

**Village of Hoffman Estates**

**PLANNING, BUILDING & ZONING  
COMMITTEE MEETING MINUTES**

**March 16, 2015**

**I. Roll Call**

**Members in Attendance:**

**Karen Mills, Chairperson  
Gayle Vandenberg, Vice Chairperson  
Gary Stanton, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
William D. McLeod, Village President**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services  
Peter Gugliotta, Director of Planning  
Kevin Kramer, Economic Development Coord.  
Patrick Seger, Director of HRM  
Michael Hankey, Director of Transportation  
Jeff Jorian, Fire Chief  
Ted Bos, Police Chief  
Algean Garner, Director of HHS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, IS Director  
Bev Romanoff, Village Clerk  
Bruce Anderson, CATV Coordinator  
Ashley Monroe, Asst. to Village Manager  
Austin Pollack, Administration Intern  
Clayton Black, Development Services Analyst  
Patti Cross, Asst. Corporation Counsel**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Planning, Building & Zoning Committee meeting minutes of February 9, 2015. Voice vote taken. All ayes (Abstain: Vandenberg). Motion carried.

**NEW BUSINESS**

1. **Request approval of:**
  - a) **A Lease Agreement with Dasbier Garden, LLC to allow a beer garden to sell food and beverage from the Village Green/concession stand from May through October 2015; and**
  - b) **Amendments to the Village code to add Outdoor Food Service Establishment business license category and to establish a new Class "I" Liquor License.**

An item summary sheet from Mark Koplín, Kevin Kramer and Patti Cross was presented to Committee.

Andrew Hartman, 9196 Falcon Greens Drive, Lakewood, IL, addressed the Committee and presented information regarding his proposal for a beer garden at the Village Green. The Committee had several questions including marketing, liability, clean-up, and music, as well as parking.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve Lease Agreement with Dasbier Garden, LLC to allow a beer garden to sell food and beverage from the Village Green/Concession stand from May through October 2015 and to approve an Ordinance to add an Outdoor Food Service Establishment business license category and to establish a new Class "I" liquor license. Voice vote taken. All ayes (Nay: Stanton). Motion carried.

2. **Request approval of an ordinance adding a Wholesale Vehicle Auction House use to the list of business licenses and establishing a Wholesale Vehicle Auction House transfer tax.**

An item summary sheet from Mark Koplín, Kevin Kramer, James Norris, Art Janura and Patti Cross was presented to Committee.

Mayor McLeod stated that he believes this item is premature given that there is no contract on this property. Jim Norris reported that the item is going to the Planning & Zoning Commission for review on Wednesday, March 18, 2015.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg to approve an ordinance adding a Wholesale Vehicle Auction House use to the list of business licenses and establishing a Wholesale Vehicle Auction House transfer tax. Motion was withdrawn.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to defer this item to the next Planning, Building & Zoning Committee meeting or a special meeting of the Committee. Voice vote taken. All ayes. Motion carried.

3. **Request approval of a resolution adopting the 2015 zoning map.**

An item summary sheet from Peter Gugliotta was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg to approve a resolution adopting the 2015 zoning map. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of a temporary construction easement and a permanent traffic signal easement with BBCN Bank, successor by merger with Foster Bank (1070 N. Roselle Road) to allow installation of a traffic signal at the Golf Center Shopping Center entrance from Roselle Road.**

An item summary sheet from Mark Koplín, Mike Hankey and Kevin Kramer was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Gaeta, to approve a temporary construction easement and a permanent traffic signal easement with BBCN Bank, successor by merger with Foster Bank (1070 N. Roselle Road) to allow installation of a traffic signal at the Golf Center Shopping Center entrance from Roselle Road. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to replace Code Enforcement Division vehicle unit 99 through the Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$14,500.**

An item summary sheet from Peter Gugliotta and Clayton Black was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to replace Code Enforcement Division vehicle Unit 99 through the Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$14,500. Voice vote taken. All ayes. Motion carried.

- 6. Request acceptance of Department of Development Services monthly report for Planning Division**

The Department of Development Services monthly report for Planning Division was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

- 7. The Department of Development Services monthly report for Code Enforcement Division was submitted to the Committee.**

The Department of Development Services monthly report for Code Enforcement Division was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

**8. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

**III. President’s Report**

Mayor McLeod requested that at the end of this Committee, the Village Board meeting convene, prior to remaining Committees, for purpose of presenting the Great Citizen awards.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Newell, to adjourn the meeting at 7:35 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date