

AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
February 23, 2015

Immediately following Finance Committee

Members:	Anna Newell, Chairperson	Gary G. Stanton, Trustee
	Michael Gaeta, Vice Chairperson	Gayle Vandenberg, Trustee
	Gary Pilafas, Trustee	William McLeod, Mayor
	Karen V. Mills, Trustee	

- I. Roll Call**
- II. Approval of Minutes – January 26, 2015**

OLD BUSINESS

- 1. Request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement with the Illinois State Toll Highway Authority for the Storm Sewer Upgrade in the amount of \$33,037.30.

NEW BUSINESS

- 1. Request authorization to extend 2014 contract for 2015 stump site restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$5.15 per square yard for black dirt, seeding and excelsior matting, in an amount not to exceed \$72,000.
- 2. Request authorization to extend 2013 contract for 2015 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$50,000.
- 3. Request authorization to extend 2014 contract for 2015 Parkway Tree Planting Program (low bids), to:
 - a) Acres Group, Wauconda, IL; and
 - b) St. Aubin Nursery, Kirkland, ILin a total amount not to exceed \$570,250.
- 4. Request authorization to extend 2014 contract for 2015 Street Sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL (low bid), in an amount not to exceed \$100,000.
- 5. Request authorization to extend 2014 contract for 2015 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.
- 6. Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream, IL (low bid), in an amount not to exceed \$45,000.
- 7. Request authorization to extend 2014 contract for 2015 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$15,120.

8. Request approval of:
 - a) Amendments and extension of existing contract between the Village of Hoffman Estates and Groot Industries, Inc. for Collection of Residential Dwelling Unit Solid Waste; and
 - b) Amendments and extension of existing contract between the Village of Hoffman Estates and Groot Industries, Inc. for Collection of Commercial and Institutional Solid Waste; and
 - c) Ordinance amending Section 7-9-1, Solid Waste and Recycling, and Section 12-4-5, Billing, of the Hoffman Estates Municipal Code.
9. Request acceptance of the Department of Public Works Monthly Report.
10. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

January 26, 2015

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Patrick Seger, Director of HRM
Gary Salavitch, Director of Engineering
Jeff Jorian, Fire Chief
Ted Bos, Acting Police Chief
Algean Garner, Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Bruce Anderson, CATV Coordinator
Ben Gibbs, GM, Sears Centre
Patti Cross, Asst. Corporation Counsel
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administrative Intern**

The Public Works and Utilities Committee meeting was called to order at 7:30 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of December 8, 2014. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of IDOT resolution to permit Village work on State of Illinois rights-of-way.**

An item summary sheet from Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a resolution permitting Village work on State of Illinois rights-of-way. Voice vote taken. All ayes. Motion carried.

- 2. Request approval of the annual Department of Labor prevailing hourly wage rate resolution.**

An item summary sheet from Art Janura and Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a resolution of the annual Department of Labor prevailing hourly wage rate. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to extend 2014 contract for 2015 concrete maintenance/restoration to Globe Construction, Addison, IL (low bid) at a unit price of \$6.97 per square foot for sidewalk, \$31 per lineal foot for curb replacements, and \$71.50 per square yard for driveway apron replacements, in an amount not to exceed \$110,000.**

An item summary sheet from Joe Nebel and Beth Skowronski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2014 contract for 2015 concrete maintenance/restoration to Globe Construction, Addison, IL (low bid) at a unit price of \$6.97 per square foot for sidewalk, \$31 per lineal foot for curb replacements, and \$71.50 per square yard for driveway apron replacements, in an amount not to exceed \$110,000. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to extend 2014 contract for 2015 creek cleaning project to Davey Tree Expert Company, Kent, OH (low bid) in an amount not to exceed \$60,000.**

An item summary sheet from Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2014 contract for 2015 creek cleaning project to Davey Tree Expert Company, Kent, OH (low bid) in an amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to extend 2014 contract for 2015 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$47,000.**

An item summary sheet from Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2014 contract for 2015 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$47,000. Voice vote taken. All ayes. Motion carried.

- 6. Request authorization to extend 2013 contract for 2015 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (sole bid) at a unit price of \$7.40 per square yard for sodding and \$4.15 per square yard for seeding, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2013 contract for 2015 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (sole bid) at a unit price of \$7.40 per square yard for sodding and \$4.15 per square yard for seeding, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

- 7. Request authorization to waive formal bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2015 unit prices, in an amount not to exceed \$152,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to waive formal bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2015 unit prices, in an amount not to exceed \$152,000. Voice vote taken. All ayes. Motion carried.

- 8. Request authorization to award contract for the purchase of grinder for WDA lift station to JWC Environmental, LLC, Santa Ana, CA, in an amount not to exceed \$58,812.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for the purchase of grinder for WDA lift station to JWC Environmental, LLC, Santa Ana, CA, in an amount not to exceed \$58,812. Voice vote taken. All ayes. Motion carried.

- 9. Request acceptance of the Department of Public Works Monthly Reports for November and December 2014.**

The Department of Public Works Monthly Reports were presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Reports for November and December 2014. Voice vote taken. All ayes. Motion carried.

10. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:36 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement with the Illinois State Toll Highway Authority for the Storm Sewer Upgrade in the amount of \$33,037.30

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Gary Salavitch

PURPOSE: Request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement with the Illinois State Toll Highway Authority for the storm sewer upgrade.

BACKGROUND: Previously, this item was brought to the December Public Works and Utilities (PW&U) committee. Within a day or two after the PW&U meeting, new cost information became available from the Tollway and is included in the attached memo. Thus, the Village Board remanded this item back to PW&U at such time as updated information was available. The Tollway did not include the total length of storm sewer upgrade and costs in the original agreement.

Parts of the central portion of Hoffman Estates drain north to a culvert crossing under the Tollway and into the Paul Douglas Forest Preserve. This crossroad culvert also drains the Jones / Highland intersection and High Point Pond. The Village recently made minor improvements to this drainage system by installing larger storm sewers in one area. The Village, with the help of a grant from MWRD, will be further improving the Jones / Highland intersection flooding with a much larger diameter storm sewer project along Jones Road and Heather Road to allow this intersection to drain better.

As part of the coordination of the Tollway project, the Village had an opportunity to review the proposed design of the crossroad culvert. Recognizing that this downstream storm sewer was critical in the overall drainage system, a request was made to upgrade the size of the crossroad culvert from 36 to 48 inches. This requested upgrade was granted without any discussion on financial participation and would be included with the Tollway project.

DISCUSSION:

Please refer to the revised Intergovernmental Agreement (IGA) attached to this agenda item. After review and changes, the IGA is acceptable to both parties. The cost for this upgrade, including all engineering, is now \$33,037.20, (as compared to \$22,032) which is very reasonable compared to the benefit provided by the larger storm sewer. This includes all phases of the project and includes the total length of the pipe necessary. Actual field conditions may change the cost of this project. Any significant changes will be brought back to committee.

FINANCIAL IMPACT:

The cost for the upgrade will be paid for from the Stormwater Utility Fund. There are sufficient funds for this work and the above amount is included in the accounting of this fund.

RECOMMENDATION:

Request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement with the Illinois State Toll Highway Authority for the storm sewer upgrade in the amount of \$33,037.30.

Attachments

RESOLUTION NO. _____ - 2015

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE
VILLAGE PRESIDENT TO ENTER INTO AN
INTERGOVERNMENTAL AGREEMENT WITH THE
ILLINOIS STATE TOLL HIGHWAY AUTHORITY

WHEREAS, Article VII, Section 6 of the 1970 Illinois Constitution authorizes the Village of Hoffman Estates and the Illinois State Toll Highway Authority to contract upon matters of mutual interest; and

WHEREAS, the Village of Hoffman Estates and the Illinois State Toll Highway Authority wish to enter into an Intergovernmental Agreement for storm sewer upgrade attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President of the Village of Hoffman Estates is hereby authorized to sign the Village of Hoffman Estates and Illinois State Toll Highway Authority Intergovernmental Agreement providing for storm sewer upgrade.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2015

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2015

Village President

ATTEST:

Village Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY
AND
THE VILLAGE OF HOFFMAN ESTATES**

This INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as the "AGREEMENT") is entered into this _____ day of _____ AD, 2015, by and between THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY, an instrumentality and administrative agency of the State of Illinois, hereinafter called the "ILLINOIS TOLLWAY", and THE VILLAGE OF HOFFMAN ESTATES, a municipal corporation of the State of Illinois, hereinafter called the "VILLAGE", individually referred to as "PARTY", and collectively referred to as "PARTIES".

