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Cover photograph courtesy of Mona Morrison. Additional photographs provided by Deborah Castellano and James Hojnacki.

2005 Highlights and Accomplishments

One could argue that 2005 was an exceptional year for economic development in the Village of Hoffman Estates. Ground breaking for **Poplar Creek Crossing**, a 400,000 square foot Target-anchored shopping center on the southwest corner of IL-72 and IL-59 commenced in the spring. In addition to Target, the center has leases with junior anchors T. J. Maxx, Office Max, Michael's Crafts, Linens 'n Things, Cost Plus World Market and Pet Smart. The leasing for outlots and remaining inline stores is progressing well. Target and some of the stores will open in Spring, 2006.

The **Sears Centre**, an 11,000 seat entertainment arena, broke ground in June in Prairie Stone. The Ryan Companies and Sears Holding Company will build a state-of-the art sports and entertainment complex featuring hockey, lacrosse, arena football, the circus, concerts and family shows. It is scheduled to open in the fall of 2006.



Architectural design plan of the new Sears Centre in Prairie Stone.

In early December, after over two years of recruitment efforts, **Cabela's** announced plans to construct a 180,000-200,000 square foot store in Prairie Stone. This will be the first Cabela's store in Illinois and this very popular outdoors/sports retailer will provide a regional attraction and bring additional development to the surrounding area.

The spring of 2005 marked the beginning of discussions with an indoor/outdoor **water park and hotel** development to be located just to the west of the Sears Centre arena. This is

another major component in the establishment of a retail and entertainment district along IL Route 59 and the Prairie Stone Business Park.

The above developments alone will approach a quarter billion dollars of new investment along with millions of dollars of new revenues to the Village. Because of these exciting new developments, Hoffman Estates has been the front page story on local, regional and national publications.

The **Roselle Road TIF District** took a major step forward with a \$2.5 million redevelopment effort at Golf Center on the west side of Roselle Road between Higgins Road and Golf Road. The refurbished center has a freshened appearance with new facades and significant additional landscaping in the parking lot.

The **Laufenberger Property** is a mixed use 198 acre project which will provide for single-family residential (maximum 301 lots), a future NIU campus, retail development shopping center site, carpenters union facility, as well as a municipal fire station and water tower site. These were approved along with the annexation of this property into the Village in 2005. The developer is developing final plans for phase one of the development which includes up to 193 homes west of Essex Drive, the "east-west" road, fire station and water tower sites, with construction expected to commence in 2006. Road improvements to Beverly, Shoe Factory, and Rohrssen Roads are also incorporated into this proposal.

A building expansion to the **Alexian Brothers Behavioral Health Hospital** at 1650 Moon Lake Boulevard was approved in 2005 and will include a new two-story 12,780 square foot southwest addition to the existing building. This expansion will be in addition to recently

completed 30,000 square foot addition.

The **St. Alexius Medical Center** remodeling/expansion, parking deck, and new Doctor's Office Building #3 consisting of 130,500 square feet was constructed in 2005.

Another welcome addition to the Village, an **Infiniti dealership**, marks the expansion of Motor Werks from their Mercedes-Benz dealership at 1000 W. Golf Road. Infiniti is currently under construction and expected to be open in the summer of 2006.

Village staff also worked with the Northern Illinois University Center for Governmental Studies and the Economic Development Commission to gather developer and broker input on the development review and approval process. As a result of focus group meetings, changes have occurred to streamline the development process while maintaining quality standards.



2005 Highlights and Accomplishments (continued)

Development Projects

A cooperative effort between the Community Development Department, including the Planning, Engineering, Transportation and Code Enforcement Divisions, along with the Economic Development Division and EDA Division, and supported by the Village Manager's Office, resulted in a remarkable year for new development. In addition to the projects described in the "highlights", the following are also notable.

Non-residential projects proposed or approved in 2005:

Jersey's Family Sports Bar – Fountain Crossing

The 6,650 square foot 219-seat restaurant located at the southeast corner of Barrington and Lakewood in Fountain Crossing opened for business in September.

I-CAR - Prairie Stone (Inter-Industry Conference on Auto Collision Repair)

The 25,000 square foot I-CAR office building in Prairie Stone was completed in September and is now occupied.

Poplar Creek Village – 2150 West Golf Road

An active senior housing community known as Poplar Creek Village was approved this year, consisting of 121 one and two-bedroom apartments in a five-story building, with construction expected to begin in 2006.

LaStrada Ristorante Italian Restaurant – Fountain Crossing

Construction has begun on the 9,840 square foot, 250-seat restaurant on the site west of Jersey's Pizza and Grill, located on the northeast corner of Barrington Road and Lakewood Boulevard.

Mary Kay Cosmetics – Prairie Stone
Construction of a 135,000 square foot Mary Kay regional headquarters,

consisting of a distribution center and regional office in Prairie Stone, is nearing a completion date of January 2006.

Serta International – Prairie Stone
A new 90,000 square foot office and research/development building for one of the leaders in the mattress industry was approved and will be constructed in 2006 directly west of the Marriott Hotel.

Greenspoint Office Park Buildings
Construction permits have been issued on three new Greenspoint Office Park buildings, including the Courtyards at Greenspoint Office Building located at the northwest corner of the western intersection of Higgins Road and Greenspoint Parkway; Greenspoint Office Building (Lot 2) located at the northwest corner of the eastern intersection of Higgins Road and Greenspoint Parkway; and Greenspoint Office Building (Lot 3) located on Greenspoint Parkway just west of the existing Barrington Pointe office building.

Woodfield Nissan
Remodeling and expansion continues on the Nissan dealership located at 700 West Higgins Road.

Beacon Point
Earthwork has started on this 193 lot single family homes by Ryland Development.



Meijer Site - Fountain Crossing

Construction was completed this year on the 15,000 square foot outlot building, which will include several tenants including Quiznos, Subway, Jimmy Johns, Rahl Jewelers, Apple Villa, Phone Zones, Pizza Hut and Town Cleaners.

Motor Werks Expansion - 1000 West Golf Road

Construction of a 36,000 square foot building expansion and vehicle parking and storage expansion are underway.

Residential projects proposed or approved in 2005:

White Oak Unit 5 (Hunter's Ridge) -Kimball Hill Homes

Construction has begun on the final White Oak Unit 5 subdivision of 84 single-family lots on 54 acres west of Rohrssen Road, south of Shoe Factory Road, and north of Golf Road.

Airdrie Estates – Patrick Mazza

Construction is expected to begin in 2006 on the new single-family subdivision which will consist of 18 custom homes located at the northeast corner of Rohrssen and McDonough Roads.

Yorkshire Woods – Dartmoor Homes

Construction continues on the single family home subdivision of 43 homes on the Kelley Farm property located south of Shoe Factory Road, east of Rohrssen Road and north of McDonough Road.

Twelve Oaks at Morningside

A condominium conversion was approved for Twelve Oaks Apartments at Morningside located on Huntington Boulevard.

Transportation and Engineering Divisions

In addition to technical review and construction inspections on the development projects described above, Engineering and Transportation Divisions coordinated Village efforts on the following:

STAR Line

The alternative analysis phase of the STAR Line project advanced in 2005. Metra is proposing to provide commuter rail service from O'Hare International Airport west along Interstate 90 to Hoffman Estates, where the rail line would meet the existing EJ&E rail line in Prairie Stone Business Park. Service on the EJ&E rail line would continue south to Joliet. Station area sites near the Sears Center Arena in Prairie Stone are being evaluated. The STAR Line would enable residents to commute from suburb to suburb, as well as access any current rail lines with direct access to Chicago.

There are over 31 communities along the route of the proposed STAR Line that have joined together to assist Metra with implementation of the project. Mayor McLeod of Hoffman Estates serves as Chair of the

Steering Committee to represent the interests of the involved communities. The new federal transportation legislation, SAFETEA-LU, lists the STAR Line as an eligible project to move ahead into the next analysis and design phase.

Barrington Road

The main project, funded through the Road Improvement Impact Fee Program, was the completion of widening of Barrington Road from the Northwest Tollway to just south of Higgins Road in 2005. The intersection of Barrington and Higgins Roads and the intersection of Barrington and Hassell Roads were also modified to help reduce delays, congestion, and vehicle crashes. The Village obtained over \$2 million in federal transportation funds, which were used, along with impact fees and funding provided through the State's Illinois First Program, to pay the \$9.0 million cost of the work.

