowski made a traffic stop on a vehicle traveling 68 mph in a 45 mph zone. Upon stopping the driver, he learned that he had a suspended driver's license. Through further investigation it was learned that the license was suspended for a previous conviction for DUI. Felony approval was sought and given.

Officer Wondolkowski conducted a traffic stop on a vehicle traveling at 70mph in a 45mph zone. Upon stopping the driver, he learned that the driver had a suspended license and was required to drive only a vehicle with the BAID device in it. The vehicle he was driving

did not have such a device. The driver was arrested and felony approval was sought and given.

On June 13, a fatal crash involving a 5 year old pedestrian was investigated by Officer Wondolkowski. No citations were issued to the driver of the vehicle that struck the child.

On June 23, Officers Lynch and Wiegert investigated two serious traffic crashes involving young children. The first was a 7 year old boy who rode his bicycle into the side of a van making a turn causing the bicycle to slide under the van. The boy was transported to Lutheran General Hospital where he was observed overnight and released with only minor injuries. The second crash involved a 2 year old who was struck by a vehicle backing up in his driveway. He was knocked down and had a leg lodged between the tire and the wheel-well. He was extricated and treated at SAMC for minor injuries. These crashes occurred three hours apart and were both investigated thoroughly.

## EXPLORER POST 806

On June 3rd, 10th, 17th, and 24th the police explorers performed a traffic detail at the Arboretum of South Barrington. The Explorers were split into two teams and each team works this detail every other Wednesday.



The week of June 3rd the Explorers volunteered to work the overnight shift at the traveling Vietnam Veterans Memorial that was being displayed at Cabela's. The detail called for two Explorers each night from 10 p.m. until 6 a.m.

On June 6th the Community Fishing Derby at South Ridge Lake was held. The Explorers assisted Officer Kruschel at this event by handing out sticker badges and tattoos to the children and riding bikes around the perimeter of the lake to meet and greet citizens.



# LETTERS OF APPRECIATION

RECEIVED

JUN 17 2015

Arthur B. Mellin

33w469 Mare Barn Lan  
Wayne, Il. 6018  
(630) 587-144  
amellin.42@gmail.com

June 12, 2015

Chief Ted Bos  
Hoffman Estates Police Dept.  
411 W. Higgins Road  
Hoffman Estates, Il. 60169

Dear Chief Bos,

Please accept this letter of commendation as indicative of my appreciation for the service rendered to my wife and me by Officer McGowan, badge number 235, on the afternoon of June 10, 2015.

On that date my wife and I found ourselves stranded along a narrow stretch of a two lane highway, Golf Road west bound between Barrington Road and Route 59. Our car stalled unexpectedly and would not restart. There was no shoulder to pull off onto as we were adjacent to a guard rail. With my vehicle only partially off the road, traffic was forced to veer left and pass between us and oncoming east bound traffic. The speed limit was 50 miles per hour. As you might imagine those traveling east bound ignored the required adjustment of west bound traffic. Little or no room was given to accommodate their safe passage nor did traffic going in either direction slow down.

A particularly frightening situation would develop when the approaching vehicle from behind was large and obstructed the vision of other traffic. Often, that vehicle would wait until the last moment to alter its approach leaving the others to be surprised by our presence.

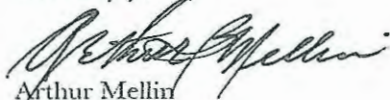
The temperature was 90 degrees Fahrenheit.

I must say, the response time between the 911 call, the dispatchers assignment of responsibility, and the arrival of help was impressive. Kudos to your entire department.

Officer McGowan arrived and provided a margin of safety by positioning his emergency vehicle, with lights flashing, in a manor so as to force traffic even further left. With the police presence traffic slowed to a more sane rate of speed. Officer McGowan pushed our car by hand, for a distance of about 40 to 50 yards, to a spot where there was room to completely clear the road. He then moved his vehicle behind ours, arranged for towing service and provided a cool place to wait.

Thank you, Officer McGowan.

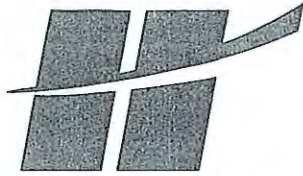
Sincerely yours,

  
Arthur Mellin





# LETTERS OF APPRECIATION



HOFFMAN ESTATES  
**CHAMBER**  
OF COMMERCE  
AND INDUSTRY

RECEIVED  
JUN 29 2015

June 24, 2015

Dear Chief Bos,

Our 20th annual Community Fishing Derby was a huge success. We had over 400 registered fisherman depart with fabulous door prizes, cash prizes and tee shirts for the children.

The pictures from the event will be posted on the Chamber website and will be in the July/August Chamber on-line newsletter with a Thank You to all of our sponsors.

I also want to thank you again for granting the parking restrictions around the neighborhood.

The fishing derby was extra special this year with Dozer and Officer Marak's presence. The children enjoyed seeing our community police dog walk around the lake and play a game of catch! Officer Joe Kruschel was at the Derby and is always so pleasant, he is a true asset to the police force.

On behalf of the Hoffman Estates Chamber of Commerce & Industry, please accept my sincere thank you for your staff's assistance on the community Fishing Derby this year. I am looking forward to working with you again next year on this wonderful, long-standing, special event!

Very Best Regards,

*Tricia O'Brien*

Tricia O'Brien  
President





# HOFFMAN ESTATES

GROWING TO GREATNESS

To: James H. Norris, Village Manager

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### MONTHLY REPORT

June 2015

#### Prevention and Wellness

HHS, in conjunction with Life Source Blood Centers, held our Summer Employee Blood drive on June 12, 2015. Thirty 32 employees donated; potentially saving the lives of 96 people. This year's number of donations represents an increase of 8 donations over last year's event.