WITNESSETH:

WHEREAS, the ILLINOIS TOLLWAY in order to facilitate the free flow of traffic and ensure safety to the motoring public, intends to improve the Jane Addams Memorial ILLINOIS TOLLWAY (I-90) from the John F. Kennedy Expressway to Interstate Route 39 (hereinafter sometimes referred to as "Toll Highway"), and included in multiple ILLINOIS TOLLWAY construction contract(s) including but not limited to Contract I-13-5684 (hereinafter referred to as the "PROJECT") by making the following improvements:

- the design and construction of performance based retaining walls
- the design and construction of ground mounted and wall mounted performance based noise walls
- the installation of temporary and permanent drainage
- the installation of temporary lighting and permanent lighting foundations
- installing ITS Gantry truss and sign truss foundations
- installing signing
- grading and temporary erosion control; and

WHEREAS, the VILLAGE requests that the ILLINOIS TOLLWAY increase the size of its crossroad culvert under I-90 from 36" to 48" to supplement the overland flow to the downstream from the North and South Twin Ponds which are upstream from the ILLINOIS TOLLWAY's crossroad culvert adjacent to a VILLAGE's subdivision on the south side of I-90; and

WHEREAS, the ILLINOIS TOLLWAY agrees to the VILLAGE's request to increase the size of its crossroad culvert; and

WHEREAS, the ILLINOIS TOLLWAY and the VILLAGE by this instrument, desire to determine and establish their respective responsibilities toward engineering, right of way acquisition, utility relocation, construction, funding and maintenance of the PROJECT as proposed; and

WHEREAS, the ILLINOIS TOLLWAY by virtue of its powers as set forth in the "Toll Highway Act," 605 ILCS 10/1 *et seq.* is authorized to enter into this AGREEMENT; and

WHEREAS, the VILLAGE by virtue of its powers as set forth in the Illinois Municipal Code 65 ILCS 5/1-1-1 *et seq.* is authorized to enter into this AGREEMENT; and

WHEREAS, a cooperative Intergovernmental Agreement is appropriate and such an Agreement is authorized by Article VII, Section 10 of the Illinois Constitution and the "Intergovernmental Cooperation Act", 5 ILCS 220/1 *et seq.*

NOW, THEREFORE, in consideration of the aforementioned recitals and the mutual covenants contained herein, the PARTIES hereto agree as follows:

I. ENGINEERING

- A. The ILLINOIS TOLLWAY agrees to perform preliminary and final design engineering, obtain necessary surveys, and prepare the final plans and specifications for the PROJECT, subject to reimbursement by the VILLAGE as hereinafter stipulated.
- B. The final approved plans and specifications for the crossroad culvert shall be delivered to the VILLAGE by the ILLINOIS TOLLWAY.
- C. The VILLAGE shall review the plans and specifications which impact the VILLAGE's maintained drainage within fifteen (15) calendar days of receipt thereof. If the ILLINOIS TOLLWAY does not receive comments or objections from the VILLAGE within this time period, the lack of response shall be deemed approval of the plans and specifications. Approval by the VILLAGE shall mean the VILLAGE agrees with all specifications in the plans, including alignment and location of the PROJECT improvements which impact the VILLAGE's maintained drainage. In the event of disapproval, the VILLAGE will detail in writing its objections to the proposed plans and specifications for review and consideration by the ILLINOIS TOLLWAY.
- D. Any dispute concerning the plans and specifications shall be resolved in accordance with Section VIII of this AGREEMENT.
- E. The ILLINOIS TOLLWAY agrees to assume the overall PROJECT responsibility, including assuring that all permits and approvals (U.S. Army Corps of Engineers, Illinois Department of Natural Resources, Metropolitan Water Reclamation District of Greater Chicago, Kane-Du Page Soil and Water Conservation District, Du Page County, including but not limited to Department of Environmental Concerns and Division of Highways, Illinois Environmental Protection Agency, etc.) and joint participation and/or force account agreements

(County, Township, Municipal, Railroad, Utility, etc.), as may be required by the PROJECT, are secured by the PARTIES hereto in support of general project schedules and deadlines. All PARTIES hereto agree to cooperate, insofar as their individual jurisdictional authorities allow, with the timely acquisition and clearance of said permits and agreements and in complying with all applicable Federal, State, and local regulations and requirements pertaining to work proposed for the PROJECT.

- F. The VILLAGE shall grant and consent to any and all permits, rights of access (ingress and egress), temporary use of its property and right of way to the ILLINOIS TOLLWAY, without charge to the ILLINOIS TOLLWAY. Any permit for right of access, temporary use shall not be unreasonably withheld by the VILLAGE.

II. RIGHT OF WAY

- A. The acquisition or transfer of permanent right of way interests is not required from the VILLAGE for the construction of the PROJECT pursuant to the approved plans and specifications, nor is the transfer of any interest in the VILLAGE's or the ILLINOIS TOLLWAY's property or rights of way which the VILLAGE or the ILLINOIS TOLLWAY deem necessary for the maintenance and operation of their respective highway systems. Therefore, it is understood by the PARTIES hereto that there will be no exchange of any interest in the VILLAGE's right of way or of the ILLINOIS TOLLWAY's right of way.
- B. In the event the ILLINOIS TOLLWAY identifies areas of the VILLAGE's right of way temporarily needed for the ILLINOIS TOLLWAY to enter, access and use to allow the ILLINOIS TOLLWAY and/or its contractor(s) to construct the PROJECT, the VILLAGE, shall upon the ILLINOIS TOLLWAY's application on the VILLAGE's permit form, issue the ILLINOIS TOLLWAY a permit without charge allowing the ILLINOIS TOLLWAY all temporary use necessary in furtherance of this AGREEMENT. In addition, the VILLAGE shall waive any bonding requirements. The ILLINOIS TOLLWAY agrees that upon completion of the PROJECT, those lands impacted by the ILLINOIS TOLLWAY or this PROJECT be restored to an "as good as - or - better" than pre-construction condition.

III. UTILITY RELOCATION

- A. The ILLINOIS TOLLWAY agrees to provide the VILLAGE, as soon as they are identified, the locations (existing and proposed) of public and/or private utility facilities within existing VILLAGE rights of way which require adjustment as part of the PROJECT. As part of its PROJECT engineering responsibilities, the ILLINOIS TOLLWAY shall identify adjustments to the aforementioned existing utilities.

- B. The ILLINOIS TOLLWAY agrees to make all reasonable efforts to minimize the number of utility adjustments in the design of improvements.

IV. CONSTRUCTION

- A. The ILLINOIS TOLLWAY shall advertise and receive bids, obtain VILLAGE concurrence as to the amount of bids (for work to be funded wholly or partially by the VILLAGE before award), award the contract(s), provide construction engineering inspections and cause the PROJECT to be constructed in accordance with the PROJECT plans and specifications, subject to reimbursement by the VILLAGE as hereinafter stipulated.
- B. After award of the construction contract(s), any proposed deviations from the plans and specifications that affect the VILLAGE shall be submitted to the VILLAGE for approval prior to commencing such work. The VILLAGE shall review the proposed deviations and indicate its approval or disapproval thereof in writing. If the proposed deviation to the plans and specifications are not acceptable, the VILLAGE shall detail in writing its specific objections. If the ILLINOIS TOLLWAY receives no written response from the VILLAGE within fifteen (15) calendar days after delivery to the VILLAGE of the proposed deviation, the proposed deviation shall be deemed approved by the VILLAGE.
- C. The VILLAGE and its authorized agents shall have all reasonable rights of inspection (including pre-final and final inspection) during the progress of work included in the PROJECT that affects the VILLAGE's system. The VILLAGE shall assign personnel to perform inspections on behalf of the VILLAGE of all work included in the PROJECT that affects the VILLAGE's system, and will deliver written notices to the Chief Engineer of the ILLINOIS TOLLWAY advising the ILLINOIS TOLLWAY as to the identity of the individual(s) assigned to perform said inspections.
- D. Notices required to be delivered by either PARTY pursuant to this AGREEMENT shall be delivered as indicated in Section VIII of this AGREEMENT.
- E. The ILLINOIS TOLLWAY shall have the right, in its sole judgment and discretion, to cancel or alter any or all portions of the work due to circumstances either known or unknown at the time of bidding or arising after the Contract(s) was entered into, in accordance with the Canceled Items Provision 109.06 included in the most current version of the ILLINOIS TOLLWAY Supplemental Specifications to the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction.

V. FINANCIAL

- A. Except as otherwise identified herein, the ILLINOIS TOLLWAY agrees to pay all PROJECT related engineering, right of way, construction engineering and

construction costs subject to reimbursement by the VILLAGE as hereinafter stipulated.