Barrington Road/I-90 Interchange

Concrete paving on the Barrington and Higgins Roads Improvements corridor. This project considerably improves the flow of traffic through this intersection from all directions.

The Village continues to investigate opportunities for a full interchange at Barrington Road and I-90. The Village worked with the Illinois Department of Transportation to complete the feasibility study. Coordination will continue with business leaders, the State, and Illinois Tollway in 2006.

Shoe Factory Road & Beverly Road

As part of the Laufenberger Development Annexation, the Village is leading the design effort for plans to widen Shoe Factory Road and Beverly Road. The project will provide needed capacity relief for current conditions as well as accommodating future growth. Shoe Factory Road will be widened to four lanes plus a landscaped median from east of Beverly Road to west of Essex Drive. The corner at Rohrsen Road will be smoothed and the intersection signalized. Some interim improvements were underway at this intersection in 2005.

Beverly Road will be widened to four lanes plus landscaped median between Shoe Factory Road and the Tollway. A new public street to serve the development will be located opposite the eastbound I-90 entrance ramp. The plans were reviewed by Cook County in 2005. Construction is expected to begin in 2007.



Departmental Accomplishments

Department of Development Services

The Department is comprised of four operating divisions: Transportation, Engineering, Code Enforcement, and Planning. The Department of Development Services plays an integral role in many of the major accomplishments mentioned in the first section. The Department of Development Services handles most stages of residential and commercial development, property maintenance inspections, transportation, and engineering related projects.

Department Highlights

Code Enforcement

The Code Enforcement Division supported the development projects listed above by reviewing plans, issuing permits, and performing construction inspections. In addition, plan review, permits and inspections were performed on projects ranging in magnitude and complexity from residential fence and decks, to new homes to commercial projects and new development.

In 2005, the Code Enforcement Division processed 3,036 permits, including 131 for new single family homes and 87 for new town homes. Building permit revenue was \$1.2 million. Over 9,700 construction inspections were performed. In addition, there were 3,844 residential home inspections, 4,387 multi-family unit inspections and 1,336 code-related complaints that were investigated and responded.

Annual Street Project

The \$2 million Street Reconstruction Project encompassed 3.8 miles of Village streets, as well as improvements to other street infrastructures. This annual project is part of the Street Revitalization Program. The project finished under the original contract amount.

Flood Prevention

The Engineering Division was able to assist approximately 80 homeowners with individual lot drainage investigations to help resolve backyard flooding and standing water problems on their property. Cost effective regrading or private storm sewer solutions were recommended

to the homeowners for their consideration and implementation. The Division also assisted several homeowners in reducing each of their floodplain insurance requirements by approximately \$500, by enabling homeowners to apply to the Federal Emergency Management Agency (FEMA) for a Letter of Map Amendment. All new backyard garages are now checked for drainage and grading concerns.

HOT Line Shuttle Bus Service

This program operates peak hour shuttle bus service between the Barrington Metra station and participating companies within Hoffman Estates. The HOT Line, which began in August 2001, serves Siemens, SBC/AT&T, Claire's, ADP, and Allstate.

Federal funding obtained by the Village expired in February 2004 and covered 80% of the cost of operating the bus service. The participating employers paid the remaining 20% through February 2004 and now pay 50% of the cost. By funding a share of the HOT Line service, company employees ride for free. HOT Line service will continue in 2006, with Pace and the businesses sharing the cost.

Commercial Sign and Property Maintenance Compliance and Shopping Center Site Improvement Program

In 2005, the Planning staff conducted property maintenance inspections designed to ensure that all commercial properties in the Village are in compliance with

Village code and approved site plans. With a few exceptions, the violations found on the properties were minor and most of them were addressed. In total, staff conducted approximately 100 inspections and found 59 violations. By the end of the summer, all of these issues had been resolved. A few additional properties have longer term maintenance issues and staff is working with the owners of these properties to achieve compliance.

The Planning staff also worked with the owners of eight shopping centers around the Village to develop plans that would bring the centers into compliance with the current Village development codes. One of these shopping centers, Golf Center, recently completed the redevelopment of its site, which included major site changes to the landscaping and facade of the building.

Staff expects to see even more results in 2006, with several other shopping centers beginning construction on their improvements. Crossroads Commons and Poplar Commons have been approved and construction has begun on the improvements.

The plans for Golf Rose Annex and Hoffman Village have been approved and construction is expected to begin in 2006. Plans for the redevelopment of Hoffman Plaza and Forest View are under development. Brandess Center West has submitted a concept plan for redevelopment of the landscaping within the parking lot.

Department of Public Works

There are five major areas of operation within the Department of Public Works including: Administrative Services, Facilities, Fleet Services, Streets, and Water & Sewer.

Department Highlights

In Parcel C, 75% of the water meters were upgraded to a radio read meter system. The sanitary sewer rehabilitation Phase III Engineering study was completed and eight critical sanitary sewer sections were repaired. Phase III project work included smoke testing of sewers in Parcels A, B, C and the Highlands resulting in eliminating over 100 point sources of inflow and infiltration to reduce the risk of sewer backups in those areas.

The joint engineering study with the Village of Schaumburg was completed for the Frederick Lane and Jones Road Collection systems which will bring Hoffman Estates and Schaumburg closer towards possible elimination of a sanitary sewer lift station in each community. New security systems were added for the Police Department and at Water/Sewer facilities.

Productive Partnerships

Partnerships with the private sector provided enhanced municipal maintenance services, including the restoration of parkways (from watermain and sanitary sewer repair excavations), sidewalk maintenance, street sweeping, pavement markings, street light pole replacements, parkway tree trimming, grounds maintenance at various Village properties, 236,593 lineal feet of street crack sealing and janitorial cleaning at Village buildings. Contracted services are also utilized for assistance during major snowfall events. These partnerships have given the Village the ability to provide a wider range of services at reduced costs.

Snow/Ice Control Operations

This program provides for de-icing and plowing approximately 151 miles of streets and 356 cul-de-sacs. The snow removal fleet consists of 16 large salting/plowing trucks, 20

smaller plowing trucks, 1 Village owned and three rental front-end loaders. Each employee in the Department supports operations. In 2005, the Department engaged in 35 separate snow plowing and de-icing operations. The Emergency Operations Center (EOC) was utilized at the Public Works Center to facilitate all snow and ice operations.

Facilities

In addition to providing routine maintenance and support, the Facilities Team completed a number of projects, enhancements, and equipment upgrades. A total of 3131 tasks were performed by the Facilities staff during 2005. A new Facilities Call Center was organized and implemented to provide a more efficient response for handling of this volume of service and maintenance requests.

Building and equipment improvements included tuckpointing of the historical Smokehouse and barn removal at the Sunderlage Farm. The Village Hall received an energy saving roof coating and several failed gallery windows were replaced. A Space Utilization Analysis began with completion date scheduled for early 2006. Masonry repairs were completed at Fire Station #22 along with ejector pump improvements on the sanitary system. A new generator was installed at the Moon Lake Lift station providing emergency power to this critical sewage handling system.

Traffic Operations

This unit maintains over 2,100 of village owned street lights which provide illumination and security to 151 miles of streets and 365 cul-de-sacs and continued to reach its goal of repairing street lights reported out within three business days. The change change-out of decorative

street light pole banners is also provided by this unit. Pavement patching, pothole repairs and utility cuts were performed and or overseen within this program. 98,000 lineal feet of pavement lane markings were repainted, 915 cumulative miles of streets were swept as well as the installation and maintenance of traffic control signs by this unit helped to provide the safe and orderly flow of motoring traffic that utilize our roadways.

Water and Sewer Maintenance Program

Responsibilities included managing the Village's water/distribution and sewer collection systems. Staff ensured compliance with the Safe Drinking Water Act by managing programs such as, weekly water sampling and lab testing, cross connection and backflow prevention, flushing of fire hydrants. No IEPA or USEPA violation notices were received by the Village of Hoffman Estates. The Department maintains 223 miles of watermain, 2,775 hydrants, 4 reservoirs, 6 water towers, 2 high service pump stations, and 7 emergency standby wells. A Consumer Confidence Report required by the United States Environmental Protection Agency (USEPA) and the Illinois Environmental Protection Agency (IEPA), was provided to all water customers. Work on the sanitary sewer system included maintenance of 18 lift stations, 173 miles of sanitary sewer main, cleaning and videotaping of sewer main lines, repairs, and inspection of contractor work on private sewer service repairs.