The Prevention and Wellness Team hosted a fitness event for the employees participating in the Fitness Competition. Staff from Community Health and Rehab Center provided free 10 minute chair massages and spinal assessments for staff.

Bernasha Anderson, Psychology Extern, hosted a Women's Empowerment group. The group provided an opportunity for women to discuss issues related to health, mental health, family, marriage, and other relevant health matter. The group met for three sessions.

The Prevention and Wellness team hosted a massage day for participants in the 2015 Employee Fitness Challenge. 19 employee's participated in the event. Each participant received a free 10 minute chair massage and spinal assessment. Six employees participated.

The 2015 Employee Fitness Challenge concluded June 28<sup>th</sup>. Sixty seven employees (9 teams) participated in the challenge. The top three teams were Dashing Divas, and Fast Furious Five O. The top three exercisers were Christine Key, Mark Wandolkowski, and Tom Mackie. Over the course of the challenge, participants burned a total of 3,187, 627 calories and exercised a total of 2, 579 days.

During the month nursing staff provided 51 children's vaccinations, 27 TB tests, 8 Cholestech tests, 135 preventative screenings, and 83 vision and hearing screenings. HHS nursing staff met with staff from St. Alexius Hospital to finalize plans for the August Back-to-School clinics. Vaccinations clinics will be held on 8/3 and 8/17. Physicals for students will be provided at the August 3<sup>rd</sup> clinic.



HHS staff, in conjunction with the Hoffman Estates Park District, continues to provide youth services at Vogelei Teen Center. The Teen Center provides a safe environment for youth to gather during the afterschool hours. The attendance has increased over the past month to an average of 14 youth per evening.

### **Treatment and Crisis Response**

Currently, HHS clinical psychology staff has 68 active clients. During the month 175 hours of individual counseling, 5 hours of couples counseling, and 8 hours of family counseling were completed. 11 intake appointments were scheduled and 7 were completed.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements; four residents requested assistance.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. Three residents requested assistance this month.

### **HHS Commissions/Committees/Additional Activities**

Algean Garner and Cathy Dagian met with Cathy Doczekalski to begin planning for the 2015 Benefits of Wellness Fair on June 3, 2015.

Algean Garner attended the Youth Commission meeting on June 4, 2015.

Algean Garner meet with Latonya Walker from WINGS to discuss counseling service on June 3, 2015.

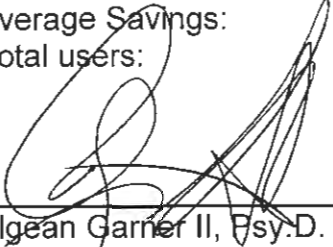
Algean Garner co-facilitated ALICE classes with the Youth Commission on June 17, 2015.

### **Drug/Sharps Collection**

During the month, HHS staff collected **170** containers of sharps and **460** containers of expired medications through the pharmaceutical and sharps collection program.

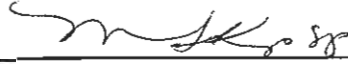
**NCL- Discount Prescription Drug program (June, 2015)**

Total # of prescriptions: 13  
Total dollars saved: **\$ 11.53**  
Average dollars saved: **\$ 8.98**  
Average Savings: **23.0%**  
Total users: **6**



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Algean Garner II, Psy.D.  
Director  
Health and Human Services



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Monica Saavedra, Psy.D.  
Assistant Director  
Health and Human Services



June, 2015

**People Served**

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Health	90	149	47	286	2,121	2001	6.00%
Human Services	188	0	0	188	590	524	12.60%
Prevention/Wellness Contacts							
Programs-Health & Human Svcs.	160	*	*	160	562	106	430.19%
Lending Closet	9	*	*	9	54	40	35.00%
AllCare (formerly KidCare)	0	*	*	0	0	2	0.00%
Salvation Army	4	*	*	4	15	18	-16.67%
NICOR	3	*	*	3	26	35	-25.71%

**Services Provided-Health**

# of people @ Children's Clinic includes Medicaid	11	10	0	21	148	110	34.55%
# of shots @ Child clinic includes Medicaid	*	*	*	37	279	233	19.74%
# of people @ HE Baby Clinic includes Medicaid	7	1	1	9	35	27	29.63%
# of shots @ Baby clinic includes Medicaid	*	*	*	14	60	84	-28.57%
# people @ CRC	0	*	*	0	0	0	0.00%
# shots @CRC	*	*	*	0	0	0	0.00%
# Medicaid clients total	6	3	*	9	73	67	8.96%
# Medicaid shots total	*	*	*	20	145	162	0.00%
Vision/Hearing (Preschool)*	0	83	0	83	1,171	967	0.00%
Tanita Body Mass Analyzer	2	0	0	2	2	0	0.00%
Adult TB tests given	26	1	0	27	50	123	-59.35%
Cholestech Tests	8	0	0	8	28	44	-36.36%
Hep A - Adult shots	1	0	0	1	4	4	0.00%
Hep B - Adult shots	0	0	0	0	2	15	-86.67%
Twinrix - Adult shots	0	1	0	1	5	8	-37.50%
Td/Tdap	1	0	0	1	10	5	100.00%
# of free Blood Pressure checks	17	25	15	57	417	360	15.83%
# of free Pulse checks	17	20	15	52	388	328	18.29%
# of free Blood Sugar checks	1	6	8	15	52	20	160.00%
# of free Hemoglobin checks	1	2	8	11	38	50	-24.00%
# of adult Flu vaccines given	0	0	0	0	3	17	-82.35%
# of child Flu vaccines given	0	0	0	0	11	27	-59.26%