- B. It is mutually agreed by the PARTIES hereto that preliminary and design engineering costs shall be computed as 5% of the actual construction costs.
- C. It is mutually agreed by the PARTIES hereto that the estimated cost to the VILLAGE for the incremental cost difference for the crossroad culvert based upon bid prices is \$31,464.00 for construction costs and \$1,573.20 (5% of construction costs) for preliminary and design engineering, for a total estimated cost of \$33,037.20.
- D. It is further agreed that notwithstanding the estimated cost, the VILLAGE shall be responsible for the actual costs associated with the requested culvert pipe size increase as described in the Recital section of this AGREEMENT.
- E. The VILLAGE agrees that upon execution of this AGREEMENT for this improvement and receipt of an invoice from the ILLINOIS TOLLWAY, the VILLAGE will pay to the ILLINOIS TOLLWAY, an amount equal to 80% of its obligation incurred under this AGREEMENT, based upon actual bid prices, and will pay to said ILLINOIS TOLLWAY the remainder of its obligation in a lump sum, upon completion of the PROJECT, based on final costs.
- F. Either the VILLAGE or the ILLINOIS TOLLWAY may request, after the construction contract(s) are let by the ILLINOIS TOLLWAY, that supplemental work that increases the total costs of the PROJECT or more costly substitute work be added to the construction contract(s). The ILLINOIS TOLLWAY will cause said supplemental work or such substitute work to be added to the construction contract(s), provided that said work will not delay construction of the PROJECT. The PARTY requesting or causing said supplemental work or more costly substitute work shall pay for the cost increases of said work in full.
- G. The VILLAGE shall indemnify and hold harmless the ILLINOIS TOLLWAY, its officers, employees, and agents from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, concerning claims alleging excess drainage passing through or from the 48" crossroad culvert to be installed under I-90 or otherwise arising out of this AGREEMENT.

VI. MAINTENANCE - RESPONSIBILITIES

- A. The ILLINOIS TOLLWAY agrees to maintain I-90 in its entirety, including the culvert pipe.

VII. ADDITIONAL MAINTENANCE PROVISIONS

- A. During construction, the VILLAGE shall continue to maintain all portions of the PROJECT within the VILLAGE's right of way that are not to be improved or maintained by the construction contractor(s) pursuant to the approved plans and specifications, and the ILLINOIS TOLLWAY shall continue to maintain all portions of the Toll Highway that are not required to be maintained by the construction contractor(s).
- B. All items of construction which are stipulated in this AGREEMENT to be maintained by the VILLAGE shall, upon completion of construction and final inspection, be the sole maintenance responsibility of the VILLAGE, and all items of construction which are stipulated in this AGREEMENT to be maintained by the ILLINOIS TOLLWAY shall, upon completion of construction, be the sole maintenance responsibility of the ILLINOIS TOLLWAY.

VIII. GENERAL PROVISIONS

- A. It is understood and agreed that this is an AGREEMENT between the Village of Hoffman Estates and the Illinois State Toll Highway Authority.
- B. It is understood and agreed that this AGREEMENT constitutes the complete and exclusive statement of the agreement of the PARTIES relative to the subject matter hereof and supersedes all previous oral and written proposals, negotiations, representations or understandings concerning such subject matter.
- C. Wherever in this AGREEMENT approval or review by either the VILLAGE or the ILLINOIS TOLLWAY is provided for, said approval or review shall not be unreasonably delayed or withheld.
- D. Not later than fourteen (14) calendar days after execution of this AGREEMENT each PARTY shall designate in writing a representative who shall serve as the full time representative of the said PARTY during the carrying out of the execution of this AGREEMENT. Each representative shall have authority, on behalf of such PARTY, to make decisions relating to the work covered by this AGREEMENT. Representatives may be changed, from time to time, by subsequent written notice. Each representative shall be readily available to the other PARTY.
- E. In the event of a dispute between VILLAGE and the ILLINOIS TOLLWAY in the carrying out of the terms of this AGREEMENT, the Chief Engineer of the ILLINOIS TOLLWAY and the VILLAGE's Director of Engineering shall meet and resolve the issue. In the event that they cannot mutually agree on the resolution of a dispute concerning the plans and specifications for the PROJECT or in the carrying out of the terms of this AGREEMENT in reference to the PROJECT, the decision of the Chief Engineer of the ILLINOIS TOLLWAY shall be final.

IN WITNESS THEREOF, the PARTIES have executed this AGREEMENT on the dates indicated.

THE VILLAGE OF HOFFMAN ESTATES

By: _____
William D. McLeod, President

Attest: _____

Date: _____

(Please Print Name)

THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY

By: _____
Kristi Lafleur, Executive Director

Date: _____

Approved as to Form and Constitutionality

Robert T. Lane, Senior Assistant Attorney General, State of Illinois

VILLAGE OF HOFFMAN ESTATES

Memo

TO: James H. Norris, Village Manager
FROM: Gary Salavitch, Director of Engineering
RE: Tollway Storm Sewer Upgrade
DATE: December, 11, 2014

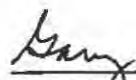
The Village was notified by the Tollway on the day after committee approval last Monday night that the IGA for the subject project did not cover all the necessary improvements. As it turns out, the fast pace nature for this IGA did not allow for all the information on this storm sewer to be part of the proposed IGA. The IGA specialist at the Tollway was surprised on Tuesday that the agreement only covered one-third of the total length of the proposed improvement. Knowing that we would be reviewing and approving this document, he notified us immediately of the larger scope of work. He also apologized for the mix up as he did not know until after the committee meeting.

Part of the miscommunication is that the Tollway is conducting the widening project under multiple contracts. This particular storm sewer is in three different contracts. In addition to not having all the proposed work in the IGA, it appears that the cost of \$22,032 approved Monday night is for only one third of the length.

With this new knowledge, the Village will need to pay more for this storm sewer upgrade. While this section of the storm sewer is a change order in the current contract, increasing costs, the remaining sections will be part of the original contract which should lower costs. While the costs are going up for this storm sewer upgrade, the improvements to the drainage basin would be important.

I recommend that this item be remanded back to the Public Works and Utility Committee once we have more information and a final and complete cost. We suggested that the Tollway combine all three phases into a single IGA. The Tollway contact was very thankful for this helpful suggestion and our efforts in trying to resolve this issue.

Please call if you have any questions.



Gary Salavitch, P.E.
Director of Engineering

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2014 contract for 2015 stump site restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$5.15 per square yard for black dirt, seeding and excelsior matting, in an amount not to exceed \$72,000.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Kelly Kerr, Village Forester

PURPOSE: To extend 2014 contract for 2015 contracted stump site restoration program.

BACKGROUND: As a result of the continued dramatic increase in tree removals stemming from EAB infested parkway trees, the number of sites requiring the need for black dirt and seed restoration has increased similarly. In an effort to prevent a back log of sites requiring attention it was determined that contractor assistance was necessary to address these sites. Specifications were prepared and mailed requesting bids from contractors for the performance of this work and included options for extension of the contract for the respective 2015 season. Contracted stump site restoration will include leveling of the stump site, removal of any remaining stump grinding debris and the installation of black dirt and grass seed to match adjacent grade and coverage of the restoration sites with excelsior matting.

DISCUSSION: On March 17, 2014 six (6) bids were opened and evaluated by staff. After reviewing, it was determined that TNT Landscaping, Elgin, IL had submitted the lowest bid at \$5.15 per square yard which includes black dirt, grass seed and protective matting. The next lowest bid was received from Alaniz Landscape at \$6.54 per square yard.

TNT Landscaping is known to Village and has been a successful bidder submitting proposals in the past for contractual services.

DISCUSSION continued:

TNT Landscaping's performance for the 2014 contract season was found to be satisfactory and timely requiring a normal degree of follow up.

As a result of the vendor's past performance coupled with their low bid tendered for the 2015 season, it is staff's recommendation to award the contract to TNT Landscaping for 2015.

FINANCIAL IMPACT:

The Village reserved the right to change, add or delete quantities of sites requiring restoration based on the amount of trees removed as well as conditioned upon the total amount of funds budgeted for the program each fiscal year and was indicated in the bid specifications. Given our ability to control the quantity of sites the contractor will be restoring, staff can cause the contract sum to be equal to that of funding availability.

Funding for this year's program is supported by \$72,000 budgeted within the Street Division Forestry & Grounds Program. Quantity of sites requiring restoration for the 2015 season is anticipated to be approximately 1500-1700.

RECOMMENDATION:

Request authorization to extend 2014 contract for 2015 stump site restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$5.15 per square yard for black dirt, seeding and excelsior matting, in an amount not to exceed \$72,000.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2013 contract for 2015 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$50,000.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Kelly Kerr, Village Forester

PURPOSE: To maintain proper visibility and safety for vehicular and pedestrian traffic, to promote health and vitality for disease resistance and attack from destructive insect pests, to regulate and encourage proper growth, reduce wind and snow/ice damage and to improve aesthetic characteristics to the overall tree canopy.

