

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 9, 2015

I. Roll Call

Members in Attendance:

**Gary Stanton, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

Members Absent:

Gayle Vandenberg, Trustee

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Development Coord.
Patrick Seger, Director of HRM
Michael Hankey, Director of Transportation
Bruce Anderson, CATV Coordinator
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Clayton Black, Development Services Analyst
Patti Cross, Asst. Corporation Counsel
Fred Besenhoffer, IS Director**

The General Administration & Personnel Committee meeting was called to order at 7:19 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the General Administration & Personnel Committee meeting minutes of January 12, 2015. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve the Special General Administration & Personnel Committee meeting minutes of January 26, 2015. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

Jim Norris addressed the Committee and discussed Governor Rauner's Illinois Turnaround Report as well as his efforts to restructure the Motor Fuel Tax system and how it would impact the Village.

2. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:30 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date