Fleet Services

Approximately 1566 repair orders were generated for maintenance and repairs on 200 village owned vehicles and equipment. Fleet Services staff performed over 1032 preventative maintenance inspections. The

the shop are performance certified in a wide range of automotive service areas. In a co-operative effort General Government and Fleet Services sold three (3) surplus vehicles using the Gov/Deals web auction with favorable results.

Forestry

The Village was awarded its fourteenth consecutive Tree City

award. A special Village wide branch pickup was performed as a result of a summer wind storm that struck the northwest suburbs. All Public Works teams contributed to this effort. Under a mutual aid agreement, the department assisted another NWMC community with storm damage cleanup. The annual Branch Pickup Program was conducted in October, with

approximately 2900 residential pickups generating over 1200 cubic yards of wood chips. A tree planting program in the fall of 2005 accomplished the planting of 430 new parkway trees and the replacement of 88 trees removed due to storm damage, decline, or vehicle damage.

Overview of Services Provided in 2005	
4,527	Residential customer service requests
5,630	JULIE locates for excavation work. Of the notifications received, 4,312 required a field locate response and 380 were considered an emergency priority
225	Water distribution system repairs (96 leak repairs, 129 hydrant repairs).
198,220	Lineal feet of sanitary sewers flushed out of a total system of 907,304 lineal feet.
20	Actual number of main line sewer backups cleared.
5	Major sanitary sewer lift station pump repair.
615	Water meters repaired/replaced.
4,298	Square feet of sidewalks/aprons replaced or repaired due to water and sewer dig-up projects and annual concrete maintenance program.
152	<u>Lineal feet of curb poured due to water and sewer restorations.</u>
30,770	Lineal feet of sanitary sewer/storm sewer televised.
2,682	Fire hydrants flushed to remove sediment from 221 miles of watermain.
124	Sanitary sewer replacement inspections.
12,765	Lineal feet of storm sewer flushed.
1689	B-Box inspections repairs/replacements.
18	Hydrant replacements.
235	Hydrants painted
620	Traffic control devices/signs were replaced
55	New devices/signs were installed as a result of new ordinance and/or Transportation Division requests.
67	Banners and/or signs were designed and fabricated for Village events.
338	Service requests for streetlight repairs were completed.
102	Driveway locations were repaired by the Public Works as part of the 2005 Street Revitalization Program.
1,566	Service on over 200 vehicles and equipment were completed by Fleet Services, including 1032 preventative maintenance inspections.
2,900	Residential pickups from the annual Branch Pick-up Program, which generated 1,200 cubic yards of woodchips. An additional 475 holiday trees were also chipped.
720	Requests for parkway tree maintenance, inspection, storm damage, and fertilization.
430	New parkway trees planted.

Department of Human Resources Management

The Human Resources Management (HRM) Department of the Village of Hoffman Estates is a service-orientated operation with a broad base of “customers”. These customers range internally from the elected officials, the Village Manager, Department Directors, supervisory and administrative staff, to co-workers, seasonal and temporary employees. Externally, our customers include citizens, the general public, applicants and outside agencies and providers. Valuing, developing and retaining the organization’s primary resource—its workforce—is intrinsic to the very nature of the Human Resource function.

Mission Statement

The mission of the Human Resources Management Department of the Village of Hoffman Estates is to provide our customers with the highest level of professional programs and service through effective communication and facilitation.

To achieve its objectives, the department:

Assists Village departments in the selection of effectively skilled and professional staff committed to the concept of exceeding the expectation of citizens by performing the delivery of public services in a safe, efficient and effective manner.

Establishes, maintains and continually evaluates programs and systems designed to value our staffing resources. Provides and manages a competitive and equitable benefit and compensation programs for employees. Retains a quality workforce by creating a work environment dedicated to fairness, diversity and equal treatment.

Partners with department/division’s work teams and task forces intent on striving for an organizational culture built on mutual respect and trust that provides the individual with the opportunity to contribute, to learn and to grow personally and professionally.

As an internal consultant, facilitates and assists in individual and organizational development and serves as a strategic partner with Departments to achieve their own as well as Village goals and objectives.

Advocate, through risk reduction, loss

control and prevention leadership measures, a community setting that minimizes the risk to, the personal injury of, or the damage of the personal property of citizens. Ensures that the work environment in which Village employees perform their duties is governed by principles of safety.

The multiplicity of the Human Resource function is reflected by the diverse objectives of the Department’s mission statement. The Human Resource function involves a broad base of customer service, support and administrative responsibilities. Numerous programs are involved in attracting, retaining and maintaining a highly skilled and diverse workforce and ensuring a productive and safe work environment. These programs support operating departments and strive to exceed their expectations through fulfilling their service requirements effectively, efficiently and safely.

Activity Highlights

The activities of the department are divided between two sections. One section is Human Resources whose functions include: Administration, Benefits Management, Compensation, Employee Relations, Labor Relations, Recruitment and Selections and Training. The other section is Risk Management whose activities are divided into the areas of Compliance, Insurance, Loss control/prevention and Safety. Each section is discussed separately in this report with specific tasks, accomplishments, or major work projects discussed under the applicable function or activity category.

Administration

In 2005, the HRM and Finance Departments have worked together to develop a new check list system that will realign responsibilities and accountabilities. Through this process the employees involved have benefited from learning each others operation and are better prepared to work more effectively as individual departments and as a work team. This process has ultimately resulted in enhanced customer service. HRM also worked very closely with General Administration on the restructure of the Community Development Department to the Development Services Department. The restructure, effective January 1, 2006, will take the department in a new and exciting direction with a greater emphasis on customer service and promoting development within the community.

Through the participation in the Records Retention Committee, HRM began the task of transferring records to an electronic media. The Personnel Policy Manual, Labor Contracts, and numerous Human Resources Forms have all been scanned and are now available electronically on the Village intranet for employee access.

The salary ranges of merit employee were reviewed by conducting a comprehensive wage analysis of similar positions in comparable communities to ensure that the step and merit salary ranges installed in 2006 are in-line with area market values.

Through agreement, HRM has established access to both Blue Cross/Blue Shield and Gallagher Benefit Services web sites in order to

Department of Human Resources Management

The "Blue Access" and Gallagher Benefit Services web site allows for electronic information, such as employee name and type of medical coverage, to be communicated to a secure platform. Both web sites also offer up to date and topical benefit related information as a resources for the HRM department.

HRM embarked on a major study of the Village sick time usage and the impact such may have on overtime expenses. The scope of the project expanded to include all benefit leave time used, such as, Workers Compensation, Injured on Duty, Light Duty and Sick Time.

With the assistance of a HR Intern, the study included extensive statistical analysis and graphical illustration that will be the impetus to develop an organizational strategy toward a sick leave reduction program. A team, which will be selected by the Village Manager, will be implemented in January of 2006 to prepare a program.

Recruitment and Manpower Staffing

There were a total of 38 full- and part-time positions filled in 2005, as well as, 23 seasonal and temporary employees hired. The Staffing Specialist was involved in 79 interviews (excluding sworn Fire and Police candidates). The Village's authorized full-time staff increased from 358 to 359 budgeted positions, while the total number of all authorized positions decreased from 447 to 443. 1722 applications and resumes were received and processed in response to advertised vacancies or as unsolicited submissions.

The Staffing Specialist coordinated the anniversary recognition program for a total of 85 employees who had anniversaries of five, ten, fifteen, twenty-five and thirty years of service during 2005.

The Staffing Specialist and the HR Coordinator researched both public and private sector best practices regarding Diversity Programs. Through their efforts an expanded Diversity Program was developed, presented and approved for implementation by the Village Board. The program focused on a position skill based approach of recruiting candidates with appropriate foreign language skills as well as having a greater emphasis on promoting diversity within the Village organization. A diversity task force will be mobilized in 2006 to identify opportunities to promote diversity more extensively within the organization.

Benefits

HRM transitioned to the Intergovernmental Personnel Benefit Cooperative (IPBC), which included new benefit providers such as Blue Cross Blue Shield, Unicare Dental Insurance, ING life Insurance, and Gallagher Benefit Services serving as the consultants to the IPBC. In addition to this change, HRM implemented new health insurance programs, which included three (3) tiers of Preferred Provider Option (PPO) programs. These health insurance plans included new levels of prescription drug card coverage, life time maximums and adult well care.