BACKGROUND: On February 26, 2013, the Village advertised for bids and sent bid documents to ten (10) vendors. These bids also sought options for 2nd and 3rd year contract extensions which saves staff time and allows vendors to bid on the potential of three years of work.

On March 11, 2013, three (3) bids were opened and staff began an evaluation process. After reviewing the bids it was determined that Homer Tree Care, Inc., Lockport, IL was the lowest responsible bidder. This firm has performed similar services for the Village of Hoffman Estates, during the 2012 contract season and has participated in our bid process a number of times in the past. Our overall experience with this firm has been very satisfactory. Homer Tree Care, Inc., Lockport, IL has performed like services for numerous other municipalities including Barrington, Lake in the Hills, Glenview Park District, Mount Prospect, Elmhurst, Joliet, Fox River Grove and Hinsdale. References were contacted and feedback received paralleled that of our positive experience. A comparison/tabulation of the three (3) bid proposals is attached.

DISCUSSION:

The 2015 budget includes funding for the use of (annual) contractor assisted tree trimming to augment the current in-house tree trimming program. This ongoing annual tree trimming program permits needed maintenance to occur on regularly scheduled intervals. It enables the timely removal of existing and potential hazardous conditions. Contractor help also assists with providing the care necessary for the strong development and health of Village parkway trees. In addition, the vendor work permits increased time and ability of Village team members to address residents' requests for service.

It has been noted that areas receiving this maintenance experience a dramatic decrease in resident requested in-house trimming operations and storm damage.

FINANCIAL IMPACT:

In 2015, a total of \$50,000 has been budgeted for contractor assisted tree trimming. The low qualifying bid received was in the amount of \$100,290 based on an *estimated quantity* of trees to be trimmed. This quantity was for the purpose of comparing bids only. The Village reserved the right to change, add or delete quantities of trees to be trimmed as it deems necessary. The amount of contracted tree trimming to be performed each year will be entirely conditioned upon the total amount of funds budget allocated for the program each fiscal year. This was indicated in the bid specifications. Based on these specification requirements bidders submitted prices per tree to be trimmed by tree size class as indicated on the attached tabulation of bids form.

Given our ability to control the quantity of trees the contractor will trim, staff can cause the contract sum to be equal to that of the annual funding allocation.

The specifications mailed requesting bids from contractors for the performance of this work for included an option, solely for the Village's future consideration, for extension of the contract for the respective 2014 and 2015 seasons. The value of potential contract extension, based upon vendor contract performance during the current season has been proven. The better care the successful contractor provides for the sites this year, in order that he attains VOHE's contract extension for the next season, the better the cumulative effect that this improved care level has upon VOHE properties.

RECOMMENDATION:

Request authorization to extend 2013 contract for 2015 Contracted Parkway Tree Trimming Program to Homer Tree Care, Inc., Lockport, IL (low bid), in an amount not to exceed \$50,000.

STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
CONTRACTOR PARKWAY TREE TRIMMING 2013

2013 SEASON CONTRACTOR TRIMMING

County: Cook		March 11, 2013		Homer Tree Care Inc		Steve Piper & Sons		The Davey Tree Expert Company		
Municipality or Road District: Hoffman Estates		Time: 9:00 a.m.		14000 S. Archer Ave		31W320 Ramm Dr.		1500 N Mantua Street		
Section:		Appropriation \$		Lockport Il 60441		Naperville Il, 60564		Kent OH 44240		
Estimate \$		Attended by: Kelly Kerr								
Proposal Guarantee: Terms: Bid Deposit Check Yes/NO			Bid Bond / Bid Check	Bond - Yes		Check - Yes		Bond - Yes		
Items		Quantity			Unit Price	Total	Unit Price	Total	Unit Price	Total
Parkway Tree Trimming		Est.								
2013		Qty.								
Size Class A (4" to 12")		900	\$22.20	\$19,980.00	\$21.00	\$18,900.00	\$35.00	\$31,500.00		
Size Class B (12.1" to 18")		1470	\$30.00	\$44,100.00	\$30.60	\$44,982.00	\$52.00	\$76,440.00		
Size Class C (18.1" to 24")		780	\$40.20	\$31,356.00	\$43.25	\$33,735.00	\$63.00	\$49,140.00		
Size Class D (24.1" to 30")		360	\$57.00	\$20,520.00	\$61.20	\$22,032.00	\$77.00	\$27,720.00		
Size Class E (30.1" to 36")		70	\$75.00	\$5,250.00	\$80.50	\$5,635.00	\$100.00	\$7,000.00		
Size Class F (36" plus)		30	\$75.00	\$2,250.00	\$104.75	\$3,142.50	\$140.00	\$4,200.00		
				\$123,456.00		\$128,426.50		\$196,000.00		
Alternate Bid		Est.								
2014 Season		Qty.								
Size Class A (4" to 12")		720	\$22.20	\$15,984.00	\$21.60	\$15,552.00	\$35.00	\$25,200.00		
Size Class B (12.1" to 18")		1180	\$30.00	\$35,700.00	\$31.50	\$37,485.00	\$52.50	\$62,475.00		
Size Class C (18.1" to 24")		630	\$40.20	\$25,326.00	\$44.50	\$28,035.00	\$65.00	\$40,850.00		
Size Class D (24.1" to 30")		290	\$57.00	\$16,530.00	\$63.00	\$18,270.00	\$75.00	\$21,750.00		
Size Class E (30.1" to 36")		60	\$75.00	\$4,500.00	\$82.90	\$4,974.00	\$100.00	\$6,000.00		
Size Class F (36" plus)		30	\$75.00	\$2,250.00	\$107.90	\$3,237.00	\$140.00	\$4,200.00		
				\$100,290.00		\$107,553.00		\$160,575.00		
Alternate Bid		Est.								
2015 Season		Qty.								
Size Class A (4" to 12")		690	\$24.00	\$16,560.00	\$22.70	\$15,663.00	\$35.00	\$24,150.00		
Size Class B (12.1" to 18")		1150	\$33.00	\$37,950.00	\$33.10	\$38,065.00	\$55.00	\$63,250.00		
Size Class C (18.1" to 24")		620	\$41.50	\$25,730.00	\$46.75	\$28,985.00	\$65.00	\$40,300.00		
Size Class D (24.1" to 30")		280	\$59.00	\$16,520.00	\$66.15	\$18,522.00	\$75.00	\$21,000.00		
Size Class E (30.1" to 36")		60	\$79.00	\$4,740.00	\$87.05	\$5,223.00	\$100.00	\$6,000.00		
Size Class F (36" plus)		30	\$80.00	\$2,400.00	\$113.30	\$3,399.00	\$140.00	\$4,500.00		
				\$103,900.00		\$109,857.00		\$158,200.00		
	Bid Total 2013			\$123,456.00		\$128,426.50		\$196,000.00		
	Total Bid 2014 - Alternate Bid			\$100,290.00		\$107,481.00		\$160,575.00		
	Total Bid 2015 - Alternate Bid			\$103,900.00		\$109,857.00		\$158,900.00		
	Grand Total for all 3 Years			\$327,646.00		\$345,764.50		\$515,475.00		

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2014 contract for 2015 Parkway Tree Planting Program (low bids), to:
a) Acres Group, Wauconda, IL; and
b) St. Aubin Nursery, Kirkland, IL
in a total amount not to exceed \$570,250.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Kelly Kerr, Village Forester

PURPOSE: To extend 2014 contracts for 2015 Parkway Tree Planting Program.

BACKGROUND: This is an annual budgeted program whereby the Village purchases and plants parkway trees for a) replacement of EAB infested trees, b) new subdivisions based on deposits collected from building permits, c) replacement tree plantings from accidents and storm damage, and for d) parkway tree plantings utilized to increase aesthetic value for various Village projects. Specifications were prepared and mailed requesting bids from contractors for the performance of this work and included options for extension of the contract for the respective 2015 season. Planting for a majority of these trees occurs in fall with select species planted in the spring based on nursery recommendations for best chance of survivability.

DISCUSSION:

On February 24, 2014 six (6) bids were opened and staff began an evaluation process. After reviewing the bids it was determined that the Alaniz Group Inc, had submitted the lowest bid but due to a number of issues, this firm is not one of the vendors being recommended for use. The Alaniz Group is known to the Village of Hoffman Estates and has performed turf mowing services for the last two years, 2012 and 2013. Unfortunately our experience with Alaniz has been less than desirable requiring almost daily follow-up on their contract. Numerous calls made to their field supervisor to report concerns went mostly unaddressed and required follow-up via certified mail on two separate occasions as our attempts to contact the company to clear up operational issues were consistently ignored. It even took the firm over two months to pick-up one of the certified letters sent to them outlining our concerns.