**Services Provided-Human Services**

Individual Sessions	175	0	0	175	946	1153	-17.95%
Couple Sessions	5	0	0	5	24	52	-53.85%
Family Sessions	8	0	0	8	50	65	-23.08%
Testing Sessions	2	0	0	2	3	1	0.00%

**Programs**

Lion's Pride	*	*	*	0	0	24	0.00%
Real Girls/Real Talk	*	*	*	0	0	0	0.00%
Reaching for the Stars	*	*	*	0	0	0	0.00%
Girl Power	*	*	*	0	0	0	0.00%
Vogelei	*	*	*	144	404	0	0.00%
Take Charge of Health	*	*	*	0	0	20	0.00%
Employee Programs	*	*	*	0	0	15	0.00%
Senior Programs	*	*	*	0	0	30	0.00%
CRC Programs	*	*	*	0	0	0	0.00%
Other	*	*	*	0	0	46	0.00%

**Wellness Checks/Crisis Response**

Hours Spent	0	0	0	0	0	4	0.00%
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\*These figures are not available as the numbers are not tracked in this manner.

## June, 2015

### Revenue

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>Health</b>							
Children's Clinic	*	*	*	\$ 206.00	\$ 1,072.90	\$ 878.00	22.20%
Hoffman Baby Clinic	*	*	*	\$ 48.00	\$ 145.00	\$ 220.00	-34.09%
CRC	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 32.00	\$ 166.00	\$ 1,322.00	-87.44%
Lipid Profile (\$22)	*	*	*	\$ 206.00	\$ 610.00	\$ 844.00	-27.73%
Adult Shots	*	*	*	\$ 170.00	\$ 820.00	\$ 1,385.00	-40.79%
Employee Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Blood Sugar	*	*	*	\$ -	\$ 21.00	\$ 33.00	0.00%
Hemoglobin	*	*	*	\$ 15.00	\$ 99.00	\$ 124.00	0.00%
Medicaid	*	*	*	\$ -	\$ -	\$ -	0.00%
Flu/Medicare	*	*	*	\$2,834.38	\$ 2,874.38	\$ 3,323.87	-13.52%
Flu/Children	*	*	*	\$ -	\$ 10.00	\$ 520.97	0.00%
Vision & Hearing	*	*	*	\$ -	\$ 3,660.00	\$ 3,395.00	7.81%
AllKids	*	*	*	\$ -	\$ -	\$ -	0.00%
<b>Human Services</b>							
Counseling	**	**	**	\$2,062.75	\$ 10,775.75	\$11,314.00	-4.76%
Testing Fees	**	**	**	\$ 543.75	\$ 768.75	\$ 139.00	0.00%

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	11	36.00%
No Health Insurance:	9	30.00%
Village Employee:	1	4.00%
Medicaid/KidCare:	9	30.00%
Native American:		
	<u>30</u>	<u>100.00%</u>





**To: James H. Norris, Village Manager**

## **VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT**

**June 2015**

Below are activities for Emergency Management Agency (EMA) and the EMA Auxiliary Employees for the month of June 2015:

### **EMA Activations**

- EMA members were requested by the Fire Department to stand by at 1170 Highland Blvd for a wire down. Mike Boomgarden responded to the call out.
- EMA members were requested by the Police Department to assist with lane closures when a lane buckled on Higgins Road, west of Roselle Road. Bob Langsfeld and Mike Boomgarden directed traffic around the incident.
- EMA members helped with traffic control for the Village Green concerts and were also available during the concerts should an incident occur.

### **Preparedness**

#### **Training:**

- Harper College conducted training regarding response of senior executives to a severe weather incident at the commencement exercise. Bob Langsfeld worked with the planning team and served as lead controller during the simulated incident.
- EMA members attended the fishing derby and staffed the public information trailer. Most people who stopped by were interested in NOAA weather alert radios for the home and outdoors. Handouts were also distributed about family communication plans and preparedness.
- Bob Langsfeld attended Union Pacific Rail Road training in West Chicago, focusing on what UPRR does to prevent rail road accidents and emergency response capabilities.
- Bob Langsfeld attended Cook County DHSEM's Open House in Oak Forest. Tours were given on the new Emergency Operating Center and of the large supply of deployable equipment available for our use upon request.
- The EM Comm Round Table meeting was attended by auxiliary radio operators from the area. Bob Langsfeld reviewed the Tour da Cure 120K bicycle ride event, focusing on the computer aided dispatch system and the use of automatic position reporting radios for large area events.

- EMA members participated in the American Radio Relay Leagues Amateur Radio national emergency preparedness exercise, using the forward command trailer (formerly the seat belt trailer), in the Police Department parking lot. The goal was to simulate disaster conditions and contact as many other amateur radio stations as possible. Emphasis was placed on the use of emergency power and field operations. EMA volunteer amateur radio operators set up long range communications equipment and made radio contacts with other stations all over the US and Canada. Members were trained on operating skills and conducted basic technical radio communications classes. EMA members visited other similar operations in Schaumburg and Palatine.



Ted S. Bos  
Chief of Police

TSB/kc





# HOFFMAN ESTATES

FIRE DEPARTMENT

Jeffrey G. Jorian  
FIRE CHIEF

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT

June 2015

This month's activities resulted in the Fire Department responding to 462 calls for service, 322 incidents were for emergency medical service, 134 incidents were suppression-related, and 6 were mutual aid to other fire departments.