In addition to the health plan additions, HRM installed a new dental care provider, Unicare, offering three (3) tiers of Preferred Provider Option (PPO) programs. One dental plan option offered a greater annual benefit maximums and the other offered a child orthodontic benefit.

Finally, HRM implemented a new Flexible Spending Program Provider, H-Cap, which enhanced the service of the last provider by adding a new feature; the debit card service.

All new benefits that were introduced in 2004 required the recon-

struction of plan benefit book for which HRM was successful in completing all of those up dates.

The HR Coordinator planned and hosted two (2) Employee Benefits Fairs as a start of the 2005-2006 open enrollment period for employee benefit programs. Representatives from numerous providers and suppliers of employee services participated in the Fair. The Fair was orientated toward both employees and families.

In addition to the planned Employee Benefit Fairs, the HR Coordinator prepared a Financial Planning Workshop for employees. The workshop, presented by a Financial Planner, spoke to employees regarding methods to effectively plan for retirement.

Labor Relations

A successor collective bargaining agreement was successfully reached with Hoffman Estates Chapter 96, Metropolitan Alliance of Police (MAP) who represents the Village's Police Officers. The new agreement is for three (3) years and is in effect through December 31, 2007. A collective bargaining re-opener agreement was successfully reached with the Hoffman Estates Professional Firefighter Association local 2061, International Association of Firefighters (IAFF) who represents the Village's Firefighters. The agreement is through December 31, 2008, and also included agreed upon promotion language.

Risk Management

With a greater focus on customer services, the Risk Manger coordinated numerous meeting with Department Directors, and provided regular up dates to existing Worker Compensation Claims. In addition, a new employee memo was developed with a list of Frequently Asked Questions (FAQ's) and distributed to employees impacted by a job related injury or illness.

Department of Human Resources Management

Risk Management (con't.)

The Risk Manager continued to review newly added clerical workstations, and adjusted them appropriately to the personal needs of each employee.

Risk Management spent considerable time with representatives from the Fourth of July Commission, vendors and Village staff to ensure that the Village's interests were protected during the Fourth of July festival and to ensure the safety of the attendees and Village personnel.

The Risk Manager has made it a priority to return injured employees to work in either a light-duty or full-duty capacity as soon as practicable, and to ensure that the most reasonable and necessary medical care is provided to employees in a timely manner.

The Risk Manager conducted several hazard surveys of Village facilities. Safety concerns that were observed were brought to the attention of the appropriate individuals for abatement.

The Risk Manager handled to conclusion several liability/property claims, and continued to facilitate the proper handling of property and casualty claims being administered by the Village's third party claims administrator.

The Risk Manager worked closely with Village personnel to identify hazardous chemicals that must be reported to the Environmental Protection Agency (EPA) on an annual basis. Tier II reports were completed and submitted as required by the EPA.

The OSHA 200 injury log was maintained and posted per OSHA regulations.

The Village's drug and alcohol testing

program for commercial driver's license holders was maintained in 2005 to ensure compliance with all relevant Federal Department of Transportation requirements. The

Risk Manager coordinated all required federally mandated drug and alcohol tests during the reporting period.

The Risk Manager negotiated the renewal of the following programs during 2005:

- Excess property and liability insurance.
- Excess workers' compensation insurance.

The Risk Manager represented the Village as a delegate for the High Excess Liability Pool (HELP). HELP is the municipal risk pool that provides the Village's ultimate layer of liability insurance coverage. The Risk Manager attended the quarterly Board of Directors meetings.

2006 Human Resources Objectives

In addition to the HRM department's ongoing services and support functions, key internal program activities for 2006 include

- Implement a Diversity task force charged with the development of policies and programs to enhance diversity within the organization. Included but not limited to; partnerships with learning institutions for recruitment purposes, Greater diversity among job interview teams, removal of unknown barriers to diversity recruitment, and diversity training for employees and supervisors.
- Facilitate the analysis of the Sick Leave Program, by coordinating a team of department members in the development of a new Sick Leave Reduction program.

- Explore the feasibility of the

Applicant Tracking component of the new Finance Plus Pentamation system for HRM use.

- Develop an organizational-wide format for new employee orientation that complements HRM's sign-in and indoctrination of "new" employee.

- Design and implement a new employee follow-up support program as part of retention efforts.

- Expand the features provided and employee options on employee intranet system.

- Negotiate a successor collective bargaining agreement with the Public Works and a new contract agreement with the Police Sergeants union.

- Implement Employee Health and Wellness Program study through partnership with St. Alexius Medical Center. In cooperation with the Health and Human Services Department the HRM staff will implement a Health and Wellness health assessment and other health screenings throughout the year to improve employee general health and well-being. This five year study will measure the effects of the program on the overall costs of health insurance, employee well-being and other health related organizational expenses.

Department of Information Systems

The Department of Information Systems is comprised of six full-time employees and additional seasonal employees who assist with the Geographical Information Systems (GIS) technology. The Department of Information Systems provides 24/7 on-call technical support for voice and data communications for 350 workstations at all 8 municipal facilities and in all Public Safety vehicles. In addition, the members of the Department maintain A+, Microsoft Office, Novell, and Microsoft certifications. The Department of Information Systems provides training and support for all nine Village Departments.

Department Highlights

In an effort to continuously improve the level of support provided by the IS Department, an online customer response survey was developed in-house. This database application allows us to send an online survey form after a support incident is closed, to provide feedback on our support procedures

GIS Expansion

GPS was used again this summer in the field to collect nearly 15,000 data points. This year all Utility Features for the Village were completed, giving us a final Utility Coverage for the Village. Arc/SDE was also installed this year, which enhances the speed and precision of our internal GIS web browser-based display. The large aerial photos can now be quickly displayed by our employees, along with the relevant parcel and geographic data for an area.

Cost Savings Initiatives

a) In an effort to control ongoing costs for technology, the Public Works server was consolidated into the Village Hall server this year. This is now possible because of our high speed fiber optic connections between the facilities.

b) The Public Works and Fire Department Post Offices were merged into the Village Hall to save on space and administration costs.

c) The Village began using its first Open Source software product this year. Many departments expressed a desire to use project management software. However, the licensing costs for MS-Project are very high. We tested and implemented a very robust product called Open Workbench. It satisfies our project management needs, and the licenses are free. We will continue to evaluate Open Source alternatives wherever feasible.

Email Spam Filtering

Due to a tremendous surge in the amount of spam email being directed at the Village, a specialized filtering device was implemented. This device has proven very effective in eliminating most of the spam to our organization and has the added benefit of an additional layer of virus protection.

Disaster Recovery / Contingency Planning

As part of our Emergency Operations Planning process, we have been developing contingency plans for disaster recovery situations. Imaging of our File Servers has begun, to allow a bare metal recovery scenario. Also, a SAN was installed this year to consolidate data file storage. We hope to install a second SAN at the Police Department soon to enable complete replication of our critical data across the locations.

Pentamation

The department welcomed our new Business Systems Analyst, Cathy Errichiello this year. This year, Cathy began implementation of the Time and Attendance Module in Pentamation. This module will distribute the data entry for payroll among the departments and has the ability to deliver much more detailed reports on attendance for every department.

User Groups

Two new advisory groups, the Computer User Group and the Pentamation User Group, began regular meetings this year. We hope to provide training to and obtain feedback from these key members of our employees. We thank all of them for making the time to participate in these groups.

Desktop Upgrades

All personal computers in the Village were upgraded to Windows XP and Office 2003 this year. It was a large project, involving not only the software upgrades, but hardware upgrades and employee training as well.

Voice Communications

Phone systems upgrades were all completed this year. This was the first of a five year cyclical replacement program for all voice systems as part of the Capital Improvements Program. This will provide funding for regular maintenance and upgrades to the phone system in the future in the same manner our data systems are managed.

Groupwise Email Expansion

Based upon the Capital Improvements Plan, email was expanded this year to include all sworn members of the Police Department. Previously, administrative employees and sworn personnel at or above the rank of sergeant had email.

Wireless Data Communication

The first phase of a wireless communications network to our last three Fire Stations was completed in 2005. This provides a basic, reliable connection among the Stations, while we plan for migration to private, high speed, secure bands in the future.