Staff made contact with most of the references list provided by this firm related to like services for other municipalities. Issues very similar to those we have experienced were found to be true with other municipalities.

Due to the large quantity of tree replacements being needed, mainly as a result of EAB infested tree removals, two firms are being recommended for awarding of this contract. Acres Group, Wauconda, IL and St. Aubin Nursery, Kirkland, IL, the second and third low bidders. St. Aubin Nursery is known to the Village of Hoffman Estates and has provided parkway tree planting services a number of times during the past 20 years with favorable results. They have shown to be professional and cooperative. References provided by Acres Group for like services were contacted and the municipalities of Crystal Lake, Palatine and Carpentersville provided very positive comments regarding this vendor's cooperation, quality of work and timeliness of tasks performed for related services. Overall experience with this firm was indicated to be professional and satisfactory with no problems noted.

A comparison/tabulation of the six (6) bid proposals is attached.

FINANCIAL IMPACT:

The Village reserved the right to change, add or delete quantities of trees to be planted. This quantity is conditioned upon the total amount of funds budgeted for the program each fiscal year as well as the rate of completion of homes in new subdivisions and was indicated in the bid specifications.

Given our ability to control the quantity of trees the contractor will be planting, staff can cause the contract sum to be equal to that of funding availability. Based on specifications requirements, bidders submitted prices per tree to be planted by specie as indicated on the attached tabulation form.

FINANCIAL IMPACT continued:

Funding for this year's program is supported by \$570,250 budgeted within the Street Division Forestry & Grounds Program which includes; EAB tree replacements (\$550,000) accident and storm damage replacement plantings (\$5,500) and planting/replanting of Village rights-of-way (\$14,750).

Quantities for tree planting for the 2015 season are anticipated to be approximately 1800-2200 trees with a large majority being planted to replace EAB infested trees removed throughout the 2015 season.

RECOMMENDATION:

Request authorization to extend 2014 contract for 2015 Parkway Tree Planting Program (low bids), to:

- a) Acres Group, Wauconda, IL; and**
 - b) St. Aubin Nursery, Kirkland, IL**
- in a total amount not to exceed \$570,250.**

STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS

2014 Parkway Tree Planting Program

2014 Parkway Tree Planting Program

County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$ Proposed Guarantee: Terms:		Date: February 24, 2014 Time: 9:00 a.m. Appropriation \$ Attended by: Kelly Kerr		Arthur Weiler Inc (Weiler Nursery)		Acre's Group (Goodmark Nursery)		St Aubin Nursery (St Aubin Nursery)		Davey Tree Expert Co. (Goodmark Nursery)		Beary Landscaping Inc (Cedar Path Nursery)		Alaniz Landscape (Cedar Path Nursery)		
COMPANY		Yes		Yes		Bond		Bond				Bond				
BID CHECK		Yes		Yes		Bond		Bond				Bond				
2015 Proposed Cost	Shade Trees	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Acer x freemanii - Freeman Maple Autumn Blaze'	*	50-80	\$270.00	\$21,600.00	\$275.00	\$22,000.00	\$270.00	\$21,600.00	\$425.00	\$34,000.00	\$312.90	\$25,032.00	\$253.00	\$20,240.00		
Acer platanoides - Norway Maple Emerald Lustre' or 'Emerald Queen'	*	30-60	\$0.00	\$0.00	\$275.00	\$16,500.00	\$270.00	\$16,200.00	\$421.00	\$25,260.00	\$270.90	\$18,254.00	\$201.00	\$12,060.00		
Acer platanoides - Norway Maple (Red Leaf) 'Crimson King' or 'Royal Red'	*	30-60	\$300.00	\$18,000.00	\$0.00	\$0.00	\$285.00	\$17,100.00	\$426.00	\$25,560.00	\$302.40	\$18,144.00	\$228.00	\$13,880.00		
Acer miyabei - State Street Maple	*	30-60	\$0.00	\$0.00	\$275.00	\$18,500.00	\$270.00	\$18,200.00	\$434.00	\$26,040.00	\$297.15	\$17,829.00	\$224.00	\$13,440.00		
Platanus x acerifolia - London Plane Tree	*	10-25	\$275.00	\$6,875.00	\$280.00	\$7,000.00	\$270.00	\$6,750.00	\$435.00	\$10,875.00	\$302.40	\$7,560.00	\$233.00	\$5,825.00		
Gleditsia triacanthos 'inermis'-Thornless Honeylocust 'Skyline' or 'Shademaster'	*	50-80	\$215.00	\$17,200.00	\$270.00	\$21,600.00	\$255.00	\$20,400.00	\$398.00	\$31,680.00	\$297.15	\$23,772.00	\$201.00	\$16,080.00		
Tilia cordata - Littleleaf Linden 'Glenleven' or 'Greenspire'	*	30-60	\$260.00	\$15,600.00	\$270.00	\$16,200.00	\$270.00	\$16,200.00	\$395.00	\$23,700.00	\$297.15	\$17,829.00	\$206.00	\$12,360.00		
Tilia Americana - American Linden	*	30-60	\$0.00	\$0.00	\$270.00	\$16,200.00	\$270.00	\$16,200.00	\$409.00	\$24,540.00	\$297.15	\$17,829.00	\$206.00	\$12,360.00		
Tilia tomentosa - Silver Linden	*	0-20	\$0.00	\$0.00	\$275.00	\$5,500.00	\$270.00	\$5,400.00	\$420.00	\$8,400.00	\$303.45	\$6,069.00	\$234.00	\$4,680.00		
Gymnocladus dioica - Kentucky Coffeetree	*	10-30	\$0.00	\$0.00	\$330.00	\$9,900.00	\$310.00	\$9,300.00	\$474.00	\$14,220.00	\$348.60	\$10,458.00	\$283.00	\$7,890.00		
Quercus bicolor - Swamp White Oak	*	0-15	\$295.00	\$4,425.00	\$285.00	\$4,275.00	\$270.00	\$4,050.00	\$446.00	\$6,690.00	\$330.75	\$4,961.25	\$247.00	\$3,705.00		
Quercus macrocarpa - Bur Oak	*	0-15	\$300.00	\$4,500.00	\$300.00	\$4,500.00	\$270.00	\$4,050.00	\$471.00	\$7,065.00	\$396.90	\$5,953.50	\$279.00	\$4,185.00		
Quercus muehlenbergii - Chinkapin Oak	*	0-15	\$0.00	\$0.00	\$305.00	\$4,575.00	\$270.00	\$4,050.00	\$470.00	\$7,050.00	\$391.65	\$5,874.75	\$281.00	\$4,215.00		
Quercus imbricaria - Shingle Oak	*	0-15	\$0.00	\$0.00	\$305.00	\$4,575.00	\$300.00	\$4,500.00	\$469.00	\$7,035.00	\$396.90	\$5,953.50	\$273.00	\$4,095.00		
Quercus rubra - Red Oak	*	0-15	\$305.00	\$4,575.00	\$290.00	\$4,350.00	\$270.00	\$4,050.00	\$446.00	\$6,690.00	\$330.75	\$4,961.25	\$245.00	\$3,675.00		
Catalpa speciosa - Catalpa	*	10-30	\$245.00	\$7,350.00	\$275.00	\$8,250.00	\$270.00	\$8,100.00	\$409.00	\$12,270.00	\$320.25	\$9,607.50	\$253.00	\$7,590.00		
Betula nigra - River Birch	*	25-50	\$0.00	\$0.00	\$275.00	\$13,750.00	\$270.00	\$13,500.00	\$435.00	\$21,750.00	\$312.90	\$15,645.00	\$234.00	\$11,700.00		
Liriodendron tulipifera - Tuliptree	*	30-60	\$0.00	\$0.00	\$285.00	\$17,100.00	\$290.00	\$17,400.00	\$445.00	\$26,700.00	\$391.65	\$23,499.00	\$267.00	\$16,020.00		
Liquidambar styracilum - Sweet Gum	*	0-20	\$0.00	\$0.00	\$285.00	\$5,700.00	\$290.00	\$5,800.00	\$445.00	\$8,900.00	\$391.65	\$7,833.00	\$255.00	\$5,100.00		
Celtis occidentalis - Hackberry	*	0-30	\$0.00	\$0.00	\$285.00	\$8,550.00	\$280.00	\$8,700.00	\$459.00	\$13,770.00	\$312.90	\$9,387.00	\$221.00	\$6,630.00		
Ginkgo biloba - Ginkgo	*	10-25	\$0.00	\$0.00	\$395.00	\$9,875.00	\$340.00	\$8,500.00	\$520.00	\$13,000.00	\$432.60	\$10,815.00	\$324.00	\$8,100.00		
Ulmus 'Morton' - Accolade Elm	*	40-80	\$260.00	\$20,800.00	\$304.00	\$24,320.00	\$270.00	\$21,600.00	\$465.00	\$37,200.00	\$312.90	\$25,032.00	\$227.00	\$18,160.00		
Ulmus x 'Morton Glossy' - Triumph Elm	*	40-80	\$260.00	\$20,800.00	\$285.00	\$22,800.00	\$270.00	\$21,600.00	\$446.00	\$35,680.00	\$312.90	\$25,032.00	\$227.00	\$18,160.00		
Ulmus x 'Frontier' - Frontier Elm	*	5-20	\$0.00	\$0.00	\$308.00	\$6,160.00	\$280.00	\$5,600.00	\$465.00	\$9,300.00	\$312.90	\$6,258.00	\$227.00	\$4,540.00		
Taxodium distichum - Baldcypress	*	30-60	\$0.00	\$0.00	\$290.00	\$17,400.00	\$270.00	\$18,200.00	\$425.00	\$25,500.00	\$282.45	\$18,947.00	\$213.00	\$12,780.00		
Aesculus flava - Yellow Buckeye	*	30-60	\$0.00	\$0.00	\$358.00	\$21,480.00	\$280.00	\$16,800.00	\$505.00	\$30,300.00	\$425.25	\$25,515.00	\$311.00	\$18,660.00		
Alnus glutinosa - Black Alder	*	30-60	\$240.00	\$14,400.00	\$0.00	\$0.00	\$270.00	\$16,200.00	\$425.00	\$25,500.00	\$281.45	\$15,687.00	\$179.00	\$10,740.00		
																\$0.00
Total Bid				\$156,125.00		\$309,060.00		\$326,050.00		\$516,675.00		\$379,737.75				\$276,670.00

