MEETING: HOFFMAN ESTATES VILLAGE BOARD

DATE: FEBRUARY 2, 2015
PLACE: COUNCIL CHAMBERS

MUNICIPAL BUILDING COMPLEX

1900 HASSELL ROAD

HOFFMAN ESTATES, ILLINOIS

# 1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Gayle Vandenbergh, Karen Mills

A quorum was present.

# **ADMINISTRATIVE PERSONNEL PRESENT:**

- J. Norris, Village Manager
- D. O'Malley, Deputy Village Manager
- A. Janura, Corporation Counsel
- P. Cross, Asst. Corporation Counsel
- M. Koplin, Asst. Village Manager-Development Services
- J. Jorian, Fire Chief
- T. Bos, Acting Police Chief
- R. Musiala, Finance Director
- J. Nebel, PW Director
- F. Besenhoffer, IS Director
- A. Garner, H&HS Director
- B. Anderson, CATV Coordinator
- K. Kramer, Economic Development Director
- A. Monroe, Asst. to the Village Manager
- A. Pollack, GG Intern
- C. Black, Development Services Analyst

# 2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

# 3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

# 4. APPROVAL OF MINUTES:

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve Item 4.

Approval of Minutes

Minutes from January 19, 2015.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

# 5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A.** Approval of Agenda

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B.** Approval of the schedule of bills for February 2, 2015 - \$2,802,837.40.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

**5.C.** Request Board approval of Ordinance No. 4463-2015 amending Section 12-4-2, Rates for Water and Sewer Services, of the Village of Hoffman Estates.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D.** Request Board approval of Resolution No. 1586-2015 for construction on State highways.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

**5.E.** Request Board approval of Resolution No. 1587-2015 setting forth prevailing hourly wage rate paid to employees engaged in work awarded under public contract.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.F.

**5.F.** Request Board approval of a Business Solicitation Plan for the Fourth of July Commission for the 2015 Northwest Fourth Fest.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.G.

**5.G.** Request Board authorization to waive all inspection fees and select license fees for the 2015 Northwest Fourth Fest.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.H.

**5.H.** Request Board authorization to award a contract for stage, sound, lights and backline equipment for the 2015 Northwest Fourth Fest to SCS Productions, Inc., Roselle, IL in an amount not to exceed \$18,750.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nav

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.I.

**5.I.** Request Board authorization to award a contract for the 2015 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN in an amount not to exceed \$35,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nav

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.J.

**5.J.** Request Board authorization to:

1) waive formal bidding; and

2) enter into an agreement with PayPal Payments Advanced to accept payments via the Village's website for 2.2% plus \$0.30 per transaction.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.K.

**5.K.** Request Board authorization to enter into an agreement for municipal (financial) advisory/bond sale consulting services with Speer Financials, Inc. for a cost based on par amount of the securities issued of \$10,000 plus 1/10 of 1% of the securities issued in excess of \$3,000 with a cap of \$60,000 per series for funding transactions and \$25,000 per series for new money transactions.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.L.

**5.L.** Request Board authorization to extend 2014 contract for 2015 concrete maintenance/restoration to Globe Construction Inc., Addison, IL (low bid) at a unit price of \$6.97 per square foot for sidewalk, \$31 per lineal foot for curb replacements, and \$71.50 per square yard for driveway apron replacements, in an amount not to exceed \$110,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.M.

**5.M.** Request Board authorization to extend 2014 contract for 2015 creek cleaning project to Davey Tree Expert Company, Kent, OH (low bid) in an amount not to exceed \$60,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.N.

**5.N.** Request Board authorization to extend the 2014 contract for 2015 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$47,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.O.

**5.O.** Request Board authorization to extend 2013 contract for 2015 water/sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (sole bid) at a unit price of \$7.40 per square yard for sodding and \$4.15 per square yard for seeding, in an amount not to exceed \$30,000.

#### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.P.

# **5.P.** Request Board authorization to:

- 1) waive formal bidding; and
- 2) purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2015 unit prices, in an amount not to exceed \$152,000.

#### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.Q.

**5.Q.** Request Board authorization to award contract for the purchase of grinder for WDA lift station to JWC Environmental, LLC, Santa Ana, CA, in an amount not to exceed \$58,812.

#### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nav:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.R.

# **5.R.** Request Board authorization to:

- 1) waive formal bidding; and
- 2) purchase Motorola mobile computer equipment for the Fire Department from Motorola, Inc., Schaumburg, IL (sole source) in an amount not to exceed \$26,000.

#### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nav

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.S.

- **5.S.** Request Board authorization to:
- 1) waive formal bidding; and
- 2) purchase eight (8) 2015 Ford Police AWD interceptor utility vehicles in an amount not to exceed \$217,880 from Morrow Brothers Ford through the Illinois State purchasing contract.

## Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.T.

**5.T.** Request Board authorization to extend the existing contract for the provision of Village towing services agreement to Redmon's Towing for a period of one (1) year.

### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.U.

**5.U.** Request Board authorization to award contract to Cops and Fire Testing Services, Inc. for entry level patrol officer testing at the rate of \$130 per polygraph examination and \$3,105 for the testing process.

## Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.V.

**5.V.** Request Board approval of the Human Resources Management Department restructuring.

#### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenbergh, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

# 6. REPORTS:

## 6.A. President's Report

# Proclamation(s)

Trustee Gaeta read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming February 2015 as Heart Health Awareness Month. Voice vote taken. All ayes. <u>Motion carried.</u>

Dr. Garner accepted the proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the resignation of Annu Knot from the Sister Cities Commission. Voice vote taken. All ayes. <u>Motion carried.</u>

Mayor McLeod thanked public works and the Village employees for removing the snow and working through it all.

Public Works Director Joe Nebel stated that it snowed 19 inches in 27 hours and that our crews worked for 40 hours ending at 3 today.

Mayor McLeod stated that he attended the Chambers Celebration of Excellence Dinner where the Village was awarded the Chairman's Award and the reception for the Redhawks cheer squads.

## 6.B. Trustee Comments

Trustee Vandenbergh stated that she attended a Chamber Board of Directors meeting, a Platzkonzert Commission meeting, the Celebrations of Excellence Dinner, she congratulated the Redhawk cheer squads on their accomplishments and public works on the job that they did.

Trustee Stanton stated that he attended the NWMC Legislative Brunch, the Celebration of Excellence Dinner and congratulated the Village on their Award, he stated that he attended Francie Hardt's retirement lunch and congratulated her on her retirement and he congratulated the Redhawks on their achievements.

Trustee Mills stated that she attended the NWMC Brunch, the Celebrations of Excellence Dinner where two of our businesses, Apple Villa and Great Harvest Bread Company won awards, she congratulated the Redhawks and thanked public works.

Trustee Gaeta congratulated the Redhawks on their accomplishments and public works on getting and keeping the streets cleared.

Trustee Newell congratulated the Redhawks, thanked public works, she stated that she attended a ceremony where Trustee Pilafas received an award from Schaumburg Township and a pasta dinner that was held at Lincoln Prairie School.

Trustee Pilafas stated that he attended a Platzkonzert Commission meeting, the Celebration of Excellence Dinner, he congratulated Brian Rogala from Gigi's on becoming an honorary member of the Mustangs soccer team, he congratulated the Redhawks and thanked public works.

# 6.C. Village Manager's Report

Mr. Norris explained what the award was that the Village received from the Chamber and announced the Acting Police Chief Ted Bos will be sworn in as Police Chief as soon as a date can be set.

## 6.D. Village Clerk's Report

The Village Clerk stated that 91 passports were processed, the most since we started keeping track in January 2008, and 94 FOIA requests were received during the month of January.

## **6.E.** Committee Reports

# **Transportation & Road Improvement**

Trustee Stanton stated they would be meeting to request approval for two IDOT Resolutions to appropriate Motor Fuel Tax Funds for the 2015 Street Revitalization Project in an amount not to exceed \$2,125,000 and the 2015 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$101,000; request approval for an IDOT Supplemental Resolution to appropriate Motor Fuel Tax funds for the 2014 Street Revitalization Project in the amount of \$905,000; request authorization of Change Order Number One for additional material testing services for the 2014 Street Revitalization Project to Applied GeoScience, Inc. of Schaumburg, Illinois in an amount not to exceed \$30,000 and request acceptance of Transportation Division Monthly Report.

#### Planning, Building & Zoning

Trustee Mills stated that they would be meeting to request approval to execute a lease agreement with T-Mobile (lessee) for the installation of communications equipment on the water tower at 5795 Beacon Point Drive; request by Prairie Pointe Center Development LLC (owner) and ZTR Real Estate LLC (contract purchaser) for extension of a special use and site plan approval for a gas station/restaurant at the southwest corner of Route 59 and Hoffman Boulevard; have a discussion regarding the existing nonconforming driveways policy; request acceptance of Department of Development Services Monthly Reports for Planning Division, Code Enforcement Division and Economic Development and Tourism.

## **General Administration & Personnel**

Trustee Vandenbergh stated that they would be meeting to discuss the Legislative Update; request acceptance of the Cable TV Monthly Reports for December and January and Human Resources Management Monthly Report.

## 7. ADDITIONAL BUSINESS:

There was no Additional Business.

#### 8. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Time: 7:18 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff Village Clerk Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.