Village Intranet

The Village Intranet website (www.hoffnet.gov) was relocated and a content management application put in place. This will simplify the process for each department to add information to the Intranet Site. We now have the ability to report statistics on the number of visits to each page of the Intranet. These traffic reports show us what areas are popular with our employees and assist in planning growth.

Police Department

The Police Department is comprised of 97 sworn officers and 44 non-sworn personnel under the direction of Chief Clinton Herdegen. The units of the Police Department include: Administrative Services, Juvenile Investigations, Problem-Oriented Policing, Tactical, Patrol and Response, Traffic Section, Investigations, Community Relations, Canine, Special Services, and Staff Services/Records.

Department Highlights

During the year the Department enhanced its communications interoperability capabilities throughout the State with a STARCOM 21 radio acquired through the Illinois Terrorism Task Force Communications Committee. STARCOM21 is a wireless voice radio system being implemented statewide that offers the possibility for interoperability among all of the public safety disciplines. The goal is to establish a statewide Illinois Terrorism Task Force Announcement talk group that will include law enforcement, fire, emergency services, public health and other pertinent public safety agencies in Illinois.

The Department was also selected as one of 34 municipalities to participate in the Department of Homeland Security County-wide Interoperable Communication System for first responders. A wireless video and data communications network is being developed in Cook County which will enable interoperability communications, and be used by first responders to better protect citizens against organized terrorism and other threats throughout the county and region. The equipment will provide video streaming technology, allowing for enhanced surveillance capability, as well as the ability to share video information at mobile and remote locations. The technology will eventually allow all 128 municipalities in Cook County to participate in the program and take advantage of the new technology. This program is expected to become a national model for disaster communications by creating and providing a countywide wireless mesh network "hotspot" for public safety agencies. Through the Internet and cellular carriers, the county system will enable police and fire departments from Chicago and the suburbs to communicate regardless of what radio equipment they use. The information is encrypted and travels on

secured connections only open to authorized personnel. The Department applied for and was awarded a grant for \$50,000 from the Illinois Law Enforcement Alarm System (ILEAS) to help fund this program.

In June 2005, a new K-9 for the Department was acquired with \$12,000 provided from the Citizen Police Academy Alumni Association. The new K-9, Bundo, is a long hair German Shepherd.

(Insert picture of Bundo here)

Bundo is trained as a dual purpose narcotic K-9. Officer Donohue and his new partner Bundo are assigned to the Patrol Division, Third Watch.

In September, a \$67,779 grant was received from the Illinois Department of Transportation – Division of Traffic Safety for the Traffic Law Enforcement Program.

The grant funds are used to provide additional education and enforcement towards highway safety. An education initiative was implemented to enhance safety through construction zones.

In September, Lieutenant J. C. Paez, Sergeant Mike Collins, and Officers Mike Barber and Greg Poulos responded to New Orleans, Louisiana to assist with the Hurricane Katrina disaster. As part of the Task Force Illinois Second Wave deployment the officers were assigned to Search and Rescue missions throughout New Orleans,

Slidell and Plaquemines Parish. The officers also responded to a back log of emergency 911 calls that went unanswered from when Katrina landed on shore, as well as with security escorts for supplies and equipment being brought into the area, and patrolling different wards in New Orleans. The officers were deployed for a two week period.

In November 2005, Lt. John Gomoll retired after 30+ years with the Department. Lt. Gomoll began his career on January 29, 1975 as a civilian cadet/dispatcher and in July 1976 was sworn in as a police officer. During his career John served as a Patrol Officer, Detective, Detective Supervisor, Training Sergeant, S.W.A.T. Team Leader, and as a Patrol Watch Commander. With Lt. Gomoll's departure Sgt. Joe Perritano was promoted to the position of Lieutenant and Officer Greg Poulos was promoted to the position of Sergeant.

The Citizen's Police Academy Program continued to do well with two additional classes graduating in 2005. The Citizen's Police Academy provides citizens with an opportunity to learn about police functions through classroom lecture, demonstrations and practical exercises. Topics included officer safety, "shoot-don't shoot" scenarios, firearms familiarization, traffic safety programs, evidence collection, K-9 presentation and much more. Thirteen classes have successfully completed the program since its inception in the fall of 1999.

The Police Department conducted over 9601.75 hours of training for officers and civilian employees during 2005. This training included National Incident Management System (NIMS) compliance testing,

Police Department (con't.)

HAZMAT topics, weapons training, officer safety, in-service training, Emergency Operations Center (EOC) training, and Policy and General Order review. Sergeant Carl Baumert successfully completed the 10-week School of Police Staff and Command presented by Northwestern University's Center for Public Safety.

Sergeant Mike Collins, Officers Mike Barber, Brian Petersen and Tony Tenuto received the "Saving a Human Life" Award. Officers David Domin and Timothy Stoy received the Honorable Service Award.

Summary of Department by Division/Section:

Patrol

The officers of the Patrol Division continue to be the strength of the Department, being the first-responders to calls-for-service. In 2005, the Department responded to 25,641 calls-for-service, down from 26,599 in 2004. Patrol officers were involved with traffic safety initiatives, bike patrol, and Community Relations efforts. During the year, officers of the Patrol Division made a total of 1,523 arrests.

Investigations

During 2005, the Investigations Division worked on 749 cases. The Division had a clearance rate of 76% and made a total of 151 arrests. The Division also recovered a total value of \$198,317.45 in property and money.

Juvenile Investigations

During 2005, the Juvenile Section arrested 130 juveniles and referred 11 to the Peer Jury program. There were 46 juvenile petitions filed and 73 cases referred to other agencies for disposition. The Section is staffed by one Sergeant, two Juvenile Investigators, two high school police consultants and one junior high school resource officer.

Tactical Operations

The Tactical Section is staffed by one Sergeant and 5 Tactical officers. The

Section made a total of 192 arrests in 2005. Of these arrests, there were 26 felonies, 35 misdemeanors, 84 drug arrests, and 47 other arrests. The section also seized \$10,135.00 in drug assets.

Community Relations & Problem Oriented Policing (POP)

The Community Relations and POP Sections work hand-in-hand throughout the year on numerous programs for the Department, including the Bike Helmet program, the Neighborhood Watch program, the Citizen Police Academy, DARE, G.R.E.A.T., Lions Pride, Breakfast Club, Police Explorers, National Night Out, Child Safety Seat installations, and the Gun Lock program. These Sections also operate the Community Resource Center.

In 2005, a Bike Safety Kit Program was implemented to enhance the safety of late night workers who travel to and from work on bicycles from local restaurants. The program was implemented in response to several serious motor vehicle crashes involving bicyclists/pedestrians traveling to or from work in the dark. Each kit contained reflective safety vest, a bicycle light and other safety related items. (insert picture here)

Traffic

This Section handles numerous programs, including all traffic-related public information and education campaigns and many enforcement campaigns. In 2005 the Section processed 304 abandoned autos, investigated 206 hit-and-run crashes, and issued citations for overweight truck violations and permits totaling \$99,348.

In March, the Traffic Section acquired a speed trailer. The speed trailer is utilized to deter speeding violations and to record data relative to vehicle speeds and traffic patterns at any given location throughout the Village. A report is

generated and the data collected includes the average speed of all vehicles, the maximum/highest speed, as well as the total number of vehicles in a given time period. The report also provides a breakdown by hour of the number of vehicles and speed ranges the vehicles were traveling at between 0-15 mph, 16-20 mph, 21-25 mph, in 4 mile increments through 65 miles per hour. A detailed complete list of each vehicle clocked, by the exact time and the vehicle's speed can be generated. Since being acquired the speed trailer has been deployed at 28 various locations throughout the Village covering 123 days. (insert photo of speed trailer). The Traffic Section also conducted 25 special enforcement details throughout the year. These details include extra patrols, TARGET details, Operation Safe Passage, extra seatbelt enforcement details, and roadside safety checks.

Special Services

This Section is responsible for managing the Department's grants, written policies, vehicle maintenance, building maintenance and critical incident response training regarding National Incident Management System (NIMS) compliance.

Staff Services

This Section is responsible for Department training, testing, and hiring of new officers, Front Desk Operations, court preparation, property and evidence processing, and maintenance of Department records. During the year, the Department inventoried 1,697 items of evidence/property and returned 152 items to their owners. The Property Room Administrative Services Officer is also a certified marijuana leaf technician, and tested 127 pieces of evidence. An additional 278 items were sent to the State laboratory for testing, 1,083 items were disposed of and 43 items were auctioned in 2005.