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2014 Parkway Tree Planting Program

2014 PARKWAY TREE PLANTING PROGRAM

County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$ Proposal Guarantee: Terms:		Date: February 24, 2014 Time: 9:00 a.m. Appropriation \$ Attended by: Kelly Kerr		COMPANY		Arthur Weiler Inc		Acre's Group		St Aubin Nursery		Davey Tree Expert Co		Beary Landscaping Inc		Alaniz Landscape	
2015 Proposed Cost	Ornamental Trees	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
	Acer tataricum - Tartarian Maple	0-25	\$285.00	7,125.00	\$385.00	9,625.00	\$280.00	7,000.00	\$465.00	11,625.00	\$391.65	9,791.25	\$279.00	6,975.00			
	Acer campestre - Hedge Maple	0-25	\$0.00	0.00	\$294.00	7,350.00	\$280.00	7,000.00	\$470.00	11,750.00	\$312.90	7,822.50	\$223.00	5,575.00			
	Acer ginnala - Amur Maple Tree Form	0-10	\$0.00	0.00	\$295.00	2,950.00	\$280.00	2,800.00	\$440.00	4,400.00	\$391.65	3,916.50	\$280.00	2,800.00			
	Amelanchier - Serviceberry Tree Form	10-25	\$0.00	0.00	\$295.00	7,375.00	\$290.00	7,250.00	\$440.00	11,000.00	\$323.40	8,085.00	\$259.00	6,475.00			
	Malus Species - Ornamental Crabapple 'Spring Snow'	0-10	\$200.00	2,000.00	\$276.00	2,760.00	\$240.00	2,400.00	\$420.00	4,200.00	\$257.25	2,572.50	\$155.00	1,550.00			
	Malus species - Ornamental Crabapple 'Red Baron'	0-10	\$205.00	2,050.00	\$0.00	0.00	\$240.00	2,400.00	\$425.00	4,250.00	\$257.25	2,572.50	\$154.00	1,540.00			
	Malus Species - Ornamental Crabapple - 'Prairie Fire'	0-10	\$205.00	2,050.00	\$265.00	2,650.00	\$250.00	2,500.00	\$420.00	4,200.00	\$257.25	2,572.50	\$154.00	1,540.00			
	Crataegus Crus-Gnif Inermis-Thornless Cockspur Hawthorn	0-20	\$200.00	4,000.00	\$260.00	5,000.00	\$270.00	5,400.00	\$395.00	7,900.00	\$281.40	5,628.00	\$187.00	3,740.00			
	Pyrus calleryana - Callery Pear Autumn Blaze	40-80	\$250.00	20,000.00	\$275.00	22,000.00	\$270.00	21,600.00	\$425.00	34,000.00	\$313.95	25,116.00	\$239.00	19,120.00			
	Syringa rebusculata - Japanese Tree Lilac 'Ivory Silk'	30-60	\$285.00	17,100.00	\$344.00	20,640.00	\$340.00	20,400.00	\$420.00	25,200.00	\$330.75	19,845.00	\$241.00	14,460.00			
	Magnolia acuminata - Cucumber Magnolia	20-40	\$0.00	0.00	\$0.00	0.00	\$300.00	12,000.00	\$480.00	19,200.00	\$387.45	15,498.00	\$280.00	11,200.00			
	Magnolia stellata - Star Magnolia	0-5	\$0.00	0.00	\$0.00	0.00	\$300.00	1,500.00	\$430.00	2,150.00	\$387.45	1,937.25	\$281.00	1,405.00			
	Total Bid			\$54,325.00		\$80,350.00		\$92,250.00		\$139,875.00		\$105,357.00		\$76,380.00			

VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2014 Parkway Tree Planting Program

2014 PARKWAY TREE PLANTING PROGRAM

County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$		Date: February 24, 2014 Time: 9:00 a.m. Appropriation \$ Attended by: Kelly Kerr		COMPANY		Arthur Weiler Inc		Acre's Group		St Aubin Nursery		Davey Tree Expert Co.		Beary Landscaping Inc		Alaniz Landscape	
Proposals Guaranteed: Terms:																	
2015 Proposed Cost	Evergreens & Shrubs	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total			
	Thuja occidentalis - Arborvitae 'Techny' or 'Pyramidal American'	0-10	\$215.00	\$2,150.00	\$167.00	\$1,670.00	\$150.00	\$1,500.00	\$260.00	\$2,600.00	\$231.00	\$2,310.00	\$148.00	\$1,480.00			
	Picea pungens - Colorado Blue Spruce 'Hoops'	0-3	\$630.00	\$1,890.00	\$357.00	\$1,071.00	\$250.00	\$750.00	\$460.00	\$1,380.00	\$402.15	\$1,206.45	\$188.00	\$564.00			
	Euonymus alatus - Burning Bush 'Rudy Haag' or 'True Dwarf'	0-10	\$32.00	\$320.00	\$52.00	\$520.00	\$37.00	\$370.00	\$110.00	\$1,100.00	\$34.65	\$346.50	\$41.00	\$410.00			
	Spirea japonica - Spirea 'Shirobana' or 'Little Princess'	0-6	\$34.00	\$204.00	\$44.00	\$264.00	\$37.00	\$222.00	\$100.00	\$600.00	\$40.95	\$245.70	\$33.00	\$198.00			
	Syringa meyeri - Dwarf Korean Lilac	0-6	\$53.00	\$318.00	\$49.00	\$294.00	\$37.00	\$222.00	\$105.00	\$630.00	\$49.35	\$296.10	\$54.00	\$324.00			
	Syringa pubescens subsp. Patula - Dwarf Licac "Miss Kim"	0-10	\$42.00	\$420.00	\$52.00	\$520.00	\$37.00	\$370.00	\$105.00	\$1,050.00	\$49.35	\$493.50	\$39.00	\$390.00			
	Viburnum dentatum - Arrowwood Viburnum 'Autumn Jazz' or 'Chicago Lusture'	0-6	\$32.00	\$192.00	\$52.00	\$312.00	\$37.00	\$222.00	\$100.00	\$600.00	\$40.95	\$245.70	\$31.00	\$186.00			
	Taxus media - Japanese Yew (low growing variety)	0-15	\$69.00	\$1,035.00	\$78.00	\$1,170.00	\$55.00	\$825.00	\$120.00	\$1,800.00	\$56.70	\$850.50	\$46.00	\$690.00			
	Buxus microphylla - Boxwood 'Wintergreen' or 'Green Velvet'	0-25	\$63.00	\$1,575.00	\$111.00	\$2,775.00	\$55.00	\$1,375.00	\$135.00	\$3,375.00	\$51.45	\$1,286.25	\$51.00	\$1,275.00			
	Ribes Alpinum - Alpine Currant	0-5	\$30.00	\$150.00	\$52.00	\$260.00	\$37.00	\$185.00	\$105.00	\$525.00	\$49.35	\$246.75	\$29.00	\$145.00			
	Cornus sericea - Dogwood 'Isanti' or 'Alleman's Compact'	0-5	\$32.00	\$160.00	\$50.00	\$250.00	\$37.00	\$185.00	\$105.00	\$525.00	\$40.95	\$204.75	\$33.00	\$165.00			
	Total Bid			\$8,414.00		\$9,106.00		\$6,226.00		\$14,185.00		\$7,732.20		\$5,827.00			
	2014 Total Bid			\$218,864.00		\$398,516.00		\$424,526.00		\$672,735.00		\$492,826.95		\$358,877.00			