### Emergency Incidents of Interest for June

#### 6/23/15-#15-2760 – Bode and Roselle, Motor Vehicle Accident versus Pedestrian

Engine 24, Ambulance 21, and Squad 22 responded for a 7 year old male run over by a car. Child had numerous, serious injuries. Ambulance 21 assessed and treated patient per protocol. Patient transported to Lutheran General Hospital Trauma Center. Lutheran General contacted while enroute, no further orders given and patient transported without incident.

#### 6/23/15-#15-2761 – 330 Newton, Motor Vehicle Accident versus Pedestrian

Engine 24, Ambulance 24, and Squad 22 on the scene at the above location for the traffic accident, car versus child. Units found a 2 year old patient wrapped around the rear tire of a car. Neighbors were in the process of utilizing a car jack to raise the vehicle, and allow the child to be freed. Fire department personnel took over the rescue operation and extricated the child. Patient moved to the ambulance. Ambulance 24 assessed and treated patient per protocol and transported to SAMC. Engine 24 mitigated hazards, and command turned over to HEPD. Units in service to quarters.

### Mutual & Auto aid incidents

#### 6/9/15-#15-2558, 1275 Baldwin Lane, Palatine (Code 13) Mutual Aid Structure Fire

Squad 22 responded mutual aid to Palatine for an apartment fire. Upon arrival Palatine command assigned Squad 22 as elevator control. Palatine command terminated the incident and Squad 22 returned to quarters.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Gary J. Pilafas  
TRUSTEE

Gayle Vandenberg  
TRUSTEE

Karen V. Mills  
TRUSTEE

Gary Stanton  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Anna Newell  
TRUSTEE

Michael Gaeta  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

**6/14/15-#15-2623 – 400 Maple, Carpentersville, Box Alarm**

Truck 22 responded mutual aid to Carpentersville for the report of a structure fire in a large industrial complex. Truck 22 staged upon arrival, until ComEd was able to de-energize the electrical system that was burning. Command requested assistance with ventilation due to the large volume of smoke. Truck 22 deployed two fans that were used to ventilate the building. Primary search of the involved building was completed, and extension to the adjoining unit was checked. Truck 22 was released by command, and returned to quarters.

**6/16/15-#15-2643, 7750 Sutton, Bartlett (Code 13) Mutual Aid Structure Fire**

Squad 22 responded mutual aid to Bartlett for the report of a report of structure. Upon arrival, Squad 22 was assigned to provide scene lighting and SCBA air refills. Squad 22 was released by command and returned in service.

On the following pages is an overview of activities and emergency responses for the month of June.

*Jeff Jorian*

Jeff Jorian  
Fire Chief

JJ/cr



## **OPERATIONS DIVISION**

During the month of June, the following operational issues took place:

- One firefighter on extended sick leave due to off-duty knee injury.
- One firefighter on extended sick leave due to gastrointestinal issue.
- One firefighter remains on PEDDA leave as a result of an on-duty back injury.
- One firefighter on extended sick leave due to surgical procedure. (Returned to duty)
- One firefighter on extended leave due to an off-duty leg injury.
- One firefighter on extended leave due to off-duty foot injury.
- One firefighter on light duty due to off-duty shoulder injury.
- One firefighter on extended leave due to off-duty accident/injury.

## **ADMINISTRATIVE DIVISION**

- Chief Jorian participated in the following events during the month:
  - Attended a meeting with representatives from the Elgin Fire Department on shared tollway responses during the construction period.
  - Attended the Fire Department Standardization Meeting at NWCDS.
  - Participated in the Fire Department Walk-Through and visitation at the wake of Dr. Stanley Zydlo.
  - Participated as a cook for the Village sponsored Blood Drive.
  - Attended the quarterly Foreign Fire Insurance Board Meeting.
  - Attended a meeting with a representative from Andre's Medical Billing on the current status of our billing system.
  - Attended the MABAS Chiefs Lunch.
  - Attended the Hoffman Estates Chamber of Commerce Golf Outing.
  - Attended a product review of a reporting system through our IS Department.
  - Conducted the quarterly officer meetings with shift personnel.
  - Attended the CIB Mid-Year Review Meeting.
  - Attended a Labor/Management Meeting with the leadership of the Union Local and D/C Schuldt.
  - Presented a report to the Consolidated Community School District 15 Board Members as a committee member of the CCSD15 Facilities Plan Committee Meeting in Palatine.
- Deputy Chief Schuldt participated in the following events this month:
  - Attended the MABAS Division 2 Chiefs Meeting.
  - Attended an Emergency responders meeting for the I-90 construction project.
  - Attended an Advance Traffic Management planning meeting at the Tollway Authority in Downers Grove.
  - Attended a meeting with representatives from the Elgin Fire Department on shared tollway responses during the construction period.



- o Attended a product review of a reporting system through our IS Department.
  - o Attended a Labor/Management Meeting with the leadership of the Union Local.
  - o Attended a lunch meeting at Station 22 with the NWCH staff.
  - o Attended a budget discussion with Fire Staff.
  - o Completed and /or coordinated several apparatus items including – delivery of new vehicles for equipment installation, safety inspections and vendor meetings.
  - o Attended Paramedic graduation ceremony at NCH.
  - o Completed budget preparation and CIB department review.
- Assistant Chief Mackie participated in the following events during the month:
    - o Attended a budget discussion with Fire Staff.
    - o Attended a meeting in Downers Grove on the I90 construction project.
    - o Worked the Libertyville High School Graduation at the Sears Center Arena.
    - o Worked the USA Volleyball match at the Sears Center Arena.
    - o Attended MABAS 1 Training Officer Meeting in Rolling Meadows.
    - o Attended depart Shift Training Committee meeting at Station 22.
    - o Completed the new candidate ladder climb with PFF Peter Merkel at Station 24.
    - o Assisted General Government with the pick-up of the fitness equipment that was sold during the village auction.
    - o Worked the MMA Rise event at the Sears Center Arena.
    - o Attended a lunch meeting at Station 22 with the NWCH staff.
    - o Attended a meeting at the Tollway Authority in Downers Grove.
    - o Attended a MABAS 1 Training meeting to review the Advanced Technician Firefighter.
    - o Attended the 10 year celebration for FF Tim Stoub.
    - o Participated in the 2015 World Police & Fire Games in Fairfax, Virginia.
    - o Continued working on the Department SOG review/revision process.