The Department conducted over 9,601.75 hours of training for its employees.

Fire Department

The Fire Department is comprised of 106 sworn and non-sworn employees in the Divisions of Administration, Operations (Suppression, Emergency Medical Services, Special Operations, Training, Vehicle Extrication, and Capital Equipment), Fire Prevention Bureau, and Public Relations.

Department Highlights

With the continual development of the western areas of the Village, over 1,200 new homes are now equipped with residential sprinklers. Hoffman Estates now has more homes with residential sprinklers installed than any other community in the State of Illinois, according to statistics provided by the Northern Illinois Sprinkler Association

Also during 2005, six department members were deployed to New Orleans for Hurricane Katrina relief efforts.

Emergency Response Activity

The overall number of emergency responses of the Fire Department was 4,752 as compared to 4,582 calls in 2004 which represents a 3.5% increase.

Emergency medical-related calls accounted for 63% of the Department's emergency responses in 2005. This is an increase from 2004, when medical calls represented of emergency responses.

Suppression

The Department ended 2005 with a total of 4,752 emergency responses; 175 of these were for Fire suppression-related activities.

Fire loss for 2005 totaled \$1,423,600, representing a 68% decrease from the 2004 fire loss of \$4,033,630.

Emergency Medical Services

Seventy-eight paramedics, eight emergency medical technicians, and three members are currently studying for certification, which provided the Emergency Medical Services to the citizens of Hoffman Estates.

Vehicle Extrication

The Vehicle Extrication Division is responsible for providing training, equipment, maintenance and A support system relating to all areas of patient extrication during automobile accidents. During 2005, the Department responded to 298 motor vehicle accidents, 56 of which involved extrication.

Eighteen Fire Department members were trained in Vehicle Machinery and Extrication techniques During 2005.

Training Division

Training for the Hoffman Estates Fire Department highlights include:

- **Mandatory live burn training in Carol Stream** for all Department members in actual fire suppression exercises using the Carol Stream Fire Department Training Facility.
- **RIT Training:** Utilizing the Margie's and Brown's Chicken buildings, all personnel Completed a variety of training focusing on the rescue of trapped personnel.
- **Joint Fire/Police ICS Training** was a formal program to understand the roles of both Organizations during a major emergency incident within our Village.

Department personnel completed a total of 28,180 hours of training in the following categories: Rescue, Fire Suppression, EMS, Prevention, Hazardous Materials, Personnel Development, and other outside classes, resulting in an average of 312 hours of training per member of the Department in 2005.

Fire Prevention Bureau Annual Inspections

The three civilian inspectors and two

shift inspectors completed 1,777 annual or semi-annual inspections on existing commercial, industrial, or multi-family occupancies during 2005. The FPB also conducted 519 construction plan reviews and issued 627 construction permits. Permit issuances generated over \$81,000.00 in revenue.

Public Relations

The Public Relations Division consists of 18 Department members specially trained as public educators. These educators teach in the many different training programs conducted by the Public Relations Division.

A Lieutenant assigned to shift is responsible for supervising the Public Relations Division. This Division has been divided into nine smaller groups: Preschool Program, Grade School Program, Cable Television, Business Programs, Residential Safety Inspections, Smoke Detector Program, CPR/AED, and General Programs.

Pre-School Program

During the past year, Fire Department personnel taught fire safety lessons to a total of 752 children in 47 classrooms.

Grade School Program

This year, a total of 6716 children received fire safety education. These programs were conducted in 239 classrooms in eleven schools.

Business Program

The Hoffman Estates Fire Department offers a wide variety of programs to the business and commercial community. Programs include fire extinguisher training, evacuation planning, fire safety education, public speaking opportunities, and CPR/AED classes. During 2005, 20 business programs were completed

Fire Department (con't.)

Smoke Detector Program

In the year 2003, the Fire Department changed the smoke detector program in that it gives away smoke detectors free of charge to residents. During 2005, the Department gave away 120 smoke detectors throughout the community. This is an increase from 98 smoke detectors given away in 2004.

CPR/AED Program

A total of 121 area residents received some type of CPR training, from basic first aid through full CPR certification. A majority of Village Hall employees have been trained on the new AED that was installed at the Village Hall.

General Programs

General programs consist of station tours, block parties, and various other programs that the Department completed throughout the year. During 2005, the Department hosted 42 station tours and visited 36 block parties. Additionally 36 miscellaneous programs were conducted. Over 10,000 people were contacted through these programs. The Department also hosted another Citizen Fire Academy with 16 graduates during 2005.



Hoffman Estates Firefighters educate the community regarding fire safety and prevention, through school and outreach programs such as block parties.



Finance Department

To enable the Village to work better and smarter by partnership with residents, public agencies, and other departments to achieve desirable outcomes and real cost effectiveness.

The Finance Department is responsible for the following activities:

Cash and Debt Management	Payroll
Pension Administration	Water Billing
Budgeting and Purchasing	Customer Service
Accounting, Auditing, and Reporting	Office Services
Revenue Administration	Tax Administration
Billing and Collections	

Adoption of the 2006 Budget

On December 5, 2005 the Village Board formally approved a balanced budget for fiscal year 2006 totaling \$115,667,705, which is 6% higher than the fiscal year 2005 budget. In the 2006 budget, the Village is experiencing a 13.9% increase in General Fund revenues and a 15.6% increase in expenditures. Due to increase in revenues, operating and capital expenditures, as well as seven new personnel were able to be added to several departments. Utilizing the Fund Balance Policy transfer from 2005 in the projected amount of \$1,621,410 FY 2006, budgeted revenues exceed expenditures by \$5,255. This is extremely positive, considering the fact that the General Fund is funding our \$2 million capital, well above the level of funding in 2003.

while not leaving exposure to any further interest rate risk. The net present value savings achieved in the transaction was \$3,742,085 or 5.67% of refunded bonds, which is split 50/50 by the Village and Junior Lien Bonds. This 50% split, along with the Village savings, realized from the 1997 transaction, provides total savings for the Village of \$3,325,000 over the life of the bonds.

Achievement is the highest form of recognition for excellence in state and local government financial reporting. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. This was the 22nd consecutive year the Village has achieved this award.

Financial Reporting Award

The Village of Hoffman Estates comprehensive annual report for the year-end December 31, 2004, was awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. The Certificate of

2005 EDA Surplus Distribution

On December 5, 2005, the Village Board approved the 2005 distribution of surplus in the amount of \$2,706,855.34, for the 2004 tax levy year. This represented a 5.9% increase over the surplus declared last year. The breakdown of the surplus by taxing district is depicted below:

Series 2005 Tax Increment Revenue Refunding Bonds (Hoffman Estates Economic Development Project Area)

The Series 2005 Tax Increment Revenue Refunding Bonds transaction closed on July 1, 2005. This deal was successful in refunding the outstanding Senior Lien Tax Increment Revenue Refunding Bonds Series 1997. Throughout the transaction the Village analyzed various structures to assess the greatest economic benefit for the Village. The structures included fixed rate, variable rate, and swap scenarios. Ultimately the structure that provided the most savings to the Village was variable rate bonds accompanied with a swap. In this structure the Village captured the lowest possible rate

Taxing District	Amount
School District 300	1,395,730.21
Barrington Public Library	79,099.04
Village of Hoffman Estates	370,600.56
Hoffman Estates Park District	197,178.51
Elgin Comm. College Dist. 509	171,838.29
N.W. Mosquito Abatement	3,563.47
MWRD	137,391.44
Barrington Township Gen Asst.	791.88
Barrington Township	11,086.34
Suburban TB Sanitarium	395.94
Cook County Forest Preserve	23,756.44
Cook County	234,792.88
School District U-46	79,862.94
Poplar Creek Library District	767.40
Total	2,706,855.34

Department of General Government

The Department of General Government encompasses activity within the offices of the Economic Development Area Division, the Economic Development Coordinator, Cable Television, Corporation Counsel, and the

Department Highlights Unique Zip Code

Village officials continue to work with outside lobbyists, area legislators, and the U.S. Postal Service to obtain unique zip codes for the Village of Hoffman Estates. In 2004, the Village President, Corporation Counsel, and Village Manager met with senior officials from the Postal Service in Washington, DC. Subsequent meetings have been very productive and the Village anticipates a formal proposal for unique zip codes from the Postal Service in early 2005, with possible implementation in the Summer of 2006.