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2014 Parkway Tree Planting Program

2014 PARKWAY TREE PLANTING PROGRAM

County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$ Proposal Guarantee: Terms:		Date: February 24, 2014 Time: 9:00 a.m. Appropriation \$ Attended by: Kelly Kerr		Arthur Weiler Inc		Acre's Group		St Aubin Nursery		Davey Tree Expert Co.		Beary Landscaping Inc		Alaniz Landscape		
COMPANY																
2015 Proposed Cost - Shade Trees 4" diameter trees cost sharing/upsizing		QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
Acer xfreemanii - Freeman Maple 'Autumn Blaze'		5-15	\$500.00	\$7,500.00	\$595.00	\$8,925.00	\$470.00	\$7,050.00	\$690.00	\$10,350.00	\$493.37	\$7,400.55	\$309.00	\$4,635.00		
Gleditsia Triacanthos 'inermis' - Thornless Honeylocust 'Skyline/Shademaster'		5-10	\$450.00	\$4,500.00	\$540.00	\$5,400.00	\$490.00	\$4,900.00	\$630.00	\$6,300.00	\$462.47	\$4,624.70	\$321.00	\$3,210.00		
Pyrus calleryana - Callery Pear 'Autumn Blaze'		5-15	\$530.00	\$7,950.00	\$610.00	\$9,150.00	\$490.00	\$7,350.00	\$680.00	\$9,900.00	\$493.37	\$7,400.55	\$383.00	\$5,745.00		
Taxodium distichum - Baldcypress		5-10	\$430.00	\$4,300.00	\$608.00	\$6,080.00	\$520.00	\$5,200.00	\$680.00	\$6,800.00	\$450.45	\$4,504.50	\$324.00	\$3,240.00		
Tilia americana - American Linden		5-10	\$450.00	\$4,500.00	\$510.00	\$5,100.00	\$490.00	\$4,900.00	\$580.00	\$5,800.00	\$471.45	\$4,714.50	\$307.00	\$3,070.00		
Ulmus x 'Morton' - Accolade Elm		5-10	\$470.00	\$4,700.00	\$585.00	\$5,850.00	\$470.00	\$4,700.00	\$640.00	\$6,400.00	\$472.77	\$4,727.70	\$369.00	\$3,690.00		
Total Bid				\$33,450.00		\$40,305.00		\$34,100.00		\$45,550.00		\$33,372.50		\$23,590.00		

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2014 contract for 2015 Street Sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL (low bid), in an amount not to exceed \$100,000.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works

PURPOSE: To prevent debris build-up on streets and to reduce the amount of debris from entering storm drainage system and retention ponds.

BACKGROUND: \$100,000 is provided within the 2015 operating budget for contractual street sweeping. Service specifications call for a per curb mile unit cost with the associated hauling of swept debris. Unit costs are broken into three (3) seasons; spring, summer, and fall. Past practice has been to exercise contractor's hauling prices during all four (4) sweeping cycles, diverting in-house personnel to other Village service needs.

On February 24, 2014, three bid proposals were opened by our Village Clerk for 2014 sweeping costs with alternate proposals for 2015 and 2016. The bids opened were: Waste Management of Illinois, Cicero IL, Hoving Clean Sweep, West Chicago, IL and Illinois Central Sweeping of Blue Island, IL. Illinois Central Sweeping was a "NO BID".

Hoving Clean Sweep, West Chicago, IL, was awarded the contract for 2014 and also had the lowest bid for the 2015 and 2016 extensions. With the acceptable performance provided by this contractor during the 2009 thru 2014 sweeping programs, it is recommended to award this contractor an extension for 2015.

BACKGROUND, Continued

The depicted unit costs represent the seasonal per curb mile charge for sweeping and debris removal.

Season	2010	2011	2012	2013	2014	2015
Spring	47.85	48.98	50.45	51.96	62.00	63.24
Summer	47.85	48.98	50.45	51.96	62.00	63.24
Fall	66.17	76.28	78.57	80.93	97.00	99.00

DISCUSSION:

Based upon unit prices, the projected all-inclusive annual cost for the vendor to perform four (4) contract specified Village sweeps during 2015, is \$91,504. Street sweeping is also sometimes required throughout the year to address special events, high traffic streets, and department construction site clean-up. Costs for special sweeps are not included in the \$91,504.

FINANCIAL IMPACT:

\$100,000 is included within the 2015 budget for four (4) complete Village sweepings, one in the spring and summer and two in the fall, inclusive of contractor hauling of collected debris. Additional sweeps for special events, including the Northwest Fourth Festival sweeps and spot sweeping needs beyond the four complete Village sweeps can be supported within the current allocated budget.

The total amount required for the 2015 street sweeping contract for four (4) complete Village sweeps, including street sweeps for special events, is \$100,000.

RECOMMENDATION:

Request authorization to extend 2014 contract for 2015 Street Sweeping, inclusive of all associated costs including hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL (low bid), in an amount not to exceed \$100,000.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2014 contract for 2015 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Haileng Xiao, Superintendent of Water & Sewer

PURPOSE: To extend 2014 contract for 2015 Valve Assessment Program.

BACKGROUND: The Village's water distribution system has over 3,222 main line valves of various sizes between 4" and 20". The valves are located in valve vaults or valve boxes (6 feet/7feet deep). Approximately 1,200 valves are between 40 and 60 years old. Water system valves are essential for flow and pressure control and indispensable for system maintenance work. Valves must be readily functional and easily located so that a section of leaking water main can be isolated in as short a time period as possible.

Emergency leaks can escalate when staff is unable to locate or close valves. System pressure may be impacted when valves that are normally closed cannot be opened. Broken, inoperable, and missing valves may result in longer disruptions of water service to customers, larger shutdown areas and the need for additional equipment and manpower. Uncontrolled water flow could result in damage to public and private property. During staff's routine maintenance work many valves in the Village's water system were found inoperable, buried or difficult to locate. Some valves failed to function properly. A simple repair of a water main leak could spiral into multiple repairs and replacement of valves.

One solution is to complete a valve assessment and exercise program as a preventative measure. The assessment would utilize contractual assistance and cover the entire distribution system valves within five years.

BACKGROUND, continued

The valve assessment and exercise program will accomplish the following:

- a. Establish a GIS data base of accurate records with detailed valve information for quick and easy valve locating.
- b. Improve valve maintenance planning through a computerized valve data base and management system.
- c. Improve valve reliability through proper valve exercising.

The goal is to improve the reliability of the distribution system to isolate main breaks in emergencies, reduce water losses, minimize inconvenience to customers and maximize the functional life of the valves. After each valve is professionally assessed, the required follow up repair on the valves will be made by staff.

In March 2014, five competitive proposals were received to conduct 2014 valve assessment program for the Village. The scope of services requested (in Village's RFP) covers valve locating, inspecting and exercising in addition to recording specific operating information. This includes the GPS data of the valves in a format suitable and compatible with the Village's GIS/Database. Through a due diligent process ME Simpson Co. was awarded the contract for 2014's work as the first phase of the water valve assessment/exercise program. In October 2014 ME Simpson completed the first phase of 700 valves with an online valve inventory created. ME Simpson's work is highly satisfactory and the total cost did not exceed the bid price of \$30,800.

DISCUSSION:

Staff's plan is to complete the assessment of all 3,222 valves over the next 3-4 years. Village's 2014 RFP provided options for contractors to propose alternate prices for contract renewal for Year 2015 and Year 2016 without repeating the RFP process. Past experience has demonstrated that a contractor's proposal is typically both lower in cost and higher in commitment if a contract renewal for another year is a possibility.

The 5 proposals with 2015's alternate prices are summarized as follows:

<u>Company</u>	<u>Unit Cost</u>	<u>Lump Sum for 700 Valves</u>
ME Simpson Co.	\$44	\$30,800
Sewer System Evaluation	\$54	\$37,975
Water Services	\$62	\$43,400
Thomas Engineering	\$254	\$177,500

Associated Tech Services proposed \$139,380 for all 3,222 valves.

The proposal by Associated Tech Services is not in the format requested by Village staff. Instead, the firm only submitted a cost of \$139,380 for all 3,222 valves. While providing a

DISCUSSION, continued,

slightly lower cost per valve this proposal greatly exceeds our annual budget allotment for 2015 and doesn't follow the format requested in our request. All firms' alternate unit pricing shows no change for both 2015 and 2016 with the exception of one firm's increased price for 2015 and 2016.