## **PUBLIC EDUCATION**

<b>ACTIVITIES</b>	
<b>Date</b>	<b>Event:</b>
06/07/15	District 23 Block Party 3 <sup>rd</sup> shift 10 kids, 8 adults
06/14/15	District 24 Block- Party Beacon Pointe Wetland Park 1 <sup>st</sup> shift
06/24/15	FF Pesavento with Brush 23 attended Camp I Am, 75 kids, 150 adults
06/27/15	District 21 Block Party 2 <sup>nd</sup> shift 30 kids, 22 adults
06/27/15	District 23 Block Party 2 <sup>nd</sup> shift 30 kids, 30 adults
06/28/15	District 21 Children's Advocacy Center Run/Walk
06/29/15	District 22 station tour, 1 <sup>st</sup> shift, Hoffman Estates Park District- 12 kids, 10 adults

Note: In June of 2015, the Hoffman Estates Fire Department educated **425** children and **300** adults in fire safety. The Fire Department also gave out **0** smoke detectors.



# RESPONSE ACTIVITY



## Hoffman Estates Fire Department

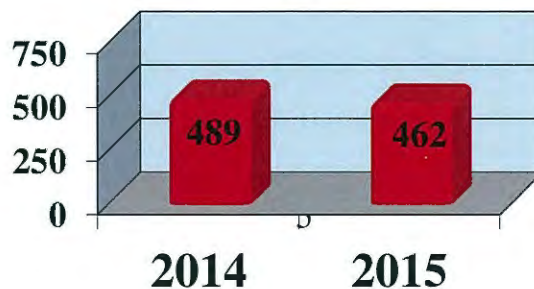
EOM - Monthly Type of Alarm Report - Summary

**Jeffrey Jorian**  
*Fire Chief*

Alarm Date Between {06/01/2015} And {06/30/2015}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	322	69.69 %
Code 2: Single Company Response	29	6.27 %
Code 3: Structure Fire/Inside Odor of Natural Gas	8	1.73 %
Code 4: An upgrade of any initial response	1	0.21 %
Traffic Accident with entrapment	4	0.86 %
Automatic fire alarm, full fire position	34	7.35 %
All traffic accidents with injuries	24	5.19 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	3	0.64 %
Car fires (outside of building)	2	0.43 %
CO response without reported symptoms	3	0.64 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	1	0.21 %
NIPAS EST Activation	0	0.00 %
Elevator Response	20	4.32 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	3	0.64 %
Mutual aid request (including Code 13)	6	1.29 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	2	0.43 %
Technical Rescue	0	0.00 %
Count of Incidents	462	

### Total Emergency Responses June





# Hoffman Estates Fire Department

## EOM - Year to Date Type of Alarm Report - Summary

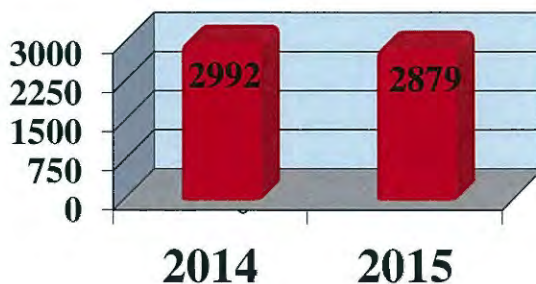
**Jeffrey Jorian**

*Fire Chief*

Alarm Date Between {01/01/2015} And {06/30/2015}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	2034	70.64 %
Code 2: Single Company Response	191	6.63 %
Code 3: Structure Fire/Inside Odor of Natural Gas	52	1.80 %
Code 4: An upgrade of any initial response	11	0.38 %
Traffic Accident with entrapment	14	0.48 %
Automatic fire alarm, full fire position	214	7.43 %
All traffic accidents with injuries	93	3.23 %
Brush Fire. Upgrade from a Code 2	2	0.06 %
MABAS Box alarm to another town	8	0.27 %
Car fires (outside of building)	12	0.41 %
CO response without reported symptoms	40	1.38 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	1	0.03 %
NIPAS EST Activation	0	0.00 %
Elevator Response	108	3.75 %
HazMat Level I Response	2	0.06 %
HazMat Level II Response	1	0.03 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	48	1.66 %
Mutual aid request (including Code 13)	42	1.45 %
MABAS incident	0	0.00 %
9-1-1 open line	2	0.06 %
Truck fire (outside of building)	4	0.13 %
Technical Rescue	0	0.00 %
<b>Count of Incidents</b>	<b>2879</b>	