Economic Development

In 2004, interest in the Prairie Stone EDA dramatically increased, yielding several major developments proposed for construction in 2005. Sears is partnering with the Ryan Companies and has proposed an 11,000 seat multi-purpose indoor entertainment and sports arena in the middle of Prairie Stone. Cabela's, purveyor of outdoor sporting goods and apparel, is looking at Prairie Stone for the location of their Illinois retail store. This store promises to be a regional attraction, boasting 215,000 square feet of retail space. In November, construction of a 25,000 square foot building for the Inter-Industry Conference on Auto Collision Repair (I-CAR) began at the intersection of Trillium Boulevard and Higgins Road. A second office building adjacent to the I-CAR building was also approved and is scheduled to begin construction in Spring 2005.

The approval of the Poplar Creek Crossing retail development at the southwest corner of Higgins Road and Route 59 is expected to spur development in the eastern portion of Prairie Stone.

Residential Solid Waste and Recycling Program

In 2004, the Village replaced the bur-

densome sticker program with a flat fee waste collection service through a new contract with Groot Recycling and Waste Services, Inc. The implementation of this program greatly increased the simplicity and convenience for both residents and staff. Moreover, it greatly reduced the high rate of evasion and illegal dumping experienced previously. Residents are now able to easily dispose of all non-hazardous waste material.

Corporation Counsel

The Village Board is advised on procedures and updates of the law by the Corporation Counsel. Commissions of the Village are regularly updated with statutory and case law changes, especially the Fire and Police Commission, Zoning Board of Appeals, and Plan Commission. Statutory and case law changes are interpreted for Department and Division Directors on a regular basis. Contracts and other legal documents are reviewed for each Department as well. This past year's highlights include work on the proposed arena, the commercial development at Routes 59 and 72, annexation and development agreement in the western portion of the Village, as well as work on incentive agreements for new development.

Litigation involving the Business TIF District has been ongoing. Land development issues, such as the restrictive land use covenants on the Sears parcel placed by Barrington Hills and South Barrington, have required litigation as well. Employment issues and coordination of negligence cases with the Village's insurers have also been

The Village's website is an integral part of the Village's communications strategy to provide timely and relevant information to residents and businesses throughout the community.

the responsibility of the Corporation Counsel.

Acting as Village Prosecutor with two assistants, the Corporation Counsel covers the 28 housing, misdemeanor, and traffic Circuit Court sessions each month.

In cooperation with the courts and the Police Department, the Corporation Counsel's Office has continued to stress traffic education and safety in the Traffic Court Division of the Circuit Court. The Housing Court Division of the Circuit Court has benefited the Village by providing time to address housing and code violations with the resultant successful effect through firm orders, follow-up, and fairness.

The Village Website

Staff members from the Village Manager's office continue to maintain and expand the Village's website at www.hoffmanestates.org

HETV, Channel 6

The Village has drastically changed the Governmental Access Channel over the past year. Channel 6 has been dubbed: HETV (Hoffman Estates TV). There are increased programs about the Village, along with several educational programs from outside agencies, such as NASA, Sea World, and the US Dept. of Education. The HETV programming schedule is available on the Village website: www.hoffmanestates.org.



Department of Health and Human Services

The Department of Health and Human Services provides professional and affordable health and mental health services for Village residents and employees.

Department Highlights:

This year HHS nurses provided 1110 blood pressure screenings, 386 blood sugar, 192 hemoglobin, and 188 total cholesterol tests during Adult and Employee Health Clinics. This was a 13% increase in screenings provided from last year. By offering this service, adults are able to keep track of important health statistics which can lead to the prevention of heart disease, stroke and other serious conditions.

Complete lipid profiles (total and breakdown cholesterol screenings) were a new service HHS was excited to offer in 2005. Staff nurses met with 133 residents by appointment and provided individualized feedback on their results. Demand for this service as high throughout the year.

HHS continues to provide affordable, high quality individual, couple, and family counseling to Hoffman Estates residents and employees. The department provided 1048 hours of counseling services in 2005.

In November HHS partnered with the Village of Schaumburg Family Services, Schaumburg Police Department-Special Services Unit, and the Schaumburg Township District Library to host Divorce 101. The workshop is designed for individuals considering divorce, or who are currently going through divorce. Topics covered are co-parenting after divorce, the impact of divorce on children, finances during divorce, divorce law, and self care. This year, over 30 individuals attended the workshop held at the Township District Library. Over 90% of attendees' evaluations indicated that all the presentations were helpful.

In 2005, HHS hosted its first community-wide photo project for youth; a Photo-Essay contest that highlighted

diversity in Hoffman Estates. To enter the contest, youth submitted a photograph and wrote an essay about the diversity shown in their picture. HHS worked with local schools, businesses, and places of worship to increase participation in this project. 25 entries from Hoffman Estates youth were received. A curriculum on diversity was created for schools that facilitated discussion of diversity in the classroom. A gallery exhibiting all the submissions was on display at the Village Hall in May for residents to see and vote on their favorite. An awards ceremony was held in June.

HHS is proud of the many partnerships with community organizations throughout Hoffman Estates. These partnerships enable HHS to provide enhanced services to residents and employees. HHS has solidified important alliances with the Hoffman Estates school districts, social service agencies, senior centers, local libraries and municipalities, Harper College, St. Alexis Medical Center, and local places of worship. By working with these organizations, numerous pre-



vention programs and services have been provided to Hoffman Estates children, teens, adults, seniors, and families.

Providing immunizations at an affordable cost is extremely important

to HHS. In 2005 staff nurses served 725 children by providing 1281 child vaccinations. This is a 24% increase in child vaccinations administered from last year. In addition to child vaccines, nurses administered 204 adult vaccinations in 2005; a 28% increase from last year. The HHS flu clinics also continue to be a success with 1120 residents and employees receiving the vaccine this year.

HHS strives to keep residents informed of current health related issues. In October, HHS partnered with Suburban Area on Aging to provide a presentation on the new Medicare Part D prescription drug program. The program was highly attended with 100 seniors in attendance. During the presentation, seniors heard about the Medicare program changes, other prescription drug assistance programs, and were given plenty of time for questions. Demand for this presentation was great enough that a second session was added in early 2006.

Each year HHS invites Dr. Thomas Phelan, author of internationally read *1-2-3 Magic*, to speak at the Village Hall in September. During the presentation, Dr. Phelan focuses on parenting and provides a step-by-step approach to discipline. This year, 175 parents attended the presentation. This presentation is extremely popular with the community with attendance filling to capacity every year.

HHS is a clinical training site for 5 psychology students and 1 post doctoral fellow. In 2005 HHS implemented a new community prevention focus to the training. The focus will help HHS to better serve Hoffman Estates residents by developing effective community programs that are based on best practices identified through research.

Village Clerk

The Village Clerk acts as custodian of the Village seal and official keeper of the records for the Village of Hoffman Estates. The responsibilities of the Village Clerk are numerous and are defined by state and local statutes. These include recordkeeping; indexing; transcribing Village Board minutes; acting as deputy registrar for the Cook County Clerk; recording all plats, liens, property exemptions, tax levies, the annual budget, and various other documents with the County; publishing bid notices and presiding over bid openings; publication and indexing of all ordinances passed by the Village Board; licensing all businesses, including contractors and home occupations; providing new residents with "welcome packets"; and receives and complies with all Freedom of Information requests.

In 2005, the Village Clerk's office, with the cooperation of the Finance Department processed a total of 3,008 pet licenses, and 113 voter registration applications. This decrease from 2004 reflects a non-presidential election year.

As the designated agent by the U.S. Department of State for passport services for the Village of Hoffman Estates, the Clerk's office processed 469 passport applications in 2005, and earned \$14,070 for the general fund. The decrease is can be associated to the fact that more agencies in the area are accepting passport applications.

As keeper of the records, the Village Clerk was responsible for 39 resolutions, 87 ordinances, the filing of over 37 documents with the Cook County Clerk's office, and a total of 30 sets of minutes from 24 regular and 6 special Village Board meetings, as well as minutes for Executive Sessions.

The Village Clerk issued approximately 1,991 business licenses including retail, general contractors, home occupations, and general premises. The Village Clerk mailed 2,292 "welcome packets" to new residents in 2005.

Finally, the Village Clerk's office was responsible for publishing 25 bid notices for public projects in 2005 and attending each opening.