ME Simpson Co. provided the lowest qualified proposal with alternative pricing for 2015 in the Village's RFP format. In addition ME Simpson also proposed for minor repairs. Other firms declined to provide such alternative pricing and services. Alternative repairs are valuable options that could make the overall project more cost effective. If a valve is found inoperable due to a misaligned/buried valve box, the contractor can complete the repair and place the valve back in service during the project without delays. Otherwise, the problem valve does not get assessed until staff's scheduled repair is done. Due to the excellent quality of work completed in 2014 by ME Simpson for the Village, staff recommends to extend 2014 contract with ME Simpson for 2015 Valve Assessment Program.

FINANCIAL IMPACT:

The proposed base cost by ME Simpson Co. is \$30,800, which will be sufficiently covered by the FY 2015 water and sewer budget (\$40,000 in account 40406724-4529). Staff is requesting the entire amount of \$40,000 in the account be authorized for the contract to allow some possible minor repairs of valves & additional services such as leak checks.

RECOMMENDATION:

Request authorization to extend 2014 contract for 2015 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$40,000.



December 23, 2014

Mr. Haileng Xiao
Water and Sewer Superintendent
Village of Hoffman Estates
2305 Pembroke Ave.
Hoffman Estates, Illinois 60195-2009

Dear Mr. Xiao,

M.E. Simpson Co. Inc. understands that the Village of Hoffman Estates Water and Sewer Division was pleased with the overall results of the valve assessment program performed by M.E. Simpson Co. Inc.'s Field Crews in 2014. As a result, M.E. Simpson Co., Inc. would like to propose a renewal of this valve assessment contract for the calendar year of 2015. This offer will include the following:

- ◆ 700 mainline valves to be located and exercised at a unit cost of \$44.00 each, for a total of \$30,800.00
- ◆ Performance of a leak survey and leak detection pin pointing to be performed concurrent to the valve program at a unit cost of \$4.00 per distribution system appurtenance listened to (valves and hydrants) in the sections where valve assessments are being performed, estimated to be \$5,200.00. This is equivalent to approximately \$109.00 per mile of main.
- ◆ On site leak locating outside of the valve assessment and leak survey area would be subject to an hourly fee of \$215.00/hour while the crew is performing the valve and leak survey work.
- ◆ Minor valve adjustment work would be performed per unit cost as listed below.

Raise Valve Boxes to Grade in Grass, Dirt or Gravel Areas	\$150.00 ea.
Misaligned Valve Box Repair in Grass, Dirt or Grave	\$300.00 ea.
Raise Valve Boxes to Grade In Asphalt Paved Areas (Depth may not go beyond 12"	\$300.00 ea.

M. E. Simpson Co., Inc. thanks you for the opportunity to perform valuable water distribution maintenance services for your community. We look forward to working with the Village in 2015 and beyond.

Randy Lusk
M.E. Simpson Co., Inc.
Regional Manager

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream IL (low bid), in an amount not to exceed \$45,000.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Haileng Xiao, Water Sewer Superintendent

PURPOSE: Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants.

BACKGROUND: The Public Works Department has an annual hydrant program to replace hydrants damaged in vehicle accidents and to replace fire hydrants that are obsolete and parts are no longer available to repair them. Village development requirements and standards no longer allow these hydrants to be installed. There are over 180 obsolete hydrants still in service at this time. We currently have 2,715 Mueller Hydrants in service. In January, 2015 bids were advertised and sent to four (4) Mueller hydrant vendors.

DISCUSSION: On February 6, 2015, three (3) bids were opened by the Village Clerk for the purchase of fifteen (15) complete fire hydrants. The bid results follow:

<u>Company</u>	<u>Total</u>
H.D. Supply, Inc.,	\$45,000
Mueller Company	\$47,625
Ziebell Water Service Products	\$47,925

DISCUSSION:

The purpose of bid specification for Mueller Hydrants is for streamlining maintenance work and simplifying repair parts inventory. The low bidder is H.D. Supply for a total of \$45,000.

FINANCIAL IMPACT:

Year 2015 water/sewer budget has \$45,000 allocated for hydrant replacements as a Capital Improvement Project and \$7,250 for accident replacements. The total fund is sufficient to cover the proposed purchase of 15 hydrants at \$45,000.

RECOMMENDATION:

Request authorization to award contract for purchase of fifteen (15) complete Mueller fire hydrants to H.D. Supply, Carol Stream IL (low bid), in an amount not to exceed \$45,000.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2014 contract for 2015 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$15,120.

MEETING DATE: February 23, 2015

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Kelly Kerr, Village Forester

PURPOSE: For 2015 contracted weed control and fertilization for various Village owned sites and rights-of-way.

BACKGROUND: On April 21, 2014, the Village advertised for bids and sent bid documents to six (6) vendors. These bids also sought options for 2nd and 3rd year contract extensions which saves staff time and allows vendors to bid on the potential of three years of work.

On May 12, 2014, three (3) bids were opened and staff began an evaluation process. After reviewing the bids it was determined that Spring Green Lawn Care, Plainfield, IL was the lowest responsible bidder. This firm has performed identical services for the Village of Hoffman Estates, during the last 6 contract seasons (2008 – 2013) and has participated in our bid process a number of times in the past. Our overall experience with this firm has been very satisfactory. Spring Green, IL has performed like services for numerous other municipalities including Barrington, Woodridge, Lindenhurst Park District, and Fox Valley Park District.

In addition to requesting bids for 2014 service delivery, alternate bids were requested for potential vendors to extend their contracts into the respective 2015 and 2016 landscape seasons. The value of potential contract extension, based upon vendor contract performance during the current season has been proven. The successful contractor will be more likely to provide better services in hopes of attaining a contract extension for the next season. As contractor performance improves, year

BACKGROUND, Continued:

to year, staff has noticed a positive cumulative effect on the VOHE properties. VOHE has the sole option to extend vendor contracts and staff recommends contractor bid extensions for 2016 be held open for the Village Board to revisit in the future.

Following the bid opening, staff completed a thorough review and comparison of the proposals submitted by the four (3) bidders. A comparison of the bids is illustrated below. Costs indicated are based upon three (3) applications per season.

Bidder	2014 Season	Alternate 2015 Season	Alternate 2016 Season
Spring-Green	\$12,046.65	\$12,046.65	\$12,046.65
Tru Green	\$16,328.25	\$16,328.25	\$16,328.25
Earth Care	\$21,885.15	\$21,885.15	\$22,792.50

DISCUSSION:

Spring Green of Plainfield, IL, is known to the Village of Hoffman Estates as they have been our most recent vendor for this type of service for the past 6 seasons. This vendor's overall performance during the past seasons was found to be professional and acceptable meeting all required specifications and requests.

As a result of the vendor's past performance coupled with their low bid for the 2014, 2015 and 2016 maintenance seasons, it is staff's recommendation to extend the contract to Spring Green for 2015.

FINANCIAL IMPACT:

Based upon the \$15,120 allocation in the 2015 budget, more than adequate funds exist to defray the cost for the recommended contractual services.

RECOMMENDATION:

Request authorization to extend the 2014 contract for 2015 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$15,120.

2014 Contracted Weed Control & Fertilization

STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
Contracted Weed Control & Fertilization 2014-2016

County: Cook		Date: 05/12/2014		Spring Green Lawn Care		TruGreen		Earth Care		
Municipality or Road District: Hoffman Estates		Time: 9:00 a.m.		Plainfield, IL		Carpentersville, IL		West Chicago, IL		
Section: Estimate \$		Appropriation \$ Attended by: Kelly Kerr								
Proposal Guarantee: Terms:		Bid Deposit Included		Check		Bond		Check		
Items		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
2014 Bid Season										
1) 1st Application		\$4,015.55		\$5,442.75		\$7,295.05				
2) 2nd Application		\$4,015.55		\$5,442.75		\$7,295.05				
3) 3rd Application		\$4,015.55		\$5,442.75		\$7,295.05				
			\$12,046.65		\$16,328.25		\$21,885.15			
2015 Season Bid Extension										
1) 1st Application		\$4,015.55		\$5,442.75		\$7,295.05				
2) 2nd Application		\$4,015.55		\$5,442.75		\$7,295.05				
3) 3rd Application		\$4,015.55		\$5,442.75		\$7,295.05				
			\$12,046.65		\$16,328.25		\$21,885.15			
2016 Season Bid Extension										
1) 1st Application		\$4,015.55		\$5,442.75		\$7,597.50				
2) 2nd Application		\$4,015.55		\$5,442.75		\$7,597.50				
3) 3rd Application		\$4,015.55		\$5,442.75		\$7,597.50				
			\$12,046.65		\$16,328.25		\$22,792.50			