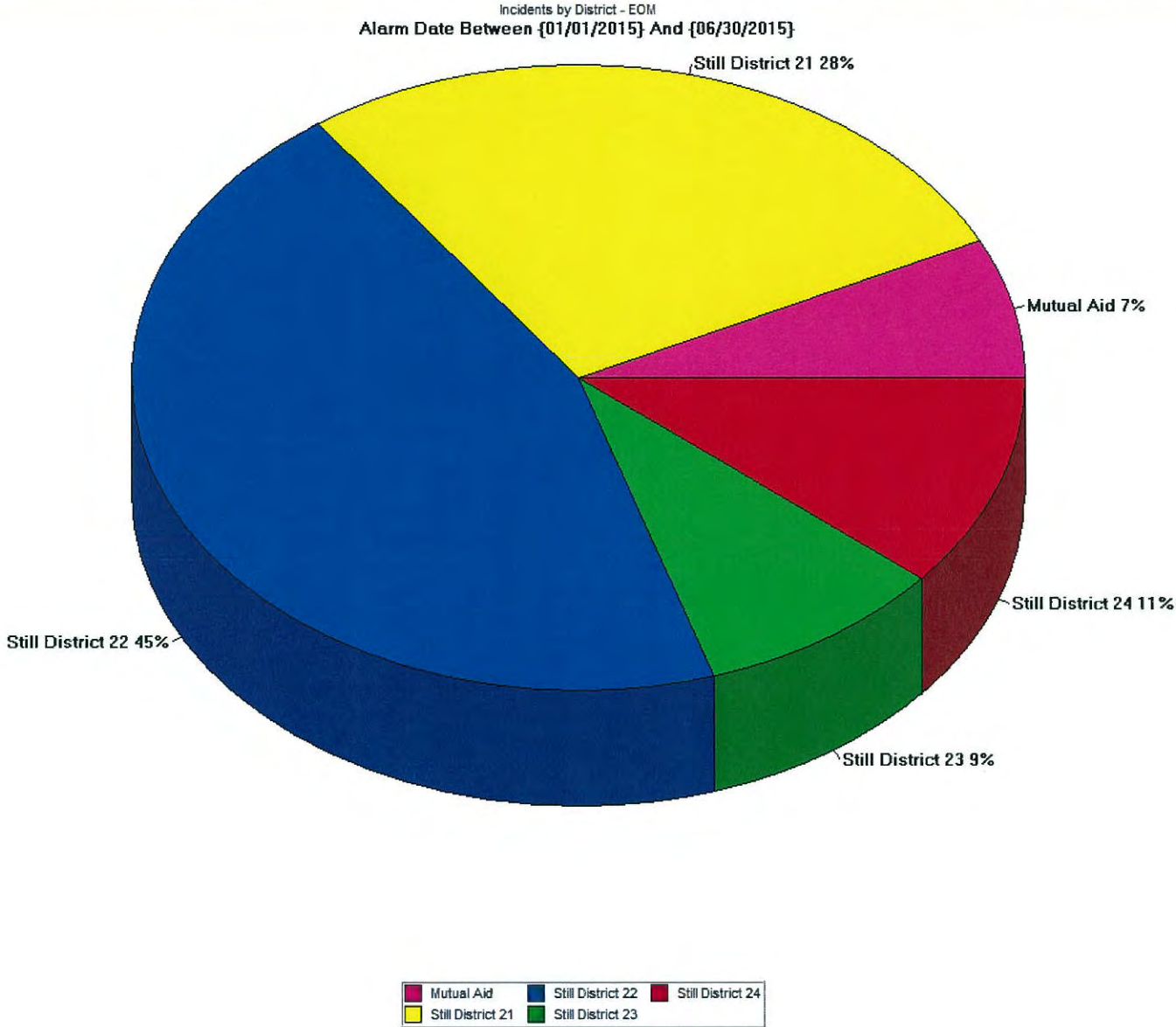
### Total Emergency Responses Year-to Date