Addendum

COMMUNITY DATA

Founded
1959
Population
50,573
Land Area
22.1 square miles
Government
Council-Manager

LODGING
8 hotels in the Village;
1,000 rooms available

RESTAURANTS
80 Village restaurants featuring varied cuisines

TRANSPORTATION
Roadways
Interstate 90 (Northwest Tollway)
6 state and county highways with regional significance
Commuter Rail
Metra Rail Stations nearby on Springinguth Road (*Schaumburg*) and Northwest Highway (*Palatine*)
Airports
—O'Hare International Airport
—Schaumburg Regional Airport

DEMOGRAPHICS

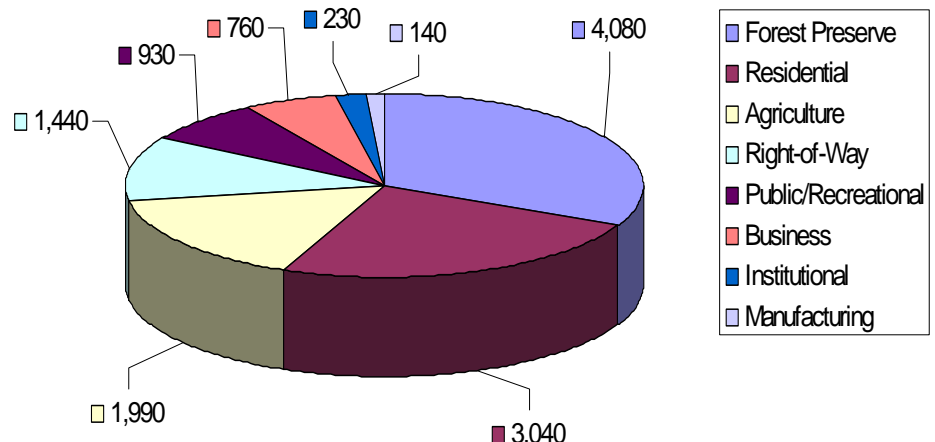
Primary Statistics
17,246 - Total Households
2.87 - Persons per Household
33.6 - Median Age
\$23,426 - Per Capita Income
\$73,685 - Household Income

Education
24% - High School Graduate
24% - Bachelor's Degree
23% - Some College
12% - Graduate Degree
11% - No High School Diploma
08% - Associate Degree

Age
23% - Aged 45-64 Years
22% - Aged 20-34 Years
19% - Aged 35-44 Years
16% - Aged 5-19 Years
07% - Aged 0-4 Years
07% - Aged 65+ Years

Race
68% - White
15% - Asian

Zoning Distribution in Acres



Addendum

Boards & Commissions:

- Arts Commission
- Barrington Road Interchange Task Force
- Barrington Square Mall Land Use Committee
- Capital Improvements Board
- Celebrations Commission
- Children’s Memorial Commission
- Commission for Disabled and Seniors
- Comprehensive Plan Advisory
- Cultural Awareness Commission
- Economic Development Commission
- Electrical Commission
- ESDA
- Environmental
- Police & Fire Commission
- Firefighters Pension Board
- Fourth of July Commission
- Historical Sites Commission
- Local Historian
- Plan Commission
- Road Improvement Impact Fee Traffic Advisory Commission
- Roselle Road Business District Committee
- Sister Cities Commission
- Stormwater Management
- Utility Commission
- Veterans Memorial Commission
- Western Area Services Development Committee
- Youth Commission
- Zoning Board of Appeals

Municipal Facilities

Village Hall

1900 Hassell Road
Hoffman Estates, IL 60169
Phone: 847-882-9100

Police Department

Bruce C. Lind Complex
1200 Gannon Drive
Hoffman Estates, IL 60169
Emergency: 9-1-1
Phone: 847-882-1818

Public Works

2305 Pembroke Avenue
Hoffman Estates, IL 60169
Phone: 847-490-6800

Fire Department

Administration
1900 Hassell Road
Hoffman Estates, IL 60169
Emergency: 9-1-1
Phone: 847-882-2138

Station 21

Carl W. Selke Station
2225 Flagstaff Lane
Hoffman Estates, IL 60169
Emergency: 9-1-1
Phone: 847-882-2138

Station 22

Michael J. O’Malley Station
1700 Moon Lake Boulevard
Hoffman Estates, IL 60169
Emergency: 9-1-1
Phone: 847-882-2138

Station 23

Richard G. Cordova Station
1300 Westbury Drive
Hoffman Estates, IL 60192
Emergency: 9-1-1
Phone: 847-882-2138

Station 24

Jerome Denowski Station
2601 Pratum Drive
Hoffman Estates, IL 60192
Emergency: 9-1-1
Phone: 847-882-2138

Officers and Department Directors:

Village President	William D. McLeod
Trustee	Karen V. Mills
Trustee	Lloyd H. Boester
Trustee	Rodney R. Rusakiewicz
Trustee	Cary J. Collins
Trustee	Raymond M. Kincaid
Trustee	Fred Crespo
Village Clerk	Virginia M. Hayter
Village Manager	James H. Norris
Assistant Village Manager	Daniel P. O’Malley
Corporation Counsel	Richard N. Williams
Finance Director	Michael DuCharme
Fire Chief	Kevin Rynders
Director of Community Development	Richard Unwin
Director of Health & Human Services	Bianka Hardin
Director of Human Resources Management	Patrick Seger
Director of Information Systems	Gordon Eaken
Police Chief	Clinton J. Herdegen
Director of Public Works	Kenneth Hari

Village Board and Standing Committee Meetings

Village Board meetings are held on the first and third Monday of each month at 8:00 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Transportation and Road Improvement; Planning, Building and Zoning; and General Administration and Personnel Committees meet on the second Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Public Health and Safety; Finance; and Public Works and Utilities Committees meet on the fourth Monday of each month at 7:30 p.m. in the Village Hall Council Chambers, unless otherwise noted.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call 847-882-9100. All telephones are V/TTY. The switchboard is open weekdays from 8:30 a.m. until 5:00 p.m.

2006 Special Events

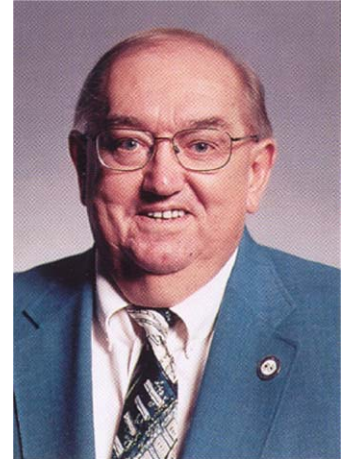
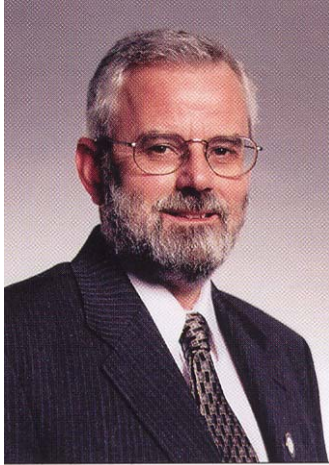
Dr. Martin Luther King Jr. Event	January 16, 2006
French Evening, Dinner, and Silent Auction	February 3, 2006
7th Annual Village Improvement Day	April 22, 2006
Community Wellness Day	May 5, 2006
Unity Day	June 17, 2006
Fourth of July Celebration	June 30 - July 4, 2006
Summer Concert Series	July 6, 13, 20, 27 and August 3 & 10, 2006
Pumpkin Fest	October 21, 2006
Holiday Tree Lighting Ceremony	November 18, 2006
Teddy Bear Holiday Party	December 9, 2006

LEFT: Fireworks light up the sky at Village Hall in a dazzling display for the 4th of July.

BOTTOM LEFT: Unity Day brings the community together at the Village Green to celebrate our diversity of culture and heritage.

BOTTOM RIGHT: Music fills the air on the Village Green during the Summer Concert Series with bands and singers performing a variety of musical genres.





Top Row, From Left
William D. McLeod, Mayor
Karen Mills, Trustee
Lloyd Boester, Trustee

Middle Row, From Left
Rodney R. Rusakiewicz, Trustee
Cary J. Collins, Trustee
Ray Kincaid, Trustee

Bottom Row, From Left
Fred Crespo, Trustee
Virginia M. Hayter, Village Clerk