# Hoffman Estates Fire Department

## EOM – Incident by District Summary





# Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

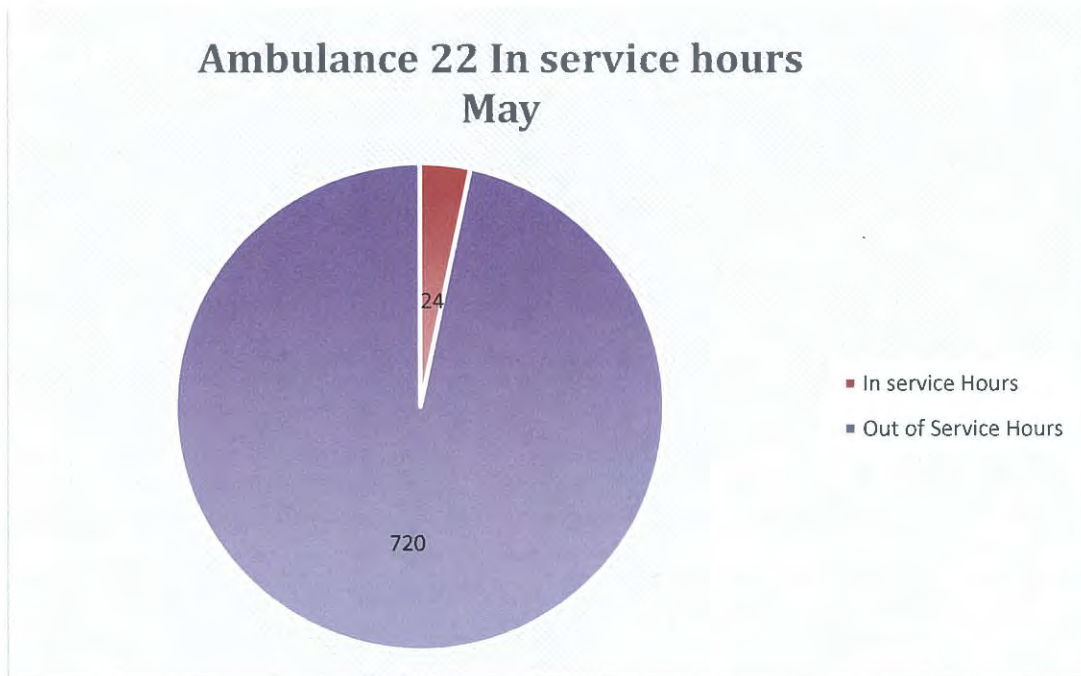
**Jeffrey Jorian**  
Fire Chief

Date Between {06/01/2015} And {06/30/2015}

Start Date	Total Hours	Percent of Hours per Month
June	24.00	3.3333 %

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**Total In-Service Hours**    24.00 of 720.00                      **Total Percentage of Hours In Service** 3.3333 %







# Hoffman Estates Fire Department

## EOM - Ambulance 22 Summary

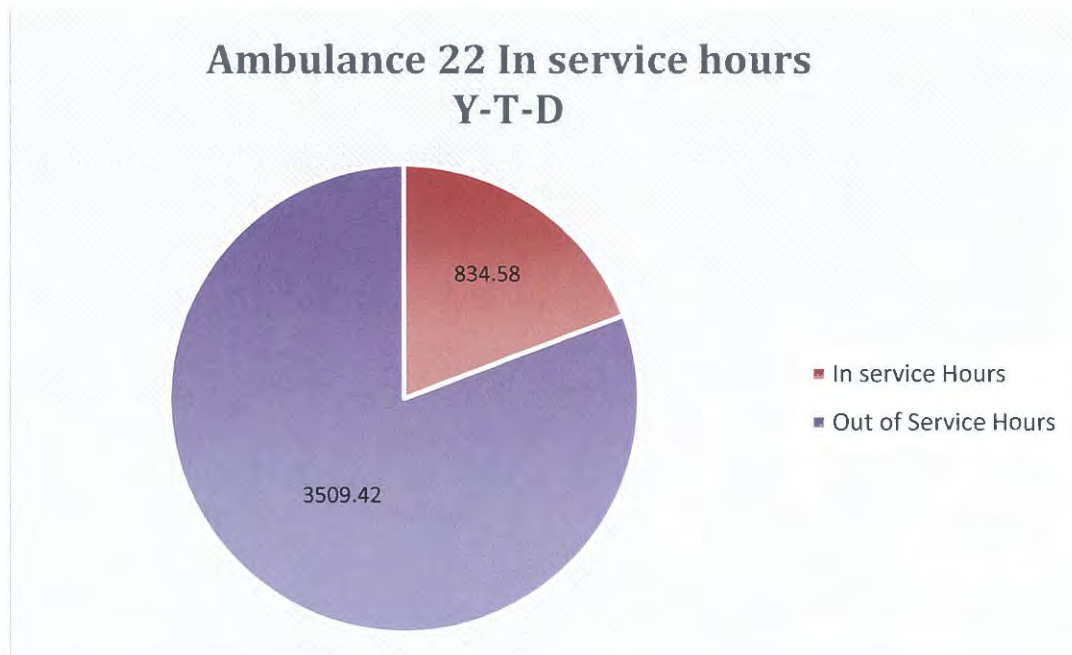
**Jeffrey Jorian**  
Fire Chief

Date Between {01/01/2015} And {06/30/2015}

Start Date	Total Hours	Percent of Hours per Month
January	350.50	47.1102 %
February	124.00	18.4524 %
March	36.00	4.8387 %
April	202.50	28.1250 %
May	97.58	13.1156 %
June	24.00	3.3333 %

**Total In-Service Hours 834.58 of 4344.00**

**Total Percentage of Hours In Service 19.212 %**



## FIRE PREVENTION BUREAU

OCCUPANCY TYPE	January	February	March	April	May	June	YTD LOSS
Special Outside	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Assembly	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Single-Family	\$8,500	\$221,000	\$180,000	\$80,000	\$2,500	\$0	\$492,500
Multi-Family	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000
General Business	\$0	\$0	\$0	\$0	\$3,500	\$0	\$3,500
Road, Parking Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storage Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Open Land, Field	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	\$0	\$10,607	\$0	\$28,000	\$0	\$1,500	\$40,107
Institutional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	\$8,500	\$231,607	\$180,000	\$108,000	\$7,000	\$1,500	\$536,607

### Fire Loss Occupancy Type 2015

2015 TOTAL FIRES FOR THE MONTH:	Estimate Dollar Loss
<b>JANUARY</b>	
1410 Meyer Rd.	\$8,500.00
Total for Month	\$8,500.00
<b>FEBRUARY</b>	
Car - Barrington/Higgins	\$5,607.00
4160 O'Hare	\$180,000.00
5919 Betty Gloyd	\$40,000.00
Car - I-90	\$5,000.00
1140 Apricot	\$1,000.00
Total for Month	\$231,607.00
<b>MARCH</b>	
315 Apache	\$180,000.00
Total for Month	\$180,000.00



<b>APRIL</b>	
1060 Apple	\$60,000.00
1600 Bartlett car	\$2,000.00
680 Illinois	\$5,000.00
I-90	\$26,000.00
1380 Oakmont	\$15,000.00
Total for Month	\$108,000.00
<b>MAY</b>	
1700 Queensbury	\$1,000.00
505 Illinois	\$2,500.00
2075 Barrington	\$3,500.00
Total for Month	\$7,000.00
<b>JUNE</b>	
5868 Betty Gloyd	\$1,500.00
Total for Month	\$1,500.00
<b>TOTAL LOSS FOR 2015</b>	<b>\$536,607.00</b>
<b>TOTAL LOSS FOR 2014</b>	<b>\$2,621,600.00</b>

**PREVIOUS YEARS TOTAL ANNUAL FIRE LOSS**

2014	\$2,621,600	2007	\$1,253,350
2013	\$488,100	2006	\$755,420
2012	\$3,277,217	2005	\$1,442,910
2011	\$524,800	2004	\$4,033,630
2010	\$1,693,200	2003	\$2,266,370
2009	\$991,740	2002	\$963,600
2008	\$1,606,700	2001	\$2,709,675

- **FINAL INSPECTIONS COMPLETED:** None
- **MEETINGS ATTENDED:** Site Plan Meetings
- **TRAINING ATTENDED:** None

## ANNUAL INSPECTIONS:

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>June</b>	<b>YTD Total</b>	<b>2014 Total</b>
Annual Inspections	9	22	77
First Reinspections			8
Business license Inspection			1
<b>Total</b>	<b>9</b>	<b>22</b>	<b>86</b>
<b>Plan Review</b>	<b>June</b>	<b>YTD Total</b>	<b>2014 Total</b>
Building Plan Review	8	33	59
Automatic Fire Alarm	6	19	33
Other Suppression Systems			1
Fuel Storage Tanks			0
Hood & Duct Mechanical	1	4	2
Hood & Duct Suppression	1	2	5
Open Burn		5	37
Site Plan Review	3	20	31
Automatic Sprinkler	7	27	34
Temporary Heating			0
Temporary Structure (tent)	2	9	15
Pyrotechnic Display	1	3	7
<b>Total</b>	<b>29</b>	<b>122</b>	<b>224</b>
<b>Construction Projects</b>	<b>June</b>	<b>YTD Total</b>	<b>2014 Total</b>
Construction Permit Issued	14	56	92
Construction Site Inspection	13	116	247
Construction Site Visits	18	85	161
<b>Total</b>	<b>45</b>	<b>257</b>	<b>500</b>
<b>Miscellaneous Inspections</b>	<b>June</b>	<b>YTD Total</b>	<b>2014 Total</b>
Fire Prevention Complaints	10	82	154
Homeowner Walk-Thru (Residential Sprinkler)			4
Underground flush/hydrant flow	7	35	80
Lock Box Lock Change		1	21
<b>Total</b>	<b>17</b>	<b>118</b>	<b>259</b>



<b>Buildings Requiring Sprinklers</b>			
Installed	<b>June</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
	<b>1</b>	<b>1</b>	<b>99</b>
<b>Wireless Transceivers</b>	<b>June</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
Installed		<b>0</b>	<b>452</b>

## **TRAINING DIVISION**

### **Outside Training:**

- Firefighters Buckel & Nevius attended Vehicle & Machinery Operations class in Romeoville, June 8-12, 2015.

### **In-house Training:**

- Truck 22 Laddering Skills – coordinated by A/C Mackie.
- EMS Case Studies by Doctor Johnson – coordinated by A/C Mackie.
- Safety Stand Down – coordinated by A/C Mackie.
- Drivers' Training Road Course – coordinated by the Company Officers.
- Drivers' Training Cone Course – coordinated by Lt. Golden.
- Officer Meetings – coordinated by A/C Mackie.
- Officer Development Simulations – coordinated by B/C Bosco.

### **Company training** (Instructed by the Captains and Lieutenants):

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.
- Total training hours for the month of June for all members were 1,807.

1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	June	Total Hours YTD
6,944	4,414			1,807	13,165



**Village of  
Oak Brook**

1200 Oak Brook Road  
Oak Brook, IL 60523-2255  
Website  
[www.oak-brook.org](http://www.oak-brook.org)

**Administration**  
630.368.5000  
FAX 630.368.5045

**Community  
Development**  
630.368.5101  
FAX 630.368.5128

**Engineering  
Department**  
630.368.5130  
FAX 630.368.5128

**Fire Department**  
630.368.5200  
FAX 630.368.5251

**Police Department**  
630.368.8700  
FAX 630.368.8739

**Public Works  
Department**  
630.368.5270  
FAX 630.368.5295

**Oak Brook  
Public Library**

600 Oak Brook Road  
Oak Brook, IL 60523-2200  
630.368.7700  
FAX 630.368.7704

**Oak Brook Sports Core**

**Bath & Tennis Club**  
700 Oak Brook Road  
Oak Brook, IL 60523-4600  
630.368.6420  
FAX 630.368.6439

**Golf Club**  
2606 York Road  
Oak Brook, IL 60523-4602  
630.368.6400  
FAX 630.368.6419

June 9, 2015

Chief Ted Bos  
Hoffman Estates Police Department  
411 W. Higgins Road  
Hoffman Estates, IL 60169

Dear Chief Ted Bos:

I would like to take this opportunity to extend our thanks to Officer Mike Lorkowski as a member of the NIPAS Emergency Services Team for the assistance he provided to the Oak Brook Police Department on May 20 and 21, 2015 for the SEIU's Fight for \$15 Rally.

It is good to know that we can rely on your assistance in instances of this nature and that the NIPAS Emergency Services Team Program accomplished exactly what it is intended to do.

Please extend my sincere appreciation to Officer Lorkowski who came to our aid, for his professionalism, commitment and assistance. This cooperation between departments proved invaluable.

Please do not hesitate to contact me or any member of my staff in the future, for any assistance you may need. We will be more than happy to reciprocate.

Sincerely,

James R. Kruger, Jr.  
Chief of Police

JRK/kk